

**Minutes of Tattenhall & District  
Parish Council Meeting  
Held virtually via Zoom, 1<sup>st</sup> March 2021.**

**PRESENT**

Councillors

Chairman – I. Keeping

J. Bailey

P. Black

G. Blackhurst

S. Chapman

D. Haynes

L. Jones

J. Kershaw

N. Matthews

E. Saddler Williams

N. Sharp

L. White

Non-Parish Councillors

CW&C Cllr. Mike Jones.

Public – 8

**APOLOGIES**

Andy Scarratt – family commitment.

**DECLARATION OF INTERESTS**

No interests were declared.

**PARISH NEWS**

Cllr Sadler Williams to produce Parish News report.

**PUBLIC PARTICIPATION**

Tattenhall Recycling Centre

A resident reported the long queues for the recycling centre along Tattenhall Road, it was confirmed that this had been raised with CW&C particularly in relation to obstructing the access to other businesses including TG Builders Merchants.

Newton by Tattenhall Development

It was suggested that the Council should contact the developer of the new homes at Newton-by-Tattenhall and request a site visit for councillors in line with Objective 8 of the Neighbourhood Plan which stated the Parish Council should be involved in all stages of developments.

Highway Sign – Edgecroft

The Clerk reported that a resident had asked that the failure of CW&C to replace the missing sign on Rocky Lane which highlighted the turning for Edgecroft be raised. The Clerk confirmed she had raised the issue with Highways on a number of occasions, but the sign had not yet been installed.

**MINUTES**

**RESOLVED 21/363** - that the Chairman sign, as a correct record the circulated minutes of Parish Council meeting held on the 4<sup>th</sup> January 2021 when possible.

**ACTIONS**

The Council noted the actions list as circulated, from page 453 of the minutes.

**PLANNING**

1) Planning Register

Councillors noted the planning register, pages 70 to 71 noting that application 20/04301/LBC, Conifers, Church bank had been approved since the agenda had been published and that a

comment of “no objection” had been submitted for application 21/00579/TPO, tree works at 1 Gorsefield, Tattenhall.

### 2) Planning Applications

**21/00507/FUL**, Single storey rear extension, 4 Breen Close, Tattenhall, CH3 9PN.

**RESOLVED 21/364** – The single storey extension proposes to use materials to match the existing and is in conformity with the Tattenhall Village Design Statement. The Parish Council has no objection.

### 3) Lead Planning Councillors

It was noted that Councillors Jones and Keeping are the lead planning Councillors to March meeting.

## **FLOODING**

Councillors noted the notes of the meeting held on the 10<sup>th</sup> February page 456 of the Minutes. It was reported a further meeting had been arranged with Environment Agency (EA) representatives.

It was noted that the Mill Brook was designated as a main river and was therefore the responsibility of EA and that EA have a responsibility to investigate the flooding issues and make recommendations, but it is not clear how these are funded.

It was highlighted that the flooding of Old Mill Place is a very complex issue with a number of factors contributing to it including the water level beyond Breen Close which is higher than the drain from Old Mill Place will restrict flow and could result in water back flowing into Old Mill Place.

It was noted the act of 2010 places a duty on the authorities to undertake a risk management review of flooded areas and to undertake public consultation.

It was highlighted that consideration needs to be given to the flooding which took place near the Tattenhall Centre and properties in that area many of which were not flooded due to the provision of sandbags. It was noted that this would be considered and that the water from that part of the village also flowed along the High Street into Old Mill Place.

It was noted that CW&C were currently appointing a consultant to undertake the investigations into the flooding across the Borough, it is expected the results the investigations will take 9 to 12 months to be produced. It was agreed it was important to obtain updates from CW&C on the progress made appointing the consultant and undertaking the investigations.

## **EMERGENCY PLAN**

It was noted that CW&C had now approved the updated Neighbourhood Plan after 12 months. It was noted the document needs to be signed by the Chairman and included in the emergency bags which can be dropped off at St Alban's Church and the Barbour Institute.

The Clerk will obtain a number of high visibility vests with Tattenhall and District Parish Council on the back which will also be included in the bags.

It was agreed to include Gifford Lea as a place which can provide food and accommodation in an emergency.

It was noted that the format of the document is set by CW&C.

## **NEIGHBOURHOOD PLAN REVIEW**

The Council noted the notes of meeting held on the 24<sup>th</sup> February 2021, from page 462 of the Minutes. It was reported the Committee is now working on 2 projects, considering additional policies to be included in the Plan and the revision of the Village Design Statement (VDS) to create a Design Code.

It was noted that the policy areas discussed in relation to the environment were to be forwarded to TWiG and the Bolesworth Estate for comment.

An application for funding for consultant support to continue the review the Plan will be submitted in the new financial year.

## **TOWPATH CYCLEWAY PROPOSAL**

The Council considered the suggestion from a resident to establish a cycle path along the canal towpath from Tattenhall to Chester which had also been considered by the Neighbourhood Plan Committee. It was noted that several Parish Councils including Huntington, Great Boughton, and Waverton had funding and were working on a project to improve cycling access into Chester. It was agreed that the Council write to neighbouring Parish Councils and CW&C in support of this project in addition to contacting the Canal and River Trust.

It was noted the towpath is in a poor condition between Newton-By-Tattenhall (Bridge 113) and Golden Nook Bridge (115).

## **CW&C WASTE CONSULTATION**

**RESOLVED 21/365** – That the Council submit the following observations:

Tattenhall & District Parish Council note the Council's objectives for waste management:

1. Reduce overall waste.
2. Maximise recycling.
3. Deliver an efficient and cost-effective waste collection, recycling and processing service.

The Parish Council:

- agree with the priorities to reduce the amount of waste and increase recycling through a cost-effective collection service.
- agree that there should be an information campaign to advise how to reduce waste especially non-recyclable plastic and to increase collection of what can be recycled.
- agree with the ideas to maximise money from recycling, minimise cost of any change in collection, examine the collection methods and minimise landfill.
- agree with ideas to look at charges for building waste, business waste, green household waste in the context that the top priority objectives are 'reduce overall waste' and 'maximise recycling'.

### Strategy for kerbside collection:

Both option A & B increase the number of wheeled bins to 4 from 2 which will double the problem of storage space and unsightliness without addressing the first two objectives.

There is likely to be no problem with changing recycling from 1 to 2 or 3 weeks given the larger containers.

Moving to 240L black bins collected every 3 weeks reduces the capacity by 11%. Many black bins are already overflowing so this is bound to create excess waste and increase the risk of fly-tipping.

The Parish Council prefer Option A because it does not reduce the capacity for general waste. The Council should consider single 240L wheeled bin for all recyclable waste which would reduce the number of bins and make recycling easier for the householder. Frequency of collection should be no more than 2 weekly until capacity is shown to be big enough to allow less without increasing the risk of fly-tipping.

The Parish Council suggest that green bins should be optional. If any charge is imposed, it should reflect the net cost of providing the service. This would address the problem of storage of the bins and unsightliness.

