

Minutes of Tattenhall & District Parish Council Meeting Held 9th January 2023 at the Barbour Institute.

PRESENT

Councillors

Chairman – Jonny Kershaw

J. Bailey	P. Black	R. Carden	S. Chapman	C. Elliott
P. Kerr	J. Kershaw	N. Matthews	A. Scarratt	L. White

Clerk – Ann Wright

CW&C Cllr Mike Jones

Public – 3

APOLOGIES

D. Haynes – personal commitment.

I. Keeping – family commitment.

DECLARATION OF INTERESTS

No interests declared.

PARISH NEWS

It was noted that Cllr Scarratt would swap with Cllr Keeping and produce that next Parish News article.

PUBLIC PARTICIPATION

Christmas Lights

A resident stated the Christmas lights had been superb in the village both pretty and impressive.

Chester Road Development

It was reported that letters had been written to both the developer and CW&C planners requesting information on the environmental/carbon reduction measures on the Chester Road development as supported by CW&C Local Plan Policies ENV5 and 6, however no responses had been received to date. It was agreed the Parish Council would contact the Planners and Developers to see if they could get an update.

Environmental Planning Matters

The Parish Council was asked to clarify if it would monitor compliance with planning conditions particularly regarding carbon reduction conditions. It was noted that the Parish Council does not normally monitor compliance with planning conditions but reports infringements to the CW&C Planning enforcement officers when they have been identified.

It was agreed the Parish Council should write to CW&C and ask how environmental concerns will be taken into account as part of the CW&C Local Plan Review.

It was raised that the Parish Council should take into account carbon reduction methods when considering planning applications noting this is part of the Neighbourhood Plan and Design Code work which is taking place.

Event at Manor Farm

It was reported that an event had taken place at Manor Farm campsite at the weekend (7th & 8th) which was attended by over 250 cars which had resulted in the police attending, it was noted the traffic and noise from the event had caused a large amount of disturbance. It was agreed the Clerk should raise this with CW&C licencing.

Newton Lane Flooding

Concerns were raised regarding flooding of land following the filling in of the former railway line. CW&C Cllr Jones was asked to help with this matter which has been ongoing for some time, it was noted the flooding is impacting a wide area of agricultural land and is also dangerous.

MINUTES

RESOLVED 23/154 – That the Council approve the minutes of the meeting held on the 7th November 2022 and noted the notes of the informal meeting held on the 5th December 2022, attached from page 183.

PLANNING

1) Planning Register

Councillors confirmed the planning register as circulated, pages 118 to 122, noting a comment of no objection had been submitted for application 22/04312/FUL, 108 Tattenhall Road since the agenda had been published.

2) Planning Applications

22/03890/FUL - Siting of 27 holiday lodges & 12 pod accommodation – Tattenhall Marina, Newton Lane, Newton-By-Tattenhall, CH3 9NE.

RESOLVED 23/155 – That the Parish Council has considerable concerns regarding the size and scale of the proposed development which is in the conservation area.

The concerns include the following:

The scale of the proposed development will lead to a significant increase in traffic on what are narrow country lanes which are already busy due to the location of the Ice Cream Farm.

The scale and design of the proposed development is out of keeping with its rural location in the open countryside and will have a negative impact on the environment and wildlife which has developed around the Marina.

The Parish Council has concerns regarding the capacity of existing infrastructure to accommodate a development of this scale including sewers, drainage and power. The Parish Council would also like to highlight the lack of any public consultation by the application before submitting this application.

Should CW&C be minded to approve this application we request that a pedestrian link is created from the development site connecting to the footway on Tattenhall Road.

22/04464/FUL – Two storey rear extension & demolition of garage – 78 Castlefields, Tattenhall, CH3 9RD

RESOLVED 23/156 – That the Council submit a comment of no objection.

3) Lead Planners

The following lead planners were noted:

Cllrs Bailey & Kerr – to February.

Cllrs Elliott & Matthews – to March.

