

**Minutes of Tattenhall & District  
Parish Council Meeting  
Held virtually via Zoom, 1<sup>st</sup> February 2021.**

**PRESENT**

Councillors

Chairman – I. Keeping

J. Bailey	P. Black	S. Chapman	L. Jones
J. Kershaw	N. Matthews	E. Saddler Williams	A. Scarratt
N. Sharp	L. White		

Non-Parish Councillors

CW&C Cllr. Mike Jones.

Public – 20

**APOLOGIES**

G. Blackhurst – Personal commitment.

**DECLARATION OF INTERESTS**

No interests were declared.

**PARISH NEWS**

Cllr Scarratt to produce Parish News report.

**PUBLIC PARTICIPATION**

Youth Council

The Parish Council was thanked for their support for the Youth Council, particularly Cllr White for acting as liaison between the Councils. It was stated that after attending the previous Parish Council meeting it had been noted that there was a need for improved cross generational understanding with regard to language used. It was noted that the Youth Councillors had taken part in graffiti works shops at both primary and secondary level and therefore had a different perception of graffiti rather than it simply being anti-social and offensive.

It was reported the Youth Councillors had been delighted by Cllr Keeping attending their last meeting and it was hoped that the Parish Council would continue to recognise the value of the Youth Council's contribution to Tattenhall.

Tattenhall Road Footpath

It was noted that there were significant gaps in the hedge along the new Tattenhall Road footpath and it was asked if these will be planted up, the Clerk will investigate this matter.

Highways Flooding

It was noted that a number of people had been directly impacted by the recent heavy rain and flooding and that the 6 arterial roads had been badly affected again. It was noted that this was not the first time and that the matter had been highlighted to the Parish Council as it had been raised in March and October last year. It was stated that CW&C have seriously neglected their responsibilities in failing to address these issues. As such the Parish Council was requested to put pressure on CW&C to take action to resolve this issue.

Flooding

A resident thanked everyone for their assistance during Storm Christoph on the 20<sup>th</sup> January, and asked where we can go from here. The clean up operation is underway with residents having to cover their costs individually. It was noted action was required to prevent this

happening again. It was highlighted that there are a number of agencies who are involved but it is not clear who is responsible for what. During the flooding water had come from the Mill Pond and also along the High Street into Old Mill Place as the lowest point. It was stated that a holistic approach was required.

It was noted that there is an on-going issue with surface drainage with a large number of gullies blocked which have been reported to CW&C up to 18 months ago and have still not been cleared and that this is contributing to the flooding. It was reported that CW&C were clearing drains on Burwardsley Road at 7pm on the 19<sup>th</sup> January.

A resident of Old Mill Place reiterated what had been said previously and that it was crucial to understand who was responsible for what, CW&C, Environment Agency, Welsh Water or landowners. It was stated the flooding of properties was horribly distressing and had been on-going for 20 years with floods in 2000, 2007 and now 2021. It was noted that this was an urgent matter as it could happen again at any time. It was suggested that an independent expert should be appointed to investigate the matter and make recommendations.

## **FLOODING**

The Chairman present the Council with a draft Terms of Reference for a working group to investigate the flooding the objective of which was to **Identify and, where possible, introduce measures to mitigate flooding in Old Mill Place.**

It was noted that there had been flooding elsewhere in the village which had been related to Highways but that the flooding of Old Mill Place had resulted in substantial damage and several residents becoming homeless and as such this should be the working group's priority.

The Chairman highlighted a number of known factors:

1. Water flowing into the mill pond exceeded the flow of water in Mill Brook downstream of Breen Close.
2. Water flowed over the top of the mill pond dam directly into Old Mill Place and into Mill Field.
3. Mill Brook overflowed its bank releasing large volumes into Mill Field.
4. Water in Mill Field flowed out in front of the Barbour Institute and into Old Mill Place.

It was confirmed that water had cascaded (6 inches deep) from the Tattenhall Centre and flowed on to the road into Rosemary Row and has caused significant damage to the Highways, it was not known where this water had come from and that this had not occurred previously.

It was reported when the planning application had been submitted for Old Mill Place it had been highlighted at the time that the Mill Race which flowed through the site was being severely narrowed and would stop the flow of the water.

It was highlighted that there had been an unprecedented amount of rain in the 48 hours up to the flooding.

The Chairman highlighted a number of questions to be addressed which fell into 5 categories:

### Upstream of the dam:

1. Are the flood mitigation measures undertaken by EA completed and/or sufficient?
2. Has drainage into the mill pond other than from Mill Brook contributed to the flood risk?
3. Are ancient drains from the mill pond still in existence?

It was noted that it was important to consider issues upstream of the dam and ways to slow the flow into the Mill Pond.

It was suggested that development along the Flacca including the car park and properties may be draining into the Mill Pond significantly adding to the water flow.

It was noted that there would probably have been 3 drains from the Mill Pond. The Mill Race has been demolished and it is not known if any water is still flowing along it and if so where it is flowing to. The mill race was replaced by 2 pipes of 1m diameter which are the main surface water and flood drains from Old Mill Place.

There would also have been a drain at the lowest point of the Mill Pond. It is not known if this still exists and where it was. This drain would have been used to empty the Mill Pond for maintenance.

A third drain may have been present to limit the height of the water in the mill pond and prevent overflow of the dam.

#### The Dam:

4. Has the overflow been caused by damage?
5. Has the overflow damaged the dam?
6. Does the dam leak due to trees or damage to the sandstone face?

It was noted that there is evidence that dam is leaking due to constant seepage into a neighbouring garden.

It was noted that the Barbour Institute cellar regular floods and is constantly being pumped. It was noted that there had been boreholes which have been decommissioned on the site which may still be flowing, properties were also constructed over a well on the site. It was noted that the Environment Agency are aware of this and investigating the boreholes.

#### Mill Brook downstream of the dam:

7. Are there feasible measures to prevent overflow into Mill Field?
8. Are any of the 3 drainage points, the weir/bridge on the High Street, the storm drain by the War Memorial and the pipes of the culvert under Newall Close critically limiting flow out of Mill Field?

It was noted the storm drain had been installed after the 2000 flooding, it was thought this did work but it was not known if it had been blocked on the 20<sup>th</sup> January.

It was stated that the Environment Agency had enlarged the 2 pipes into the culvert in 2006 after the flooding. It was noted on the 20<sup>th</sup> January the water level was well above these pipes and as the last overflow from the Millfield this had a serious impact on water levels up stream.

#### The High Street:

9. Does water from either way of the High Street either on the surface or through foul or surface sewerage contribute to flood water in Old Mill Place?

It was not known if the large flow of water past the Tattenhall Centre had contributed to the flooding at Old Mill Place via the drain or as surface water, a large proportion had flowed into Rosemary Row and to Covert Drive, it was also not clear if properties had been damaged in that part of the village. It was noted that there was a huge volume of water in the drains which lifted the covers. It was noted that the drains were complex particularly in the vicinity of Old Mill Place which is the lowest point of the sewerage system.

### Drainage from Old Mill Place:

10. Are the drains free from obstruction?

11. Is there back flow from the Mill Brook from beyond Breen Close?

In addition, the group should consider some form of early warning system on the culverts or Mill Pond this would need to be monitored and would have allowed the removal of cars from the car park and some furniture and possessions to be moved to safety.

