

**Minutes of Tattenhall & District  
Parish Council Meeting  
Held virtually via Zoom, 2<sup>nd</sup> November 2020**

**PRESENT**

Councillors

Chairman – I. Keeping

P. Black	G. Blackhurst	D. Haynes	L. Jones	J. Kershaw
C. Parry	E. Saddler Williams	A. Scarratt	N. Sharp	L. White

Non-Parish Councillors

Public – 8

**APOLOGIES**

S. Chapman – family commitment

N. Matthews – family commitment

CW&C Cllr. Mike Jones.

**DECLARATION OF INTERESTS**

Cllr. Lesley Jones declared an interest in Item 18 as family member has an allotment.

**CO-OPTION OF COUNILLOR**

**RESOLVED 20/320** – that the Council co-opt Mr John Bailey who signed the acceptance of office form and joined the meeting.

It was noted that the Council still has one vacancy to fill.

**PARISH NEWS**

It was noted Cllr Kershaw is responsible for the Parish News report, the deadline for which is the 13<sup>th</sup> November.

**PUBLIC PARTICIPATION**

Huxley C of E Primary School Consultation

Joanne Copping Chair of Huxley C of E Primary School PTA thanked the Council for the opportunity to provide an update. It was explained that the current consultation was a pre-application consultation and allowed the local authority to consider ideas not previously considered. It was noted the school has a maximum capacity of 48 pupils with a PAN (published admission number) each year of 7.

It was reported that an Action Group has been formed including the governors, community, and church to develop an action plan to save the school. The action plan includes 'Flexi schooling' which would allow pupils who are home schooled to attend school 2 days a week, development of a centre for languages, music and arts as well as a pre-school. The group is also seeking to promote awareness of the school and what it offers.

Sara Hampton a parent governor at the school confirmed they were working hard to find a viable way forward for the school.

CW&C Planning Portal

It was reported that the CW&C Planning Portal was out of action for a week for maintenance which was very frustrating.

## Chester Road Hedge

It was reported the Chester Road hedge is overgrown; it was confirmed it was due to be cut this week.

*Cllr Sharp joined the meeting.*

## **MINUTES**

**RESOLVED 20/321** - that the Chairman sign, as a correct record the circulated minutes of Parish Council meeting held on the 5<sup>th</sup> October 2020 when possible.

## **ACTIONS**

The Council noted the actions list as circulated, from page 378 of the minutes.

### Memorial

It was noted that the Memorial was not on the Action List and would be added, the Clerk had received a quote for just under £4k to carryout a CCTV survey however Highways has confirmed they would carryout a survey of the drains which it was hoped would identify the problem.

### Council Priorities

It was noted that Councillors had not submitted their priorities as such the list would be circulated again and Councillors were asked to forward their priorities ready for consideration when setting the precept in January 2021.

### Emergency Plan

It was noted that the emergency plan had been submitted to CW&C officers who had to date failed to respond the matter was being pursued, also the emergency bags had not yet been delivered due to Covid restrictions.

### Highways Matters

It was noted a number of Highways matters are still outstanding over 2 years since they had been raised, it was noted Highways had a backlog of actions before lock-down and that the lock-down had made that significantly worse.

## **HUXLEY C of E PRIMARY SCHOOL**

**RESOLVED 20/322** – that the Council object to the proposal to close Huxley C of E Primary School on the following grounds:

The closure of the school would be premature given the increase in housing in Huxley, Beeston Greenlooms and Tattenhall including 64 new family homes almost ready for occupation at Newton by Tattenhall.

The proposal does not take into account the impact the current Covid 19 pandemic is having on the number of pupils not being enrolled in primary schools including Huxley C of E School.

In addition, the opportunity to provide flexible schooling will support parents in the local area who wish to home school their children for the majority of the week.

The closure of the school would result in the loss of a valuable resource in the rural area with the loss of respected teaching expertise.

The closure of the school will result in a significant reduction in parental choice in the rural area.

## **PLANNING**

### 1) Planning Register

Councillors noted the planning register, pages 61 and 62 including comments submitted since the last meeting.

