



TATTENHALL & DISTRICT PARISH COUNCIL

Annual (First) Parish Council Meeting at 7.30pm
Tuesday 6th May 2025
The Billiard Room, Barbour Institute, Tattenhall.

1.	Appointment of Chairman	To appoint the Chairman for 2025-2026
2.	Appointment of Vice-Chairmen	To appoint the Vice-Chairmen for 2025-2026
3.	Apologies	1) With Explanations 2) To consider apologies for long-term absence
4.	Declaration of Interests	Members to declare any interest under the following categories: pecuniary, outside bodies and family, friend or close associate.
5.	Parish News	To agree abbreviated version of the Annual Report for submission into the Parish News. .
6.	Councillor Vacancy	To receive update.
7.	Public Participation	When residents may comment or raise questions regarding matters affecting the Parish.
8.	Minutes	To approve the minutes of the Parish Council meetings held 3 rd and 27 th March 2025.
9.	Annual Report	To agree Annual Report 2024-2025 and arrangements for publication and distribution including Chairman's Report.
10.	Council Calendar	To agree Council Calendar/Rota inc. meeting dates for 2025-2026
11.	Working Groups, Committees & Appointments	1) To consider membership of working groups and creation of new working groups. 2) To confirm outside bodies appointments.
12.	Planning	1) To note planning applications as listed on the planning register, including comments submitted since the last meeting and enforcement matters. 2) To consider any applications received since the publication of the agenda. 3) To consider enforcement matter on Ford Lane. 4) To note Lead Planners until July meeting
13.	Flooding Working Group	To note outcome of first working group meeting and agree future actions.
14.	Planning & Development	1) To consider writing to leader of Cheshire West and Chester about management of future development. 2) To create priorities and Community Infrastructure List (CIL).
15.	Neighbourhood Plan	To receive update.
16.	Youth Shelter	To consider refurbishment/painting of youth shelter.
17.	Financial Audit (AGAR) 2024-2025	1) To agree the year end accounts and audit summary 2024-2025 2) To note the report of the Internal Auditor 3) To agree the Annual Governance Statement 2024-2025

		4) To agree the Accounting Statements for 2024 -2025
18.	Accounts & Payments	1) To agree accounts and payments to date and Bank Reconciliation. 2) To agree invoices received after publication of the agenda. 3) To agree Insurance for 2025-26 4) To agree the following regular payments: Nest – Pension (DD) SSE – Electricity for Memorial (DD) Waterplus – Allotments (DD) Sanctuary – Garage Rental (DD) Information Commissioners Office – Data registration (DD) 5) To agree delegation of power to Clerk to make online payments between meetings. 6) To consider Sandstone Scouts Grant application. 7) To approved Clerk’s pay scale increase.
19.	Towpath Project	To receive update and agree future actions.
20.	Annual Subscriptions	To consider payment of the following Subscriptions/Membership: Cheshire Association of Local Councils Cheshire Community Action Mid-Cheshire Footpath Society
21.	Christmas Celebrations 2025	To confirm date and arrangements for Christmas Celebrations inc. budget.
22.	Annual Parish Meeting	To consider arrangements for Annual Parish meeting.

Signed

Ann Wright 29/04/2025

Ann Wright, Clerk to the Council,
62 Well Street, Malpas, Cheshire, SY14 8QH.
Telephone 01948 861 035 or e-mail clerk@tattenhallpc.co.uk