



Communities Foundation

Application Form

Reference number	3965
Lead Applicant	Mrs Ann Wright
Project Name	The Spinney Project
Total Project Cost	.00

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Pre-submission

1. SECTION 1 - YOUR ORGANISATION

Name of your organisation

Please ensure the name of your organisation is the same as the name on your constitution.

Tattenhall & District Parish Council

If your organisation's name does not appear in the above drop down list, please type it in here

Address 1 62 Well Street
Address 2
Address 3
Town/City Malpas
County
Postcode SY14 8QH
Country United Kingdom (England)

Primary Contact Mrs Ann Wright

Secondary Contact

Prefix	Dr	Address Line 1	Flacca Lodge
First Name	Iain	Address Line 2	Burwardsley Road
Last Name	Keeping	Address Line 3	Tattenhall
Title	Chairman	City/Town	Chester
Email Address	iain.keeping@gmail.com	State/Province	Cheshire
Phone Number	01829770935	Zip/Postal Code	CH3 9QF

Please provide a telephone number for your secondary contact

01829770935

What type of organisation are you? Please select all that apply:

If you are an Environmental Body, you must also select at least one of the other options

A Parish or Town Council

When did your organisation start?

Please confirm your organisation is 'Not for Profit'

Our organisation is
Not for Profit

Briefly describe your organisation's main purpose and regular activities.

Parish Council, representing & serving both residents and those who work in the Parish Council area.

Please provide details of any insurance policies your organisation holds and the level of cover.

Please let us know what cover you have in place in respect of the facility and/or the project. You may be asked to forward a copy of any policies in due course.

Cover provide by Ageas Insurance Ltd including £10,000,000 Public Liability

(Public Liability Insurance Policy - Policy Schedule & Other Covers.pdf) is included as an appendix within this file.

Pre-submission

2. SECTION 2 - YOUR PROJECT

Project Title

Please keep this short – it should begin with the name of the area where your project is sited

The Spinney Project

Please provide an abbreviated description of your project

To provide public access to and enjoyment of the Spinney area while conserving and enhancing biodiversity.

Please describe your project and what it is you want to achieve

This should include details about your project and the physical works which will be undertaken

The Parish Council are planning to improve public access to the Spinney while conserving and enhancing its biodiversity. The Spinney is a forgotten early 20th Century willow coppice, approximately 0.8 hectares, at the centre of the village. Access is currently limited due to the existing footpath being impassable for most of the year because of the boggy nature of the site. Access will be extended to areas currently densely overgrown. The site is of significant nature conservation value adjacent to the Mill Brook, containing diverse ground flora, a large rookery and home to other nesting birds. The project presents an opportunity through sympathetic woodland management to improve biodiversity.

The Council are seeking a grant to create new surfaced access routes [length?] to extend the existing single track to a network [length?]. The plan includes two timber boardwalks [length?] adjacent to the Mill Brook and a short footbridge spanning an area of bog. Signage and interpretation information is also required.

Tree works will be needed in two areas, but kept to a minimum, any felled wood remaining on site. The first area is adjacent to a green open space ('the Triangle'). Trees will be removed and thinned to create a more filtered interface. The second area of tree removal and thinning will create an open glade deep within the Spinney and close to the Mill Brook.

The Council aim to:

- **Create a sense of place.** The Spinney with a brook and woodland has the potential to turn an already cherished area into somewhere more special, to draw people back and give a sense of belonging. As a result, other benefits will follow.
- **Improve wellbeing.** It has long been recognised that being outside, enjoying fresh air and connecting with nature are critical factors associated with health and wellbeing.
- **Conserve and enhance biodiversity.** Enhancement of the woodland of the site will undoubtedly improve habitat heterogeneity and quality.
- **Provide a place to exercise.** Provision of an attractive, safe environment will encourage physical activity.
- **Provide a place to dwell and relax.** The impact of the Covid-19 pandemic has required residents to spend more time in the village. A shortage space to relax, unwind and meet others has been highlighted.
- **Enable all to experience and appreciate an oasis of nature.** The aim is to enable access throughout the year for all ages and abilities.
- **Facilitate knowledge and understanding of the natural environment.** Education is an important objective and the local Primary School, nursery and youth groups have all agreed to be involved.

The Spinney project is self-contained, but when completed will form part of a larger Nature Park in the centre of the village. Contiguous natural land completing the park, will include; Glebe Meadow, 1.4 ha unimproved grassland; Barnfields, 0.8 ha unimproved grassland; 'The Triangle', 0.5 ha grassed area with overgrown pond and public footpaths. The Spinney together the rest of the intended park is an integral part of the Mill Brook Wild Life Corridor which is currently managed by a local volunteer group.

