



# **TATTENHALL & DISTRICT PARISH COUNCIL**

Annual (First) Parish Council Meeting

**Tuesday 3<sup>rd</sup> May 2022**

The Billiard Room, Barbour Institute, Tattenhall.

1.	Appointment of Chairman	To appoint the Chairman for 2022-2023
2.	Appointment of Vice-Chairmen	To appoint the Vice-Chairmen for 2022-2023
3.	Apologies	With Explanations
4.	Declaration of Interests	Members to declare any interest under the following categories: pecuniary, outside bodies and family, friend or close associate.
5.	Parish News	Report be prepared by Cllr Kershaw.
6.	Public Participation	When members of the public may comment or raise questions regarding matters affecting the Parish.
7.	Minutes	To approve the minutes of the Parish Council meeting held 4 <sup>th</sup> April 2022.
8.	Annual Report	To agree arrangements for publication and distribution of Annual Report for 2021-2022 including Chairman's Report.
9.	Meeting Dates	To agree meeting dates for 2022-2023
10.	Appointments & Committees	To review and confirm appointments.
11.	Councillor Rota	To agree planning and newsletter rota for 2022-2023.
12.	Documents and Policies	To review/amend the council policies.
13.	Planning	1) To note planning applications as listed on the planning register, including comments submitted since the last meeting and enforcement matters. 2) To consider the following applications and any others received since the publication of the agenda:
	22/00921/FUL – Construction of garden office in front garden – Ardminish House, Tattenhall Road, Tattenhall, CH3 9QQ. 22/01141/FUL - Proposed rear single storey extension, new front porch & link to existing garage, side extension to existing garage, replacement dormer to two rear dormers with one flat roof dormer, new two front dormers to garage, external modifications throughout including replacement windows, side elevation new glazed doors& Juliet balcony to first & second floor, addition of solar panels to rear elevation roof – 4 Cookes Court, Tattenhall, CH3 9RH.	
		3) To note Lead Planners until June meeting.
14.	Financial Audit (AGAR) 2021-2022	1) To agree the year end accounts and audit summary 2022-2022 2) To agree the asset register as circulated 3) To note the report of the Internal Auditor 4) To agreed half year internal audit. 5) To agree the Annual Governance Statement 2021-2022 6) To agree the Accounting Statements for 2021 - 2022

15.	Accounts & Payments	1) To agree accounts and payments page 99 of the Cash Book and Bank Reconciliation. 2) To agree invoices received after publication of the agenda. 3) To agree the following regular payments: Nest – Pension (DD) SSE – Electricity for memorial (DD) Waterplus – Allotments & Glebe Meadow water (DD) Sanctuary – Garage Rental (DD) Information Commissioners Office – Data registration (DD)
16.	Jubilee Update	To receive update regarding Jubilee celebrations.
17.	Spinney Project	To agree arrangements for unveiling of signs etc.
18.	Neighbourhood Plan	To received update and consider future actions.
19.	Spinney Painting & Poetry Book	To note funds raised to date for Ukraine and consider gifting of painting.
20.	Annual Parish Meeting	To consider arrangements for Annual Parish meeting.

Signed

*Ann Wright* 26/04/2022

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