It was reported that properties/gardens at Mill Brook End had not been flooded as they had been in 2000, however it was noted the bridge had moved during 2000 flood blocking the Brook and possibly contributing to the flooding in that area.

It was noted as future developments come forward in Tattenhall attention needs to be paid to the amount of hard surfacing and how surface water is managed and discharged. It was noted that some of this can be addressed by the Neighbourhood Plan.

### Membership

The following membership was proposed:

- Parish Councillors
- Ward Councillor
- CW&C Officer (flood)
- Residents
- FirstPort
- Bolesworth Estate
- Sandstone Ridge Trust
- Environment Agency

It was agreed that Cllrs Bailey, Keeping and Matthews would join the working group.

The Council noted the report of the flooding on the 20<sup>th</sup> January 2021, from page 424 of the minutes.

**RESOLVED 20/356** – that standing orders be suspended to allow further comments from the public.

### **PUBLIC PARTICIPATION - FLOODING**

It was noted that property on Old Mill Place had been sold subject to contract but due to the flood the sale had fallen through, the resident had significant damage done to their property and their car had been written off which highlighted how serious the flooding issue is.

It was reported by a representative of the Bolesworth Estate that they had carried out works on the 19<sup>th</sup> January at Rose Corner clearing the drains and sandbagging the properties, he stated that the standing water on the roads was not entering the drains which at that time did have capacity.

A resident of Tattenhall Hall confirmed he had information regarding the dam which he was happy to share and that it was important to note the work done by the Sandstone Ridge Trust on flooding, phase 1 of which had been completed. He confirmed he was in discussions with the Environment Agency on what water to hold back and release from the Mill Pond noting that there is an enormous amount of water being held by the dam and pond.

It was stated that advice had been received that one mitigation measure was to raise the footpath at the rear of Old Mill Place to direct any flood water away from the properties.

He had also been advised that he should not raise the dam as increasing its height would increase the pressure upon it.

It was noted the 3 gullies by the telephone exchange were blocked and had been reported to CW&C. It was also noted the gullies by Rose Corner had been blocked and reported to CW&C 18 months previously, but no action had been taken.

It was reported that the water flowing from Bolesworth Road was brown field water.

It was confirmed that the water at Covert Rise had risen quickly and that if it had continued to rain rather than snow there could have been significant damage to property in that area.

The Parish Council was asked to put pressure on CW&C to address flooding issues on the arterial roads in to, and out of Tattenhall.

It was noted that the Keysbrook had flooded and had caused significant damage to a property's drive, CW&C Cllr Mike Jones confirmed he had raised this matter with CW&C as the damaged culvert had been reported previously but no action had been taken.

It was noted that Mr Lavender and Mr Evered offered to join the working group.

## **MINUTES**

**RESOLVED 20/357** - that the Chairman sign, as a correct record the circulated minutes of Parish Council meeting held on the 4<sup>th</sup> January 2021 when possible.

## **ACTIONS**

The Council noted the actions list as circulated, from page 428 of the minutes.

## **PLANNING**

### 1) Planning Register

Councillors noted the planning register, pages 67 to 69.

### 2) Planning Applications

No applications received.

### 3) Newton-by-Tattenhall new footway update.

It was noted that works had commenced on the new path and the tree which was preventing the linking of the existing and new paths had been felled, as such the path will be completed as originally planned and was expected to be finished by the end of the week.

### 4) Lead Planning Councillors

It was noted that Councillors Keeping and Kershaw and are the lead planning Councillors to March meeting.

## **NEIGHBOURHOOD PLAN REVIEW**

The Council noted the notes of meeting held on the 27<sup>th</sup> January 2021, from page 431 of the Minutes.

## **CW&C WASTE CONSULTATION**

It was agreed that Cllrs Keeping, Kershaw, Matthews and Scarratt would review the consultation and make a recommendation to the Council as to a response. Concerns were expressed regarding the impact proposed changes could have on fly tipping which is already an

issue to the rural area. The importance of the continuation of the Tattenhall recycling centre was noted.

## **WORKING GROUPS & COMMITTEES**

The Council considered the working groups and structure as proposed and the appointment of Councillors to lead on agreed areas, it was noted that additional working groups could be established as required as task and finish groups to work on specific projects. It was agreed the Clerk would circulate the list to Councillors for them to confirm which groups they wished to join and the matter could be reviewed again at the Council's March meeting.

## **VISIT/SHOP TATTENHALL**

The Clerk reported she had contacted CW&C Localities team for support and advice in how to promote Tattenhall to residents and visitors but had not received a response to date possibly due to the recent flooding but would continue to pursue the matter and seek a speaker for a future meeting.

## **COMMUNITY PRIDE UPDATE**

Councillors noted the notes of the last Community Pride Meeting held on the 19<sup>th</sup> January 2021, from page 442 of the Minutes.

### Christmas Lights

It was agreed the Clerk would obtain prices for replacement lights to go along the roof lines including additional properties and the Nine Houses.

### Welly Walk

It was agreed that the Council would create a Welly Walk and encourage residents and businesses to fill old wellingtons with flowers to be displayed around the village with large display created in key areas.

## **MEMORIAL**

The Clerk reported she had written to the CW&C Highways Department asking for assistance this requested had been forwarded to the Conservation Team who had confirmed that the best course of action was to ask a landscaping company to dig trail holes to investigate the sink holes, as such it was agreed the Clerk would obtain prices for this work. Cllr Bailey confirmed he had contacted a company he was familiar with and get their opinion of the situation and would report back to the Council.

## **YOUTH COUNCIL**

### 1) Update

Councillors noted the minutes of the Youth Council meeting held on the 20<sup>th</sup> January 2021, from page 444 of the Minutes.

### 2) Youth Council 17<sup>th</sup> February 2021

It was agreed that Cllr Saddler Williams would attend the next meeting of the Youth Council on the 17<sup>th</sup> February.

## **RISK ASSESSMENT**

**RESOLVED 20/358** – That the Council approve the risk assessment as circulated.

## **ACCOUNTS & PAYMENTS**

### 1) Accounts & Payments

**RESOLVED 20/359** – that the Council approve the accounts and payments as circulated page 57 of the Cash Book including the bank reconciliation.

SPS Shires	Payroll	18.00
------------	---------	-------

A. Wright	Reimbursement SLCC Membership	102.96
Tarporley Parish Council	Contribution to SLCC Virtual Conference	32.50
A. Wright	Reimbursement ZOOM less Xmas refunds	11.50

**2) Additional Invoices**

**RESOLVED 20/360** – that the Council approve the following additional invoices/payments:

A. Wright	Salary inc. backpay	935.46
HMRC	Paye/NI	390.31
Nest	Pension contribution	83.66

**3) 2020-2021 Grant Process**

**RESOLVED 20/361** – That the Council allocates grant funding budget for 2020-2021 of £7.5k to flood investigations and mitigation works.

It was agreed that this would be publicised in the next parish News.

**4) Grant Application Form & Guidance**

**RESOLVED 20/362** – that the Council approve the amended grant application form and guidance.

The meeting closed at 9.03pm.