Please detail what part of your project you want funding for

Please do not list individual items, you will be asked for a cost breakdown later

The funding will be used to undertake the following works which will contribute to public access, education and

interpretation, biodiversity conservation, and promote health and wellbeing. Specifically, the project will focus upon woodland management and provide carefully designed access to the site through sympathetically routed footpaths and pathways. Funding is required to:

- Provide approximately 330 linear meters of surfaced and timber style walkways and footpaths through the woodland improving accessibility.
- Secure embankments adjacent to the Mill Brook.
- Creation of open glades and planting of selected native tree species (such as Hazel) to replace any felled trees.
- Creation of areas for dwell time including the installation of benches and other seating areas using seating which is accessible for those with a disability.
- Improve the habitats for a range of different species including birds and insects through the installation of birdboxes and bug and insect hotel as well as creating foraging habitats for badgers.
- Creation of guides to the site possibly using QR Codes to inform and educate visitors which will also be available to print off highlighting the nature conservation value of the site and how it should be looked after.
- Design, produce and install natural interpretation panels to illustrate the nature conservation value of the Spinney working with local artists and interest groups which will blend into their surroundings and be points of interest in themselves.

Where is your project located?

Please complete all sections. If your project is on land which has no postcode please state this and provide the postcode of the nearest building along with the OS Grid Reference.

Name of Site (if applicable)
The Spinney

Address1	at Rear Of St Alban's Church
Address2	Chester Road
Address3	
Town/City	Tattenhall
County	Cheshire
Postcode	CH3 9QE

<p>Map Showing Project Location</p> <ul style="list-style-type: none"> • Enter a place name or postcode into the "Location" field below and click "Lookup" to display a map. • You can zoom in or out with the + and - controls. • Using the "Satellite" button on the map to change the type of map may help with greater accuracy. • Click the exact location of the project site on the map to mark with a pin.
CH3 9QE (53.12143 -2.77018)



Additional maps

If you have other maps which you would like to provide us with, you may do so by uploading them here.

Where is your nearest eligible FCC Environment site & approximately how far is your project away from the site?

Click the drop-down and choose the site closest to your project. If you don't know the name of the site or the distance to your project click here to access the map page of our website.

Site
Gowy

Distance in miles Click here to check on the map page of our website Please don't add "miles" to your answer, just input the number only	8.7
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Is your project site affected by the landfill site's operations?	No
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Please select the type of facility where your project is based:
A public garden, park, country park or woodland with at least dawn to dusk access

In what Parliamentary Constituency is your project sited? Start to type and then select one of the options provided:	Eddisbury
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What is the name of the Local Authority where your project is sited (County or Unitary authority only)
Cheshire West & Chester Council

Has this project site benefited from a grant from us before?	No
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Who owns the land where the project is located? If the applying organisation is not the landowner there must be a lease, or appropriate management agreement in place, with at least 5 years left to run. If you do not own the land please provide details of your lease or management agreement and upload a copy below. If you do not own the site or have a signed

lease or management agreement in place at the point you apply for funding your application will be withdrawn.

Tattenhall & District Parish Council

What are the proposed timescales for the project?

These should be realistic dates taking into account the time taken for processing and assessing your application.

We cannot provide retrospective funding.

Your project can only start once you have signed and returned our funding agreement and all projects must be completed within 12 months of our funding decision.

Estimated Start Date	01/04/2021
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Duration
12

How will you maintain the amenity or facility once your project is complete?

It is important we know how the amenity will be looked after when your project is complete. You may have a management plan or maintenance agreement in place, or have a Friends group or volunteers who will help with future maintenance and fundraising to meet these costs. Sometimes your local authority may help with future maintenance, please give full details about what your plans for maintenance are.

Tattenhall and District Parish Council is responsible for this site, undertaking an Arboricultural Survey every two years and implementing recommended actions.

During the 2020-2021 financial year the Council budgeted up to £7k for maintenance of Glebe Meadow, Barnfield and the Spinney. In the future, the Council will continue to budget for the maintenance of these areas and at its extraordinary meeting on 23rd November resolved to earmark £?K for future maintenance of the Spinney.

The propose works will not only improve accessibility, but also make the site more easily manageable, particularly after removal of some of the trees and coppicing.

The Parish Council is seeking to create a management plan for the site in conjunction with John Seiler, CW&C Total Environments which will continue to conserve and enhance the biodiversity of the site in future years.

The council seeks to involve volunteers in maintaining the site including members of informal litter picking group who undertake litter picks weekly in the village. The Council plans to hold walks and workshops for community members to develop the skills to undertake maintenance on this and other sites in the village. The Council will also consider creating a 'Friends of' group, following the model at Caldby Valley Nature Park, to undertake maintenance projects and fundraising.

