



## **Tattenhall & District Parish Council**



## Community Emergency Plan

#### **COMMUNITY EMERGENCY PLAN**

is to formulate a way of coping with an event or events that might put people in a vulnerable situation.

Remember, it is vital that in the event of an

#### **EMERGENCY SITUATION**

the initial action is to call

999

#### PLAN UPDATED

**FEBRUARY 2021** 

To be reviewed annually at May meeting of Parish Council

Controller of emergency plan 10/02/2021

### **PLAN DISTRIBUTION LIST**

Organization	Name and Address	Issued on
Parish Council Chairman	iain.keeping@gmail.com	<b>√</b> √
& Emergency Controller		
Deputy Controllers	Kersh@aol.com	
	esthersadlerwilliams@gmail.com	
Clerk to the Parish Council	tattenhallpc@outlook.com	
CWaC Ward Councillor	mike.jones@cheshirewestandchester.gov.uk	
Tattenhall Community Ass.	barbourinstitute@btconnect.com	
Police 999	PC Gardner stephen.gardner@cheshire.pnn.police.uk	
	PCSO jonathan.hurst@cheshire.pnn.police.uk	
Cheshire Fire and Rescue	Winsford H.Q. 01606 868700 Text 07624 808301	
Service	Malpas, 01606 868911 Tarporley 01606 868910	
	cwacadminhub@cheshirefire.gov.uk	
North West Ambulance	NHS Trust, Elm House, Belmont Grove, Liverpool	
Service	0345 112 0999 0151 260 5220	
Joint Cheshire Emergency	Ruth Stevens 01244 973789 07786 525862	
Planning Team	Ruth.stevens@cheshiresharedservices.gov.uk	
Tattenhall First	Peter Radley <u>peter@albany0.demon.co.uk</u>	
Responders	Rob Selby; 2, Millbrook End 07792 885 260	
The Village Surgery Group,	Chester Road, Tattenhall 01829 771588	Paper copy
	<u>Vsg.generic@nhs.net</u>	
St Alban's Church	The Rectory Chester Rd 01829 770245	
Rector	lameckmutete@yahoo.co.uk 07903 951 541	
Church Warden	gwrmelius@hotmail.com 01829 770482	
	ruthemorgan92@gmail.com 01829 771841	
Tattenhall Recreation Club	Martin Cooke <u>martinipcooke@btinternet.com</u>	
The Deute Drive sure Called	trclub@btconnect.com	
The Park Primary School	admin@tattenhallpark.cheshire.sch.uk	
Conway Centre, Tattenhall	Caroline.bampton@edsential.co.uk	
Well Pharmacy	nhspharmacy.chester.wellpharmacyfa875@nhs.net	
Home Watch	Graham Marsden graham@gmarsden.co.uk	
Cheshire West & Chester	0300 123 8123 01244 973 789 01244 973869	
Council	OOH 0845 124 9830 (Emergency Only)	
	Emergencyplanningteam@cheshiresharedservices.gov.uk	
P.C. Insurance Company	contact@norrisandfisher.com Ageus, through Norris & Fisher	
Your Housing	general@yourhousinggroup.co.uk	
Sanctuary Housing	contactus@sanctuary-housing.co.uk	

### PLAN AMENDMENT LIST

Plan made	January 2015	Bob Blackhurst	Approved by Ruth Stevens
Volunteers updated	June 2017	Bob Blackhurst	
Volunteers updated	June 2018	Carol Weaver	
Plan reviewed and updated	February 2020	Georgina Blackhurst	
Plan Reviewed	February 2021	Ruth Stevens	

#### INTRODUCTION

Local emergency services will always have to prioritize those in greatest needs during an emergency, especially where life is in danger. There will be times when you may be affected by an emergency but your life is not in immediate danger. During this time, individuals and communities may need to rely on their own resources to ensure they are able to cope with the consequences of the emergency. Many communities already spontaneously help each other in times of need, but previous experience has shown that those who have spent time planning and preparing for emergencies are better able to cope, and recover more quickly.

