

# **Minutes of Tattenhall & District Parish Council Meeting Held 4<sup>th</sup> September 2023 at the Barbour Institute.**

## **PRESENT**

### Councillors

Chairman – J. Kershaw

J. Bailey                      P. Black                      R. Carden                      S. Chapman                      P. Clark

D. Darnborough              I. Keeping                      P. Kerr                      N. Sharp

Clerk – Ann Wright

CW&C Cllr Mike Jones

Public – 5

## **APOLOGIES**

Christine Elliot – Family commitment

M. Foster – Covid

Paul Kerr - Covid

Neil Matthews - Family commitment

Andy Scarratt – Family commitment

## **DECLARATIONS OF INTERESTS**

No interests were declared.

## **PARISH NEWS**

Cllr Carden agreed to produce the next Parish News article.

## **PUBLIC PARTICIPATION**

### Transition Tattenhall

It was noted a reported from Transition Tattenhall had been circulated to councillors in advance of the meeting.

### Highways Matters

It was noted the CW&C response to the freedom of information request for information on the number of potholes reported and repaired made after the last meeting had been circulated. It was raised that the white lines on a lot of roads and junctions have been eroded and are not visible, this was of particular concern given the dark nights approaching. It was noted it is important to report potholes and issues with white lines via the CW&C app or website. It was agreed the Clerk would request the CW&C white lining policy.

CW&C Cllr Mike Jones confirmed that there has been an initial meeting with Parish Council representatives and highways officers and that there will be another meeting in early 2024.

### Barnfield

A request was made that a metal detectorist undertake a survey of Barnfields and Glebe Meadow along the Ha-ha if the clearance goes ahead. Councillors had no objection to the proposal.

## **MINUTES**

**RESOLVED 23/217** –That the Council approve the minutes of the meetings held on the 3<sup>rd</sup> July and 7<sup>th</sup> August 2023.

## **APPOINTMENTS & COMMITTEES**

The Council reviewed the working group appointments agreed in the July meeting noting there was a need for different councillors to get involved with different aspects of the council's work.

It was agreed that when events are being organised it is open to all councillors to get involved and that different councillors might get involved with different events, the same with maintenance.

**RESOLVED 23/218** – That the Council agree the following appointments and memberships:

Events	All Councillors Yvonne Keeping Anne McGrath Esther Sadler Williams
<u>Community Room</u>	Pat Black Richard Carden Christine Elliott Paul Kerr
<u>Maintenance</u>	All Councillors
Neighbourhood Plan Review	Pat Black <i>Sheila Chapman (CLT)</i> Iain Keeping Neil Matthews plus public members.
Open Spaces	Peter Clark Dorothy Darnborough Iain Keeping Paul Kerr
Orchard	Andy Scarratt
Play Area Inspections	Christine Elliott Mike Foster Iain Keeping Andy Scarratt Lisa White
<del>War Memorial</del>	<del>John Bailey</del> <del>David Bish</del> <del>Iain Keeping</del> <del>Jonnie Kershaw</del> <del>Neil Matthews</del> <del>Norman Sharp</del>
Outside Bodies	
Barbour Institute	Robert Smith
Transition Tattenhall	Richard Carden
Lead Councillors	
Allotments	Andy Scarratt
Finance	Andy Scarratt
Risk Management	Iain Keeping
PROW	Paul Kerr
Staffing	Pat Black Iain Keeping
Youth	Mike Foster

## YOUTH SHELTER & ENGAGEMENT

It was noted to date the Clerk had not been able to find a company to paint the youth shelter (or finger posts). It had also been confirmed by Transition Tattenhall that no young people had turned up for the arranged meeting to discuss the youth shelter.

As such it was suggested the best way forward was for councillors to have ad hoc discussions with young people when using the shelter and also possibly organise an event which might attract

young people where discussions could take place, and that this had been raised with PC Stephen Gardner as there were examples where the police had organised events in other areas. It was agreed to continue to work with Transition Tattenhall on this project.