### 2) Planning Applications

**20/03520/LDC** – Certificate of lawfulness of existing use or development to confirm the current residential dwelling was not carried out pursuant to planning permission reference 6/12775 –

Honeyend Farm, Carrs Lane, Tattenhall, CH3 9NT.

**RESOLVED 20/323** – Support.

**20/03488/FUL** - Two storey side extension with balcony to first floor - Ivy House, Newton Lane, Tattenhall, C3 9NE.

**RESOLVED 20/324** – The Parish Council supports this application which complies with the Tattenhall and District Neighbourhood Plan policy 2.

3) Applications received since publication of agenda

**20/02981/FUL** – Demolition of existing garage, single storey side extension to include garage, gym and study, white rendering to all elevations.

**RESOLVED 20/325** – Support.

4) CLT Application Update

No further update.

5) Lead Planning Councillors

It was noted that Councillors Scarratt and Sharp are the lead planning Councillors until December meeting.

### **S106 FUNDING ALLOCATION**

**RESOLVED 20/326** – That the Parish Council request the following funding allocations in relation to the application 20/02824/FUL.

That all money related to play and open space be allocated to the provision of a community use multi use games area (MUGA) in Tattenhall preferably at the Flacca and that it be highlighted that when the original sums of money were allocated these were based on the findings of the 2016 CW&C Open Spaces reported since when the community had lost 2 hectares of open space with the fencing off of the school playing field.

The Council agreed to ask if the allotments funding could be used to create a community orchard, if that was not possible it was agreed that the money should be allocated to the two allotment sites.

It was agreed the Clerk would request details of S106 provision for education and affordable housing.

**RESOLVED 20/327** – That the Parish Council request the following funding allocations in relation to the Beeston Application

That all money related to play and open space be allocated to the provision of a community use multi use games area (MUGA) in Tattenhall preferably at the Flacca and that the Council would accept money towards the allotments noting the need to amend its eligibility criteria to include residents from Beeston if the funding is received.

### **REAN MEADOW MAINTENANCE**

It was reported by the Clerk that she had been in communication with CW&C regarding the maintenance of Rean Meadow particularly the overgrown shrubs obstructing the footway at the entrance since August and had been unable to resolve the issues, since which time the Parish Council had received the circulated letter of complaint.

It was agreed the Clerk should contact Redrow regarding the lack of maintenance copying in Edward Timpson MP and also write to Andrew Lewis, Chief Executive of CW&C highlighting the inability of CW&C to take action in this matter and include Cllr Mike Jones.

### **SCHOOL HIGHWAYS SAFETY**

The Clerk reported she had received an email from the head of Tattenhall Park Primary School

following a near miss between 3 pupils and vehicle as pupils crossed in front of a school bus. A meeting had therefore been arranged with representatives of CW&C Highways and Road Safety Team and Parish Council representatives to discuss possible actions to prevent this occurring again in the future. It was noted that PC Gardner and PCSO Hurst were not able to attend. It was agreed Cllrs Blackhurst and Keeping would attend the meeting which will be held on Teams.

## **THE SPINNEY PROJECT (MILLBROOK NATURE PARK)**

### 1) Update

It was noted that work was continuing on the grant application for the proposed works to the Spinney, two letters had been received from residents which had been circulated to Councillors which contained constructive comments which needed to be taken into account.

The Council had received a large number of emails and letters of support for the project and to date had received 31 responses to the online survey.

It was noted that the ecology report done on the Spinney should be published on the Council's website as soon as possible.

It was agreed to hold an extraordinary meeting to finalise the details of the grant application and address concerns raised on Monday 23<sup>rd</sup> November (7.30pm) via Zoom.

### 2) FCC Grant Application

**RESOLVED 20/328** – That the Parish Council submit a grant application to FCC for up to £95k for improvements to The Spinney.

### 3) Third Party Funding

**RESOLVED 20/329** – That the Parish Council make the third-party payments using existing CIL funding.

### 4) Authorised Signatory

**RESOLVED 20/330** – That Clerk, Ann Wright, be the authorised signatory for the grant application.

### 5) Earmarking of CIL Funding

That the Clerk will seek advice on allocation of existing CIL funds for maintenance.