Signed .....

Dated .....

Ann Wright 02/02/2021

**FUTURE PARISH COUNCIL MEETINGS**  
**Scheduled Parish Council Meeting**  
Monday 1<sup>st</sup> March 2021, 7.30pm via Zoom

## **TATTENHALL & DISTRICT PARISH COUNCIL**

### **INCIDENT REPORT – FLOODING JANUARY 2021**

#### **INCIDENT REPORTED**

- Phone call was received between 6.30 and 7pm on Wednesday 20th January from resident of Old Mill Place stating she was trying to obtain sandbags to prevent flooding of the properties, she advised that she had rung a number of agencies and had just got recorded messages.

#### **ACTIONS**

- Clerk rang CW&C Highways Emergency Line and reported need for assistance including sandbags. Requested call from CW&C to confirm what actions they would take and timescales to report back.
- Clerk contacted Chairman and agreed to call emergency virtual meeting.
- Virtual meeting (zoom) was established at 7.30pm, Clerk emailed details to all Councillors and phoned a number of Councillors to request attendance. A number of Councillors were unable to attend but agreed to be contacted by phone as required.
- CW&C rang Clerk at 10.15pm reporting due to pressures elsewhere they were not able to offer assistance, the Clerk confirmed the fire service were on site and evacuating properties.
- It is understood a number of residents were evacuated to the Barbour Institute and Pheasant at Burwardsley.

#### **VIRTUAL MEETING**

**ATTENDANCE** – Pat Black, Sheila Chapman, Iain Keeping, Esther Sadler Williams, Ann Wright (Clerk)

- Meeting considered actions and events based on limited information being received.
- Barbour Institute was opened for anyone requiring shelter and advertised on Facebook (Tattenhall/News Update)
- Alison's was opened providing shelter and advertised on Facebook.
- Primary School was made available and advertised on Facebook.
- Request was received that boats to evacuate people – 2 boats were acquired and went to site; it was understood these were not needed.
- Cheshire fire & Rescue attended the site and managed the situation.

#### **CAUSES/OUTCOMES**

- Large rainfall resulting in increased flow in Mill Brook and overflow of Mill Pond.
- Gully next to Mill Brook reached capacity causing flooding.
- Water reached level of ground floor windows and caused flooding of properties and vehicles.
- CW&C Cllr Mike Jones reports the issue is mainly the water from the spinney coming backwards to Mill Place that caused the flooding, it was bubbling up in the road (the F&RS thought it was the sewers). When the river went down, the water level in Mill Place dropped. When this last happened, Cllr Jones had wanted a one-way valve on the end of the pipe and the EA refused to pay the £500. I suggest the PC purchase and fit this; I will fund in full from my members budget estimated cost £1000-1500.
- Newall Close culvert reached capacity. The culvert is 2 concrete tubes approx. 10 metres long and 1 metre diameter. When the water level in the culvert rises above the top of the tubes then flow becomes limited as described by Poiseuille's Law. If water flowing into the culvert from the Mill Brook and the storm drains exceed this flow rate, then the water level will rise and flooding will eventually take place. The culvert under Newall Close is effectively acting as a dam or at least a bottleneck. Possible solutions involve increasing the flow. Increasing the diameter of the tubes would have a huge effect - eg doubling the radius would increase



the flow x16. Increasing the diameters would be very costly, putting an additional drainage tube in might be less costly, pumping up and over could be possible but from conversations with the fire service at the time was that the water flow into the system hugely exceeded the capacity of their pumps and they did not even attempt it. If the bottleneck cannot be bypassed, then reducing the flow into the system is all that can be done - which has been the existing (failed) plan. Increasing the capacity of the mill pond might work i.e., increase the height of the dam. Water came over the top of the dam.

#### **EMERGENCY SERVICES RESPONSE**

- Cheshire Fire & rescue attended from Audlem and remained on site until Scottish Power arrived to decide whether the power needed to be turned off (post 11.30pm).
- A second engine arrived early in the evening and 2 specialist rescue crews (one a boat) who said they were diverted because of the seriousness of the situation.

#### **LEARNING POINTS**

- The Community rallied with information being circulated via Facebook and Volunteers WhatsApp group.
- Ability to call a virtual meeting was very helpful.
  - Councillors need access to Council Zoom account should the Clerk not be available.
  - In the case of a power cut councillors need to be able to access the meeting by phone.
- High visibility vests 'Tattenhall & District Parish Council' required so that Council members can be identified.
- Communications
  - Require one nominated person on site (if safe) to feedback information to centre as to requirements and needs of the situation.
- A number of residents were not aware alternative routes out of Old Mill Place.
- A number of residents on Old Mill Place are over 60 and the need for on-going support has been highlighted, many residents were in shock and struggling to come to terms with the events, the impact of a known friendly face should not be underestimated.
- It was reported that 42mm of rainfall fell over the 24 hours of the 20<sup>th</sup> January, approx. 76mm since the weekend. 2020 saw the largest amount of annual rainfall record in Tattenhall 33 inches<sup>1</sup>, as such the expectation is the rainfall is increasing resulting in increased flood risk.

#### **ACTIONS**

- Expert assessment with costed solutions.
- Install simple depth marker on the concrete side of the tubes in the culvert would give early warning - as soon as the water level reaches the top of the 2 tubes then flooding is imminent.
- To consider installation of alarm system to raise alarm when Brook etc reaches critical level to allow for flood defences to be implemented and cars to be moved.
- Specific plan to be created in partnership with CW&C and Cheshire Fire Service for flooding which all residents to be aware of in properties with a flood risk including contact numbers. It should be noted once the fire service was on site they took over the situation and it would be helpful to understand their process and to be prepared for it.
- The Park Primary School are considering allowing use of their premises in the event of this situation arising again. The school will consider lodging school keys with a member of the Governing board or member of school staff who resides in Tattenhall, in case the event occurred over the weekend, in school holiday or out of school hours at the next Board of Governors meeting.

---

<sup>1</sup> Information based a rainfall recorded at Poplar Hall Farm, Gatesheath, Tattenhall.

- Form Flood Support Group of PC members, residents who can offer support and a friendly face.
- Address lack of support and communication from CW&C.
- Consider installation of one-way valve at Spinney.
- Consider permanent barrier along the upper path behind the Old Mill Place houses (either within the boundaries of the Hall Mill Pond, or residents' side of the path) containing it and directing any future flow into the Mill field and away from all the properties in Mill Brook place this is a future on going costly potential serious problem for residents.
- The main aim to install barrier to safeguard the Old Mill Place properties without increasing the threat to other residents on the High st. with excess flow.
- Initially need to check drains are cleared and redirect any future flow with new barriers away from all the properties below the Mill Pond level.

Ann Wright  
25-01-2021

#### **FURTHER INFORMATION**

Appendix 1 – Report of Anthony McGrath

## **APPENDIX 1- TATTENHALL RESILIENCE - INCIDENT OBSERVATIONS**

After 2 days of heavy rain the Mill Brook started to flood onto the High Street by the war Memorial during the afternoon of 20 Jan 2021. Levels continued to rise and by 6 pm the properties in Old Mill Place were severely flooded. Cheshire Fire and Rescue responded with a fire engine, 2 specialist crews and an incident controller. They accessed the flooded properties by boat and initially contacted all 30 affected residents and recommended they evacuate. The Fire Service used the Green Room at the Barbour as the Incident Control Centre.