### **PCSO JON HURST**

It was noted with great sadness that PCSO John Hurst had passed away. It was agreed to investigate the possibility of providing a bench in memory of PCSO Hurst possibly replacing the bench next to the statue at the Flacca.

### **MULTIUSE GAMES AREA & GREEN GYM**

The meeting reviewed the draft consultation, it was agreed to proceed with consultation providing a paper version which can be distributed with the Parish News in Tattenhall or can be filled in online.

### **PROW<sup>1</sup> PROJECT**

It was noted that Bolesworth have provided storage for the kissing and pedestrian gates until the end of October, the gates have now been delivered and will be installed as soon as possible.

### **POND AREA**

It was noted quotes had been received from Cheshire Wildlife Trust for puddling the pond area using clay or a clay liner, the matter had also been raised with CW&C who has suggested digging the pond area deeper.

It was noted that the risk assessment for the area will need to be reviewed once the works are undertaken.

**RESOLVED 23/219** – That the Council proceed with the Cheshire Wildlife Trust quote to puddle the area at a cost of up to £1364.80 plus VAT.

### **PLANNING**

#### 1) Notes of meeting with Taylor Wimpey.

The Council noted the notes of the meeting held with Taylor Wimpey on the 17<sup>th</sup> July 2023, from page 278 of the Minutes.

#### 2) Planning Register

Councillors confirmed the planning register as circulated, pages 138 to 142.

CW&C Cllr Jones reported that CW&C are still pursuing enforcement regarding the filling in of the former railway at Manor Farm without permission which has resulted in flooding of the railway and adjacent land, he confirmed CW&C had been made aware the land is for sale.

#### 3) Planning Applications

Application 23/02731/CAT various tree works at St Alban's Church, it was agreed Councillors would review the application and delegate authority to the Clerk to submit comments.

#### 4) Lead Planners

The following lead planners were noted until the November meeting, Cllrs Black, Clark and Chapman.

### **BOLESWORTH ESTATE**

It was noted that plans were being developed for regular meetings with the Bolesworth Estate and neighbouring Parish Councils, it was agreed that representatives from Tattenhall Parish Council would attend these meetings.

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<sup>1</sup> Public Rights of Way

CW&C Cllr Jones stated the Estate has significant plans for the future including investment in their housing stock.

### **TATTENHALL RECYCLING CENTRE**

It was noted that recently changes have been implemented at the Tattenhall Recycling Centre including the Centre no longer accepting cardboard. It was reported that the changes which have been introduced resulted from an inspection by HSE.

**RESOLVED 23/220** – That the Council write to the Chief Executive of CW&C stressing the importance of the site and its need to be retained.

### **COMMUNITY RESILIENCE**

It was noted there was a need to update the Community Resilience Plan in terms of contacts. However, a newly appointed officer for CW&C has suggested we might want to use a new document which she believed was easier to use and had been circulated by email. Having reviewed both documents it was agreed to update the existing document.

### **LOAN OF MARQUEE**

The Council agreed the loan of the marquee to Broxton and District Parish Council, the loan would be on the basis it was not damaged and would be returned dried.

### **HA-HA**

Councillors noted the notes of the meeting held on the 1<sup>st</sup> November, page 279 of the Minutes. It was noted that this would be the first phase of the restoration and once the section of the ha-ha has been cleared we would need to seek advice as to what works are required, costs and possible funding.

**RESOLVED 23/221** – That the Council proceed with the proposed clearing of the Ha-ha.

### **CHRISTMAS EVENTS**

#### 1) Additional Christmas Trees

The Council considered the installation of additional Christmas trees in the village and agreed not to proceed but to state in the Parish News that if other areas of the village would like to erect trees the Parish Council would try to assist.

#### 2) Children's Parties

It was noted the Children's Christmas Parties are scheduled for Saturday 2<sup>nd</sup> December with Diddy Dance leading the younger children's party and Panache running the older group.

**RESOLVED 23/222** – That the Council fund the children's parties including small gift bag to a cost of up to £500.

#### 3) Christmas Event

It was reported a meeting had taken place on the 30<sup>th</sup> August to discuss this event and it had been agreed to hold the event on Barbour Square supported by Alison's who will provide free hot chocolates for children as well as refreshments to purchase. There will also be a tractor run to raise funds from prostate cancer.