How do the general public have access to your facility?

Please state opening and closing times for the general public or when the facility is available – **not when it is used**. The most generous arrangements for public opening are encouraged and these should be appropriate to the amenity and reasonable when compared to other similar facilities. If your facility is not available every day please contact us for guidance.

Monday
Site to remain open at all times.

Tuesday
Site to remain open at all times.

Wednesday
Site to remain open at all times.

Thursday

Site to remain open at all times.

Friday

Site to remain open at all times.

Saturday

Site to remain open at all times.

Sunday

Site to remain open at all times

Does the facility operate a bookings system?

No

Please detail your booking, lettings policies or other arrangements for your project site to be accessed

Site to remain open at all times

Please provide details of any current user groups and organisations that use your facility. Do any groups have priority usage?

The site is currently open to the public and is accessed by a limited number of residents of Tattenhall. Groups include Sandy Bears Nursery and children from the Tattenhall Outdoor Education Centre.

Tattenhall Park Primary School, The Rainbows, Brownies and Guides as well as individuals and families have confirmed they would regularly use the site when improved. Claire Lockerbie, Social Prescribing Link Worker for Tattenhall stated she would look to establish a weekly walk for younger people to talk and walk, connect with nature and exercise.

The survey undertaken by the Parish Council highlighted that of the 33 respondents the majority of residents 27 visit the area and that that number would increase once the site is improved as would the frequency of visits.
XXXXXXXXXX

Are there any times when the facility is unavailable or there are restrictions as to who can use the facility?

There are no restrictions as to who can use the site - currently the site and paths can become inaccessible following wet weather and during the winter months due to flooding and mud, the proposed new surfaced paths and raised boardwalks over particularly boggy areas will result in access all year round.

What charges are there to use the facility?

If you make charges to use the facility please detail your charging policy and costs.

There are no charges

How and where will the facility be advertised, both on completion and once open?

This could be through local papers or newsletters, websites, local libraries or notice boards outside your facility.

The project, its progress, completion and agencies involved will be reported on the Parish Council's website (tattenhallpc.co.uk) and Facebook pages as well as through Tattenhall online (www.tattenhall.org). In addition, information will be published in the Parish News newsletter and on noticeboards.

Signage explaining the project will be erected on site during the works which will include references to partners helping to deliver and fund the project.

The Parish Council will hold an event, subject to Covid regulations, to mark the formal opening of the Spinney once completed, involving local organisations as well as families and individuals to which partners and funding agencies will be invited.

Interpretation panels / entrance signs will highlight access to the Spinney and include the logos of partner agencies as a permanent reminder of the project.

Future events including workshops and walks will be held in the Spinney and advertised in Tattenhall and neighbouring areas.

Do you anticipate that any income will be generated when the project is complete?	No
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Is planning permission or any other form of consent required?	No
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Is the project being undertaken because of any enforcement notice / statutory obligation or planning permission requirement? Your project cannot be a requirement of planning or statutory obligation. We can only fund works that over and above any Planning requirement, such as a Section 106 or similar.	No
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Have you selected any of your contractor(s) and / or supplier(s)?	No
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Do you still have contractor(s) and / or supplier(s) to select?	Yes
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When and how will you choose your contractor(s) and/or supplier(s)	Through CW&C tendering process and in accordance with Parish Council Financial Standing Orders.
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Is there any possible connection between a contractor or supplier who will carry out work on the project and yourselves or a contributing third party donor?	No
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Important Note: All projects must demonstrate value for money and if your application is successful you will be asked to provide at least 3 quotes for the work being undertaken. If you are unable to obtain 3 quotes for work you must explain why and demonstrate how you will achieve value for money.

3. SECTION 3 - PROJECT BENEFITS

This section of the application form is used to assess your project . You will not be asked for any additional details in respect of this section so it is important you consider each question carefully and answer as fully as possible. Click "?" for further details on our criteria and what we consider.

How have you identified the need for the project?

We want to know that your project will address a genuine community need. For example, if there is an existing facility how have you identified what needs to be done? If it is a new facility how did you identify what your community needs and have you carried out any work to show the project will meet those needs? This could include (but is not limited to) discussing your project with current or potential users, community consultations, parish appraisals, access audits, disability audits, or energy audits.

Environment - Tattenhall is a rural parish which has grown since the 1950s, particularly in recent years. Environmental groups including the Cheshire Wildlife Trust have highlighted the need to address climate change and loss of biodiversity at a local level. This site provides an opportunity to react to these and other environmental issues.

Woodland management – the Preliminary Ecological Assessment Report identify that while the area provides deep shade and cover for a wide variety of fauna and flora, it is in need of sympathetic management to benefit further biodiversity. There is a growing demand from within our community to take action to improve biodiversity in Tattenhall and we have a unique opportunity to do this and to create an oasis for wildlife.