The Barbour Hall was opened, as was Alison's café. The Primary School said they were available if needed. A call was put out for blankets and very quickly blankets, towels sleeping bags and easy erect beds were delivered. In the event only 3 people were evacuated, the others decided to remain and were told to ring 999 if they needed further assistance.

By 11pm the specialist fire and rescue crews had left. One crew remained until Scottish Power arrived to decide if the electricity needed to be turned off to the properties. Arrangements were being made for the evacuees to be put up overnight in the Barbour but Mike Jones used his Council contacts and arranged for them to be transferred to the Pheasant Inn.

### **Points for the Parish Council to Consider**

- 1 The Tattenhall Community Resilience responded well, if ad hoc. There was no emergency controller (although in this incident that role was taken very well by the Fire Service). No one asked for the emergency equipment grab bag. By 8pm there were 4 people from the Resilience Group with Pat Black liaising from home, 3 people from the Barbour, a first responder, 2 people from St Alban's.
- 2 There was no supply of sandbags, and no means of obtaining. (the houses opposite the Barbour were on the point of being flooded)
- 3 There are too many people to thank for their efforts, but it would be a nice gesture from the parish council to –
- 4 Send out an acknowledgement to everyone who provided towels and bedding and food.
- 5 Send a letter of thanks to the Village Indian who brought down hot food for the evacuees (the fire service enjoyed it as well!)
- 6 Send a letter of thanks to the Pheasant inn for accommodating the evacuees at such short notice late at night.
- 7 Send a letter of commendation to the Fire Service. Their Incident control was excellent and their overall response was first rate
- 8 Send a letter of thanks to Graham Marsden, the Barbour Caretaker. He did a great job of laying on refreshments and organising the rooms and sorting potential overnight accommodation in the Barbour.

AVMcGrath

## Actions List

Action	Date	Comments	Complete
<u>Allotment Hedge</u>	12 01 21	Emailed LJ if hedge has been cut. Cut confirmed.	<b>Complete</b>
<u>Bunting Brackets</u>	08 01 21 12 01 21	Confirmed only install points 3 + Provided property contact details. <b>Awaiting installation</b>	
<u>Christmas Lights</u>	19 01 21	Emailed GNM for help & advice obtain price roofline lights inc 9 Houses Price for lights over High Street Create Lights plan	
<u>Church Bank &amp; Rosemary Road</u>	12 02 20 12 02 20 01 09 20 09 11 20	Emailed Highways for update Emailed BE – Rosemary Row update Requested update Confirmed scheme and costings being drawn up.	
<u>CIL – Maintenance</u>		Query	
<u>Climate Day</u>			<b>Consider May 2021</b>
<u>Community Room Meeting</u>	19 03 20	Cancelled will reschedule when schools reopen.	
<u>Dog Fouling Signs</u>			
<u>Drop Kerbs</u>	12 02 20 01 09 20 09 11 20	Emailed Highways for update Requested update SB confirmed number dropped kerbs been sprayed up ready for works – Highways are carryout safety audit on one by Park Road	
<u>Emergency Plan</u>	26 10 20 06 11 20 12 01 21 16 01 21	Emailed RS requesting update. CW&C progressing Emailed RS requesting update. RS confirmed awaiting one response.	
<u>Emergency Plan</u>		Bags in Locations	
<u>Gatesheath Road Safety</u>	09 12 20 13 01 21	Contacted officers request meeting. Resent above request	
<u>Litter Pick Promotion</u>			
<u>Memorial</u>	18 12 20 13 01 21 25 01 21	Emailed request to SB cc ENG Resent above email. Highways officer confirmed forwarded to conservation team. Emailed additional images to conservation. JB to contact company for assistance.	
<u>School Road Safety</u>	02 12 21 18 12 20 13 01 21 18 01 21 25 01 21	Requested update from meeting Requested update from meeting Resent above email CW&C confirmed il undertake count for crossing once schools reopen and attendance settles. Above information forwarded to school.	
<u>Street Light Planters</u>	01 12 22 19 01 21	Emailed CW&C requested planters removed. Emailed planters requiring removing	
<u>Spinner Grant Application</u>		Decision due March 2021	<b>April Agenda</b>
<u>Maintenance</u>	20 01 21 25 01 21	Circulated tender document to Pride WG for comment Resent maintenance doc for comment. Walks Programme developed	
<u>Microphones</u>			
<u>Millennium Mile</u>	12 02 20 12 08 20 19 01 21	Posts invoice paid IK arranging to collect posts with JK Posts with IK for work	
<u>Neighbourhood Plan Review</u>	09 11 20	R. Charnley Meeting	

		Consider Chester Road Field	
<u>Payroll Update</u>	April 2021		
<u>Planning</u>	05 01 21 05 01 21 05 01 21	20/04465/FUL – comments submitted. 20/04485/FUL – comments submitted. 20/04512/FUL – comments submitted. Ice cream farm comments	
<u>Play Area Repairs</u>	30 09 20 08 01 21 16 01 21 18 01 21 25 01 21	Requested date for zip wire repairs Left message for Parson's Zip wire seat left in village for collection confirmed location of zip wire with Parson's Requested update	
<u>Precept</u>	05 01 21 06 01 21	Submitted precept request. CW&C confirmed receipt of precept request.	<b>Complete</b>
<u>Priorities &amp; Working Groups</u>			<b>February Agenda</b>
<u>Risk Management</u>	19 01 21	Meeting	
<u>S106 Funding</u>	03 11 20 03 11 20 08 01 21 11 01 21 12 01 21	Response emailed inc Education & Affordable queries Contact MC. Requested response to Edu & Affordable queries. Circulated response Circulated Education response.	<b>Complete</b>
<u>Speed Indicator Device - SID</u>		Advertise for volunteers Set date for Training set dates for using SID	<b>Consider 2021</b>
<u>Welly Walk</u>	19 01 21	Requested Wellies from Cllrs. Contact Business inc TNG BEAR Walkers – Seeds & Compost	
<u>Youth Council</u>	08 01 21 20 01 21	Circulated meeting date to Cllrs. Meeting	
<u>Youth Shelter Hedge</u>	05 01 21	Hedge Cut	<b>Complete</b>
<u>Faults Reported</u>	03 11 20 02 12 20 17 11 20 09 12 20 17 11 20 02 12 20 08 12 20 10 12 20 14 12 20 22 01 21 25 01 21	Reported building rear 5 Smithfields (reported by resident) PL268207664 Reported to Your Housing Reported missing Newton Lane junction sign HW272322188 Checked reported – stated works scheduled to fix. Reported 6x street lights Barbour Square – assume they are BE - HW273228949 Confirmed BE. Reported building works Ardminish House Tattenhall Rd - PL279123112 Chester footway reported – H281353336 08 12 20 – confirmation job raised with streetscene Gully reported Newton Lane/Chester Road at Gatesheath. HW282431930 Highways confirmed job has been raised and raised with managers to prioritise. Smithfield/sRedrow pond levels reported to CW&C Overflow blocked reported online plus email sent HW300008839	

