

# **Minutes of Tattenhall Neighbourhood Plan Review Committee Held virtually via ZOOM. 18<sup>th</sup> November 2020**

## **PRESENT**

Chairman: Iain Keeping,  
Pat Black                      Sheila Chapman                      Steve Densley                      Adele Evans  
Caryl Roberts  
Ann Wright (Clerk).  
Catherine Morgetroyd - Principal Planning Officer Planning Policy  
Public 1

## **APOLOGIES**

Lisa Fearn, Andy Freeman, Andrew Hull, Rebecca Robinson, Esther Sadler-Williams, Peter Weston.

## **DECLARATION OF POTENTIAL CONFLICTS OF INTEREST**

None declared.

## **PUBLIC PARTICIPATION**

No matters raised.

## **DISCUSSION – NEXT STEPS INC CONSULTATION**

It was noted that the Committee had met informally with Rob Charnley (CW&C head of Planning) and that the Committee has agreed to move forward with some form of consultation noting however this has been made more difficult by the uncertainty created by the Government's White Paper and the Covid restrictions.

The Committee had considered a two-phase approach to the review the first of which would be to undertake minor changes including update policy references and no amendments to the policies.

Catherine Morgetroyd confirmed that no other reviews have been completed in CW&C, so it is difficult to comment on the review process and outcomes.

It was discussed what the advantage would be of doing two reviews and whether if the first phase review was undertaken it would qualify the Plan as being 'new' giving it more strength particularly if CW&C failed to have a 5 years housing supply.

Ms. Morgetroyd confirmed she would discuss this matter with the CW&C legal team.

It was suggested that it might be better to start work on reviewing and updating the Village Design Statement (VDS) as it is an integral part of the Plan and the review could be used to generate residents' interest in advance of reviewing the Plan itself. It was noted that there are many new residents in Tattenhall who are not aware of the Plan.

It was noted that design is a key element of the Planning for the Future White Paper and that design is likely to become more important in the future.

Ms. Morgetroyd recommended the Committee look at replacing the VDS with Design Codes, it was explained that these are very similar to a VDS and would look to identify different character areas within the village and set out what would be acceptable design in those areas.

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It was noted that Upton by Chester has developed a Design Code as part of their Neighbourhood Plan development which had been produced by AECOM which had been appointed and funded by Locality.

It was asked if there are any regulations for who the Committee appoints as their consultants. It was explained that Locality will provide funding of £10k for the development or review of Plans and that the Committee can choose which consultant they work with. Locality also provides technical support e.g. production of Design Codes but they appoint an expert to provide this support rather than provide funding.

It was agreed it would be good to involve more local people with expertise to the Committee.

It was noted that because Design Codes are relatively new there is very little guidance on what they should look like and include however this has the advantage of allowing the Committee to a certain extent to shape it how it wants.

The Chairman thanked Ms. Morgetroyd for attending the meeting.

It was agreed to include the following on the December Parish Council Agenda:

- 1) Update on Committee work to date.
- 2) Seek approval to start looking at consultation, methods and contents.
- 3) Seek approval to start review of VDS and development of a design Code.

It was noted until the legal advice is obtained from CW&C the Committee cannot make a decision on whether to undertake a 2-phase review.

## **MINUTES**

The Committee approved the minutes of the meeting held on the 28<sup>th</sup> October and the informal meeting held on the 9<sup>th</sup> November 2020.

## **NEXT STEPS**

As outlined under previous agenda item.

## **FUTURE MEETING DATES**

As below.

Meeting closed at 8.12pm.

## **FUTURE MEETINGS**

Wednesday 16<sup>th</sup> December 7.30pm – Committee Meeting  
virtually via ZOOM.

Ann Wright 20/11/2020