The Council asks that whatever vehicles are used to collect waste that they are designed to be kept closed when in transit to prevent litter blowing out as currently happens.

The Parish Council strongly advise that the Council retain the recycling centre at Tattenhall or consider replacement within the Parish with a similar facility with easier access which would support the first 2 objectives.

## WORKING GROUPS & COMMITTEES

The Council agreed the working groups/committees and their membership and agreed the Events and Maintenance Working Groups remain separate as proposed and that PCSO Hurst be included under Community Safety.

Allotments - Lesley Jones, **Andy Scarratt**

Events - John Bailey, Pat Black, Georgina Blackhurst, Lesley Jones, Anne McGrath, Esther Sadler Williams, **Lisa White**.

Maintenance - John Bailey, Pat Black, Georgina Blackhurst, Lesley Jones, Anne McGrath.

Neighbourhood Plan Review Committee - Pat Black, *Sheila Chapman (CLT)*, Doug Haynes, **Iain Keeping**, Neil Matthews, Esther Sadler-Williams, plus public members.

Open Spaces - Georgina Blackhurst, **Iain Keeping**, Esther Sadler Williams, Lisa White.

Visit/Shop Tattenhall – Iain Keeping.

Lead Councillors

Community Safety - Georgina Blackhurst (PCSO Hurst)

Finance – Andy Scarratt

Risk Management - Iain Keeping

Staffing - Iain Keeping & Esther Sadler Williams

Youth Council – Lisa White

## VISIT/SHOP TATTENHALL

The Council noted the notes of the meeting held with CW&C officers on the 12<sup>th</sup> February, page 472 of the Minutes. It was agreed the project should be undertaken in partnership with the Tattenhall Business Alliance as such it was agreed to see if they would be willing to run a virtual workshop with the Parish Council to identify a brand image of the village which can be built upon and publicised.

Cllr Keeping agreed to be involved with this project.

## WELLY WALK

It was noted a page has now been set up on the Council's website for the Welly Walk which will take place in July and August.

Residents, community Groups and businesses can get involved in a number of ways including:

1) Filling old wellington boots with plants which can be flowers, fruit of veg and displaying them, it was agreed the Parish Council would supply seed plugs to those who would like them, and that people could choose between flowers and veg.

2) People can obtain a wooden welly to decorated (similar to the Squirrels) it was agreed these would cost £10 for Businesses, Community groups and families could obtain these for free.

3) People can draw or print out a wellington to decorate and display in their window.

Or they can do something else based on a wellington theme that is bright and colourful.

All displays will be listed in the guide which will be sold.

**RESOLVED 21/366** – That the money raised be used to help for a Multi-Use Games Area (MUGA) in the village.

**RESOLVED 21/367** – That the Council budget up to £500 for the Welly Walk.

## MEMORIAL

It was noted that the Clerk had contacted the insurance company and was waiting for their response.

## YOUTH COUNCIL

1) Update

Councillors noted the minutes of the Youth Council meeting held on the 17<sup>th</sup> February 2021,

from page 473 of the Minutes and agreed with the idea of an Ester egg Hunt.

**RESOLVED 21/368** – That the Council budget for up to 200 eggs as for Easter Egg Hunt be provided at a discounted price by Spar.

**2) Youth Council 24<sup>th</sup> March 2021**

It was agreed that Cllr Black would attend the next meeting of the Youth Council on the 24<sup>th</sup> March.

**ALLOTMENTS UPDATE**

Councillors noted the notes of the allotment Holders meeting held on the 15<sup>th</sup> February, page 476 of the Minutes.

It was noted the hedge had been lowered and that the introduction of chickens onto the allotments had been successful.

It was noted that a request had been made to keep bees on the site but one of the allotment holders had an allergy to stings as such it was not sure if this would be possible.

It was noted that since the meeting the two half plots which had been made available had been allocated as one plot to the remaining person on the waiting list and that a Facebook group had been established by one of the allotment holders.

It was noted that it would be good to have people on the waiting list for allotment as and when they become available.

It was hoped an open event could be held at the Allotments in the summer possibly combined with the Welly Walk.

**ACCOUNTS & PAYMENTS**

**1) Accounts & Payments**

**RESOLVED 21/369** – that the Council approve the accounts and payments as circulated page 58 of the Cash Book including the bank reconciliation.

MPS	Play area inspection	90.00
PJH Outdoor Solutions	Allotments hedge & street light planter removal	240.00
Tarporley Parish Council		32.50
A. Wright	Salary	774.36
HMRC	Paye/Ni	275.21
SPS	Payroll	18.00

**2) Additional Invoices**

**RESOLVED 21/370** – that the Council approve the following additional invoices/payments:

Nest	Pension contribution	55.99
Tarporley Parish Council	Contribution to Nalc Resilience Training	21.54
TG Builders Merchants	Wood for Welly Walk	218.40

**3) ChALC Membership**

The Council decided not to proceed with membership of ChALC.

**SPINNEY GRANT APPLICATION UPDATE**

It was noted that adjustments had had to be made to the Spinney Project FCC grant application as funding had been requested to cover contractor's fees however as the contractor would be CW&C this could not be covered by the grant as CW&C had been a third-party project for another application. It was noted that this had been raised with CW&C.

These fees were expected to be around £8k, as a result of the reduced grant request the amount of third-party funding required would also be reduced.

It was agreed to review funding if the application is approved.

## **DATES OF MEETINGS**

It was noted that due to bank holidays in April and May the Council meeting dates/days had been amended in May 2020 to the following:

Tuesday 6<sup>th</sup> April 2021

Tuesday 4<sup>th</sup> May 2021

**RESOLVED 21/371** – That the Council move into private session to discuss the following agenda item and request the press and public to leave the meeting due to the commercial nature of the items to be discussed.

## **GROUND'S MAINTENANCE**

**RESOLVED 21/372** – That the Council appoint PJH Outdoors solutions to undertake grounds maintenance for 2021-2022

The meeting closed at 8.50pm.

Signed .....

Dated .....