Health & Wellbeing - The Village Surgeries Group and others have highlighted growing concerns about health and wellbeing for all ages especially since the Covid 19 lockdown in March 2020. The “new normal” will inevitably lead to more people working from home and any addition to local open space provision, will be beneficial. The Spinney will provide a central focus - a time to pause, to relax, to learn and embrace mindfulness as well as take exercise.

Public Consultation - The consultation and survey carried out regarding the scheme has illustrated overwhelming support for the scheme receiving including 18 emails of support from individuals, business and organisations, letters of Support from Cheshire Wildlife Trust, The Village Surgeries Group, The Park Primary School, St Alban’s Church, and the Local PCSO, 30 of the 33 respondents to the online survey supported the project.

Best Value - The Parish Council which owns the site is increasingly aware of the need to obtain ‘best value’ for the money it spends generated by the Precept, as the number of people accessing the site is decreasing due to its condition ‘best value’ is not being achieved and that this must be addressed.

Lack of Green Space – The CW&C Open Space Study 2016-2030 identified that Tattenhall had an under provision of open space (1.4 hectares) for its size/population. The report highlighted that most of Tattenhall does not have access to areas of Natural green Spaces of 20 ha or above, as set out in Natural England’s Accessible Natural Greenspace Standard. The Spinney would add to other areas in the Mill Brook Wild Life Corridor to create XX ha of contiguous natural greenspace in total.

We will not allocate funding to projects where consultation with the relevant user groups has not taken place, for example, if you are replacing play facilities you must have undertaken some form of consultation with parents, children and young people within your community. If your project includes work to address access improvements, you must have undertaken a disability or access audit, if your project relates to improving energy efficiency or the installation of green energy technologies you must have undertaken an energy audit.

What evidence do you have that local people support your project?

Evidence could include petitions, outcomes of community consultations or appraisals, outcomes from open

days, letters of support from new or existing users, fundraising initiatives or any other evidence that the community back your project. If you have encountered opposition to your project how have you resolved any issues raised

The Council received the following responses between the launch of the Consultation on y 26th October and 20th November 2020:

- 29 letters and emails of which 27 were supportive of the project including from Cheshire Wildlife Trust, The Village Surgeries Group (Doctors), The Park Primary School, St Alban's Church as well as a number of businesses and individuals.
- 37 Responses to the online survey of which 34 respondents supported the project.
- The survey produced 21 comments of which 15 were supportive, 2 neutral and 3 were against the project.
- Tattenhall Online, Tattenhall News/Updates and the Parish Councils Facebook pages generated 6 comments and 42 likes/loves.

The limited comments opposing the scheme have been constructive and will be taken account in the final design, Council representatives have offered to meet to discuss these concerns with residents.

The Council notes that any changes to the area will result in both positive and negative responses. By encouraging people into an area which currently has restricted accessibility, the character will slightly change; however the interventions will provide benefit to wildlife, habitat diversity and the local community.

Are there any similar facilities nearby, if so how will your project complement these facilities?

There are no similar facilities nearby or accessible without transport. Tattenhall is unique in Cheshire West in having a '**green heart**' to the village which provides the opportunity for the promotion of health and wellbeing as well as nature conservation.

The Spinney is an integral component of the Nature Park for Tattenhall, the nearest similar facility would be Caldley Valley Nature Park a small area of wetland, woodland and meadows and the outskirts of Chester approximately 7 miles from The Spinney.

How will the project benefit the local community?

It is important you provide details on the difference your project will make to the local community and/or environment. Please tell us how your project will improve your community and/or increase access to facilities for the community and not just current users.

Improved Health & Wellbeing - The project will create a **beating green heart** in the centre of Tattenhall which will encompass health and wellbeing, conservation biodiversity. It will provide the local community with significant health and wellbeing benefits. Creating an interesting and attractive site for exercise, meditation and relaxation

Education & Understanding - The project will provide an opportunity to develop citizen science and an educational experience for all. The Spinney which will include interpretation boards possibly including QR Codes will allow resident young and old to get a better understanding of the natural environment and how it can be protected.

This understanding and raised awareness of issues such as climate change, biodiversity loss and conservation will encourage our community to protect and cherish this unique area of open space. This will lead to a greater understanding of how our landscape has changed and how remedial action can be successfully undertaken at the local level.

Sense of Place – The creation of dwell areas beside the Mill Brook are designed to be welcoming so that visitors will be drawn back to the Spinney regularly. Experiencing changes in the seasons and enjoying the journey throughout the year will strengthen the community's sense of belonging.

Enhancement of Biodiversity - The project will enhance the biodiversity of the Spinney enhancing the habitat for a variety of species and encouraging the growth of native plants through additional planting and coppicing.

