

**Minutes of
Tattenhall & District Parish Council Meeting
Held 31st January 2022 at the Barbour Institute.**

PRESENT

Councillors

Chairman – I. Keeping

J. Bailey P. Black S. Chapman N. Matthews

Clerk – Ann Wright

CW&C Cllr Mike Jones

Public – 1

APOLOGIES

Apologies were received from the following councillors, it was noted the Council had met informally on the 20th January and due to high covid rates it had been agreed to reduce the number of people attending this meeting.

D. Haynes

S. Hornby

L. Jones

P. Kerr

J. Kershaw

Andy Scarratt

Norman Sharp

L. White

DECLARATION OF INTERESTS

No interests were declared.

CO-OPTION

RESOLVED 22/59 – That the Council co-opt Christine Elliott, who signed the acceptance of office form and joined the meeting.

RESOLVED 22/60 – That the Council co-opt Mike Foster, who will sign the acceptance office before the next meeting of the Council.

PUBLIC PARTICIPATION

CW&C Wildflower Planting

CW&C Cllr Jones highlighted the CW&C project to plant wildflowers in the Tattenhall, if any councillors have comments regarding the proposed locations these should be made to Cllr Jones as soon as possible.

Gifford Lea

A resident who had responded to the consultation confirmed he had still not received any response. It was noted the application for Phase 4 had not been received to date. It was emphasized the noise and disturbance generated by the site and delivery vehicles its casing distress to residents.

A41

A resident raised the poor condition of the A41, Cllr Jones confirmed he is meeting with the new head of Highways to discuss this and other matters.

MINUTES

RESOLVED 22/61 – That the Council approves the minutes of the 1st November 2021 and noted the notes of the informal meeting held 6th December 2021.

PLANNING

1) Planning Register

Councillors noted the planning register as circulated.

21/04862/FUL – Single Storey rear extension – 47 Rean Meadow, Tattenhall, CH3 9PU.

RESOLVED 22/62 – That council submit No objection.

It was noted that no further updated had been received from CW&C regarding the flooded former railway line at Gatesheath, it was agreed to forward the information to Cllr Jones to pursue the matter. It was noted the flooding is impacting neighbouring land.

2) Planning Applications

A further application had been received earlier in the day, and comments will be agreed by email to be submitted by the Clerk under delegated powers.

3) Gifford Lea Phase 4

Councillors noted the notes of the meeting held on the 4th December.

4) Lead Planning Councillors

Cllrs Bailey and Kershaw lead on planning until the March meeting.

PUBLIC RIGHTS OF WAY (PROW)

It was noted that CW&C had still not undertaken the works to repair the bridge on the footpath from Chester Road, which was first reported in June 2021, the matter has been raised with CW&C who have confirmed it is a priority.

GLEBE MEADOW & BARNFIELDS

RESOLVED 22/63 – That a representative of Transition Tattenhall joins the Glebe Meadow and Barnfields working group.

It was noted a working group meeting will be arranged soon.

FLOODING & SEEPAGE

Councillors noted the letter received from CW&C.

It was reported that CW&C had notified the Parish Council of a virtual meeting on the 1st February to discuss this matter earlier in the day. It was agreed that it should be raised that 24 hours notice was inadequate for such an important meeting. It was not known if Bolesworth Estate had been notified of the meeting or when neighbours had been advised of it. It was agreed the Clerk forward the information to the Estate.

WAR MEMORIAL

The Clerk reported she had contacted a number of companies regarding the works and is awaiting an outline of the services they would provide and costs, a site meeting has also been arranged with representatives from Chester Cathedral.

It was confirmed the first step will be for structural report to be completed.

COMMUNITY ROOM

It was agreed that that Parish Council write to CW&C Cllr Mike Jones to seek progress on this matter.

ORCHARD UPDATE

It was noted the orchard planting will take place on Thursday 24th February, 10.30 until 2.30 with a lunch break 12.30 until 1pm.

RESOLVED 22/64 – That the Council organises refreshments for the event to be offered to volunteers.

It was noted a request had been made to have a beehive in the Orchard, however it was understood honeybees can be damaging to other insects/wildlife however British Bumble Bees or Mason Bees could be established there.

ALLOTMENTS FEES

RESOLVED 22/65 – That rents are frozen for 2022-2023:

Full Plot £54.00 Concession £32.40

Half Plot £32.40 Concession £22.20

BUDGET & PRECEPT

RESOLVED 22/66 – That the council agree the following budget which will be subject to review throughout the year.