Tattenhall and District Parish Council will have an important role in both the response to and recovery from an emergency. It will be able to act faster than many of the responding organizations and have an in-depth local knowledge that will be invaluable. Tattenhall's plan will put arrangements in place to mobilize resources that are already in our community to support residents during an emergency. This plan sits below the local authority's plan. During a major emergency or incident Tattenhall's advanced planning will provide key assistance coordinating local response activities.

#### **AIMS**

The aim of this community plan is to increase the short term resilience in the event of an emergency occurring in the Tattenhall and District Area.

#### **OBJECTIVES**

- •To enable the community to respond to an emergency that occurs in, or very close to, the parish of Tattenhall and District.
- •To identify resources within the community that can assist the emergency services and CW&C in the response to an emergency.
- •To identify and compile a list prior to the incident of key contacts within and outside the community who can assist in response to an emergency.
- To identify hazards and possible mitigation measures within the community.
- •To identify the vulnerable and those made vulnerable by a major incident. To compile a plan to deal with the problem.

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#### **Appendices**

**List of Helpers for General Duties Contents of Emergency Bag** 

#### **IMPORTANT CONTACTS**

ENVIRONMENT AGENCY		
Floodline 24 hours	0345 988 1188	
Incident Hot Line (24hrs)	0800 80 70 60	
General		
Environment Agency	03708 506	enquiries@environment-agency.gov.uk
Flood Risk Management	02030 250522	David.j.brown@environment-agency.gov.uk
WEATHER WARNINGS www.metoffice.gov.uk/weather/warnings-and-advice/uk-warnings		

### **LOCAL RISK ASSESSMENT**

Risks	Impact on community	What can the Community Emergency Group do to prepare?
Overflow/Collapse of Mill Pond	Flooding of housing below Mill Pond	Encourage residents to improve home flood defences
retaining wall	Damage to property Potential Homelessness	Work with local emergency responders to prepare for evacuation to rest centre
Rivers through village can flood	Flooding of local streets	Work with local emergency responders to see if they can help with distribution of flood warnings
	Blocked access to village hall (Barbour Institute)	Find out what flood defences exist or are planned in the area
	KEY LEARNING FROM	Work with Local authority and land owners on regular maintenance programme for drains and ditches
	FLOODING IN JAN 2021	Identify Community Resources, Key locations and Contacts
		(See pages 7,8,9,10)
		See Important Contacts Page 4
Extreme Weather,	Blocked access to village Housebound and	Identify housing occupied by vulnerable residents
in particular	vulnerable residents unable to obtain supplies	Prepare a list of voluntary agencies and individuals to deliver essential
Severe Snow and Ice	Access to village via road/ rail system	services In extreme heat; Bottled water
	Residents unable to get	Cooling fans
	to/from work/school.	See Important Contacts Page 4
High winds	Structural damage to buildings and residential properties	List of premises suitable for a rest centre if required by the Joint Cheshire Emergency Planning
	Power lines/ supply affected	Team.
	Fallen trees	Identify source of
	Blocked access to village rural roads	blankets/bedding/food/drink/ generator/gas bottles
	Potential temporary evacuation of residents	Prepare list of local building contractors and tree fellers see page 7 & 8
	Potential Homelessness	
	Escape of animals	See Important Contacts Page 4
	Urgent need to secure property and make safe	

Risks	Impact on community	What can the Community Emergency Group do to prepare?
Power Failure  Loss of electricity supply through another risk  Loss of gas supply	No heating in houses No light in houses Businesses affected Farms affected No street lighting	Identify vulnerable people who may need assistance Identify a rest centre with power supply Provide blankets, food, drink, heat, light (torches/candles) Utility provider website/social media
Water Failure	Loss of drinking water  Medical requirements  Toxic pollution	Identify sources of bottled water and wells/springs providing clean water  Set up network to provide drinking water to vulnerable people  Plan for providing grey water for toilet flushing – if problem persists
Transport Crash Road/Plane /Rail	Potential loss of life Temporary evacuation of residents Potential road closures Fire Potential toxic pollution Damage to property Escape of livestock	List of premises suitable for a rest centre if required by the Joint Cheshire Emergency Planning Team.  Identify local source of road closure signs if required  Identify source of blankets/bedding/food/drink/ generator/gas bottles  Identify first aiders  Follow Council/Police/Fire social media for updates
Disease/Epidemic	Loss of life Injury Isolation Care of Vulnerable residents Overstretched services Introduce Tattenhall Help Line	Encourage vaccination programmes Ensure clean water supply Ensure Safe Sewage Disposal Liaise with emergency responders and the Joint Cheshire Emergency Planning Team Keep up to date with Public Health England and NHS advice. Follow National Guidance Reintroduce Tattenhall HelpLine 07595 613668 As used in COVID Pandemic