How many people currently use the facility each month and how will the project encourage new users?
How will your project broaden the appeal of your facility for new user groups or visitors?

A recent online survey found that 28 of the 34 respondents currently visit the site at varying frequencies with the number of people who would visit the site daily doubling after the improvements.

The Spinney runs along the Millennium Mile footpath, a circular walk in Tattenhall which is extremely well used. We are aware that many people currently walk past the Spinney without realising it is open to the public, the works and proposed signage will encourage people to walk through.

The proposed improvements to the site will encourage greater usage making it easier for those with disabilities and limited mobility to enjoy the open space. The Council has already received confirmation that groups including the rainbows, brownies and guides would use the site again following the improvements.

Increased promotion of the site during and after completion of the project will encourage greater usage, as will events including walks and workshops. We expect the number of people accessing the site each month to exceed 500.

Please explain what you have done to reduce the environmental impact of your project.

Where appropriate have you considered how you could reduce the environmental impact of your project, for example using wildlife friendly techniques, the use of recycled materials, the use of energy efficient and water saving technology, sustainable building techniques, taking steps to be carbon neutral?

The scheme has been based on the findings of an ecological assessment undertaken in 2020 by CW&C Total Environment Team and is a considered and sensitive design. The concept is to integrate sympathetically the landscape improvements into the existing environment.

We intend to minimise all waste by retaining the majority of excavated materials on site and reusing/recycling any soil or green waste to reduce the need for disposal via Landfill.

All wooden or recycled plastic materials will be accessed through sustainable sources. Park furniture, signage and interpretation products where possible will be obtained from sustainable and accredited sources.

Proposed planting will be native, contributing towards improving a wider ecological corridor and address climate change. New native tree planting will provide areas of shade, helping to reduce urban temperatures. Coppiced timber will be retained on site and local stone and grit used where practical.

The proposed planting and future management will promote habitats for healthy biodiversity and ecosystems. Pesticides will not be used.

Drainage will be in the form of soakaways.

Site access is obtained via existing hard standing tracks, so there will be no requirement for additional materials to provide access.

Will any volunteers be involved in the management or delivery of your project? If so please provide details.

Please include how many volunteers will be involved and also information about what volunteers will be involved in. In addition to including volunteers who will help in the delivery of your project please also tell us about volunteers, including management committees etc, who will help to manage the project through to completion.

The Parish Council will seek to include volunteers in the delivery of the project for example undertaking bulb planting and creating bird and bat boxes. In addition, groups have stated that they will continue to volunteer at the site undertaking annual litter picks.

An informal group of volunteers undertake litter picks in Tattenhall and recently picked a large amount of litter from the Spinney they have confirmed they will litter pick the area more frequently once the area had been

improved.

The Council intended to hold walks and workshops in the Spinney where community members can develop outdoor skills while undertaking maintenance. Plans involve the school and uniformed groups in these projects.

When planning your project did you consider how the facility will be accessed by all sectors of the community and what provision have you made for people with disabilities.

If provisions for people with disabilities have not been included please indicate why

The proposed scheme will provide access to the Spinney for those using wheelchairs or have limited mobility. Decked areas including handrails, benches will take account those with disabilities. Arm rails and spaces for wheelchairs will be included.

We recognise the importance of the visually impaired in the village being able to access the site confidently for exercise and to allow them to enjoy the scents and sounds of the natural environment, running water, and bird song. The Council is working with local residents to include features for the visually impaired including braille information on interpretation panels and handrails/posts.

The Council is aware that the community has a growing aging population and includes two retirement developments, Flacca Court and Gifford Lea, both of which are close to the site. This has been taken into account when developing the project.

The Council recognises the large number of new affordable homes in Tattenhall. There is a growing number of families who have limited resources and the Spinney will provide an easily accessible area for the enjoyment of individuals and family within walking distance of their homes, free of charge.

Pre-submission

4. SECTION 4 - FUNDING & FINANCIAL DETAILS

Please note you must provide a detailed breakdown of the costs of your project in the section below, if you do not your application will be returned.

Please provide a full breakdown of the project costs for your whole project

Please click "Add Project Cost" to input each different element of your project, how much it costs and how much you are requesting from us. Continue to "Add Project Cost" until you have added the costs of your whole project. You must add each cost separately, if you only add a single entry for all your costs your application will not be accepted.

Please note we will only fund contractors, materials, equipment or capital costs, which provide measurable and specific outputs. We will not fund day to day management or overhead costs or costs associated with routine maintenance. We will not fund the administration or salary cost of the project or the applying organisation.

We will only provide funding towards works which will be carried out at the project location.

Note: Discounts must be applied at source - you cannot enter negative values.