Ann Wright 02/02/2021

## **FUTURE PARISH COUNCIL MEETINGS**

### **Scheduled Parish Council Meeting**

Tuesday 6<sup>th</sup> April 2021, 7.30pm via Zoom

## February Actions

Action	Date	Comments	Complete
<u>Bunting Brackets</u>	08 01 21 12 01 21	Confirmed only install points 3 + Provided property contact details. <b>Awaiting installation</b>	
<u>Christmas Lights</u>	19 01 21	Emailed GNM for help & advice obtain price roofline lights inc 9 Houses Price for lights over High Street Create Lights plan	
<u>Church Bank &amp; Rosemary Road</u>	12 02 20 12 02 20 01 09 20 09 11 20	Emailed Highways for update Emailed BE – Rosemary Row update Requested update Confirmed scheme and costings being drawn up.	
<u>CIL – Maintenance</u>		Query	
<u>Climate Day</u>			Consider May 2021
<u>Community Room Meeting</u>	19 03 20	Cancelled will reschedule when schools reopen.	
<u>CW&amp;C Waste Consultation</u>	09 02 21 18 02 21	Keeping, Kershaw, Matthews & Scarratt Circulated proposed comments Resent proposed comments.	<b>March Agenda</b>
<u>Dog Fouling Signs</u>			
<u>Drop Kerbs</u>	12 02 20 01 09 20 09 11 20	Emailed Highways for update Requested update SB confirmed number dropped kerbs been sprayed up ready for works – Highways are carryout safety audit on one by Park Road	
<u>Emergency Plan</u>	20 02 22	GB Confirmed CW&C approved.	<b>March Agenda</b>
<u>Emergency Plan</u>		Bags in Locations	
<u>Flood Meeting</u>	12 02 21		<b>March Agenda</b>
<u>Gatesheath Road Safety</u>	09 12 20 13 01 21	Contacted officers request meeting. Resent above request	
<u>Litter Pick Promotion</u>	18 02 21	Poster on NB	
<u>Memorial</u>	18 12 20 13 01 21 25 01 21  25 01 21 28 01 21	Emailed request to SB cc ENG Resent above email. Highways officer confirmed forwarded to conservation team. Emailed additional images to conservation. JB to contact company for assistance. Conservation team said would respond soon. Requested update from conservation team.	
<u>School Road Safety</u>	02 12 21 18 12 20 13 01 21 18 01 21  25 01 21	Requested update from meeting Requested update from meeting Resent above email CW&C confirmed il undertake count for crossing once schools reopen and attendance settles. Above information forwarded to school.	
<u>Street Light Planters</u>	01 12 22 19 01 21 18 02 21	Emailed CW&C requested planters removed. Emailed planters requiring removing Booked Hellmers to remove.	<b>Completed</b>
<u>Spinner Grant Application</u>		Decision due March 2021	<b>April Agenda</b>
<u>Tattenhall Rd Hedge</u>	02 02 21	Queried hedge planting along Tattenhall Rd path Highways confirmed planting is taking place but had no plans	

<u>Maintenance</u>	20 01 21	Circulated tender document to Pride WG for comment	
	25 01 21	Resent maintenance doc for comment.	
	29 01 21	GGS confirmed no price increase. Walks Programme developed	
<u>Memorial</u>		Trail excavation costs	
<u>Microphones</u>			
<u>Millennium Mile</u>	12 02 20	Posts invoice paid	
	12 08 20	IK arranging to collect posts with JK	
	19 01 21	Posts with IK for work	
<u>Neighbourhood Plan Review</u>	09 11 20	R. Charnley Meeting Consider Chester Road Field	
<u>Payroll Update</u>	28 01 21	Payroll updated	<b>Complete</b>
<u>Play Area Repairs</u>	18 02 21	Checked zip wire – running very low – emailed Parson's (not paid invoice).	
<u>Priorities &amp; Working Groups</u>	18 02 21	Circulated	<b>March Agenda</b>
<u>Risk Management</u>	19 01 21	Meeting	
<u>Speed Indicator Device - SID</u>		Advertise for volunteers Set date for Training set dates for using SID	<b>Consider 2021</b>
<u>Welly Walk</u>	19 01 21	Requested Wellies from Cllrs. Contact Business inc TNG & BEAR Walkers – Seeds & Compost	
<u>Youth Council</u>		Next Meeting 24 03 21	
<u>Faults Reported</u>	03 11 20	Reported building rear 5 Smithfields (reported by resident) PL268207664	
	02 12 20	Reported to Your Housing	
	26 01 21	Requested update from CW&C	
	17 11 20	Reported missing Newton Lane junction sign HW272322188	
	09 12 20	Checked reported – stated works scheduled to fix.	
	17 11 20	Reported 6x street lights Barbour Square – assume they are BE - HW273228949 Confirmed BE.	
	02 12 20	Reported building works Ardmish House Tattenhall Rd - PL279123112	
	26 01 21	Requested update	
	08 12 20	Chester footway reported – H281353336 08 12 20 – confirmation job raised with streetscene	
	10 12 20	Gully reported Newton Lane/Chester Road at Gatesheath. HW282431930	
	14 12 20	Highways confirmed job has been raised and raised with managers to prioritise.	
	22 01 21	Smithfield/Redrow pond levels reported to CW&C	<b>Complete</b>
	11 02 21	Redrow confirmed pond inspected.	
	25 01 21	Overflow blocked reported online plus email sent HW300008839	
	28 01 21	Reported blocked culvert Tattenhall Road (Groewood CH3 9QQ) Ref HW301609752	
	01 02 21	Reported road surface end Rosemary Row Ref HW302875671	
	01 02 21	Reported fish in crate on Frog Lane - SS302924589	<b>Complete</b>
	08 02 21	Resident confirmed removed.	



	13 02 21	Abandoned vehicle A41 by Rocky Lane – SS307538414	<b>Complete</b>
	15 02 21	Submitted regulatory services questionnaire for above. CW&C confirm would not take action.	
	20 02 21	Email OPC & PCSO – contacted owner again. Witnessed vehicle being removed.	

1. Ensure priorities and 3-year plan are finalised by April 2021

This will include:

Neighbourhood plan and Climate Change personal priorities

Business Participation: involve CW&C for advice

Climate Change to be addressed after May 2021 in light of HM Gvt initiative

2. Create an up to date listing of items and required activities around Christmas by Jan 21 in order that future years can be properly organised

3. Derive management plan by March 2021 in order that maintenance is managed tighter

4. Prepare council to apply for Local Council Award Scheme with aim to achieve Quality Gold standard by Dec 2021

# **Notes of Flood Response Working Group Meeting Held via Zoom 10<sup>th</sup> February 2021**

## **Present.**

### Parish Council

John Bailey, Iain Keeping, Neil Matthews, Ann Wright (Clerk)

### Old Mill Place Representatives

Duncan & Nikki Barraclough, Peter Jones, Mr & Mrs Lavender, Mr & Mrs Layfield

### Bolesworth Estate

Tom Wallbank

### Cheshire West & Chester Council

Adam Ryder – Flood Risk Management & Project Officer  
Cllr Mike Jones

## **Welcome & Introductions.**

Mrs Layfield explained that they had been residents of Old Mill Place for 17 years and over that time their back garden has become wetter and now can grow rushes and other water plants, the flood on the 20<sup>th</sup> January had resulted in their ground floor being flooded and the loss of their two cars.

Mrs Layfield confirmed that Barratts had undertaken a survey of the drains previously and had confirmed that they were adequate. During the 17 years they have lived in the property it had flooded twice and was very close to flooding in 2017.

Tom Wallbank confirmed he was representing the Bolesworth Estate which owns Century House and the first building on Old Mill Place where Ditzzy Rose is located, he had also previously lived at Old Mill Place.

Nikki & Duncan Barraclough are the owners of Ditzzy Rose Makery.