### **REMEMBRANCE WEEKEND**

It was noted there will be the Great War display in the Barbour Institute on the 11<sup>th</sup> November which will be publicised nearer the event and also the Parade and Act of Remembrance on Sunday 12<sup>th</sup> November. The following volunteers agreed to help provide tea, coffee and biscuits as usual after the Act of Remembrance on the Sunday Cllrs Chapman, Carden, Clark, Darnborough.

It was reported that the Church is looking to arrange a Remembrance evening on Friday 10<sup>th</sup>

November to commemorate the WW1 poets.

**RESOLVED 23/223**–That the council purchase a poppy wreath for £100.

## **ACCOUNTS & PAYMENTS**

### 1) Accounts & Payments

**RESOLVED 23/224**–That the council approve the accounts and payments and bank reconciliation as circulated, page 123 of the Cashbook including the following payments:

P J Hellmers Ltd	Spinney Tree Works	60.00
MPS	Play area inspection	90.00
P J Hellmers Ltd	Glebe Meadow & Barnfields	462.00
PKF	2022-2023 Audit	756.00
Barbour Institute	Room Hire July	50.00

### 2) Additional Invoice received

**RESOLVED 23/225** –That the council approve the following additional payments:

A. Wright	Salary	907.59
P. Marsden	Salary – Watering	125.10
Nest	Pension Contribution	55.99
HMRC	PAYE/NI	169.95
Peter Morgan	Bunting Erection & Removal	108.00
PJ Hellmers Ltd	Grounds Maintenance	1045.94
Bell Stone Masonry Ltd	Memorial Pointing	3696.00

### 3) Audit 2022

It was noted the Council had received a clear Audit for the 2022-2023 Financial year however in other matters it was noted the Internal Auditor had not covered the Council's risk management which needs to be addressed and that the Internal Auditor should have a letter of engagement and their independence confirmed. These matters will be addressed before the next Audit.

## **ANNUAL PARISH MEETING**

It was noted the Annual Parish Meeting is scheduled for Wednesday 20<sup>th</sup> September with refreshments from 7pm and talks from 7.30pm. The speakers who have been confirmed include the Sandstone Ridge Trust providing an update on the Area of Outstanding Natural Beauty and the Blood Bikers in addition the Cllr Keepings Chairman's Report for 2022-2023.

It was noted there had been 4 nominations for the Village Cup.

## **SOCIAL MEDIA**

All Councillors were reminded that the Code of Conduct includes posting of material on social media and that the Code itself states:

*“As a Member, you are trusted to make decisions on behalf of your community and your actions and behaviour are subject to greater scrutiny than that of ordinary members of the public.”*

As such Councillors were asked to think carefully before posting on social media whether their posts are appropriate even when posted tongue in cheek and also the information, they are providing is correct.

**RESOLVED 23/226** –That the Council move into private session and ask the press and public to leave the meeting.

**Play Area Repairs**

**RESOLVED 23/227** –That the Council appoint Groundwork & Leisure Services Ltd to undertake the play equipment repairs.

The meeting closed at 8.36pm.

Ann Wright  
05/09/2023

**Next scheduled Parish Council Meeting**  
**Monday 6<sup>th</sup> November 2023 at 7.30pm**  
Billiards Room, Barbour Institute.

## Informal meeting with representatives of Taylor Wimpey

17<sup>th</sup> July 2023

### PRESENT

Tattenhall & District Parish Council – Pat Black, Richard Carden, Sheila Chapman, Peter Clark, Christine Elliot, Mike Foster, Iain Keeping (Chairman), Paul Kerr, Ann Wright (Clerk).

CW&C Cllr Mike Jones.

Taylor Wimpey Representatives - Kate McClean, Brian O-Connor.

### **Purpose of Meeting: To discuss Neighbourhood Plan review and provision of affordable housing.**

Kate McClean explained that Taylor Wimpey have been promoting a site in Tattenhall for development for some time and were interested in the timescales for the Neighbourhood Plan Review and how it will align with the CW&C Local Plan.