## **TATTENHALL ROAD FOOTWAY**

The Clerk reported that she had requested an update following the last meeting on the linking of the existing and new footpath, she had been advised there was no further update and that the CW&C legal department was investigating a number of areas relating to this matter.

## **YOUTH COUNCIL**

The Council noted the minutes of the last Youth Council meeting held on the 21<sup>st</sup> October from page 380 of the minutes. It was agreed Clerk should further investigate the provision of recycling bins particularly for crisp packets.

## **YOUTH SHELTER**

The Clerk reported that she had received a complaint regarding a large group of young people, approximately 12 to 14 years of age congregating at the youth shelter including standing on its roof, shouting and swearing disturbing those visiting the cemetery and graveyard. It was noted the hedge to the Shelter is due to be cut back this week and it has been asked that this is cut as low as possible.

In addition, graffiti had been identified in the shelter this has been reported to the police and an incident number obtained as well as being raised with local police.

It was agreed to continue to monitor behaviour at the Shelter.

## ACCOUNTS & PAYMENTS

### 1) Accounts & Payments

**RESOLVED 20/331** – that the Council approve the payments as listed on page 53 of the Cash Book.

Grants Gardening Services	Grounds maintenance	270.00
A, Mcgrath	Plants	95.38
A. Wright	Reimbursement - Swing replacement parts	155.46
A. Wright	Reimbursement – Various (amended)	252.99
Tarporley Parish Council	Contribution to training – Hidden Disabilities	18.00
A. Wright	Salary	756.48
HMRC	Paye/NI	262.40
Nest	Pension contribution	52.91

### 2) Additional Invoices

No additional invoices received.

### 3) Poppy Wreath

**RESOLVED 20/332** – that the Council pay the Royal British Legion Poppy Appeal £100 for the wreath.

## ALLOTMENT FEES

**RESOLVED 20/335** – that the Council agree the freezing of fees for 2021-2022 at the current levels.

The meeting closed at 8.50pm.

Signed .....

Dated .....

Ann Wright 03/11/2020

## FUTURE PARISH COUNCIL MEETINGS

### Extraordinary Parish Council Meeting

Monday 23<sup>rd</sup> November 2020, 7.30pm  
via Zoom

### Scheduled Parish Council Meeting

Monday 7<sup>th</sup> December 2020, 7.30pm  
via Zoom

## Action List

Action	Date	Comments	Complete
<u>Bunting Brackets</u>	06 10 20	Requested discussion on options	
<u>Church Bank &amp; Rosemary Road</u>	12 02 20 12 02 20 01 09 20	Emailed Highways for update Emailed BE – Rosemary Row update Requested update	
<u>Christmas Elf Trail</u>		High Street Businesses	
<u>Christmas Trees &amp; Wreaths</u>	06 10 20 12 10 20 12 11 20	Confirmed works & requested discussion Ordered trees Select Millfield Tree	
<u>Cil Deadline</u>	09 10 20	Checked Cil deadline – 5 years	<b>Complete</b>
<u>Climate Day</u>			Consider 2021
<u>Community Room Meeting</u>	19 03 20	Cancelled will reschedule when schools reopen.	
<u>Covid Grant</u>	06 10 20	Covid grant paid to BI	<b>Complete</b>
<u>Dog Fouling Signs</u>			
<u>Drop Kerbs</u>	12 02 20 01 09 20	Emailed Highways for update Requested update	
<u>Emergency Plan</u>	26 10 20	Emailed RS requesting update.	
<u>Emergency Plan</u>		Bags in Locations	
<u>Mill Brook Nature Park</u>		Grant application works on going.	
<u>Maintenance</u>		Walks Programme developed	
<u>Microphones</u>			
<u>Millennium Mile</u>	12 02 20 12 08 20	Posts invoice paid IK arranging to collect posts with JK	
<u>Neighbourhood Plan Review</u>		CCA Meeting – 28 10 20 R. Charnley Meeting - 09 11 20 Consider Chester Road Field	
<u>Parking Restrictions &amp; Speed Limits</u>	01 09 20 16 09 20	Requested update works schedule for 28 09 20 – requested outside peak times. Installation due 2 <sup>nd</sup> October 2020	
<u>Planning</u>	06 10 20 06 10 20 07 10 20 19 10 20 21 10 20 26 10 20	20/03563/FUL – submitted comments 20/02824/FUL – submitted comments 20/02824/FUL – emailed officer correction. 20/03520/LDC – circulated 20/03488/FUL – circulated 20/03488/FUL – proposed comments	
<u>Planning Street Name</u>	06 10 20	Confirmed no objection to Sandstone Close	<b>Complete</b>
<u>Planning Questions</u>	06 10 20	Raised with architect	<b>Complete</b>
<u>Play Area Repairs</u>	30 09 20	Requested date for zip wite repairs	
<u>Policy – Tree Policy</u>	26 10 20	Post on website	<b>Complete</b>
<u>Priorities</u>	08 09 20	Circulated priorities for Councillors to rank deadline 28 09 20.	
<u>Remembrance – Event</u>	08 10 20	Confirm Stewards & Reader	