Peter Jones represented Illingworth Seddon who have offices at Old Mill Place.

Mr & Mrs Lavender are residents of Old Mill Place.

## **Chairman**

Cllr Keeping was appointed Chairman of the working group.

## **Objective**

***To identify and, where possible, introduce measures to mitigate flooding in Old Mill Place.***

It was explained that there is need to limit the objective to allow the Group to focus on the flooding of Old Mill Place, although it was noted that other areas of Tattenhall had also flooded on the 20<sup>th</sup> January however, Old Mill Place was the only area to suffer internal damage to properties and had resulted in 5 residents becoming homeless. It was noted that properties on Old Mil Pace had been flooded twice since 2000, the site had flooded before 2000 when it was a commercial property.

It was noted that any works undertaken to address this issue must not result in flooding elsewhere in the village.

### **Membership**

It was noted that the intention was to keep the working group small again to retain its focus. Membership was proposed as:

3 Parish Councillors

CW&C Officer with responsibility for flooding matters

CW&C Cllr Mike Jones

2 representatives from Old Mill Place

1 representative from Bolesworth Estate

It was agreed that future meetings would be held in public and that members of the public would be invited to speak.

It was reported that the Bolesworth Estate had worked in partnership with the Environment Agency (EA) and tenant farmers to elevate the flood risk in the centre of the village and had created a flood management area which include timber leaky dams and that this had helped the situation. Mr Wallbank confirmed there was a meeting scheduled for later in the week to discuss a second phase of these works with the Sandstone Ridge Trust and EA.

It was reported that most of the farmland bordering the lower sections of the Mill Brook is grassed and that there is some arable land further up. It was noted that productive farmland needs to be retained.

CW&C Cllr Jones joined the meeting.

### **Methodology**

It was noted the flooding was the result of several complex issues.

It was raised if it was possible to appoint one expert to address all the issues and provide a report and recommendations of how to mitigate these issues.

### **Section 19 Report**

Mr Ryder confirmed that CW&C will be commissioning a consultant to investigate the flooding in CW&C, why it occurred, what happened, and how agencies responded and make recommendations.

The Section 19 Report will include recommendations which the responsible agencies are obliged to implement.

Section 19 Reports must be undertaken following flooding as a duty of the Local Authority resulting from the Flood Management Act 2010.

It was noted that CW&C are in the early stages of commissioning the report which will be Borough wide, focusing on areas of flooding including Tattenhall.

It was reported that over 100 properties were flooded in CW&C on the 20<sup>th</sup> January.

### **Timescales**

Mr Ryder was unable to provide a timescale for production of the report.

It was asked what could be done to speed up the process.

It was asked if the Group could be influence the scope of work relating to Tattenhall and areas are investigation.

Mr Ryder confirmed that he would take account of information and areas of concern highlighted by the Group.

It was asked if the Parish Council should consider appointing its own consultant. It was noted this was unlikely to produce different conclusions although the conclusions may be produced sooner than the CW&C report. However, CW&C would not implement any actions until their report had been finalized.

It was asked what would be done in the meantime to protect properties from flooding while the report is being commissioned and produced.

It was requested that timescales and milestones must be included in the scope of the report.

It was asked of all the agencies involved, CW&C, EA, Welsh Water, United Utilities, which was in a position of management and control. Mr Ryder confirmed the report will address which agency is responsible for what.

Cllr Jones suggested the report could take up to 12 months to be produced.

It was suggested that the methodology used to address this issue would be a risk management process and as such there was a need to identify the various risks likely to result in flooding.

### **Identification of Hazards**

It was noted that there are issues on the site with boreholes and water seeping up from the sandstone however, it was understood that EA are already investigating this matter and although it may impact drainage on the site it was unlikely to be impacting the flooding as had been noted by EA.

It was noted that mill race had been replaced by the culvert and piped under Breen Close into the Mill Brook which could have limited flow and if the level of the water in the Mill Brook rose above that of Old Mill Place this would result on water flowing back to Old Mill Place.

Correspondence existed from 2001/2 which raised the possibility that the pipe was not adequate for the flow of water. It was not known if any further work had been undertaken on the pipes as a result of this.

It was raised if holding water back on higher land before entering Tattenhall was the correct approach and whether it could result in a greater flow into the village if the defenses are breached.

It was stated that the report would consider mitigation measures in detail to ensure they do not create additional flood risks.

It was noted following the 2000 floods EA had agreed the most cost-effective measures were to hold back the water and arguably that had worked until now, it was suggested further measures were needed.

It was confirmed that phase 1 of these works had been completed and that as stated earlier phase 2 was now subject to discussion.

It was asked who is responsible for the clearing of drains. It was confirmed that that landowners are the riparian owners on their land and are responsible for maintaining land drain etc.

It was noted that CW&C is responsible for clearing of drains and culverts under the highway. Mr Ryder confirmed he would established when they were last cleared by CWC and the clearing regime.

It was noted that a large flow of water is still 'struggling' to flow over the weir and it was suggested that the weir and culvert should be widened to accommodate more water flow. It was noted that such actions could not be undertaken without thorough investigation as it could have unintended consequences.

It was noted that more trees have been planted in the area and asked if their roots may have resulted in damage.

It was noted that there was need to wait for the experts report and findings.

It was asked if any temporary measures could be undertaken in the short-term including a possible early warning system or a supply of sandbags to be used to divert or reduce flow of water.

It was noted that the length of time it will take to produce the report is very disappointing given that properties and livelihoods are at risk now and as the flooding issue has being going on for so many years.

Cllr Jones confirmed that he will be pressuring CW&C to speed the process up.

Mrs Layfield confirmed they had a bundle of correspondence and paperwork on the flooding, it was agreed these would be forwarded to the clerk who would forward to Mr Ryder.

Mr Ryder confirmed that he wanted to work with the Parish Council to keep them informed and resolve the issue.

The following hazards had been identified on the agenda:

1. Persistent heavy rain
2. Excessive water flow into Mill Field
3. Overflow of Mill Brook into Mill field
4. Mill pond dam overflow
5. Breaching of Mill pond dam
6. Flooding of Mill Field
7. Water flowing into Old Mill Place from Mill Field
8. Impaired drainage of Mill Field
9. Excessive flow of water into Mill Brook from Flacca Field drain

10. Excessive flow from field run-off through Tattenhall Centre down High Street
11. Excessive flow from Village centre down High Street
12. Sewer capacity exceeded in High Street
13. Impaired drainage of Old Mill Place
14. U-tube effect on drain between Old Mill Place & Mill Brook behind Breen Close

It was noted the Mill Field is a crucial part of the investigations as when it floods the water cascades into Old Mill Place. (2, 3, 6 & 8)

Consideration needs to be given to water overflowing the dam and if this has or will result in the dam being damaged (4 & 5).

Water draining from the development at the Flacca, car park and field needs to be considered (9)

It was noted the Mill Brook adjoins the Keys Brook to form the Goldbourne Brook which joins the Alford Brook and then joins the River Dee.