## Objectives for 2021

1. Ensure priorities and 3-year plan are finalised by April 2021

This will include:

Neighbourhood plan and Climate Change personal priorities

Business Participation: involve CWaC for advice

Climate Change to be addressed after May 2021 in light of HM Gvt initiative

2. Create an up to date listing of items and required activities around Christmas by Jan 21 in order that future years can be properly organised

3. Derive management plan by March 2021 in order that maintenance is managed tighter

4. Prepare council to apply for Local Council Award Scheme with aim to achieve Quality Gold standard by Dec 2021

# Minutes of Tattenhall Neighbourhood Plan Review Committee

## Held virtually via ZOOM

### 27<sup>th</sup> January 2021

#### **PRESENT**

Chairman: Iain Keeping,  
Sheila Chapman    Andy Freeman    Steve Densley    Doug Haynes    Mike Jones  
Neil Matthews    Caryl Roberts  
Esther Sadler-Williams    Peter Weston  
Ann Wright (Clerk).

Public 2

#### **APOLOGIES**

Adele Evans, Andrew Hull.

#### **DECLARATION OF POTENTIAL CONFLICTS OF INTEREST**

None declared.

#### **PUBLIC PARTICIPATION**

No matters raised.

#### **MINUTES**

The Committee approved the minutes of the meeting held on the 16th December 2020.

#### **DESIGN CODE**

It was reported that there had been 2 attempts to meet to discuss the revision of the VDS which had failed to take place. However, following an informal meeting with Lucy Hughes from Cheshire Community Action (notes on page 102 of the Minutes), a possible way forward had been identified.

Committee members had been forwarded a copy of the Little Bollington Design Guide which had been published in October 2019 and will sit alongside their Neighbourhood Plan as the VDS sits alongside the Tattenhall Plan. It was agreed that the VDS would translate well into the framework adopted by Little Bollington. Which includes:

- Parish description
- Planning context inc. NPPF
- Design characteristics of different settlement forms.

It was noted that Poundbury in Dorset has a Design Code which is highly prescriptive down to details of what font can be used for house name plates.

It was noted that Localities will provide expertise advice and consultant support to help communities create design codes.

It was agreed the Clerk would submit an application to Localities for this technical support.

#### National Design Guide

The National Design Guide was created November 2019 and includes the 10 characteristics of 'beautiful' design, page 103 of the Minutes. It is understood Design Codes will have to comply with this guide and a model design guide is due to be published in early 2021.

Where communities do not have a Design Code of their own they will be subject to the Local Authority Code or a national one.

It was stated that the National Guide did include some commentary which should be included when revising the VDS to create a Design Code.

#### Character Areas

It was noted that the Industrial area at Newton by Tattenhall, which is now a conservation area, should be addressed in the new design Code.

It was stated when the VDS was written that Tattenhall was the only built-up area however since then there has been significant development in Newton by Tattenhall and of farm buildings.

### Environmental Issues

It was asked if the Design Code would take account of Climate Change and environmental issues, it was confirmed it would as one of the 10 design characteristics focuses on this.

It was noted there is also Design Code for Affordable housing.

It was hoped that Design Codes will carry more weight with planning authorities and that developers will have to comply with them and not produced estates of off the shelf house designs that do not reflect the character of the area.

It was noted that creating a clear and simple Design Code should make it easier to assess planning applications.

### Photographs of Tattenhall & District

It was noted that the VDS includes a number of photographs and when writing the document photographs had been taken of every property and street to identify common features and true characteristics of Tattenhall.

It was agreed that this needed to be done again due to changes and development which has taken place since then.

It was suggested that residents could be asked to submit photographs of what they consider to be key features and buildings in the area and that this would help to promote the work being done on the Design Code and Neighbourhood Plan.

### Character & Design

It was agreed that character areas need to be reviewed particularly Greenlands and Oaklands which have a distinct character and feel.

It was noted that we do not want developers to match existing designs of some of the estates which do not reflect the character of Tattenhall.

### New Innovative Design

It was suggested that the Committee needs to think outside the box and encourage innovative and modern designs which address climate change etc.

It was stressed that it would be a mistake for the Committee to lose control of the content and structure of the VDS to consultants. It was agreed this was not the intention and that if that was the case the Committee would not continue with the consultants.

It was also stated that it needed to be proved that planning officers would take notice of the Design Code.

### **CONSULTATION PLAN**

It was noted if the Committee knows what changes it wants to make to the Plan this will form the basis of the consultation document or survey. It was noted that the majority of the changes which had been suggested/discussed related to Policy 1 of the Plan and bringing it into compliance with CW&C Local Plans.

The Chairman circulated a document of suggested consultation areas, from page 104 of the Minutes, which were discussed.

It was note that the questions need to be worded carefully to get meaningful and accurate responses, it was confirmed the draft document circulated was to establish the topic areas and questions not specific wording.

It was agreed that guidance on wording should be taken from the original Plan questionnaire.



Concern was raised that the revised policies could encourage lots of small developments around the edge of Tattenhall. It was noted that Policy would only allow development adjacent to Tattenhall if there was no land in the settlement boundary which could be developed.

It was agreed an additional question should be included for residents to confirmed how many houses they would expect in a ‘small scale development noting that the limit of 30 houses in the Plan had been based on consultation responses at that time.

It was agreed that it needed to be clear what was meant by adjacent.

The final two questions relating to wording rather than policies.

It was noted that funding could not be obtained until the new financial year as such it was agreed to continue to focus on the Design Code in the meantime.

### PARISH COUNCIL PRIORITIES

The Committee noted the priorities which had be identified by the Parish Council.

PROJECT	Project Activities	Climate Crisis	Economic Redesign	Community Resilience
N-Plan Review of VDS / Design Code	Provision on ‘Right’ Homes			X
	N-Plan – Land Allocation	X	X	X
	Carbon Neutrality	X		X
	Footpaths, Cycle ways	X	X	X
	N-Plan - Review	X	X	X
	N-Plan – monitoring	X	X	X

It was noted the Committee had reviewed existing policies but should consider if additional policies are required particularly around the above priorities.

It was thought this was something which could be consulted on noting the Plan can be aspirational.

It was agreed the Clerk should contact the Centre for Sustainable Energy who had agreed to review the Plan and suggest how it could be amended to be more sustainable and see if an update can be provided for the committees next meeting.

### FUTURE MEETING DATES

As below.

### FUTURE MEETINGS

Wednesday 24<sup>th</sup> February 7.30pm – Committee Meeting virtually via ZOOM.

Ann Wright 28/01/2021

# **Notes of Informal Meeting with Cheshire Community Action Held virtually via ZOOM. 21<sup>st</sup> January 2021.**

**PRESENT-** Iain Keeping, Ann Wright (Clerk).  
Lucy Hughes - Cheshire Community Action (CCA)

**Purpose of Meeting: To establish was forward in relating to Neighbourhood Plan Consultation and Design Code.**

It was noted that there are likely to be updates/changes to the Neighbourhood plan and that there needs to be consultation with residents etc.