AREA OF OUTSTANDING NATURAL BEAUTY (ANOB)

The Council noted the update received from The Sandstone Ridge Trust, page 184 of the Minutes.

NEIGHBOURHOOD PLAN REVIEW

It was confirmed a virtual briefing on the Neighbourhood Plan review would be held for Councillors on Monday 6th February from 7.30pm.

BUS SERVICE

Councillors noted the notes of the meeting held on the 17th November 2022, from page 185 of the Minutes. It was agreed the Council would work with Transition Tattenhall to create a bus service survey, Cllrs Chapman and Kerr agreed to be part of a working group to create the survey.

TRAFFIC CALMING

1) Rocky Lane Warning Signs

The Clerk reported that there had been a request for illuminated warning signs at the bends by the Rigi, Rocky Lane following a number of accidents there, the matter had been raised with the CW&C Highways officer and the Clerk is awaiting a response. It was agreed to continue to pursue this matter and include Cllr Mike Jones in the discussions.

2) Traffic Calming Working Group

Councillors Carden and Matthews agreed to form a working group to look at alternative traffic calming measures for Burwardsley Road and Gatesheath.

It was also agreed to arrange for volunteers to use the SID in the Spring.

COMMUNITY ROOM

Councillors noted notes of the meeting held on the 11th November 2022, from page 187 of the Minutes. Since the meeting the school has contacted the Clerk regarding what information the Council would require from the school if they took over management of the Community Room for example methods of advertising, community usage and accounts.

It was agreed to arrange a meeting with representatives from the school, CW&C including Cllr Jones and Parish Councillors at the Barbour Institute to discuss this matter further.

KISSING GATE PROJECT

Councillors noted the notes of the meeting held with the CW&C footpaths officer held on the 29th November, from page 189 of the Minutes, noting that CW&C had offered to help install the kissing gates and that a meeting has been arranged with the ice cream farm to discuss the project further and seek their support.

TATTENHALL YOUTH PROJECT

The Council noted the report provided on youth in Tattenhall, page 190 of the Minutes, noting Transition are continuing to work with volunteers to engage with young people. It was agreed the Parish Council would continue to investigate the possibility of employing a youth worker.

It was agreed to continue to discuss the project with Transition Tattenhall before making any final decisions.

MINI MEADOWS PROJECT

The Council noted the areas identified for planting as part of the Transition Tattenhall Mini-Meadows project in partnership with CW&C:

- Covert Rise verges on entry to the Rise - as in 2022
- Large green in Covert Rise
- Greenlands - Large green on entry from Tattenhall Rd (150 yards on right)
- Park Avenue - green on right opposite Harding Ave Keysbrook
- Two areas at East end opposite turn to Harding Ave Oaklands Ave
- Verge near Rookery Drive end Tattenhall Road
- Verges on right leaving village

It was agreed to highlight that the large, grassed areas on Covert Rise and Greenlands are used by children to play on and that any planting should not restrict this.

PLAY AREA MATTERS

1) Play Equipment Survey

It was noted that in a recent play area inspection it had been highlighted that there was some decay on the toddler and junior play units although this was low risk. It was agreed to continue to monitor the equipment noting that at some point it will need repairing or replacing.

2) Play Noticeboard

A proposal was made to purchase a noticeboard in partnership with Transition Tattenhall which would be located on the play area and would be shared between the Parish Council and Transition Tattenhall. It was agreed to bring a recommendation to the Council's March meeting for consideration along with a suggested replacement for the noticeboard on the High Street,

MERSEY FOREST PROJECT

The Council considered applying for funding for trees through the Mersey Forest project possibly on Barnfields. It was agreed to contact Mersey Forest to obtain their suggestions for possible tree planting.

SIGNS

RESOLVED 23/158 – That the Council purchase the following signs to match those at The Spinney at a cost of £2095 plus vat:

2x Glebe Meadow

1x Barnfields

1x Queens Platinum Jubilee Orchard which includes a recess of the Queen's Green Canopy plaque.