It was confirmed that EA classify the Mill Brook as a main river.

It was noted the EA had been contacted in the last 12 months regarding water seeping up carrying oil and iron residue.

It was stated the capacity of the High Street surface drains needs to be investigated and whether drains had collapsed or were blocked (8 & 12).

It was noted that EA (Manchester) had been contacted on the 1<sup>st</sup> February and had not been aware of the classification of the Brook.

Mr Ryder confirmed that EA will be a stakeholder in the Section 19 reported.

It was understood that EA representatives had attended the site since the 20<sup>th</sup> January and had stated that they were producing a report on the flooding.

It was understood that EA representatives had attended the site since the 20<sup>th</sup> January and had stated that they were producing a report on the flooding. Mr Ryder confirmed he was not aware if this and would contact EA.

It was reported the drains on Old Mill Place had been cleared earlier in the day by First Port who had reported the drains were silted up and were inadequate in places.

It was noted the hazards would be refined for submission to CW&C. It was noted all attending the meeting would receive a copy of the notes of the meeting and hazards information and it was asked that those attending from Old Mill Place pass this information onto other residents and businesses.

Residents reiterated how critical it is that Section 19 reported is produced as soon as possible and not delayed by bureaucracy. Noting that residents and businesses are unable to obtain insurance, have lost possessions and cars, agreed sales of properties have fallen through and house values have dropped. All these factors are impacting on the mental health of residents.

It was noted that there needs to be some form of temporary solution to protect properties now as much as possible in addition to a permanent solution.

It was highlighted that there is no easy solution, and that the advice of the experts is needed to address these issues.

Concerns were raised that when planting took place up stream of wildflowers and trees that heavy plant machinery was used and that this may have damaged the land drains when undertaking the works.

It was noted that the current situation is unacceptable; noting that EA had stated the risk had reduce from a 1 in 25 years event to 1 in 100 years event and that since 2000 rain fall had significantly increased. It was noted that works will never completely remove the flood risk but will reduce or mitigate that risk.

It was asked what funding was available for residents and business that have been impacted by the flooding. Mr Ryder confirmed he was investigating this issue. It was noted that CW&C had written to residents offering means tested support.

### **Future Meetings**

It was agreed that the Council write to the Chief Executive of CW&C, Andrew Lewis and copy Cllr Jones asking that the matter is expediated and dealt with as a matter of utmost urgency. It was agreed that Mr Lewis be invited to attend a site visit and meeting with the working group and residents.

It was agreed a letter should also be sent to Edward Timpson MP seeking his support.

The below date was agreed for the next meeting and that Mr Ryder was asked to provide an update the appointment of the consultant at that meeting.

Th Chairman thanked all for attending the meeting including My Ryder and representatives of Old Mill Place whose input had been very helpful.

### **NEXT MEETING**

Wednesday 10<sup>th</sup> March at 7.30pm via ZOOM.

Ann Wright 11/02/2021

# **Minutes of Tattenhall Neighbourhood Plan Review Committee**

## **Held virtually via ZOOM**

### **24<sup>th</sup> February 2021**

#### **PRESENT**

Chairman: Iain Keeping,

Pat Black                      Steve Densley                      Adele Evans                      Doug Haynes                      Neil Matthews

Caryl Roberts                      Peter Weston

Ann Wright (Clerk).

Public 1

#### **APOLOGIES**

Esther Sadler Williams

#### **DECLARATION OF POTENTIAL CONFLICTS OF INTEREST**

None declared.

#### **PUBLIC PARTICIPATION**

No matters raised.

#### **MINUTES**

The Committee approved the minutes of the meeting held on the 27<sup>th</sup> January 2021.

#### **DESIGN CODE**

The Committee noted the notes of the meeting with Aecom on the 10<sup>th</sup> February, page 113 of the minutes. It was noted that the application for technical support from Aecom has been approved.

It was noted that it had been emphasized that the Design Code should transition from the existing Village Design Statement as much as possible.

#### **ADDITIONAL POLICIES & ASPIRATIONS**

The Committee reviewed the document circulated with the agenda which suggested possible additional policy areas which was based on discussions during the monitoring review.

It was noted the document and suggested policies and wording was intended to start the discussion and that any policies and wording would need to be discussed with Cheshire Community Action (CCA) and CW&C, it was also noted the Aecom provide a service to review policies and their wording.

It was noted that the model design code had been published by the government on the 31<sup>st</sup> January.

#### Objective 4 – Strengthening & supporting economic activity.

Page 116 of the Minutes.

It was noted there is little government guidance regarding strengthening of rural economies.

It was noted that any policies should seek to protect the viability of the village centre.

It was agreed to review the proposed 4 policies with CCA and CW&C.

#### Objective 5 – Improvements to transport, to utility infrastructure and to digital connectivity.

Page 117 of the Minutes

It was noted that the CW&C Local Plan Part 2 (T4) relates to protection of the former railway between Tattenhall and Whitchurch as future route.

It agreed that it was important to include policies to create safe cycleway and footpaths in the Plan as it would support future funding applications to create these paths.

It was agreed to include creation of a cycleway from Tattenhall along the towpath into Chester under Priority 1.



It was agreed that all path surfaces should be permeable.

It was agreed a policy should be included to actively pursue bus routes particularly between Tattenhall and Tarporley.

It was agreed to include a footpath from Ford Lane to Beeston Castle under Priority 2.

It was noted that Centre for Sustainable Energy (CSE) who had agreed to review the existing Plan policies had not yet forwarded their comments.

Objective 7 – Protect green-space, the landscape and support nature conservation.

Page 118 of the Minutes.

Waste Reduction

It was agreed include an additional policy to retain the recycling centre in Tattenhall or for an improved centre to be located locally to Tattenhall.

Flooding

It was agreed additional policies should be considered to prevent development of flood risk areas.

Biodiversity & Green Infrastructure

It was noted that it is important the flow of the brooks is maintained.

It was agreed to circulate the proposed 8 policies to Twig and also local farmers through the Bolesworth estate.

Appendix

Page 120 of the Minutes.

It was agreed to include a list of projects which fall outside planning policy.

It was agreed to include the provision of a MUGA and use of Gorsefield.

It was agreed to amend the circular document to take account of the discussion and forward to CCA and CW&C for comment.

**ENVIROMENTAL/CLIMATE POLICIES**

Covered during previous agenda item.

**CANAL TOWPATH PROPOSAL**

Covered during previous agenda item.

**FUTURE MEETING DATES**

As below.

**FUTURE MEETINGS**

Wednesday 24<sup>th</sup> March 2021 7.30pm – Committee Meeting  
virtually via ZOOM.