Cllr Keeping reported that the Neighbourhood Plan Review was almost complete and would be going to a Parish Council meeting for approval before submission for the Reg 14 consultation. It was noted no major changes are proposed for the Plan and that changes are intended to bring the Plan into conformity with the CW&C Local Plan.

Proposals in the Made (existing) Plan to allow development adjacent to the settlement boundary and in Gatesheath and Newton-by-Tattenhall have been removed as they are in conflict with Local Plan.

The limit of 30 properties per single development has been retained.

It was noted the proposal is to amend Policy 1 so that development has to provide at least 30% affordable properties.

It was noted the Tattenhall Housing Needs survey has been updated and shows a clear need for affordable housing to rent and buy across all ages.

It was confirmed Taylor Wimpey still have an option on land which it would like to develop to deliver much needed affordable housing, and in their opinion the best way to deliver affordable properties is as part of larger development.

It was asked if the Council would consider allocating the site for development a larger proportion of which would be affordable properties.

It was noted that current planning policy would allow for development of affordable houses as exception sites. There are also sites within the village that could be developed for affordable properties.

It was noted that the Plan Review is not looking to allocate sites for development although it has been discussed. It is hoped that the Plan Review will not trigger a referendum.

The Taylor Wimpey representatives confirmed they would submit comments as part of the consultation (Reg.14) process. It was noted other developers are also likely to respond.

All were thanked of attending the meeting.

Ann Wright  
18 07 2023.



**Tattenhall & District Parish Council**  
**Informal Meeting – Ha-ha Maintenance & Wildflower Area**  
**1<sup>st</sup> November 2023**

**PRESENT**

Parish Council – Iain Keeping, Ann Wright (Clerk)  
CW&C – Simon Jones  
P J Hellmers Ltd – Paul Hellmers

**Purpose of Meeting: To discuss works to Ha-ha and Wildflower Areas**

**Ha-ha**

It was confirmed that the Clerk had contacted the CW&C conservation officer regarding maintenance of the Ha-ha in Glebe Meadow and he had recommended clearing it and then reviewing what maintenance is required.

It was agreed a flail a 2m stretch along the Ha-ha and then to remove overhanging foliage and branches. It was noted an overhanging Rhododendron has phytophthora ramorum and should be removed. The method statement for the clearing will need to be agreed by the conservation officer.

It was suggested to undertake the works in 2 phases, the first being from Chester Road to the bend in the Ha-ha. Hellmers confirmed the cost of these works would be £2k. CW&C Cllr Mike Jones confirmed he would contribute £1k towards these works.

It was agreed this will be discussed at the Council's September meeting.

**Action** – Clerk to write to Rookery Hall in advance of September regarding the proposed works.

**Glebe Meadow**

It was suggested by CW&C officers the Council considers a regime of baling the grass every third year and flailing it on the 2 years in between.

It was also suggested aerating patches of field to regenerate the dormant seeds. It was agreed these areas should be signed:

‘This area has been cultivated to regenerate dormant seeds.’

The Council was advised to contact Defra for possible funding as unmanaged grassland.

**Pond Area**

The meeting discussed the puddling of the pond/wet area. It was noted that the Canal and River Trust sell puddling clay, it was suggested the best people to contact would be the Cheshire Wildlife Trust.

It was agreed the rushes need to be pulled or dug out or they will take over the whole area, this could be done at the same time as the puddling which should take place between November and February.

**Wildflower Areas**

**Adjacent to Spinney**

It was agreed that CW&C would manage the wildflower area adjacent to the Spinney up to the path before the wet area. They will mow and reseed this area.

The Parish Council will maintain the area from the path around the wet area, which will be mown once the flowers have seeded.



### The Park

Area to be cut as short as possible and reseeded this year, with a further 50% reseeding in 2024 and 25% in 2025.

Recommend purchase 1.5kg of wildflower seeds to cover the three years.

Ann Wright  
3<sup>rd</sup> August 2023

Tattenhall & District Parish Council  
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