



TATTENHALL & DISTRICT PARISH COUNCIL

Audit Information 2021-2022

Information Included

- Bank Reconciliation (below)
 - Register of Assets
- Explanation of Variances

Chairman for Year 2021-2022

Cllr Iain Keeping
Flacca Lodge, Burwardsley Road, Tattenhall, CH3 9QF
ian.keeping@btopenworld.com

Clerk for Year 2021-2022

Mrs Ann Wright
62 Well Street, Malpas, Cheshire, SY14 8QH.
Tattenhallpc@outlook.com

General Power of Competence

The Council adopted the General Power of Competence at their Annual Meeting on 13th May 2019, Resolution 19/156, page 137 of the Minutes Book.

Bank Reconciliation 31st March 2022

CASH BOOK	Balance b/fwd	£121,056.59
	PLUS: Receipts	£73,217.85
	LESS: Payments	<u>£126,428.38</u>
		£67,846.06

BANK	Treasurers Account (Current Account)	£10.00
	Business Saver Account (Deposit Account)	£67,836.06
	LESS: unpaid cheques	£0.00
		£67,846.06

Council minutes can be found at:

<https://tattenhallpc.co.uk/the-parish-council/minutes/>



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Tattenhall & District Parish Council Asset Register				
Asset	Column1	Column2	Column3	Column4
	Date Obtained	Purchase Price	Insurance Value	
Defibsafe 2 Cabinet Locked (Spar)	2019	495.00		
IP65 Landline Emergency Phone E-1600-45A-Ewp-CE	2019	575.00		
George the War Horse	2014	6622.00		
WWI Armistice Wreath	Nov-18	992.00	992.00	
WWI Armistice Interpretation Board	Nov-18	1350.00	1350.00	
WWI Armistice Wooden Benches (by memorial) x2	Nov-18	1418.00	1418.00	
Wall Mounted Bus Shelter Benches x2	Dec-18	590.00		
Land				
Glebe Meadow & Barn Field	08-May-78	1.00		
Spinney	06-Jul-83	1.00		
Allotments - Gatesheath		1.00		
Boundary Signs				
Burwardsley Road	Jun-05		NI	
Bolesworth Road	Jun-05		NI	
Rocky Lane	Jun-05		NI	
Tattenhall Road	Jul-05		NI	
Chester Road			NI	
Frog Lane	Jul-05	1900.00	NI	
Other Signs/Notices				
Village Sign	Jun-05	2250.00		
Play area information sign	Jan-07	100.00		
Glebe Meadow Intrepretation Sign	Jan-07	1522.00		
Notice Boards				
Parish Council - Old School - High Street	Nov-08			
Community Notice Board - High Street	Nov-08	900.00		
Gatesheath Bus Shelter	Nov-08	630.00	NI	
Barbour Institute	1994		NI	
Beehive Bus Shelter			NI	
Bus Shelters				
Gatesheath Bus Shelter (Wooden)	over 25 years	3149.00	NI	
High Street by Allium	Aug-98	4022.00		
Tattenhall Road	Dec-98	3351.00		
Street Furniture				
5 Cast Iron Bollards - High Street	Jul-09	1500.00	NI	
12 Cast Iron Litter Bins	Dec-90	3750.00		



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Dog Waste Bins			
Rookery Drive - footpath from Park	Aug-01		NI
Church Gate - footpath (PROW) No. 6	Aug-01		NI
Millfield - PROW by war memorial	Aug-01		NI
Flacca Field - PROW to Millfield	Aug-01		NI
Chester Road - junction with Tattenhall Road	Aug-01		NI
Millennium Mile Footpath - end of PROW No 6	Aug-02		NI
Millennium Mile Footpath - Ravens Court end	Aug-02		NI
Keysbrook - Keysbrook Avenue junction	Apr-05		NI
Tattenhall Road - across from Park Avenue	Apr-05		NI
Burwardsley Road - PROW to Flacca Court	Apr-05		NI
Tattenhall Road - by Keysbrook	Mar-08	3068.00	NI
Office Equipment			
Filing Cabinets (Garage)			NI
HP 250 G7 Laptop (Clerk)	17 06 19	399.98	
Lenovo ideapad Laptop (Clerk)			NI
GBC Inspire A4 Laminator (Clerk)			NI
Staples A4 Paper Trimmer- guillotine (Clerk)			NI
Miscellaneous Items			
Planter - Junction between High Street & Rocky Lane			NI
Youth & Play Equipment			
Youth shelter - Glebe Meadow	Jul-07		NI
Jupiter Play - cantilever swing & nest swing	Sep-17	5661.00	
Jupiter Play - Cart & Horse	Sep-17	3301.00	
Jupiter Play - Robina Swings - 2 bay - cradle seats	Sep-17	3200.00	
Playdale - Timber junior swings - 2 bay	Sep-17	3474.80	
Playdale - Arial Runway with platform	Sep-17	7880.00	
Playdale - Jungle Climber Amazon play unit	Sep-17	11576.00	
Playdale - Loud speaker	Sep-17	1436.45	
Playdale - Trim Trail - Intertwine	Sep-17	1210.00	
Playdale - Trim Trail - Twin Balance Beam	Sep-17	600.00	
Playdale - Trim Trail - Rocking Log	Sep-17	925.00	
Playdale - Trim Trail - Zig Zag Stepper	Sep-17	788.05	
Playdale - Trim Trail - Zig Zag Stilts	Sep-17	968.05	
Playdale - Trim Trail - Swing steps with metal chain	Sep-17	1291.00	
Trim Trail - Log Walk	Sep-17	420.00	
Proludic - Gyro spiral Hip hop	Sep-17	4510.00	
Playquest - Playmaster timber & steel slide	Sep-17	9155.00	
Playquest - Toddler timber & steel slide	Sep-17	6710.00	
Russell Play - Bee & Sheep Springers	Sep-17	2760.65	



