

Tattenhall & District Community Land Trust

Minutes of Board Meeting on Wednesday 26th February 2020 held @ Hillside House

Attendees: Graham Spencer (Vice Chair) Carol Weaver. Sheila Chapman, David Tanswell,

Apologies: Lesley Grainger (Chair) Cindy Parry & Michelle Steaton, Mike Jones, CWaC Councillor, John Heselwood, Cheshire Community Action

Minutes of Board Meeting 22nd January were approved for publication on PC website.

Accounts: Carol confirmed the Bank Balance to be £2269.08 as at today's date. There is still a bill outstanding to NWD which Lesley is querying.

A visit to our accountant's office in Widnes had been made, to meet our new contact there, Nikki Frater. She was briefed about the CLT and confirmed that fees will be similar to those when Andy Morris was our contact, he has now retired. Things that needed to change: our membership numbers need to be reflected as assets in our annual accounts (£1 membership fee). Numbers need to reflect actual membership, a note also of changes over the previous years' (members leaving the village, etc) Unpaid bills need be included as debtors, (note that we are disputing or awaiting clarification ie NWD currently). Bramwell Morris gave clearer instructions on what should happen on 31st October, each year (our year end). Regarding 'signing off' the paperwork for Homes England, only needs to be done for the final submission. Nikki needs to be informed of Minute dates when approval given to pay any account. A link to our approved Minutes is available on the Parish Council website.

Planning Application: Application has been submitted, Reference **No 20/0037/FUL**. 'Clock' commenced 6th February 2020. Clerk to PC wants a precis of our actions to date. To be advised this is within the DAS. If we feel officers are minded to refuse, will need to 'call in' application and ascertain date of Planning Board, to enable a speaker at Board. As the Parish Council have submitted on our behalf it will need to be a Parish Councillor (no-one who is a CLT Board member). Carol will check protocols for Planning Board. A letter had been written to all members, asking them to write in support. Letter also advises date & time of AGM. Going forward need to look at easier ways of communicating with the membership, possibly using 'Mailchimp', memory sticks etc.

Application to 'Homes England': Milestone 1 claim paperwork has been lodged for 'drawdown'. Current status says 'awaiting approval'. Graham had been contacted by Lesley from her holiday as HE have requested further clarification from her. Needed paperwork confirming signatories and details on our Bankers. Lesley stated this information had been provided on our original submission to HE. This Department of HE need information again by Wednesday 4th March. we are now attempting to get this information to them in time.

Sanctuary – Acquisition of land: Llyr has hit a brick wall, there is no leverage with the legal company appointed by Sanctuary to move this forward. He had come up with an idea of working with Swayne Johnson's PR company. Board approved Llyr approaching them to see if we can have any leverage. Our Councillor, Mike Jones, is also drafting a letter to the Chief Executive of Sanctuary to see if this has any sway.

Registered Provider: Lesley had provided the information from John Heselwood. There is no movement on this issue, propose wait until next Board meeting to progress. John is speaking at a CWaC Parish Council Conference on Community Led Housing on 3rd March. Particularly with regard

to the service hub he has been creating. He would like to mention our project and the Board is happy for him to do so. Sheila will communicate this to him. Graham will be attending in his role as an Utkinton Parish Councillor, Carol will be attending in her Clerk role.

Proposed meet with J H & Rachel Rens: This item to be held over for discussion at next meeting.

Proposed meet with Edward Timpson: This item to be held over for discussion at next meeting also. Board aware that it wants both items to happen. Any letter needs to be sent to the House of Commons, possibly suggesting a meet up after Parliament on a Friday late afternoon/evening? Influence on Sanctuary to be sought ? also the Timpson Foundation ?

AGM – 24th March 2020 in the Biliard Room @ BI Sheila confirmed the room had been booked. BI Administrator has asked if we require any special equipment? Sheila will confirm NO. Three weeks' notice has been achieved by the letters currently being delivered to members. Posters to be created and an article on Tattenhall online.

AOB: None discussed

Date of next meeting: Wednesday 18th March 2020 @ 7.30pm, **Venue:** 'Hillside' Burwardsley CH3 9PF or Carriages, Sheila will confirm.