## LOCAL SKILLS AND RESOURCES

	Address &Contact Details	
Doctors		
Village Surgery	Chester Road, Tattenhall 01829 771588	
<b>Farming Comm</b>	unity	
Neil Matthews	Poplar Hall Farm, Gatesheath 07825 959248	
James Harrison	Wood Lake Farm Bolesworth Rd 01829 770198	
Robin Langford	Whitehead Farm, Burwardsley Road 01829 770857	
Andrew Miller	Broad Oak Farm 01829 770325 or 772698	
Tom Wallbank	Bolesworth Estate 01829 782210 or 782369  Tom@bolesworth.com	
Builders		
Tim Charmley	07980 696999	
Tony Crank	01829 770933 07932 039745	
Ian (Vinnie) Atkinson	07548 196626	
Stubbs	07894 706382	
Groundwork		
Martin Chalk	01829 771215 07890 102 227	
Peter Stockton	01829 770923 07973 159466	
Mo Moulton	01829 770980 07866 486 669	
Marv Roden	01829 770761 07702 119645	
Tree Surgeons		
Amenity Tree Care	07957 431 879 simon@amenitytree.com	
Upper Cut	07738 298890	
Tree Fellers	01244 322328 info@treefellers.co.uk	
Electricians		
Andy Williams	07815 822560 andywilliams470@btinternet.com	
Plumbers		
Tony Crank	01829 770933 07932 039745	
Building Supplies		
Tudor Griffiths Builders	Newton 01829 770421	
Broxton Gates	Broxton 01829 782549	

Bed & Breakfast	Accommodation/Camp Sites		
Carriages	Diane & Paul 01829 770958		
Fernlea, Chester Rd.	Mrs. Brown 01829 770807 stevegb1@btinternet.com		
Bickerton Poacher	bickertonpoacher@btconnect.com 01829 720226		
Pitch and Canvas	Suzanne Miller, Broad Oak Farm		
	info@pitchandcanvas.com 01829 770325 or 772698		
Cheshire Yurts	Anna Roden, The Croft		
	07984 470333 anna@cheshirefarmyurts.co.uk		
The Pheasant	01829 770434 info@thepheasantinn.co.uk		
Newton Hall, Shepherds Hut	Anne Arden 07974 745676 01829 770153		
Cheshire Cheese Cottage	01829 770887		
Gifford Lea	The Grange, Frog Lane, Tattenhall CH3 9FQ		
	O1829 773645 / 289124 / 08001380235		
<b>Veterinary Surge</b>	eons		
Manor Court Tarvin	01829 740216		
Hampton Veterinary	01948 820345		
Centre (Willows Group)			
Police Wildlife O	fficer		
PC Debby Marshall	Dragon Hall 101		
PC Ashley Tether	PC 30139		
Taxi			
Apollo, Stuart	Tarporley 07922 442256		
BillingeTravel	lan Bettley 732036 07773 119 631		
Pegasus Private Hire	Tarporley 07576 661008		
Red Fern	Clutton 01829 490999		
Aries Travel	Tarporley 01829 732557		
King Kab	01244 343434		
Village Cars	Holt 01829 301301		
Food &/or Water	Supply		
SPAR, Country Store	Thom Morton, tom@tmorton.myzen.co.uk		
, ,	01829 770302 07545 980083		
Alison's Country	High Street Tattenhall alisonpritchard10@gmail.com		
Kitchen	07711 464338 01829 771330		
Peckforton Hills Water	Jonny Kershaw <u>Kersh@aol.com</u>		
	07821 576367 01829 770381		
Pig & Co Butchers	High Street, Tattenhall 01829 770209		
	oink@pigandco.com		
Gifford Lea	The Grange, Frog Lane, Tattenhall CH3 9FQ		
	O1829 773645 / 289124 / 08001380235		