It was noted that the Village Design Statement (VDS) is also being reviewed to be developed into a Design Code.

It was asked if it was worth waiting for the National design Code Model to be published which had been announced in November 2019 and was expected to be published early this year.

It was noted that funding can be obtained for reviews of Neighbourhood Plans and that Localities will support the creation of Design Codes by appointing a consultant to assist. The funding is based on financial years as such any funding claimed now would need to be spent before the end of March 2021 or returned as such it would make sense to apply for the funding in the next financial year or submit two grant applications.

It was noted that although the design Code would be a separate document to the Neighbourhood Plan it would be referred to by Plan policies as the VDS is.

It was recommended that the Clerk contact Localities and ask for assistance in creating a Design Code and ask to see examples already produced. It was suggested that the company appointed to assist with the Code would work with the group on the document and what it should contain particularly as we have a good existing VDS.

It was agreed the Committee needs to consider what it wants to consult on taking account of the fact the Plan itself has already been consulted on and approved by the community. The consultation could take the form of 'this is what the plan says, and this is what we are proposing to change it to' or it could say 'this is what the plans says' and provide a number of options for residents select.

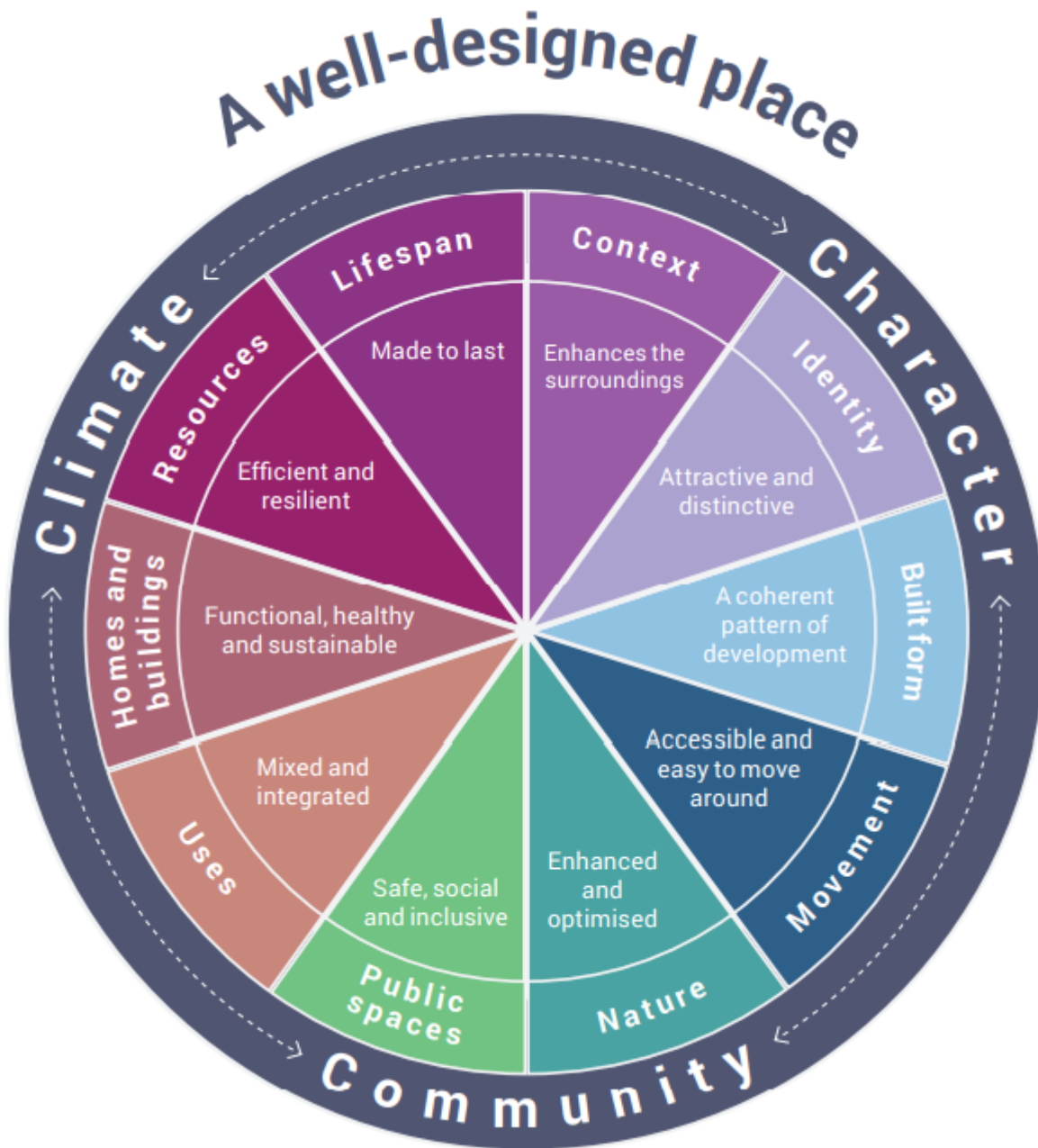
It was noted the main areas for consultation are the policies relating development in Newton-by-Tattenhall and Gatesheath and development adjacent to the built edge of Tattenhall. Both policy policies do not comply with the CW&C Local Plan. It was hoped that any changes to the Plan which bring it into conformity with the CW&C Local Plan might not need to go to referendum. It was suggested if any changes are not in conformity with the local plan this should be raised with CW&C for discussion.

It was suggested that a policy should be included in the Neighbourhood Plan which states developer must show how they have taken into consider the Design Code.

It was suggested that the work is undertaken on the Design Code and that funding for the Plan is applied for in the next financial year.

Ann Wright 22/01/2021.

## 10 Characteristics of Well-Designed Places



National Design Guide  
Planning practice guidance for beautiful, enduring and successful places  
Ministry of Housing, Communities & Local Government.  
October 2019

## Consultation Proposals

### Policy 1 proposed change 1.

Change from:

*“Proposals involving up to 30 homes will be allowed within or immediately adjacent to the built-up part of Tattenhall Village over the period 2010 to 2030”.*

To:

**“Proposals involving up to 30 homes on any one site will be allowed within the settlement boundary of Tattenhall Village for the remainder of the period to 2030”**

This change removes support for development adjacent to Tattenhall and confines new build to within the village. This would conform the NP to Local Plan Part 1 strategic policy STRAT 9.

Only exception sites would be allowed outside the settlement boundary, with conditions (see below).

#### **Consultation:**

The current NP allows new housing development up 30 houses within and adjacent to Tattenhall boundary. The change is proposed because the NP does not conform to CW&C local plan which restricts development to within Tattenhall settlement boundary.

1. Do you agree that until 2030 new development should be confined to within the settlement boundary of Tattenhall?
2. Do you agree that until 2030 new development should be limited to no more than 30 homes?

