

Minutes of Tattenhall & District Parish Council Meeting Held 2nd September 2024 at the Barbour Institute.

PRESENT

Councillors

Chairman – J. Kershaw

J. Bailey P. Black R. Carden S. Chapman D. Darnborough

R. Jones P. Kerr N. Matthews A. Scarratt R. Smith

B. Wilson

Clerk – Ann Wright

CW&C Cllr Mike Jones

Public - 5

APOLOGIES

Cllr. C. Elliott - family commitment

Cllr I. Keeping – family commitment.

Cllr N. Sharp – unwell.

DECLARATIONS OF INTERESTS

Cllr Matthews declared a pecuniary interest in a planning application 24/02202/FUL Manor Farm, and confirmed he would leave the room when the application is discussed.

PARISH NEWS

It was agreed the next Parish News article would be used to promote the Neighbourhood Plan Review consultation.

PUBLIC PARTICIPATION

Standing Orders

It was asked if amendments could be made to the Standing Orders to allow more flexibility in public speaking time. It was noted that the standing orders are a largely legal document with little flexibility. However, if members of the public wish to discuss an agenda item with councillors they should contact the Clerk as soon as possible after the agenda is published who will endeavour to organise a time for a discussion to take place. Items can also be raised with the Clerk between meetings.

Planning Application 24/02202/FUL Manor Farm

The applicant attended the meeting to address any questions councillors may have about the application. It was reported the Clerk had already raised concerns regarding highway safety plus flags and signage.

The applicant stated that the shop will have a limited impact on the highway as their busiest time is likely to be during the winter months. It was hoped the store would prove useful in a rural area. It was confirmed that there are no plans for a large number of signs and flags given the rural location noting they have a store in Harley which is another rural location. CW&C Cllr Mike Jones confirmed he has called to application in to be considered by committee.

20mph Issues

It was noted that a number of the 20mph signs are currently covered by overgrown hedges and are not visible. A number of hedges are also causing obstructions along footways. A request was also made to extend the 20mph zone beyond the Tattenhall Centre and entrance to Covert Rise. It was noted that these matters should be raised with CW&C Highways.

Bus Shelter Noticeboard

It was raised the noticeboard in the bus shelter is too hard for pins to be pushed in. It was agreed the Clerk would look for an alternative.

MINUTES

RESOLVED 24/308 –That the Council approve the minutes of the meeting held on the 1st July 2024.

PLANNING

1) Planning Register

Councillors confirmed the planning register as circulated, pages 160 to 163.

Cllr Matthews left the meeting and took no part in the following discussions.

24/02202/FUL – Change of use of existing caravan storage building to retail use (Use Class E) – Manor Farm Shop, Newton Lane, Golborne Bellow, Tattenhall, CH3 9AY.

RESOLVED 24/309 –That the Council submit the following:

The Parish Council supports this application subject to the following:

That conditions are put in place to prevent the installation of signage or flags that are out of keeping with the rural location.

The Council is concerned about the impact of increased traffic on Newton Lane which is already busy as a main route to the Ice Cream Farm particularly its junction with Tattenhall Road and asks that the applicant contribute to road safety measures to address these concerns.

Cllr Matthews rejoined the meeting

2) Planning Applications

24/02412/FUL - Demolition of rear conservatory, erection of single storey front and rear extension – 66 Castlefields, Tattenhall Chester CH3 9RD.

RESOLVED 24/310 –That the Council submit no objection.

24/02415/FUL – Single storey side and rear extensions, rendering and roof remodelling – 9 Gorsefield, Tattenhall, CH3 9HB.

RESOLVED 24/311 –That the Council submit no objection.

3) Lead Planners

The following lead planners were noted until the September meeting, Cllrs Black, Chapman and Carden.

NEIGHBOURHOOD PLAN

It was noted that work is progressing on producing a flier to go to every house in the Council and Plan area in advance of the consultation drop-in day on Saturday 5th October.

Councillors will need to help with the delivery of fliers.

It was noted as part of the consultation a meeting had been held with representatives of Transition Tattenhall and a discussion had taken place about producing a set response to planning applications, which is used as a framework for future comments. It is expected a draft will be considered at the next Council meeting.

PRIORITIES & PROJECTS

It was highlighted the priorities as identified in section 6 of the Report are high level priorities which are not deliverable by the Parish Council, some are picked up by the Neighbourhood Plan but are more likely delivered by the CW&C Local Plan and other bodies it was therefore suggested the Council works with other groups in the village to highlight the needs and

aspirations of the village to CW&C and influence the emerging Local Plan and also discuss with CW&C the best way to voice these issues.

CANAL TOWPATH PROJECT

It was reported that Cllr Kerr and the Clerk had met with Rebecca Mason, Enterprise Manager for the Canal and River Trust. It was noted that it had been a very positive meeting, and the Trust was keen to work in partnership with the Parish Council on improving towpath accessibility. We are now awaiting a response from the Trust following this initial meeting.