#### **KEY LOCATIONS FOR USE AS PLACES OF SAFETY**

	Location	Emergency Use	Key Holder
Barbour Institute	High St Tattenhall	Command Centre	Graham Marsden 01829 771641
	CH3 9PX	<b>Evacuation Centre</b>	07928 526655(Pam)
The Park School	Chester Road	Evacuation Centre	Kevin Williams Site Manager
	CH3 9AH	Kitchen	07480 366881
Flacca Pavilion	Field Lane	Evacuation Centre	Martin Cooke Lion House
	CH3 9QF	Kitchen	01829 770955
		Toilets & Showers	martinjpcooke@btinternet.com
Conway Centre	High Street	Evacuation Centre	Administrator 01829 770223
	CH3 9PX	Kitchen	Building Supervisor
		Toilets & Showers	Caroline.bampton@edsential.co.uk
			07710 707087
St Albans Church	Church Bank	Shelter	Rector 07903 951 541
	CH3 9AH		lameckmutete@yahoo.co.uk
	or	Counselling	
	CH3 9QE		
Gifford Lea	Frog Lane,Tattenhall	Evacuation Centre	
O1829 773645	CH3 9FQ	Toilets	
01829 289124	0800 1380235		

## **EMERGENCY CONTACT LIST**

EMERGENCY SERVICES 999			
Emergency Controller	lain Keeping	iain.keeping@gmail.com	
Deputy Emergency	JK 07821 576367	Kersh@aol.com	
Controllers	ESW 07908 843073	esthersadlerwilliams@gmail.com	
Police HQ	0845 458 0000	https://www.cheshire.police.uk	
Fire Service HQ	01606 868 700	https://www.cheshirefire.gov.uk/	
North West Ambulance	0345 112 0999	https://www.nwas.nhs.uk	
Services	0151 260 5220	-	
Cheshire West and	01244 973 789	Emergencyplanningteam@cheshires	
Chester Council	01244 973 869	haredservices.gov.uk	
NHS Direct	111		

ENVIRONMENT AGENCY			
Floodline 24 hours	0345 988 1188		
Incident Hot Line (24hrs)	0800 80 70 60		
General			
Environment Agency	03708 506	enquiries@environment-agency.gov.uk	
Flood Risk Management	02030 250522	David.j.brown@environment-agency.gov.uk	
WEATHER WARNINGS www.motoffico.gov.uk/woathor/warnings-and-advice/uk-warnings			

WEATHER WARNINGS <a href="www.metoffice.gov.uk/weather/warnings-and-advice/uk-warnings">www.metoffice.gov.uk/weather/warnings-and-advice/uk-warnings</a>

NEIGHBOURING PARISH COUNCILS			
Handley P.C.	01829 770865	handleypc@live.co.uk	
Broxton & District P.C.	01948 861035	clerk@broxtonanddistrict-pc.co.uk	
Burwardsley	01829 770379	duttontdpc@gmail.com	
Beeston	07855 023657	clerk@beestonparishcouncil.co.uk	
Huxley & Hargrave	07805 698388	clerk.huxleyhargravepc@gmail.com	
Tiverton/Tilston Fearnall	07730 405913	parishclerk@tiverton-cheshire.org.uk	
Waverton	01244 332295	<u>iill.windsor@btinternet.com</u>	

PUBLIC INFORMATION & ADVICE		
Tattenhall Online	grainger486@btinternet	editor@tattenhall.org
	<u>.com</u>	
FACEBOOK	Ann Wright	01948 861035
Tattenhall News	Louise Gibson	07760 168849
& What's App		
Radio Dee 106.3	01244 391000	news@dee1063.com
Capital, Heart & Smooth	01978 722 200	North West 105.4 Deeside 106.9 Wrexham 88.0