Remembrance – Street Light Poppies		Erect Street light poppies	<b>Complete</b>
<u>Risk Management</u>		<b>IK &amp; PB – meeting - NOV</b>	
<u>Speed Indicator Device - SID</u>		Advertise for volunteers Set date for Training set dates for using SID	<b>Consider 2021</b>
<u>Tree Survey</u>	03 08 20 16 09 20	Emailed ATC update on survey Awaiting Barnfields Glebe Meadow Survey Requested update	
<u>TWiG</u>	30 09 20	Arrange meeting (7pm)	<b>Complete</b>
<u>Youth Council</u>			
<u>Youth Shelter Hedge</u>		Cutting	
<u>Faults Reported</u>	04 08 20 08 09 20 16 09 20	Rean Meadow pavement & shrubs - HW234965001 + emailed AM & JB. Emailed MB about above Raised with GJ	
	07 08 20	Reported overgrown hedges Park Road HW236139086 Park Road/Tattenhall Road junction HW236145872 Greenlands Junction HW236147427	
	11 09 20 16 09 20	Reported verge on Park Ave, opposite bungalows after receiving complaint through FB. Raised with GJ	
	14 09 20	Streetlight on –Covert Rise – HW249463840 Streetlight on – Gifford Lea – HW249469293	<b>Complete</b>
	22 09 20	Fly tipping -BBW towards Russia Hall - SS252551043	
	30 09 20	Streetlight on – Edgcroft - HW255579587	<b>Complete</b>

### Objectives for 2020

- 1) By July 2020, formulate Council's priorities and their progress monitoring in order to move away from 'pothole type issues' and create a more holistic approach to key agreed issues.
- 2) By December 2020, support the definition, design and initial processes for a Climate Change Project within the Neighbourhood Plan.  
**25 06 20 – Contacted CSE & NPlan committee about virtual presentation.**
- 3) By December 2020 establish links and relationships to increase businesses
- 4) participation in Council activities.  
**24 06 20 – Contacted RD (TBA) regarding possible projects.**  
**July Agenda**
- 1) By December 2020, continue to increase involvement of groups and individuals with events to ensure wider community involvement & Partnership involvement.
- 2) By December 2020, establish a Youth Council to ensure involvement of a wider demographic in council business and decisions - **Completed**

## Minutes of Tattenhall & District Youth Council Meeting

# Virtual, 21<sup>st</sup> October 2020

## PRESENT

### Youth Councillors

Anna            Amelia            Beth            Carys

### Other

Nick Benefield            Charlie Cooke            Louise Gibson

### Parish Councillors

Lisa white

Clerk – Ann Wright

## Welcome

Everyone attending the meeting introduced themselves.

## Chairman

Anna agreed to chair the meeting.

## Apologies

Apologies were noted from Lisa White who would join the meeting as soon as possible.

## Notes

The meeting agreed the notes of the last meeting on the 28<sup>th</sup> September 2020.

## Transition Tattenhall

Nick Benefield and Charlie Cooke gave a presentation on Transition Villages and how it can be applied to Tattenhall.