Ann Wright 25/02/2021

# **Notes of Tattenhall Design Code Diagnostic Meeting**

## **Held virtually via TEAMS.**

### **10<sup>th</sup> February 2021.**

#### **PRESENT**

Pat Black      Steve Densley      Adele Evans      Andy Freeman      Iain Keeping  
Ann Wright (Clerk).  
Elena Butterworth - Aecom

**Purpose of Meeting: Meeting requested by Aecom to obtain further information following application for support to produce a Design Code.**

Ms. Butterworth introduced herself as being part of the Town Planning Team, she does not work on Design Codes but undertakes the diagnostic call, she does undertake work on site assessments, the Design Code work would be undertaken by the Master Planning Team.

#### Process

It was explained that a report would be prepared based on the meeting which would be submitted to MHCLG<sup>1</sup> for approval for Aecom to receive funding to undertake the project, this is likely to take 2 to 4 weeks.

The work would be undertaken by one of the master planning leads possibly Ben Castell.

The following were discussed during the call:

#### Why a Design Code?

It was noted the current Village Design Statement (VDS) had been produced in 2009 and that as part of the Neighbourhood Plan review it had been agreed that the VDS needed reviewing as it was becoming out of date.

It was noted that a large amount of the VDS is still valid and that this should carry forward into the Design Code.

It was recognised that design is a key element of the government's planning reforms.

#### Housing Allocation

The village of Tattenhall is identified by CW&C Local Plan as a key service centre and has been allocated 250 new homes by 2030, and that that allocation had already been met.

#### Future Development

It was noted that Tattenhall is currently not being subjected to speculative planning applications. There is a current application for 30 houses on a site which has outline permission. That application has noted the VDS and has sought to identify various key features of the village.

#### Constraints

There is little land left to development within Tattenhall, the Neighbourhood Plan currently permits development of up to 30 dwellings on the built edge of the village however this does not comply with the CW&C Local Plan and is likely to be amended as part of the Plan review.

There are several areas in the village which are a flood risk.

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<sup>1</sup> **Ministry of Housing, Communities** and Local Government's (formerly the Department for Communities and Local Government)

The Plan area includes two conservation areas, one in the center of the village and the second along the canal at Newton-by-Tattenhall.

#### Plan Review Status

It was reported the initial review had been undertaken of the Plan and policies for change had been identified and would be consulted on, the committee was starting to look to additional policies which need to be included.

It was confirmed the Committee will be applying for funding in the new financial year for the Plan review works.

It was hoped the review will be completed in the next 12 months.

It was noted that there was a wide range of consultation undertaken when the Plan was originally developed.

#### Steering Group

It was noted Committee membership includes both parish councilors and members of the public.

Steve Densley confirmed he has a planning background and works for Active Cheshire.

#### Character Areas

It was noted the Plan does include named, designated green spaces.

There are a number of character areas in Tattenhall which is listed in the Domesday Book, the oldest property dates back to around 1602, there was significant development on the 18<sup>th</sup> century and has been continuous development since.

There are 3 estates which were developed in the 1960's and 70s which have their own design and distinct character.

The VDS does identify character areas however there are 1 or 2 additional areas which need to be considered.

There has also been more recent development which has not taken account of the character of Tattenhall.

#### Other Information

It was confirmed that if the application for support is approved a second meeting will take place with the planner who will work on the project and that the Committee will be able fully shape the Code and its contents.

It was noted that Locality offer support packages to provide a Master Plan for a development site and also undertake a review of a Neighbourhood Plan policies.

All were thanked for attending the meeting.

Ann Wright 10/02/2021.

## **Tattenhall & District Neighbourhood Plan Review**

### **Additional Policies, Aspirations and Projects**

The NP monitoring process made a number of recommendations for each of the objectives. This document seeks to address those recommendations which sought to strengthen areas of weakness and add policies where support for the objectives was missing. Changes to policies have been addressed separately.

#### **Structure of the document**

- Monitoring Report:
  - Objective
  - Recommendation
- Brief review of policy context
- Supporting references
- Policy Addition Ideas
- Questions for consultation

This is not intended to be exhaustive nor definitive, but to provide a framework for discussion. Because of this, questions for consultation have not been completed, but will eventually be required.

The Appendix proposes that projects which are non-planning activities supporting the NP objectives, should be written into the NP as an appendix.

## **OBJECTIVE 4** Strengthening and supporting economic activity.

### **Recommendation**

7.2.1 Consideration should be given to ways to strengthen Policy 3 to make the policies 'encouraging' rather than 'supportive'.

#### **Gvt. Policy:**

There is no Gvt strategy for the rural economy, but the Lords say there should be:

*'Time for a strategy for the rural economy'*, 2019

<https://publications.parliament.uk/pa/ld201719/ldselect/ldrurecon/330/330.pdf>

Identifies -

- broadband availability (already covered in NP)
- affordable housing in new rural exception sites (NP does this in the suggested change 2 to Policy 1 option 1 for Gatesheath and Newton)
- Transport

NPPF Supporting a prosperous rural economy (para 83)

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/810197/NPPF\\_Feb\\_2019\\_revised.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/810197/NPPF_Feb_2019_revised.pdf)

NP policy 3 refers to "*small scale new build development within or adjacent to Tattenhall village or within or adjacent to the adjoining hamlets*" commercial is implied by being in Policy 3 "employment development", but should be specific(?).

### **NP Plan additional policy ideas**

1. Support small scale new build commercial development within or adjacent to Tattenhall village or within or adjacent to the adjoining hamlets where this does not adversely impact the vitality and viability of the village commercial centre (this would be a change rather than addition - a map defining the village centre would be helpful/essential).
2. Remove permitted development right from commercial premises!
3. Support the development and diversification of agricultural and other land-based rural businesses
4. Support sustainable rural tourism and leisure developments which respect the character of the countryside

**Consultation questions:** to follow

**Objective 5** Seek on-going improvements to transport, to utility infrastructure and to digital connectivity

## **Recommendation**

8.3 Consideration should be given for policies to support better cycling provision, such as cycle racks in the village centre and improved cycleways between Newton, Gatesheath and Tattenhall.

### **Gvt. Policy:**

Cycling Walking Investment Strategy, 2017

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/918442/cycling-walking-investment-strategy.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/918442/cycling-walking-investment-strategy.pdf)

CWaC Local Plan (Part Two) policy T 4 protects Tattenhall-Whitchurch railway corridor for future transport use.

### **NP Plan additional policy ideas:**

1. Create safe cycleways and footpaths (CWaC LP Part 1 STRAT 10, SOC 6) :

Priority 1: between Tattenhall Service Centre and:

Gatesheath

Newton, including Ice Cream Farm and Marina (footpath partially completed)

Priority 2: between Tattenhall Service Centre and:

Chowley Oak, along the route of the disused railway (CWaC Local plan Pt 2 R3.C)

Sandstone Ridge, including Birds Lane and Carrs Lane

Gate House, Bolesworth Road

Frog Lane to Russia Hall

2. All new developments should include plans to ensure safe walking and cycling to the Service Centre.
3. Section 106/CIL should include funding to support cycle racks and priority routes where new transport movement is created.