Funding Still Required: £0.00

Do your project costs include VAT?	No
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Will you be reclaiming VAT on this project? (Please note we will not fund recoverable VAT)	Yes
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Please tell us how the project is funded. Provide full details of other funding being contributed to the project from other sources. You must be specific with amounts and show whether the funding is secured or requested and show the date when funding decisions will be known. Please also include any in-kind support you may be getting.

You will need to arrange a Third Party Funding donation of: £0.00

Reference: 3965

Date submitted:

All applications need to have identified a contributing third party funder. It is important you do not include the contributing third party amount in any of the calculations that follow. This is a separate amount which stands alone from the project's costs.

Please add the contact details of your contributing third party funder(s) and upload confirmation letter from each contributing third party funding donor.

All applications need to have identified a contributing third party funder. It is important you do not include the contributing third party amount in any of the calculations that follow. This is a separate amount which stands alone from the project's costs.

If you want to edit or delete your third party funder(s) and are unable to see the edit and delete buttons scroll to the far right hand side of the screen.

How have you worked out your project costs?

For example, your surveyor or architect has estimated, you have quotes or tenders, or you have based the costs on previous experience of similar project delivery. If you do have quotes or tenders please upload copies.

Project costs have been estimated by John Seiler, CW&C Landscape Architect who was appointed by the Parish Council to design the scheme.

5. SECTION 5 - SIGNATORIES

<p>Are you authorised to sign and submit? As part of the grant process this application form needs to be authorised by someone approved as a signatory by the applying organisation.</p> <p>If you are not authorised by the applying organisation you must provide the name and contact details of someone who is.</p> <p>Are you authorised to sign and submit this application on behalf of the applying organisation?</p>	<p>Yes</p>
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Pre-submission

6. SECTION 6 - STATISTICAL INFORMATION

As part of the details we have to provide to the LCF Regulators ENTRUST please provide the following outcomes your project may generate. We understand some questions may not be relevant to your application. Where a question not appropriate please indicate this by entering zero (0).

Please note if your application is successful you will be required to provide actual outcomes in a completion report for your project.

Where applicable, please tell us the number of volunteers expected to help in the delivery of this LCF project	20
Number of youth (16-25 year olds) volunteers working on this project	10
Number of youth (16-25 year olds) volunteering days created by this project	

Pre-submission

7. SECTION 7 - ENCLOSURE CHECKLIST

If you have not uploaded them, you must provide us with a copies of the following items within 5 working days of submitting your application. If you do not we will be unable to process your application and it will be returned.

Enclosures should be sent to FCC Communities Foundation, Unit 1E Snetterton Business Park, Snetterton, Norfolk NR16 2JU.

As part of our assessment of your application you may be asked to clarify elements or to provide further information or documents, depending on the type of project and the information you have already supplied. If you do not respond or send the further information requested, your application will not be assessed further and will be withdrawn.

- Confirmation from other funders detailing their funding for your project (if not already attached)**
- Confirmation letter from you contributing third party funder(s) (if not already attached)**
- Evidence of how project costs were determined**

Additional Attachment(s)

If you have additional documentation you wish to provide to support your application, please upload it here.

I understand that if I do not provide the additional information listed above within 5 working days the application for funding will be rejected

Not Confirmed

8. SECTION 8 - APPLICANT SURVEY

As part of our continuing efforts to improve our systems we are keen to know your views about our application process. We would appreciate you spending a few minutes to complete this part of the application form as it will give us valuable information about the service we provide and will help shape any future changes to our application form and process.

This information will not be used as part of our assessment of your application and will be used for monitoring purposes only.

Please select the option that most closely matches your view

How helpful was the guidance you received?	
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How easy was the application process to understand?	
--	--

How easy was the application form to complete?	
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How easy did you find our website to use?	
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How did you hear of us?

Please select your age range	
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Please let us know of any comments or suggestions you may have

Pre-submission

Appendices

1) Public Liability Insurance Policy - Policy Schedule & Other Covers.pdf

Pre-submission

**Norris & Fisher Local Council Insurance
 Mid Term Adjustment Schedule**
Policy Number CH/5312578E/NF10050
Date of Issue 22nd April 2020

Norris & Fisher Ltd
 34a Hiltigbury Road
 Chandlers Ford
 Eastleigh
 Hampshire
 SO53 5SS

Agent Telephone 02380 269009

Agency Number 25972H

Agent Reference
Insured Details
Insured Tattenhall & District Parish Council

Postal Address c/o 62 Well Street
 Malpas
 Cheshire
 SY14 8QH

Policy Details
Policy Number CH/5312578E/NF10050

Effective From 22nd April 2020

Expiry on 21st April 2021

Policy Premium £570.96

Insurance Premium Tax £68.52

Total Premium £639.48

Reason for Issue Mid Term Adjustment

Your Activities Local Council

Population 2,200

Important Notice

You have a duty to make a fair presentation of all material and relevant facts to us. Providing us with inaccurate information or failing to tell us of anything which may increase the risk may invalidate this policy or lead to claims not being paid or being paid in part only.