EARMARKING & PRECEPT 2023-2024

1) Earmarking 2023-2024

RESOLVED 23/159 – That the Council agree the following budget/earmarking:

Item	2023-2024 Budget	Suggested 2024- 2025 Budget
Salary (Clerk & Watering) & NI	15,000	15,500
Admin		
Clerk's Expenses		
Audit Fee		
Payroll		
insurance		
Photocopying & Printing		
Stationery		
Legal & Professional		
Website		
Chairman's Allowance	4,000	4,500
Garage Rental		
Room Hire (inc Refreshments)	1,750	1,750
Maintenance 1& 2 - General inc Play Area		
Maintenance & Inspections		
Grounds Maintenance		
Rent (£1)	12,000	13,000
Maintenance 3 - Land		
Glebe Meadow Maintenance		
Glebe Meadow Water	1,600	1,700
Spinney & Trees	5000.00	5000.00
Allotments	400	500
Community Events & Pride		
Community Events		
Electricity - Trees & Lighting		
Xmas Decorations & Events		
Community Pride	7,000	7,000
CLT	1,000	1,000
Grants & Donations		
Parish News Donations		
Church Yard Maintenance		
Poppy Wreath		
Millfield Mowing		
Clock Maintenance		
Community Funding	9,000	10,000
Neighbourhood Plan	1,000	500
Projects - Art Trail	1000.00	1000.00
Projects - Kissing Gates	3000.00	3000.00
Project - Memorial Pointing	4000.00	
Projects - Unidentified	15,000	15,000
Projects - Youth Work	3000.00	3000.00
Visitor and Business Improvement	2,000	2,000
Total	85,750	84,450

2) Precept 2023-2024

RESOLVED 23/160 – That the Council agree a precept of £64,538 for 2023-2024 financial year, a 2.5% increase per Band D property.

ACCOUNTS & PAYMENTS

1) Third Quarter End Accounts & Payments

RESOLVED 23/161 – That the Council approve the half year end accounts including payments and bank reconciliation as circulated, page 105 of the Cash Book:

Diddi Dance	Children's Xmas Party	90.00
Mr. D. Bish	Reim: Cable ties	5.78
Malpas Community Links	Donation - Metal Fencing	100.00
Nest	Pension Contribution	55.99
PKF	2021-2022 Ext Audit	480.00
L. White	Reim: Refreshments	16.93
PJ Hellmers Ltd	Installation of Spinney Signs	180.00
MPS	Play area Inspection	180.00
HMRC	PAYE/NI	82.99
A. Wright	Salary	962.99
A. Wright	Reim: Various	131.21
PJ Hellmers Ltd	Xmas Installations	180.00
LITE	Christmas Lights	1000.00
Ben Kellett	Xmas Organ	250.00
LITE	Christmas Lights	7378.40
West Cheshire Foodbank	Xmas Collection	101.00
Water +	Allotments Water	6.54
Nest	Pension Contribution	55.99
L. White	Reim: Xmas	27.83
Barbour Institute	Room Hire - Nov	210.00
P. Kerr	Reim: Cream	4.00
SSE	Memorial Power	61.67
Y. Keeping	Reim: Fox Sign	21.60
PJ Hellmers Ltd	Spinney Tree Works	600.00

2) Accounts & Payments

RESOLVED 23/162 – That the council approve the following payments:

A. Wright	Salary	963.19
HMRC	PAYE/NI	82.79
Nest	Pension Contribution	55.99
SSE	Memorial Power	67.77
PJ Hellmers Ltd	Xmas Lights Removal	132.00
SLCC	Clerk's Membership (50%)	118.00

COUNCIL VACANCIES & ELECTION

It was noted that Tattenhall Online are planning to run some articles to encourage people to stand for the Parish Council. It was agreed to create flyer for distribution including among other organisations including Transition Tattenhall, The Flacca and also via toddler groups and the school.

It was also agreed to hold a drop-in event in one of the pubs where people can meet Councillors and ask questions about becoming and being a councillor.

MAY MEETING

It was agreed to hold the May meeting on 15 May 2023 due the election.