It was explained that it is about communities working together locally the tackle 3 areas:

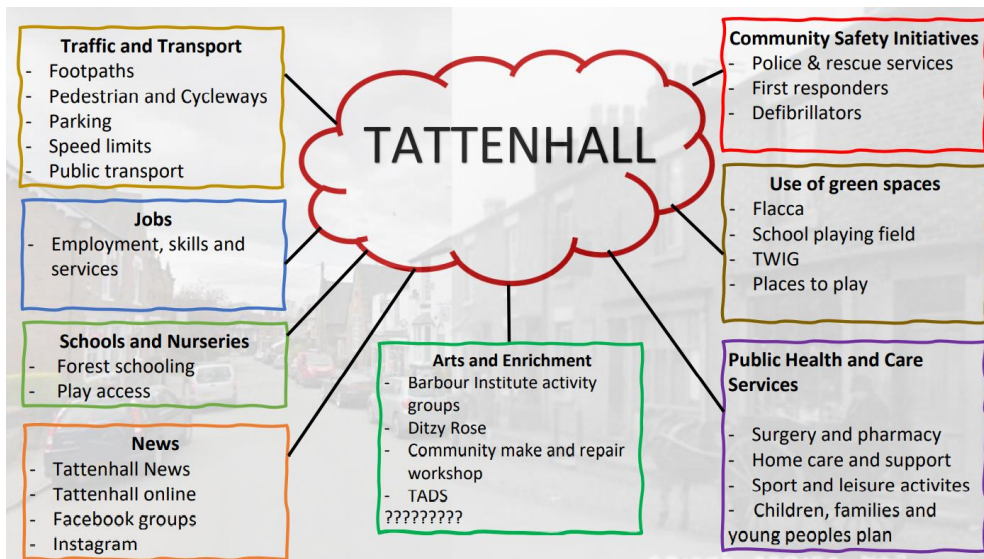


It was stated that it was about asking what we can do as individuals and as a local community to make things better, noting that the Covid pandemic had shown how important the community is in offer support to each other.



**Governments/individuals will  
not be enough**

**Local communities can take on  
the changes needed**



The Councillors were asked the following questions:

**Step One**

**DO WE**

Support the principles of the need for a different future?  
Have ideas on how to make that different future?  
Do we know where to start?

Councillors discussed how the ideas of Transition Villages matched their own ambition to make things better in Tattenhall.

It was note that the Youth Council had discussed three areas they supported or wanted to see come about:

- 1) The Youth Shelter – cut back hedges and create more seating and decorate the shelter and install notice board aimed at young people.
- 2) The Spinney Project
- 3) Creation of a MUGA near the Flacca for use by older young people who enjoy playing sport.

It was discussed it would be good to hold workshops for upcycling and to encourage young people to recycle more. It was agreed that the Council would look at obtaining additional recycling bins for items that are not recycled with our household waste e.g. crisp packets and consider locations to put these bins. It was suggested having an upcycling challenge where people post what they have created.

The Council agreed it was a good idea to create a flyer explain Transition Villages for young people to be distributed through the primary School and that this could be a joint flyer from the Youth Council promoting the Council as well.

The Youth Council agreed to write a letter of support for The Spinney Project which the Parish Council is currently seeking funding for.

The Chairman thanked Nick and Charlie for their presentation.

### **Membership**

The Council agreed to promote a pumpkin trail and encourage people in Tattenhall to decorate pumpkins and their houses for Halloween and for people to spot as many as possible and post on the Council's Instagram page. It was agreed to promote this on Instagram and on the Parish Council's Facebook page as well as through the Primary school and Tattenhall online.

It was also agreed to promote the Council through TADs.

### **Social Media Account**

It was agreed to continue to run the Instagram page as is, with the members posting information and that rules or guidance for the page would be created in the future. It was noted that if Councillors had any concerns about posts or messages these were to be raised with Louise or the Clerk straight away and with their parents.

### **Elf Trail**

It was agreed to obtain some plywood for an Elf to be cut out of and decorated to be positioned on the Millfield by the Christmas tree.

### **Future Meetings**

It was agreed that it had been a very interesting and production meeting, next scheduled meeting as below.

The Chairman thanked all for taking part in the meeting.

Ann Wright 22/10/20

**The next scheduled YOUTH COUNCIL MEETING  
is on Wednesday 25<sup>th</sup> November 2020, Time 5.30pm Virtual (Zoom) Meeting**