**Consultation questions:** to follow

## **OBJECTIVE 7** Protect green-space, the landscape and support nature conservation

### **Recommendation**

1. Objective 7 is supported by Plan policies, but climate change, green energy and carbon neutrality are omissions and not explicit in the Objective.
2. Existing TDNP has partially met Objective 7 through the VDS although evidence is thin.
3. Consider update to VDS to prevent progressive weakening due to being increasingly out-of-date.
4. Consideration should be given to strengthen policies to prevent further loss of green space, re-provision of lost open space and support schemes to protect the environment including green-energy supply

### **Gvt. Policy**

Climate Change Act 2008:

<https://www.legislation.gov.uk/ukpga/2008/27/contents>

- Waste reduction
- Carbon emission
- Renewable transport fuel
- Carrier bags

### **Centre for Sustainable Energy (CSE)**

<https://www.cse.org.uk/downloads/reports-and-publications/policy/planning/renewables/neighbourhood-planning-in-a-climate-emergency-feb-2020.pdf>

### **NP Plan additional policy ideas (additional to Policy 6)**

VDS update is underway.

#### **Waste reduction**

1. Ensuring new developments provide dedicated space for the storage and sorting of recycling

#### **Carbon emission**

1. New development to incorporate on-site renewable energy.
2. Encouragement of sustainable design and construction for housing.
3. District heating required in major housing schemes on specific sites.
4. New housing should have provision for change to non-carbon sourced energy.

#### **Renewable transport fuel**

1. Charge points for cars all new homes
2. Charge points for cars all new car parking facilities

Tattenhall has a particular problem due flooding risk which has caused significant homelessness and damage to property in 2000 and 2021 despite upstream flood mitigation measures. At highest risk is the new development at Old Mill Place, a site of residential and business properties. The Mill Brook feeds the Mill Pond both of which are prone to overflow during periods of sustained high rainfall leading to inundation of all the properties in Old Mill Place. Additional flooding occurs from Keys Brook, causing property damage, and from fields into Tattenhall Centre, Rosemary Row and Covert Drive.

### **Flooding**

1. No new development will be allowed in flood risk areas in Tattenhall.
2. New development and car parks must demonstrate that surface drainage will not be directed to Old Mill Place
3. Oppose the loss of front gardens to paving and parking and the complete loss of back garden space through “garden grabbing”.

### **Biodiversity & Green Infrastructure**

1. Make sure all local green spaces are designated in the plan in order to protect them from development.
2. Biodiversity improvements to be planned in from the start for any renewable energy projects (solar, wind, heat pumps, hydro)
3. Support development which increases the number of street native species trees.
4. Planning applications for new dwellings must clearly demonstrate how they have incorporated appropriate measures to secure the connectivity of the Mill Brook wildlife corridor and the freedom of movement for species on and through the site.
5. Development proposals will be expected to demonstrate how they will provide a net gain in biodiversity and, where feasible, habitats and species, on the site, over and above the existing biodiversity situation.
6. Proposals should be designed to retain ancient, veteran and mature trees (particularly in ancient woodland) or trees or hedgerows of ecological, arboricultural or amenity value and should be accompanied by a tree survey that establishes the health and longevity of any affected trees. development
7. Proposals must not result in unacceptable loss of – or damage to – existing trees or woodlands or hedges or significant landscaping during or because of development. Where trees must be lost as a result of development, these must be replaced at a ratio of at least 2:1 within the site, with a preference for native trees and for fruit and nut trees.
8. The responsible planting of additional trees that reduce or absorb air pollution from traffic will be supported throughout the Neighbourhood Plan Area.

### **Consultation questions:**

CSE has a freely available pick-list of questions many of which we have already surveyed. We have identified that the NP is weak in climate change (and wildlife, biodiversity and green space) so it may be appropriate to include their questions on these subjects if we are adding new policies.



## Appendix

Projects not directed at planners or developers, but which support the objectives of the Neighbourhood Plan should be included as an Appendix. Description (including which objectives are supported) and any conditions should be given.

For example:

Flood risk mitigation projects

Tattenhall Nature Park

- The Spinney Project

- Glebe Meadow

- Barnfield

- 'The Triangle'

Open Spaces

- Play area

- Gorsefield

TWiG

- Mill Brook Wildlife Corridor

- Tattenhall - Whitchurch railway corridor

Tattenhall Transition Village - projects to be decided but may include:

- Green energy generation

- Natural Burial ground

- Tattenhall car share

- Tattenhall Community Bus

- Plant neglected places

- Tattenhall Wi-Fi

- Tattenhall Energy

- Bike workshop

- Electric bike hire

- Village Hire/Stock of useful tools

- Couch Surf Tattenhall

- Tattenhall Refugee

- Community Workshop

- Holiday Club

- Open space play ground

- Village Composting project

- Bicycle Parking Racks

- Community Computer

- Hot Desk Office

- Re-Open Tattenhall Road Station

Tattenhall Youth Council

- Pod management incl. graffiti workshops

- Waste disposal, crisp packets

- Youth club

- Young people's allotment

## Marketing Tattenhall Project – Notes of Discussion with Pam Bradley CW&C

Clerk had meeting with Pam Bradley of CW&C to discuss ways of taking forward project to increase visitors and business in Tattenhall.

It was noted that Tattenhall has a strong on-line presence through Tattenhall online and other social websites and social media pages.

CW&C has received funding through the High Street Recovery Fund and a campaign is being launched in March to Celebrate Businesses which had remained open through lockdown and to thank them and to start a conversation.

It was reported that during the second lockdown essential businesses on High Streets have seen a reduction in trade compared to the first lockdown and it is thought people have found new ways of shopping e.g., click and collect (*It is not known if this is true of Tattenhall*).

CW&C can offer outdoor queue markers and umbrellas – the Clerk requested some umbrellas for use by customers.

It was noted that the Government is due to announce the future plans on the 22<sup>nd</sup> February regarding lockdown which are being awaited.

In addition to the Borough wide campaign which Tattenhall can take part in, it was suggested Tattenhall required a campaign of its own, the following ideas were suggested:

- Create unique brand for Tattenhall.
- Create phrase or #.
- Have a logo or design.
- Create a short explanation of the project - objectives.
- Get the message out!
- Possibly hold a virtual works shop – councillors, businesses and residents to shape the above – identify key words which describe Tattenhall.
- Love Tattenhall – what do we love?
- Lifestyle – work towards returning to a lifestyle where you walk to the local shop and enjoy your surroundings.

It was suggested that Cllr Jones be asked to support the project through his members budget 2021-2022.

Ann Wright  
12-02-21

# **Minutes of Tattenhall & District Youth Council Meeting Virtual, 17<sup>th</sup> February 2021**

## **PRESENT**

### Youth Councillors

Amelia          Anna          Beth          Carys          Frankie          Holly

Observing – Charlotte.

### Other

Charlie Cooke, Louise Gibson

### Parish Councillors

Sheila Chapman      Lisa White      Esther Saddler Williams

Clerk – Ann Wright

## **Chairman**

Amelia agreed to chair the meeting.