UTILITIES		
BT Open Reach	0800 023 2023	
British Gas	0800 111 999	
Electricity Emergency	Freephone 105	
United Utilities, Water	0345 672 3723	
Welsh Water Sewerage	0800 281 432	
CW&C Highways	0300 123 8123	engch@cheshirewestandchester.gov.uk
	0300 123 7035	out of hours phone

HOUSING GROUPS		
Sanctuary Housing	0808 100 7701	contactus@sanctuary-housing.co.uk
Your Housing	0345 345 0272	response@yourhousinggroup.co.uk
	01744 670(text)	general@yourhousinggroup.co.uk
Gifford Lea	01829 773645	
Flacca Court Manager	01829 771410	Mandy 07384 112869
Bolesworth Estate	01829 782210 or	Carol Rouse carol@bolesworth.com
	01829 782369	Tom Wallbank tom@bolesworth.com

OTHER LOCAL ASSISTANCE		
Doctors Surgery	01829 771588	
Post Office	01829 770433	
St Alban's Church	01829 770245	lameckmutete@yahoo.co.uk 07903 951 541

#### **COMMUNITY EMERGENCY CONTROL**

Control Centre
Barbour Institute
Key Holders – G. Marsden,
Caroline Artingstall 771862
P Black, I Keeping, Clerk

**OR** 

Control Centre (Alternative)
The Vault @ St. Alban's
Key Holders – Rector,
Churchwardens,
G Blackhurst 07905 588157

An emergency bag (bright blue holdall, labelled) is stored in each location B.I – in store cupboard next to the lift (above the lift control box)

The Vault – top cupboard

Emergency Controller
Chair of PC

Deputy Controllers
Vice Chairs of PC.

Administration
Team Leader
Parish Clerk

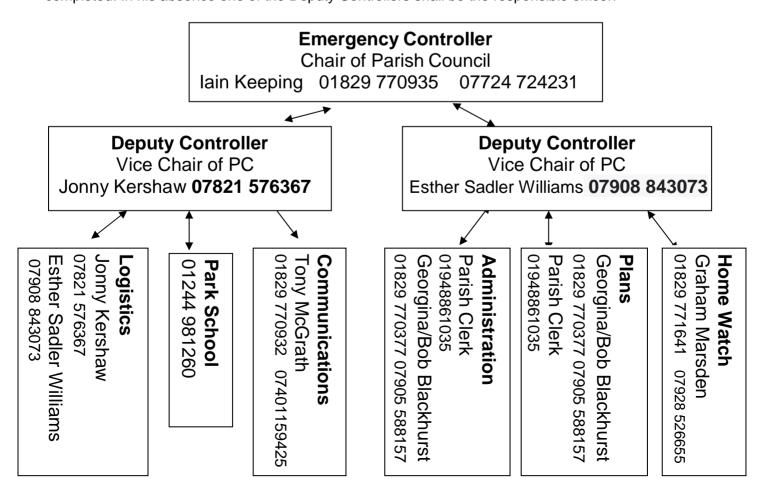
Logistic
Team Leader
Vice Chairs of PC

Communications
Team Leader
Tony McGrath

Plans
Team Leader
G. Blackhurst

#### **TELEPHONE TREE**

The phone tree works as a pyramid, with the coordinator at the top making the first call to two or more people. In turn, they call an assigned set of people and so on until the tree is complete. In the event of a breakdown in communication using this cascade, the Home Watch Coordinator is the nominated person assigned to ensure that all necessary information is passed on, and the cascade completed. In his absence one of the Deputy Controllers shall be the responsible officer.



#### **JOB DESCRIPTIONS**

#### Emergency Controller

Controls incident & is a SPOC. (SPOC single point of contact)

#### Communications Team Leader

Co-ordinates all links with Media

#### Logistic Team Leader

Co-ordinates all requests for logistic support

#### Administration Team Leader

Records who is attending or doing what actions

#### Plans Team Leader

Future planning for next 12-24hrs.

