

# **Notes of School & Community Room Meeting**

## **Barbour Institute**

### **13<sup>th</sup> February 2023**

#### **PRESENT**

Park Primary School

Tim Whitehill – Chairman of Governors

Parish Council

Pat Black, Richard Carden, Christine Elliot, Paul Kerr, Lisa White, Ann Wright (Clerk)

CW&C

CW&C Cllr Mike Jones.

David Grainger, Janine Smart.

#### **Purpose of Meeting – To discuss Community Room / Funding.**

##### Background

It was noted that £1.25m had been raised through the sale of CW&C owned land to a developer of which £250,000 was allocated for a community room in the village particularly for the use on young people. This funding was allocated for the creation of the community room at the school which would be for joint use by the school and the community.

It had been hoped paperwork would be drawn up that would prevent either party excluding the other from use of the room.

##### Issues

The following issues have been identified regarding community use of the Room.

- Building has integrated alarm system rather than separate ones – this can be overcome at a cost.
- The furniture in the room belongs to the school and it not available for community use.
- Storage for community use furniture.
- Kitchen is not available for community use due to storage of food for before and after school clubs.
- The original design of the room was to allow library users to use the toilets, this is not possible as the school cannot be secured separately for the toilets/community room.
- The access doors to the Room are not suitable for the required locks/keypads.

It was suggested that it might be possible to resolve a number of these issues with funding which could possibly contributed by CW&C and the Parish Council.

##### CIO

The working group had developed the paperwork to create a CIO<sup>1</sup> to manage the Room but it had proved almost impossible to get volunteers to make up the CIO.

It was discussed that an alternative would be for the school to manage and operate the Room and report back to the Council on community usage.

##### Other factors

It was discussed that the following need to be considered/costed.

- Cleaning of Room.
- Administration, bookings and invoicing.
- Access /key holder.

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<sup>1</sup> Charitable Incorporated Organisation

It was noted that it had always been hoped that the Room would be used for holiday clubs.

### Funding

It was asked what the likelihood of the Community getting the funding back was to spend somewhere else for example the Boneyard or provision of a MUGA. It was stated this was very unlikely. It was discussed if some of the funding could be provided through provision of services including a youth worker.

### Actions

It was agreed a viable option for managing the Room needs to be established.

The following actions were agreed:

CW&C officers to obtain costings to undertake the necessary works to make the Room fit for community use (capital costs - access, doors, storage, kitchen) and information on rental charges.

CW&C to look at insurance implications for community use of the Room and revised legal agreement.

Tattenhall Community Association to investigate possible administration of the Room including cost.

School to clarify possible use of open space with the Room and how that can be managed and also identify possible running costs.

It was discussed that it had been intended that the whole room was for community use not the just half.

It was agreed that representatives of the CW&C property team should attend the

### **NEXT MEETING**

Monday 19<sup>th</sup> June 2023 – 5.30pm – Tattenhall Park Primary School.

Ann Wright  
17/02/23.