SURGERIES

The following surgery attendance was agreed:

Friday 3rd February at Village Market – Cllr Lisa White

Monday 6th March before the Council meeting – Cllr. Richard Carden.

The meeting closed at 9.01pm.

Ann Wright 10/01/2023

Next scheduled Parish Council Meeting

Monday 6th March 2023

Billiards Room, Barbour Institute.



Tattenhall & District Parish Council
Informal Meeting – Budget & Precept Discussion
5th December 2022 via Zoom.

PRESENT

Parish Council – Pat Black, Richard Carden, Sheila Chapman, Christine Elliott, Paul Kerr, Iain Keeping (Chairman), Neil Matthews, Andy Scarratt, Norman Sharp, Ann Wright (Clerk)
(Apologies John Bailey, Lisa White)

Purpose of Meeting: To discuss budget and precept in preparation for January meeting.

The Councillors considered the draft budget as circulated and discussed the following:

- It was noted the number of Band D properties has increased.
- It was noted that although the Council is carrying forward a significant amount of money the reserves are being used to meet the Councils budget and that there is a need to balance the budget over future years.
- It was agreed that the reserves should be transferred to a high interest account, Cllr Scarratt confirmed he had looked at the CCLA accounts but noted the risk was too high.
- It was noted that £4k had been included in the budget to pay for the speed limit changes at Newton-by-Tattenhall.
- The following items were agreed to include in the budget:
 - Kissing Gates
 - Art Trail
 - War Memorial pointing

It was noted the Council will consider the revised budget and set the Precept at their 9th January meeting.

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Ann Wright
8th December 2022

Area of Outstanding Natural Beauty Update

Thanks for your email.

At this stage, we are still negotiating the process with Natural England. Any AONB proposals have to go through an extremely rigorous process, during which designation may, or may not, occur.

As an update, a Management Advisory Group (MAG) has now been established and Senior Landscape Advisers from Natural England are about to meet our Key Partners regarding the proposal for a new Cheshire Sandstone Ridge AONB (early next month).

Engagement with local stakeholders is a key component of Natural England's process to consider an AONB proposal.

This upcoming event will be the starting point for ongoing engagement throughout the process.

Their presentation will include:

- *How the area was selected by Natural England for potential AONB designation
- *Opportunities for engagement in the process
- *Next steps in taking the work forward

In the New Year, other stakeholders will be contacted as we progress the process and clear messaging will be rolled out.

My suggestion, therefore, would be that you keep this as an Agenda Item and just keep asking for updates.

We are a long way off any debate about impacts on local communities, rather we have to initially fulfil varying criteria in line with Natural England's Guidance.

In the meantime, you might wish to look at 'Our Frequently Asked Questions' section on the Sandstone Ridge Website [CLICK HERE](#)

Best wishes
Andrew Hull, Chair



www.sandstoneridge.org.uk
<https://www.facebook.com/SandstoneRidgeCheshire/>

The Sandstone Ridge Trust logo, featuring a stylized wave graphic above the text "The Sandstone Ridge Trust". The text is in a serif font, with "The" and "Trust" in a smaller size than "Sandstone Ridge".



Tattenhall & District Parish Council
Informal Meeting – Bus Service
17th November 2022 via Teams.

PRESENT

Parish Council – Sheila Chapman, Iain Keeping (Chairman), Ann Wright (Clerk)
Transition Tattenhall – Nick Benefield
CW&C – John Ellis Jones
Aintree Coachline – John Cherry

Purpose of Meeting: To discuss current bus service to Tattenhall.

The meeting was called in order to get a better understanding of the current bus service and what flexibility there is to bring about long-term change to the service to meet the needs of those who rely on the service and also encouraged more people to use the bus service. It was recognised that there are significant financial pressures on bus services.

It was suggested the best way forward would be for the Parish Council to undertake a survey of residents to understand what would encourage them to use the bus service.

Current Bus Service

The buses currently run approximately hourly Monday to Saturday to Tattenhall, the service from Chester to Tattenhall is a commercial service provided by Aintree Coachline.