#### **MANAGEMENT TEAM**

The following people should be appointed on an annual basis

Post	Name	Contact Details
Emergency Controller	Chair of Parish	Iain Keeping 07724 724231
	Council	iain.keeping@gmail.com
Deputy Controller	Vice Chairs of	Jonny Kershaw 07821 576367
	Parish Council	Esther Sadler Williams 07908 84307
Logistics Team Leader	Vice Chair of PC	Jonny Kershaw 07821 576367
		Esther Sadler Williams 07908 843073
Admin. Team Leader	Parish Clerk	01948 861035
	Georgina/Bob Blackhurst	01829 770377 07905 588157
Communications Team	Tony McGrath	01829 770932 07401 159425
Leader		
Police Representative	Dragon Hall Police	999 or 101
	Station	Jon Hurst 07973 862618
Homewatch Coordinator	Graham Marsden	01829 771641 07928 526655(Pam)
Plans Team Leader	Georgina/Bob Blackhurst	01829 770377 07905 588157
	Parish Clerk	01948 861035

## LIST OF ORGANIZATIONS TO PROVIDE HELP AND SUPPORT

Community Organisation	Name of Contact Location	Contact Details
Police	Dragon Hall	101
	Winsford	0845 450000
Fire Brigade	Malpas	999
	Winsford	01606 868700
Ambulance Service		999
CW&C Highways	0300 123 8123	engch@cheshirewestandchester.gov.uk
	0300 123 7035	out of hours phone
Environment Agency	0800 80 70 60	David.j.brown@environment-agency.gov.uk
Your Housing		0345 345 0272
Sanctuary Housing		0808 100 7701
Group		
BT Open Reach		0800 023 2023
British Gas		0800 111 999
Electricity Emergency		Freephone 105
Tattenhall Local Care	Mark &Mandy Barlow	01829 770012
		office@tattenhalllocalcare.co.uk
Parish Councillors	Ann Wright	01948 861035
	tattenhallpc@outlook.com	
Scouts	Tony Straw	07598 921772 tony@rees-straw.com
	Group Scout Leader	
Guides	Claire Harris	07739102616
		claire_harris1@btinternet.com
W. I.	Ruth McPhillips	01829 770762 ruthmc7@btinternet.com
	Sue Gamble	01829 772659 susanhgamble@gmail.com
Doctor	Village Surgery	01829 771588
Bolesworth Estate	Carol Rouse	01829 782210 or 782369
		carol@bolesworth.com
	Tom Wallbank	tom@bolesworth.com
Rector	Lameck Mutete	01829 770245 07903 951 541
		lameckmutete@yahoo.co.uk
Tattenhall Business	Martin Cooke	01829 770955
Alliance		martinjpcooke@btinternet.com
Sports Club	Martin Cooke	Lion House 01829 770955
		martinjpcooke@btinternet.com

#### LIST OF COMMUNITY ORGANIZATIONS

that may be helpful in identifying vulnerable people

COMMUNITY ORGANISATION	CONTACT	PHONE NUMBER
Your Housing		0345 345 0272
Bolesworth Estate	Carol Rouse	01829 782210 or 782369
		carol@bolesworth.com
Tattenhall Local Care.	Mark Barlow	01829 770012
		office@tattenhalllocalcare.co.uk
Sanctuary Housing		0808 100 7701
OPAL	Keith Titchener	01829 770716
	Brenda Platt	07851 104210
Tattenhall Over Fifties	Carol Weaver/Noel	07730 405913 01829 770808
	Atkinson	
Village Surgery		01829 771588
WI	Sue Gamble	01829 772659
		susanhgamble@gmail.com
	Ruth McPhillips	01829 770762
Church	Lameck Mutete	01829 770245 07903 951 541
		lameckmutete@yahoo.co.uk

#### **ACTIVATION TRIGGERS**

[Use this space to record details of how your plan will be activated. You should include details of how the plan will be activated as a result of a call from the emergency services, and also how your community will decide to activate the plan yourselves, if the emergency services are unavailable]