Item	Budget Code	2022-2023 Budget
Salary (Clerk & Watering) & NI	SC1 & SC2	14,500
Admin Clerk's Expenses Audit Fee Payroll insurance Photocopying & Printing Stationery Legal & Professional Website Chairman's Allowance		3,000
Garage Rental Room Hire (inc Refreshments)		1,750
Maintenance 1& 2 - General inc Play Area Maintenance & Inspections Grounds Maintenance Rent (£1)		11,500
Maintenance 3 - Land Glebe Meadow Maintenance Glebe Meadow Water		1,500
Spinney & Trees		5000.00
Allotments		300
Community Events & Pride Community Events Electricity - Trees & Lighting Xmas Decorations & Events Community Pride		6,000
CLT		2,000

Grants & Donations		
Parish News Donations		
Church Yard Maintenance		
Poppy Wreath		
Millfield Mowing		
Clock Maintenance		
Community Funding		8,000
Neighbourhood Plan		500
Projects - Newton-By-Tattenhall Speed Limit		4000.00
Projects - Christmas Lights		8000.00
Projects - Unidentified		5,000
Visitor and Business Improvement		2,000
Total		73,050

RESOLVED 22/67– That the council agree a precept of £59,259, Band D rate 51.80 and increase of £1.99 per Band D for the year which equate to a 4% increase.

ACCOUNTS & PAYMENTS

1) Half-Year Internal Audit Comments

It was noted that the internal auditor had made three comments:

1. Payments for Annual Contracts. Endeavour to place a copy of the Annual Agreement/Invoice in the Binder to confirm payment amounts and VAT status.
2. Perhaps amend Bank Statement production to month end?
3. List all Payments under the Finance Section of the Minutes, irrespective of whether referred to elsewhere.

2) 3rd Quarter End Accounts & Payments

RESOLVED 22/68 – That the council approve the accounts and payments and bank reconciliation as circulated for the 3rd Quarter end, including:

Horticon Ltd	Spinney Invoice 1 (test)	705.67
Horticon Ltd	Spinney Invoice 2	34000.00
Lights4Fun	Christmas Lights	365.04
A. Wright	Reim. - Plaque	40.68
Barbour Institute	room Hire - Oct	22.67
A. Wright	Reim. - Xmas Batteries	43.49
Poppy Appeal	Wreath & Streetlight Poppies	110.00
PJH Outdoor Solutions	Streetlight Planter Removal	60.00
MPS	Play Area Inspection	90.00
Nest	Pension contribution	55.99
HMRC	PAYE/NI	113.52
A. Wright	Salary	935.36
PJH Outdoor Solutions	Bus Shelter & Lights Up	480.00
L. White	Reim. - Xmas	40.29
A. Mcgrath	Reim. - Xmas & Plants	172.17
A. Wright	Reim. - Xmas	132.27
A. Wright	Reim. - Microsoft Subscription	59.99
Barbour Institute	Room Hire - NOV & Licence	129.35
PJH Outdoor Solutions	Tree Removal Spinney	180.00
Nest	Pension contribution	83.85

3) Accounts & Payments

RESOLVED 22/69 –That the council approve the accounts and payments and bank reconciliation as circulated:

A. Wright	Salary	1097.31
HMRC	NI/AYE	229.67
Shires	Payroll - Sept, Oct & Nov	54.00
PJH Outdoor Solutions	Xmas & MM Posts	750.00
Amenity Tree Care	Tree Works	510.00
Sanctuary Housing	Garage Rental	50.40
SSE	Memorial Power	10.73
A. Wright	Reim. SLCC Membership	102.96
Tarporley Parish Council	NALC Training	17.92
Horticon Ltd	Spinney Works invoice 2	18,490.45
Shires	Payroll – Dec	18.00
A. Wright	Reim. – SLCC Membership 44%	102.96
HMRC	NI/PAYE	113.52
A. Wright	Salary (due 8 th January)	935.36
Nest	Pension Contribution	55.99

YOUTH COUNCIL

It was agreed the Youth Council needs to be more representative of the youth of Tattenhall and that the resident who spoke at the January 20th meeting should be asked, working with the current youth council leads, to engage with the young people and encourage their involvement in the Youth Council.

It was agreed that given the above it was not appropriate to claim the current grant to paint the youth shelter and that once the Youth Council has more members the Parish Council would consider funding for projects which have the young people's support and involvement.

DEDICATION OF BENCH

RESOLVED 22/70 –That a bench in the Spinney to be dedicated to Cllr Georgina Blackhurst.

RESOLVED 22/71–That the Council recorded its thanks to the Clerk and Cllr Keeping for their hard work in bring forward the Spinney Project which has been very well received by the village.

ARTS PROJECT

The Clerk reported the Council had been successful in obtain a grant for £4,700. It was noted that this project is now moving forward and that various workshops are being currently organised, and that support will be required from councillors to help at the workshops.

RESOLVED 22/72 –That the Council recorded its thanks for Mrs Yvonne Keeping for leading on organising the workshops.

SAFEGUARDING POLICY

RESOLVED 22/73 – that the Council agree the Safeguarding Policy as circulated and that Cllr Paul Kerr be the Safeguarding Officer.

FUTURE MEETINGS

RESOLVED 22/74 –That the Council does not meet in February and returns to the normal meeting date on Monday 7th March, and that the May meeting be held on Tuesday 3rd May due to the bank holiday.

The meeting closed at 8.13pm.

Ann Wright 01/02/2022

Next scheduled Parish Council Meeting

Monday 7th March 2022
Billiards Room, Barbour Institute.

DRAFT