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Talking Bob pre Sep-17			
Cavendish Seat - Timber- x4	Sep-17	2600.00	
DDA Picnic Bench - Timber - x2	Sep-17	1440.00	69907.00
Benches			
Tattenhall Road Bus Stop (park side)			
Harding Avenue			
High Street	1995		
Park Path - Chester Road to Rookery Drive x2	Sep-05		
Park Avenue/Harding Avenue Junction	Aug-08		
Millennium Mile footpath (refurbished)	Nov-07	3840.00	
SPINNEY			
Marmax recycled plastic board walk. - 37 Lin M	Oct-21	7696.00	
Marmax recycled footbridge with handrail	Oct-21	900.00	
Glasdon Elwood Seat x2 – Dark Oak (1985mm length)		1806.00	(£903 each)
Glasdon Clifton Picnic table x2 – Brown – (1790mm length)		1616.00	(£808 each)
Gladon Jubilee Bin x2		1618.00	(£809 each)
		125969.98	



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Explanation of Variances

Explanation of variances – pro forma

Name of smaller authority: Tattenhall & District Parish Council

County area (local councils and parish meetings only): Cheshire West & Chester

Insert figures from Section 2 of the AQAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	92,840	121,057				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	54,486	56,405	1,919	3.52%	NO		
3 Total Other Receipts	4,137	16,813	12,676	306.41%	YES		Explanations provided on Separate Page
4 Staff Costs	13,613	14,105	492	3.61%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	16,793	112,324	95,531	568.87%	YES		Explanations provided on Separate Page
7 Balances Carried Forward	121,057	67,846			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	121,057	67,846				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	112,334	125,970	13,636	12.14%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable



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Explanation of Variances – Additional Information

<p>Box 3 Total Other Receipts</p>	<p>Increase of £12,676 due to the following:</p> <p><u>Decrease in payments received:</u></p> <p>2020-2021 Grant for bunting brackets -£900 2020-2021 Covid Grant received -£500 2020-2021 History Book Income -£150 2021-2022 Interest received -£40 Total -£1,590</p> <p><u>Increase in payments received:</u></p> <p>2021-2022 Grant for Neighbourhood Plan +£5020 2021-2022 Grants for Spinney Art Workshops +£4530 2021-2022 Income from Welly Trail +£1757 Vat Rebate +£1283 2021-2022 Grant for Tattenhall Together Event +£745 2021-2022 Grant for Youth Shelter Workshop +£500 Tattenhall Book Sales +£204 2021-2022 NatWest refund +£136 2021-2022 Poetry Book Donations +£40 Increase Allotments income +£29 Increased contribution to Zoom subs +£12 2021-2022 Donation +£10 Total +£14,266</p>
<p>Box 6 All Other Payments</p>	<p>Increase of £95,531 due to the following:</p> <p><u>Decrease in expenditure:</u></p> <p>2020-2021 History Book Payment -£1,300 2020-2021 Parish News Grant -£900 2020-2021 CLT donation -£460 2020-2021 Covid Support Funding -£279 Expenditure on Defib cabinet installation -£245 Expenditure to close play area & covid signage -£198 Expenditure on Allotments -£138 Expenditure on Plaques -£135 Expenditure on swing repairs - £130 Expenditure on play area inspections -£125 Expenditure on general admin -£94 Expenditure on Training -£64 Expenditure on Payroll services -£41 Bank Charges -£23 Total -£4,131</p> <p><u>Increase in expenditure:</u></p> <p>Expenditure on Spinney +£68,692 Expenditure on VAT +£14,883 Expenditure on Grounds Maintenance +£3639. Expenditure on Spinney Arts Workshops +£3,099 Expenditure on Memorial +£2,588 Expenditure on Christmas +£1,487</p>



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	<p>Refund of unspent grants +£1,252</p> <p>Expenditure on Bunting & Brackets +£1,045</p> <p>Expenditure on Tattenhall Together event +£1,007</p> <p>Expenditure on Tree Works +£545</p> <p>Expenditure on Jubilee +£367</p> <p>Expenditure on Room Hire +£267</p> <p>Expenditure on Flags & Rope +£221</p> <p>Expenditure on Welly Walk +£219</p> <p>Expenditure of Flacca Mural +£133</p> <p>Power Supply charges +£85</p> <p>Expenditure on Insurance +£54</p> <p>CCA Subscription +£50</p> <p>Expenditure on Internal Audit +£10</p> <p>Expenditure on Poppy Wreath +£10</p> <p>Expenditure on Glebe Meadow water supply +£9</p> <p>Total +£99,662</p>
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