Source	Action to be taken
1 A telephone call from any of the emergency services or the Joint Cheshire Emergency Planning Team to Tattenhall	(1) Take a detailed note of the nature of the emergency and any request for immediate assistance.
Parish Council or to the Emergency Coordinator or their Deputies.	(2) Make sure you make a note of a direct telephone number of the caller.
	(3) Convey this information to the Emergency Controller who shall, at their discretion activate the "telephone tree".
	(4) Emergency Controller to set up a command post at the Barbour Institute or, if that is not safe, at The Vault @ St Alban's.
	(5) Inform emergency services and Emergency Planning Officers of the location and contact numbers of the Tattenhall command post.
	(6) Take appropriate action as requested by the Emergency Services and Joint Cheshire Emergency Planning Team Officers

2 A telephone call from a member of the public direct to the Tattenhall Parish Council	(1) Take a detailed note of the incident and the name, telephone number and address of the caller
	(2) Dial 999 and inform the Police of as much detail as possible of the incident.
	(3) Proceed as indicated above in <b>1</b> (3) onwards.
3 A telephone call from a member of the public direct to Tattenhall Parish Council but no communication possible with	(1) Take a detailed note of the nature of the emergency and any request for immediate assistance.
emergency services or Joint Cheshire Emergency Planning Team.	2) Make sure you make a note of a direct telephone number of the caller.
	(3) Convey this information to the Emergency Controller who shall activate the "telephone tree".
	(4) Emergency Controller to set up a command post at the Barbour Institute or, if that is not safe, at The Vault @ St Alban's.
	(5) Emergency Controller to take all appropriate action until communication can be made with the emergency services who will thereafter take control of the incident. This to include, if necessary, the calling of a Community Emergency Meeting.
	(6) Take appropriate action as requested by the Emergency Services and Emergency Planning Officers.
4: If no communication at all is possible, the Emergency Controller is to meet with the Deputies and take the decision to activate	(1) Emergency Controller to set up a command post at the Barbour Institute or, if that is not safe, at The Vault @ St Alban's.
the plan.	(2) Emergency Controller to take all appropriate action until communication can be made with the emergency services who will thereafter take control of the incident. This to include, if necessary, the calling of a Community Emergency Meeting.
	(3) Take appropriate action as requested by the Emergency Services and Emergency Planning Officers.

### FIRST STEPS IN AN EMERGENCY

[Use this space to add the steps to be followed when the plan is activated]

Call 999 (unless already alerted)	
Ensure you are in no immediate danger	
Contact the Community Emergency Group and meet to discuss the situation	
	Contact the Community Emergency Group and meet to discuss the

Remaining points to be completed at meeting.

Logged by Admin Team Leader.

## COMMUNITY EMERGENCY GROUP First Meeting Agenda

Is a Community meeting necessary?

Is the venue safe to hold the meeting and can people get there safely?

Has Cheshire West and Chester Borough Council been informed you are holding a community meeting?

Has the community been informed there will be a meeting?

Date:	Time:	Location:	
Attendees:			
1. What is the o	current situation?		
You might want	to consider the follo	wing:	
Location of the	emergency. Is it r	ear:	
A school?			
A vulnerable area	a?		
A main access ro	oute?		
Type of emergen	су:		
Is there a threat to life?			
Has electricity, ga	as or water been affect	ed?	
Are there any v	vulnerable people i	nvolved?	
Elderly			
Families with children			
Seriously ill / disabled			
What resource	s do we need?		
Food?			
Off-road vehicles?			
Blankets?			
Shelter?			

3. How can we support the emergency services?

5. Who is going to take the lead for the agreed actions?

4. What actions can safely be taken?

6. Any other issues?

## Actions agreed with emergency services in the event of an evacuation

[Use this space to record details of the actions you can take to help your local authority if an evacuation is necessary in your community.]

- 1. Help police/local authority with door knocking
- 2. Tell emergency services who might need extra help to leave their home

# ALTERNATIVE ARRANGEMENTS FOR STAYING IN CONTACT IF USUAL COMMUNICATIONS HAVE BEEN DISRUPTED

Communication Type	Name of contact	Location
Walkie-Talkies??	Possibly Bolesworth	
Runners (Scouts/Guides)	SCOUTS 07598 921772 tony@rees-straw.com	
	GUIDES 07739102616 claire_harris1@btinternet.com	

## **Emergency log sheet**

Date	Time	Information/Decisions/Actions	Initials
			of person taking action

## **Map of Tattenhall**