[Map of settlement boundary required]

## Policy 1 proposed change 2

Change from:

*“Smaller scale development of exception sites will be allowed within the hamlets of Gatesheath and Newton-by-Tattenhall .... to contain an element of ‘enabling’ market housing, but no more than 30% in any individual scheme”*

To:

**“For development outside the settlement boundary of Tattenhall Village the following will be permitted:**

- **Development that has an operational need for a countryside location such as for agricultural or forestry operations.**
- **Replacement buildings.**
- **Small scale and low impact rural / farm diversification schemes appropriate to the site, location and setting of the area.**
- **The reuse of existing rural buildings, particularly for economic purposes, where buildings are of permanent construction and can be reused without major reconstruction.**
- **The expansion of existing buildings to facilitate the growth of established businesses proportionate to the nature and scale of the site and its setting.”**

This conforms to Local Plan Part 1 strategic policy STRAT 9.

In addition:

Option 1

**“Small scale development of exception sites will be supported within the hamlets of Gatesheath and Newton-by-Tattenhall subject to meeting the additional requirements set out below. A current affordable local need for the development must be demonstrated through an up to date independent assessment of local housing need prepared by the Parish Council or in collaboration with the Parish Council. Local housing need must relate to people who have a strong local connection to the parish in which the development is proposed. Local connection means [we can re-define] people or households who:**

- **currently live in the parish and have been living there continuously for at least five years; or**
- **have permanent employment in the parish; or**
- **have close family members (defined as children, parents, siblings only) who have been residing in the parish continuously for at least five years; or**
- **people who have previously lived in the parish for a continuous period of at least 10 years.**

**Once a local affordable need has been established a suitable site should be identified following a thorough assessment of alternatives in consultation with the Parish Council and local community. Rural exception sites will only be permitted where the local need**

**cannot otherwise be met on sites within Tattenhall settlement boundary, including on sites for market housing on which an element of affordable housing is required. The allocation and occupancy of rural exception properties will be restricted to people/households who can meet the local connection test. After first occupation a geographical cascade approach will apply as agreed with the Council.”**

This supports exception sites within Gatesheath and Newton, with conditions, which Local Plan Part 2 DM 24 would not. Sustainability would need to be demonstrated.

Option 2:

**Small scale development of exception sites will be supported adjacent to the settlement boundary of Tattenhall subject to meeting the additional requirements set out below. A current affordable local need for the development must be demonstrated through an up to date independent assessment of local housing need prepared by the Parish Council or in collaboration with the Parish Council. Local housing need must relate to people who have a strong local connection to the parish in which the development is proposed. Local connection means [we can re-define] people or households who:**

- **currently live in the parish and have been living there continuously for at least five years; or**
- **have permanent employment in the parish; or**
- **have close family members (defined as children, parents, siblings only) who have been residing in the parish continuously for at least five years; or**
- **people who have previously lived in the parish for a continuous period of at least 10 years.**

**Once a local affordable need has been established a suitable site should be identified following a thorough assessment of alternatives in consultation with the Parish Council and local community. Rural exception sites will only be permitted where the local need cannot otherwise be met on sites within Tattenhall settlement boundary, including on sites for market housing on which an element of affordable housing is required. The allocation and occupancy of rural exception properties will be restricted to people/households who can meet the local connection test. After first occupation a geographical cascade approach will apply as agreed with the Council.”**

This only supports exception sites adjacent to Tattenhall settlement boundary, with conditions, conforming to Local Plan Part 2 DM 24.

**Consultation:**The current NP allows new housing development under 30 homes in Gatesheath and Newton-by-Tattenhall. The change is proposed because the NP does not conform to CWaC local plan which restricts development to within Tattenhall settlement boundary. Rural, small scale, development in the countryside is only supported in the Local Plan immediately adjacent to Tattenhall.

3. Do you agree that until 2030 new, small scale, affordable housing development should be allowed in Gatesheath and Newton-by-Tattenhall?!

if not,

4. Do you agree that until 2030 new, small scale, affordable housing development should be adjacent to Tattenhall settlement boundary?

5. Do you agree that until 2030 new, small scale, affordable housing development in the countryside should be restricted to local need, meaning people or households who?:

- currently live in the parish and have been living there continuously for at least five years; or
- have permanent employment in the parish; or
- have close family members (defined as children, parents, siblings only) who have been residing in the parish continuously for at least five years; or
- people who have previously lived in the parish for a continuous period of at least 10 years.

6. Do you agree that new, small scale, affordable housing development in the countryside will only be permitted once a local affordable need has been identified following a thorough assessment of alternatives in consultation with the Parish Council and local community?

7. Do you agree that new, small scale, affordable housing development in the countryside will only be permitted where the local need cannot otherwise be met on sites within Tattenhall settlement boundary?

### Policy 1 Proposed change 3

Change from:

*“Provide a mix of homes taking into account objectively identified housing needs, and include an element of affordable housing as specified in the Local Plan. The affordable housing will be subject to a S106 Legal Agreement, or planning condition, ensuring that it remains an affordable dwelling for local people in perpetuity.”*

to:

**“Provide a mix of homes taking account objectively identified housings needs, especially the needs of people with close connection with the Neighbourhood Plan Designated Area, and include an element of affordable housing as specified in the Local Plan. The affordable housing will be subject to a S106 Legal Agreement, or planning condition, ensuring that it remains an affordable dwelling for local people in perpetuity.”**

#### **Consultation:**

This change introduces a requirement to consider local connection when identifying housing need.

8. Do you agree that when assessing housing need, local connection to the Parish should be included?



**Housing Growth, Page 12 para. 9, Proposed change:**

Change from:

**“There is a requirement to provide 35% affordable units on-site, with a provision of both intermediate and affordable rent.”**

To:

**“There is a requirement to provide 30% affordable units on-site, with a provision of both intermediate and affordable rent.”**

This change would bring the NP into conformity with the Local Plan

**Consultation:**

The current NP allows new housing development up 30 houses within and adjacent to Tattenhall boundary. The change is proposed because the NP does not conform to CWaC local plan which restricts development to within Tattenhall settlement boundary.

9. Do you agree that until 2030 new development should be required to provide at least 30% affordable units?

**Notes of Community Pride Meeting  
18<sup>th</sup> January 2021 via Zoom.**

**PRESENT**

Pat Black                      Lesley Jones                      Anne McGrath                      Esther Saddler Williams  
Lisa White                      Ann Wright (Clerk)  
Apologies were noted from Georgina Blackhurst.

**Bunting Update**

It was reported that CW&C had confirmed planning permission was not required for installation of the brackets unless they were fixed to a listed building which the second bracket was, as such alternative locations had been considered for that bracket however, they proved not possible. As such work had begun on completing a listed building application for the bracket however the property owner then withdrew their support for the bracket to be installed on that property having previously agreed.

As a result, the bracket installation will go ahead but will start at what was originally bracket 3 at the Chemist and will still include the majority of the High Street.

It was noted the CW&C street light planters are still up, it was agreed the Clerk would raise this with CW&C noting that they will need planting up soon ready for this summer.

**Christmas Lights & Decorations**

Roofline Lights

It was noted that a number of the roofline lights had started to fail this Christmas as such it was agreed to obtain prices to replace all these lights and look if the lights could be extended to include additional buildings and raise this with the various owners.

It was agreed to seek advise from Graham Marsden as he had been responsible for installing the lights originally.

It was agreed to also obtain a price for installation of lights across the High Street.

It was noted the lights in the village are currently warm white and it was discussed if bright white might have more impact, it was agreed to consider the colour of the lights once prices have been obtained.