The Council was asked to consider developing a community art and history project to promote the village's links with the canal and possibly some form of sign encouraging people to walk to the village.

HA HA PROJECT

It was reported that Cllr Keeping and the Clerk had met with Jamie Moore from Recclesia Ltd who had agreed to produce a proposal for the HA HAs restoration. The first phase would be to carry out an archaeological survey which will help identify the necessary works and costs.

POLICY REVIEW

RESOLVED 24/312 –That the Council agreed the standing orders and financial standing orders as circulated.

COUNCIL RISK ASSESSMENT

RESOLVED 24/313 –That the Council agreed the revised risk assessment as circulated.

EMERGENCY PLAN

The Clerk reported she had contacted the majority of people listed in the Plan and had updated contacts. It was confirmed the Vice-Chairmen would act as Deputy Controllers and Cllr Kerr as Logistics lead.

It was agreed a meeting should be held to go through the Plan and how it will operate.

CHRISTMAS LIGHTS & BRACKETS

An LBC application had been submitted to CW&C for the installation of brackets on Medway House once that has been decided progress can be made on getting a price for the works.

RESOLVED 24/314 –That the Council delegate authority to the Clerk to install additional brackets and purchase Christmas lights in consultation with Councillors.

It was noted the Council had been contacted by Ruth Morgan about the possibility of creating an advent window trail in Tattenhall. It was agreed to support this idea.

REMEMBRANCE SUNDAY

RESOLVED 24/315 –That the Council confirm Dutton Traffic Management Services undertake the road closure for Remembrance Sunday with the assistance of a volunteer at a cost of £585 plus Vat.

MEMORIAL LIGHTS

The Clerk confirmed that the current power contract for the memorial and Christmas Tree lights is with SSE and is due to expire in April 2025, the contract is currently costing £72 per month. It was suggested the Council look at options for solar lights for the Memorial, Cllr Wilson agreed to help with the project.

NEWTON-BY-TATTENHALL SPEED LIMIT

RESOLVED 24/316 –That the Council agree the revised speed limits of Newton-by-Tattenhall.

CW&C HOUSING CONSULTATION

It was noted the consultation closes on the 5th November it was agreed to form a working group inc. Cllrs Black, Darnborough and possibly Keeping to respond the strategy taking account of the priorities identified earlier in the meeting.

ACCOUNTS & PAYMENTS

1) Accounts & Payments

RESOLVED 24/317 –That the Council approve the accounts, payments and bank reconciliation as circulated, page 2 of the Cashbook including the following payments:

Barbour Institute	Room Hire - June	24.50
Y. Keeping	REIM: Pens, spray	34.47
PJ Hellmers Ltd	Kissing gates installation	540.00
PJ Hellmers Ltd	Removal fallen tree	120.00
A. Wright	REIM: Zoom, Cloudnext, etc	54.61
PJ Hellmers Ltd	Grounds Maintenance	1620.00
NatWest	Bank Charges	6.30
Barbour Institute	Room Hire - July	36.75
PJ Hellmers Ltd	Bus shelter repairs	240.00
P. Marsden	Salary (watering)	240.22
A. Wright	Salary (July)	1209.80
Y. Keeping	REIM: Varnish	9.19
Tarporley Parish Council	Nalc N-Plan Briefing	21.69
PJ Hellmers Ltd	Barnfield& Glebe Mow	420.00
HMRC	PAYE/NI - July	272.99
Nest	Pension Contribution (July)	88.46

2) Salary Payments

RESOLVED 24/318 –That the Council approve the following salary payments:

Nest	Pension contribution (August)	88.46
P. Marsden	Salary (August) inc backpay	408.67
A. Wright	Salary (August)	1210.00
HMRC	PAYE/NI – June	262.19

3) Additional Invoices

RESOLVED 24/319 – That the Council approve the following payments:

PKF	External Audit 2023-24	504.00
PJ Hellmers Ltd	Glebe Meadow & Barnfields Mow	420.00
SLCC	Branch Conference (50%)	17.50
PJ Hellmers Ltd	Grounds Maintenance – August	1080.00
A. Wright	REIM: Zoom, Cloudnext,	42.95
PJ Hellmers Ltd	Weed Control – High Street	300.00
PJ Hellmers Ltd	Kissing Gate x 4 Installation	720.00
Bewcraft Signs	Park & Mosaic Signs	249.60

3) Bank Accounts

The Clerk reported funds had been transferred the NatWest higher interest account and accounts had been opened with Unity Bank with an application being submitted for their high interest account.

It was noted that the Unity Accounts allows online payments to be authorised by 2 cheque signatories rather than by the Clerk alone, it was therefore suggested that some payments are made via Unity to see how easy the system is.

4) 2023-2024 Audit

It was noted that no matters of concerns had been raised by the external auditor.

The meeting closed at 8.30pm.

Ann Wright
03/09/2024

Next scheduled Parish Council Meeting
Monday 4th November 2024 at 7.30pm
Billiards Room, Barbour Institute.