This policy does not cover maintenance of your property. That means we will not cover the cost of wear and tear or routine maintenance. We expect you to properly maintain your property, but the cost of this remains your responsibility.

You have a duty to keep your property safe, secure and in good repair, and take all practical steps to avoid loss or damage.

You should also take all reasonable care to prevent accidents, injury or disease. In particular you should:

- keep all work equipment and premises in good and safe condition
- exercise care in the selection and management of employees
- comply with all statutory obligations and regulations.

In addition, you should take all reasonable care to prevent the sale or supply of goods which are defective in any way.

Pre-submission

ENDORSEMENTS

Endorsements Applicable to the Policy:

NF13 Bona-fide Subcontractors
NF22 Privacy Notice
NF16 Playground Equipment
NF21 Amendment to Definitions, General Exclusions and Terrorism Extensions

Free Format Endorsements Applicable to the Policy :

None

Pre-submission

Pre-submission

Norris & Fisher Local Council Insurance
 Mid Term Adjustment Schedule

Policy Number CH/5312578E/NF10050
 Date of Issue 22nd April 2020

Property Summary

The premises for which insurance has been arranged under this schedule being:

Risk Address Line 1	62 Well Street
Risk Address Line 2	Malpas
Risk Address Line 3	Cheshire
Risk Address Line 4	
Risk Postcode	SY14 8QH
Occupied As	Office

PROPERTY SECTION

Sub Section A - Buildings

Not Insured

	Basis of Settlement	Cover Causes	Day One Uplift	Declared Value	Total Sums Insured
Buildings	Day One	1,2,3,4,5	25.0%	£0	£0
Tenant Improvements	Day One	1,2,3,4,5	25.0%	£0	£0

Sub Section B - Contents

Insured - see Policy wording for further details

	Basis of Settlement	Cover Causes	Sums Insured
Stock	Indemnity Only	1,2,3,4,5	£0
Contents	Reinstatement	1,2,3,4,5	£5,182
Health and Gym Equipment	Reinstatement	1,2,3,4,5	£0
Computer Equipment	Reinstatement	1,2,3,4,5	£0

Sub Section C - Glass, Blinds and Signs

Insured - see Policy wording for further details

Sub Section D - Money

Insured - see Policy wording for further details

Sub Section E - Personal Accident (Assault)

Insured - see Policy wording for further details

Sub Section F - Specified Property

Insured - see Policy wording for further details

	Sums Insured
Portable Computer Equipment	£1,036
Handheld Devices and Tools	£0
Regalia	£0
Gardening Equipment	£0
Health Equipment	£0
All other specified property	£0

For details of All Other Specified Property please refer to the Continuation Schedule

Sub-Section G – Property in the Open

Insured - see Policy wording for further details

	Basis of Settlement	Cover Causes	Limit
Street Furniture	Reinstatement	1,2,3,4	£50,203
Playground Equipment	Reinstatement	1,2,3,4	£72,446
War Memorials (or Historic Monuments)	Reinstatement	1,2,3,4	£0
BMX or Skateboard Parks	Reinstatement	1,2,3,4	£0
Artificial Surfaces	Reinstatement	1,2,3,4	£0
Bus Stops and Shelters	Reinstatement	1,2,3,4	£9,558
Sculpture Horse Steel	Reinstatement	1,2,3,4	£6,862
Bespoke Wreath	Reinstatement	1,2,3,4	£1,027
			£0

Sub-Section H - Machinery and Computer Equipment Breakdown

Insured - see Policy wording for further details

	Limit
Computer Equipment Breakdown	£100,000
Breakdown of Insured Plant other than Computer Equipment	£1,000,000

This policy is administered by Norris & Fisher Insurance Brokers Limited who are authorised and regulated by the Financial Conduct Authority. Registered in England and Wales No: 04567558.

This policy is underwritten by Ageas Insurance Limited Registered Office Address: Ageas Insurance Limited, Ageas House, Hampshire Corporate Park, Templars Way, Eastleigh, Hampshire, SO53 3YA Registered in England and Wales No 354568. Ageas Insurance Limited is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority, Financial Services Register Number 202039.