It was noted that the wreath on the Nine Houses has little impact and agreed that the Council should consider installing roofline lights on these properties or an alternative decoration.

Erection & Removal of Decorations

It was agreed that a contractor should be appointed to erect and remove the lights which would include:

- 1) Dressing and possibly erecting the Millfield tree (it was suggested it may be easier to install the lights before erecting the tree)
- 2) Dressing and erecting the small Christmas trees.
- 3) Dressing and erecting the Olympus House tree.
- 4) Erecting the street light wreaths inc. Tattenhall Signs and Nine Houses.
- 5) Removing all trees, lights, and wreaths for storage by the Parish Council.

Plans

It was agreed to create a plan of the lights on the High Street which can be circulated to businesses in advance of Christmas.

## **2021 Events**

It was noted that Remembrance Sunday is on the 14<sup>th</sup> November. It was noted that due to the continuing pandemic and lockdowns Remembrance and Christmas events would be considered later in the year when more information is available.

It was noted that the Duke of Edinburgh's 100 birthday is during 2021 and that there is an additional bank holiday in 2022 for the Queen's Platinum Jubilee.

### Welly Walk

The Group agreed to establish a Welly Walk from Mid-June and encourage people to plant up old wellingtons for display in and around the village.

The following ideas/actions were agreed:

- The seeds and compost would be obtained for use by the Council and that distribution of seeds to residents would be considered.
- The Council would seek locations to create large displays e.g. outside the Bear.
- Businesses to be encouraged to take part and make displays.
- Guide would be created and sold for charity.
- Council would start promoting the scheme fully in February/March.
- Council to publish a planting your wellington guide.
- People will be encouraged to fill old wellingtons or donate them for others / Parish Council to fill.
- Wellingtons will be included in planters and on the Millennium Mile.
- Clerk to contact businesses inc. The Bear, TGs and Bolesworth Estate.
- Run a Best Welly Competition and consider some form of art competition to create a lasting legacy.
- Create large wooden Welly signs at key points in the village.
- Cllr Black to draft posters – Wellington shaped.
- Anne Mcgrath to investigate obtaining giant wellingtons.

### Great British Spring Clean

It was noted that a number of volunteers are litter picking around the village and as it is currently not possible to meet as a group for litter picking, we should encourage residents to litter pick when they are on walks and provide litter pickers.

It was agreed Cllr White would discuss this with existing volunteers and the Council would promote this idea and issue litter pickers.

### Parish Council Maintenance Review

It was noted that the contract needs to be agreed for village maintenance from March/April 2021.

It was agreed that contractors should be asked to quote for the maintenance as last year but to provide individual prices for different works allowing the Council to split the work between different contractors if required.

It was agreed the Clerk would circulate last year's maintenance list for review before circulating to contractors.

## **NEXT MEETING**

Wednesday 17<sup>th</sup> February 2021, 7.30pm.  
via Zoom.

Ann Wright 19/01/2021.

# Minutes of Tattenhall & District Youth Council Meeting Virtual, 20<sup>th</sup> January 2021

## **PRESENT**

### Youth Councillors

Anna            Amelia            Beth            Carys            Frankie            Lilly

### Other

Charlie Cooke, Louise Gibson

### Parish Councillors

Iain Keeping, Lisa White

Clerk – Ann Wright

## **Chairman**

Carys agreed to chair the meeting.

## **Welcome**

Everyone attending the meeting introduced themselves. Cllr Keeping introduced himself as the Chairman of the Parish Council and stated it was his pleasure to attend the Youth Council meeting.

## **Apologies**

An email was received from Holly giving apologies for not attending and confirming she would attend the next meeting.

## **Notes**

The meeting agreed the notes of the last meeting on the 16<sup>th</sup> December 2021.

## **Promotional PowerPoint / Video**

It was noted that although Councillors had started work on the presentation it had not been completed over Christmas as such it was agreed to continue work on it and review it at a future meeting.

Councillors were reminded of the areas to work on:

Spinney – Carys	MUGA – Anna
Pumpkin Trail – Amelia	Elf – Lilly
Why join the Council – Frankie	Recycling – Beth
Transition – Louise	

It was noted as schools are currently closed there is no immediate rush for the presentation, but it would be good to get it ready for circulation. It was noted that once finalised it can be promoted online and submitted to Tattenhall Online for promoting.

It was suggested that each topic should be covered on 1 side of A4 or a PowerPoint slide and should include pictures etc and not be too wordy.

**Action** – Complete information pages for submission to Anna and review at a future meeting.

## **Youth Shelter**

It was reported that the Parish Council had developed a better understanding of what the Youth Council was trying to achieve and were supportive of the Youth Council's ideas.

It was suggested the use of the work graffiti had a negative meaning to a number of people as such it would be better to promote the idea as an art workshop.

It was agreed the Clerk would contact a Ditzzy Rose and Mary Pilkington about running a virtual workshop to develop a scheme or design for the shelter, it was agreed that if interested they be invited to attend a future meeting of the Council to discuss the workshop in more detail.

**Action** – Contact Ditzzy Rose and Mary Pilkington regarding workshop and invite to meeting.

It was noted the hedge had been cut down in front of the Shelter making it more visible.

### **Recycling Projects**

It was noted the crisp packet recycling boxes had been dropped off at the Primary school, Sandy Bears, The Spar and TG Builders Merchants, boxes had been due to be dropped at The Letters Inn but this had not been possible due to lockdown.

Cllr Keeping agreed to ask the newsagent if they would have a box.

It was agreed the information page being created by Beth on the recycling could be used to promote the project.

### **Transition Leaflet**

It was noted the leaflet should be vibrant and not too wordy. Possibly A5 double sided which could be printed/funded by the Transition Group. It was discussed that the Youth Council should consider what Transition means to them and other young people.

Key areas identified were:

Recycling – something the Youth Council was already doing.

Single use plastic

Climate Change – not just about the village of Tattenhall.

Community Facilities – The Spinney

It was discussed that a single objective could be a good way to start as it will lead onto other areas naturally and can provide a focus the village can get behind.

It was agreed to create some form of survey for young people to complete and identify key transition areas using the theme:

Where we started – Where we are – Where we want get to.

It was agreed at the next meeting to go through the notes supplied by Charlie and for the Youth Council to identify what their understanding of each of the green headings is and use this as a basis for survey.

It was agreed to develop artwork showing Tattenhall 100 years ago, now and what we would like it to be like in the future.

It was suggested it would be good to look at images on the Tattenhall History website [Tattenhall History | The history of Tattenhall](#).

**Action** – To work on Transition survey at next meeting.

### **Youth Worker**

It was agreed that Anna would write letter to the leader of CW&C to request a youth worker for Tattenhall.

**Action** – Anna to write letter for sending by the Clerk.

### **Future Meetings**

Next Meeting – Transition Survey/Flier

Following Meeting – Art Workshop & Promotional PowerPoint.

**The next scheduled YOUTH COUNCIL MEETING  
is on Wednesday 17<sup>th</sup> February 2021, 5.30pm Virtual (Zoom) Meeting**

Tattenhall & District Parish Council  
This page has been left blank intentionally.