From Tattenhall to Whitchurch is contracted by CW&C providing a seamless service from Chester to Whitchurch.

The last bus Monday to Friday is 6.45pm.

The current bus route was introduced a couple of years ago and runs straight up the A41 and into Tattenhall via Frog Lane only passing through Gatesheath once and provides an hourly service to Gifford Lea.

Gifford Lea

It was noted before Covid a group of around 20 residents would use the bus twice a week to Chester however this has not restarted, although a number of individuals have started using the bus again, it was estimated approx. 5 individuals catch the bus from Gifford Lea daily. It was noted passengers from Gifford Lea travel to Chester not Whitchurch.

It was noted the development was a positive for the service and a new bus stop and shelter had been installed for residents.

Concessionary Travel

It was noted concessionary travel has only got back to 65% of what it was before covid. It was suggested that it was unlikely to reach previous levels due to older peoples' fears of catching covid and because they have got into the habit of having homes deliveries.

It was suggested that bus usage might increase as the cost of living rises and also with the new Chester Market and Northgate developments.

Teen to Town

It was noted that the service has a teen to town offer which allows all day travel on the service for £3 and is available to teenagers up to the age of 19.

It was noted that student and young people usage is at 90% of pre-covid levels, full paying passengers is at 75/80%.

It was noted Aintree provide a weekly school travel pass for £10 per week from Tattenhall to the Bishop Heber (Malpas) which includes a teen to town ticket for use on a Saturday and has proved very popular.

It was noted any survey needs to ask the right questions and John Ellis Jones agreed to provide drafts of previous surveys including on bus surveys.

Bus Timetables

It was discussed who determines bus timetables. It was confirmed in the first instance it is down to the commercial provider.

It was noted the service originally ran until 10pm however the service was very rarely used after 6pm.

It was discussed that there is not only need to increase older peoples use of the service but also teenagers noting that they will then continue to use buses in adulthood.

Mr Cherry reported that he would like to introduce a 30-minute service to Tattenhall, Monday to Friday. It was noted that to change the service LTA (Local Transport Authority) permission would be required.

It was noted that changes to the service need to be commercially led.

It was noted that social media usage and technology has change socialising habits, whereas young people used to meet in villages they now chat on computers.

Next Steps

- Teen to Town publicity to be provided for promotion on Facebook and Tattenhall Online.
- Develop survey for village wide distribution.

The Chairman thanked all for attending the meeting.

Ann Wright
18th November 2022



**Tattenhall & District Parish Council
Informal Meeting – Community Room
11th November 2022 via Teams.**

PRESENT

Ann Wright (Clerk).

CW&C - David Grainger, Janine Smart.

Purpose of Meeting: To discuss current status of the Community Room.

CW&C Officers requested an update on the Community Use Agreement and expressed their desire for the agreement to be taken forward.

The Clerk highlighted that a number of issues had come forward which has led to the view that the project was not workable in its current form.

It was noted there was an issue with accessing the room due to the way the whole building was alarmed and as such a keyholder would be required to access the room through the school's main entrance and let the users in via the community room door.

It was highlighted that more of an issue was that the kitchen would not be useable due to the food preparation for the before and after school clubs and that the working group had been advised that none of the furniture would be available either as that belonged to the school.

It was noted that the plan showing the Community Room (which showed that only the half of the room nearest the access was the Community Room) had not been seen by the working group who had always thought the whole room was for Community use.

It was discussed that both the Parish Council and School would need to make compromises for the Community Room to move forward.

It was noted that the Room did need to be financially self sufficient and there was some concern that the cost of keyholders and cleaners would make that impossible, noting a price had not been established for cleaning the room.

It was highlighted that it had not been possible to establish members for the management committee, particularly on the school's side.

It was suggested that the school should be allowed to run the room allowing community use noting it is currently being used by the local toddler group which the Parish Council welcomes, and that once a year they produce a short report confirming that community use has been advertised and the amount of community use which has happened.