Norris & Fisher Local Council Insurance
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Sub-Section I - Fidelity Guarantee

Insured - see Policy wording for further details

	Limit of Indemnity
Fidelity Guarantee	£100,000

Terrorism Extension

Operative

Excesses applicable to Property Section for Premises 1

Excess applicable to each and every claim unless specified below:	£250
Theft	£250
Storm	£250
Flood	£250
Glass, Blinds & Signs	£50
Subsidence	£1,000
Money	£50
Fidelity Guarantee	£250

Any alteration to the above excesses are detailed in the attached endorsements.

Where a claim is made under more than one section for the same event and at the same location, only the higher excess will be applied.

ENDORSEMENTS

Endorsements Applicable to Premises 1:

None

Free Format Endorsements Applicable to Premises 1:

None

Pre-submission

LOSS OF INCOME SECTION
Sub Section A – Loss of Income

Insured - see Policy wording for further details

	Cover Causes	Maximum Indemnity Period	Sums Insured
Income	1,2,3,4,5	12 months	£49,000
Increase in Cost of Working	1,2,3,4,5	12 months	£0
Rent Receivable	1,2,3,4,5	12 months	£0

Loss of Income - for details please refer to the Extension wordings on page 32 and 33 of the policy wording

	Maximum Indemnity Period	Limit
Book Debts	12 months	£50,000
Denial of Access	12 months	£500,000
Public Utilities	12 months	£25,000
Suppliers	12 months	£25,000
Customers	12 months	£25,000
Property Stored Away from the premises	12 months	£25,000
Exhibition or Events	12 months	£25,000
Goods in Transit	12 months	£25,000
Diseases, Poisoning, Vermin, Defective Drains, Murder or Suicide	3 months	£100,000

Sub-Section B - Machinery & Computer Equipment Breakdown

Insured - see Policy wording for further details

	Limit
Computer Equipment Breakdown	£50,000
Breakdown of Insured Plant other than Computer Equipment	£100,000

Terrorism Extension

Operative

LIABILITY SECTION
Sub-Section A - Employers' Liability

Limit of Indemnity

£10,000,000

Clerical Wage roll	£9,000
Manual Wage roll	£0

Inner Limit of Indemnity - Terrorism	£5,000,000
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Sub-Section B - Public Liability

Limit of Indemnity

£10,000,000

Number of Playgrounds	1
Number of BMX or Skateboard Parks	0
Number of Firework Displays in each year	0

Publishers Indemnity	£250,000
Retroactive Date	01/06/2018

Inner Limit of Indemnity - Terrorism	£2,000,000
Inner Limit of Indemnity - Pollution or Contamination	£1,000,000

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Norris & Fisher Local Council Insurance
 Mid Term Adjustment Schedule

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Sub-Section C - Products Liability	Limit of Indemnity	£10,000,000
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Inner Limit of Indemnity - Terrorism	£2,000,000
Inner Limit of Indemnity - Pollution or Contamination	£1,000,000

Excesses applicable to Liability Section

Excess applicable to each and every Third Party Damage claim under Sub-Section B	£250
Excess applicable to each and every Third Party Damage claim under Sub-Section C unless specified below:	£250
Excess applicable to each and every Third Party Injury claim not applicable to Sub-Section A - Employer's Liability	£0

Any alteration to the above excesses are detailed in the attached endorsements.

OFFICERS LIABILITY SECTION

Officers Liability	Insured - see Policy wording for further details
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Retroactive Date	01/06/2018
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Limit of Indemnity	£250,000
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Excesses applicable to Officers Liability Section

Excess applicable to each and every claim	£250
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Any alteration to the above excesses are detailed in the attached endorsements.

PROPERTY IN TRANSIT SECTION

Sub Section A - Own Vehicles	Not Insured
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	Number of Vehicles	Limit per Vehicle
Own Vehicles	0	£0

Sub-Section B – Road Hauliers, Rail and Post	Not Insured
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	Limit per sending
Road Hauliers, Rail and Post	£0

Excesses applicable to Property in Transit Section

Excess applicable to each and every claim	£100
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Any alteration to the above excesses are detailed in the attached endorsements.

Norris & Fisher Local Council Insurance
 Mid Term Adjustment Schedule

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PERSONAL ACCIDENT

Operative

Number of Councillors	15
Number of Clerical Employees	1
Number of Manual Employees	0

Benefits

Temporary Total Disablement	£200 per week (104 weeks)
Loss of Limbs, Sight, Hearing or Speech	£50,000
Fracture	Please refer to page 45 of the policy wording for details of the Benefits payable
Permanent Total Disablement	£50,000
Death	£50,000

LEGAL EXPENSES

Operative

Please refer to the separate Business Legal Guard Policy wording for full details

Legal Guard

Limit of Indemnity	£100,000
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INTERESTED PARTIES

Summary of Interested Parties - Applicable to the Policy

Details	None
Address Details	None
Nature of Interest	None

Pre-submission

Pre-submission