On another matter the Clerk reported that the Parish Council is looking to develop a MUGA (Multi Use Games Area) in Tattenhall and there has been some discussion with the school about using part of the playing field. It was noted that this would be a difficult process as it would require Sport England approval along with other permissions.

Next Steps

CW&C officers will discuss the Community Room with the School with the aim of bringing a proposal back to the Parish Council for consideration at their January meeting.

Ann Wright
11th November 2022



**Tattenhall & District Parish Council
Informal Meeting – Kissing Gates Project
29th November 2022 via Teams.**

PRESENT

Parish Council – Paul Kerr, Iain Keeping (Chairman), Ann Wright (Clerk)
CW&C Public Rights of Way Officer – Richard Ankers

Purpose of Meeting: To discuss replacing stiles with Kissing Gates on FP to Ice Cream Farm.

It was noted that stiles along public footpaths create a barrier to many people who would walk the routes and as such the installation of kissing gates will make the routes more accessible.

It was noted there are approximately 70 stiles that have been identified in the Parish, as such a phased approach is being taken to replacing them.

Footpath to Ice Cream Farm FP11 & FP12

It was noted that Cllrs Keeping and Kerr had walked the footpaths from Burwardsley Road to Newton Lane and noted a large number of the stiles were in a poor condition, of the 10 stiles 4 were in a dangerous state. It was noted that it would make no sense to replace the stiles with new stiles for the Parish Council to then install kissing gates.

It was noted FP11 crossed FP12 creating 2 routes to Newton Lane and the Ice Cream Farm, it was suggested the route which branches to the right would be the Parish Council's priority FP11.

It was confirmed it is the landowners' responsibility to maintain the stiles however CW&C have an obligation contribute from 25% up to 100% of the cost of this maintenance. It was noted however due to lack of resources CW&C have tended to provide the materials for repairs. It was suggested if the Parish Council purchased the gates CW&C could help with their installation.

It was also confirmed that landowners would need to give permission for kissing gates to be installed.

It was thought the majority of the land along the route is owned by Bolesworth Estate.

Richard Ankers confirmed if the Parish Council purchases the kissing gates, they would be able store them. He also reported the cost of the CW&C contractor to supply and install a gate is £600.

Actions

- Seek landowners' permission for installation of kissing gates
- Discussion project with Ice Cream Farm inc. possible contribution and storing of gates.
- Seek permission from Parish Council to purchase kissing gates (x10).

Ann Wright
7th December 2022



Transition Tattenhall - Update to Parish Council -January 2023

Young Peoples Project

As the Council will be aware there has been a longstanding wish to provide better services for children and young people. The initiative by the PC to establish a Youth Council was badly affected by the beginning of the pandemic and has not been sustainable.

Following a TT project development day a small group of volunteers agreed an initiative to seek to engage directly with young people. Transition Tattenhall sees community resilience as a key objective in preparing for the changes faced by both individuals and communities in the coming decades when the pressures of climate change, with its effect on economic and social life, will have the greatest impact. providing the access to a range of community facilities and activities is where some of this resilience will be created.

To this end we believe that the most important factor will be to engage with young people and empower them to lead the change necessary to ensure they receive the best support to manage these pressures. As the adults of our community we can have lots of ideas as to what best to provide; MUGA/Youth Club/Community Youth Cafe/Climate Justice Group etc but we need to be guided by the wishes, view and priorities they themselves identify. This is neither an easy or straight forward process and there a good many barriers to getting to the stage where projects can be developed in line with young people's ideas of what they most need.

It was identified at the community event that a series of pre-organised starter activities, which young people could attend would prove a draw and allow chat and ideas generation in a relaxed way. As of yet we haven't gathered enough volunteers to plan this activity. It may be that the idea chosen, making plastic bottle bricks didn't spark enough imaginations. We are currently reviewing this idea and considering others. We have learnt about the realistic capacity of professional partners and the need to inspire fellow adult citizens with free time from within the village to help drive any project forwards on behalf of our young people. We are currently considering how to do this around the theme of, belong to something important.

Tattenhall & District Parish Council
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