## **Welcome**

The Council welcomed Holly & Charlotte to the meeting.

Parish Councillors Chapman and Sadler Williams introduced themselves.

## **Apologies**

Lilly – unwell.

## **Notes**

The Council agreed the notes of the last meeting on the 20<sup>th</sup> January 2021.

Councillors noted the response from the Cllr Louise Gittins, Leader of CW&C which was seen a positive, a further response from the officer at CW&C was expected.

## **Transition Leaflet**

### Identify Youth Councillors Understanding of Transition

The Council reviewed the following headings and identified how they related to the Youth Council and their understanding of transition:

### Traffic & Transport

- Bike Routes & Cycle Lanes
- It was noted that the Parish Council had received a request to establish a cycle way along the Canal towpath from Tattenhall through to Chester.
- It was reported a number of Parish Councils closer to Chester were developing a scheme to create cycle routes into Chester including Waverton, Great Boughton, Christleton and Huntington and that Tattenhall could possibly link into this cycle route.
- It was raised if the Primary School had a walking charter which pupils could sign up to pledging to walk rather than use the car. It was agreed the Clerk would raise this with the school.

### Jobs & Employment

- Provision of work experience for young people in the village.

### Schools & Nurseries

- Improve Youth shelter & provide Youth Club.

- MUGA<sup>2</sup> - it was reported that the Parish Council would look at provision of a MUGA in more detail at their next meeting including possible locations and fund raising ideas. Possibly locations currently included the school or Flacca.  
It was noted that the Youth Council could consult on Instagram where young people would like to see the MUGA.

#### News & Communication

- It was noted the Youth Council has an Instagram account with 108 followers.
- The Council is working on a Power Point film about the Youth Council.

#### Community Safety

- Provide advice through Instagram where appropriate.
- Consider defibrillator training for young people.
- It was agreed to promote the emergency phone which is by the defibrillator outside the Spar which allows the user to press a button and be transferred straight to 999 to access the ambulance, police or fire service.

#### Energy & Waste

- Recycling inc. crisp packets project.
- Upcycling projects and workshops – it was noted that this links with Arts/Entertainment & Leisure.
- It was noted that the Transition group are looking at establishing a workshop in the village which could be used from such events and that a workspace had been offered for use by the Youth Council when working on the youth shelter.

#### Green Space

- Youth Shelter, MUGA.
- It was noted that young people would like access to a green or outdoor gym but it was felt this was not appropriate at the Youth Shelter it was felt it would be more appropriate positioned along the path on the Park.

#### Arts, Entertainment & Leisure

- Youth Club
- Community Workshops

#### Creation of Survey

Councillors agreed to review the above areas and consider questions for a survey for young people to prioritise the areas which are most important to them.

**Action** – Councillors to review the above and submit questions by email to the Clerk for compilation.

The survey would be undertaken online and be promoted through Instagram.

It was agreed that it was important to include several options and questions including both long term and shorter-term projects.

**Actions** - Carys to create image for use to promote the survey.

#### **Easter Egg Hunt**

The Council agreed to run an Easter Egg Hunt from Thursday 1<sup>st</sup> April until 8<sup>th</sup> April with letters hidden along a route which would make up a easter words, which would be completed on a form along with how long it took to solve the puzzle for submission at the Spar in return for an Easter Egg.

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<sup>2</sup> Multi use games area

The form is to include information about the Youth Council including the Instagram page and #TattenhallEaster.

**Action** - Councillors agreed to decorate the provided Egg template including the following letters and return to the Clerk:

A – Anna	B – Frankie	E – Beth (x2)	N – Carys (x2)	R – Holly
S – Carys	T – Amelia	U – Lisa	Y – Lilly	

**Action** – Anne & Louise to hide letters along route.

**Action** – Carys to create map showing areas eggs will be hidden.

### Welly Walk

It was noted that the Parish Council is organising Welly Walk in Tattenhall over the summer (July & August) with people decorate and filling old Wellingtons with flowers or fruit/Veg, it agreed to discuss this in more detail at the next meeting and how the Youth Council can get involved. It was suggested setting up coloured wellingtons and plants to create a rainbow.

### **Future Meetings**

Next Meeting:

- Transition Survey
- Art Workshop
- Promotional PowerPoint.
- MUGA - update & fundraising
- Youth Worker
- Easter Egg Hunt
- Welly Walk

**The next scheduled YOUTH COUNCIL MEETING  
is on Wednesday 24<sup>th</sup> March 2021, 5.30pm Virtual (Zoom) Meeting**

## Notes of Allotment Holders Meeting

Via Zoom 15<sup>th</sup> February 2021

### PRESENT

#### Allotment Holders

Mr J Brightwell (2B), Mr P Jones (6A), Mr & Mrs Mutete (4B) Mrs G Nicol  
(6B), Mr R Peers (2A).

Apologies – Mr Bevan (1B), Mr P Whitby (3).

#### Parish Council

Lesley Jones, Andy Scarratt, Ann Wright (Clerk).

### Welcome & Introductions.

Cllr Scarratt agreed to chair the meeting.

It was noted that Mr Hill had contacted the Clerk and had sadly decided to give up his allotment plots.

It was agreed to cover the following items during the meeting:

- Land ownership
- Hedges
- Composting/Waste
- Chickens
- Communal Storage
- Local interest

### Landownership.

It was noted the site is owned by the Parish Council.

### Maintenance

#### Hedge Cutting

It was agreed it would be helpful if the roadside hedge height was reduced to approx. 7 foot. It was agreed the Clerk would see if this could be done before March, if that was not possible it would be done in the autumn following the bird nesting season.

#### Composting Area & Communal Shed

It was agreed to create a communal composting area for things which could not be easily composted on plots at the road gate end of plot 5A, where the small shed could be utilized for communal storage.

It was agreed to proceed with the project unless a large number of plot holders objected.

### Chickens

It was noted that there were now chickens on 2 plots which were doing very well.

*Mr Brightwell joined the meeting following technical difficulties.*

### Rent 2021-2022

It was noted that it had been agreed that the rent for 2021-2022 would remain unchanged for the third year:

	Half Plot	Half Plot Concession	Full Plot	Full Plot Concession
2021-2022	£37.00	£22.20	£54.00	£32.40

### Future of Allotments

Mrs Nicol agreed to establish a Facebook page to promote the allotments site.

It was agreed to hold an open event one weekend in the July or August depending on Covid regulations, it was agreed to review this idea in May.

It was asked if bees could be kept on the site as is permitted on a number of allotments. It was agreed that this was a good idea in principle but that other plot holders and neighbouring residents should be consulted, it was agreed the matter would be considered by the Parish Council at their next meeting.

### **Agreed Actions**

Clerk – Seek hedge cutting and height reduction.

Parish Council – To review permitting bees to be kept on plots.

Allotment Holders – To look at creating a communal compost area and shed.

The Chairman thanked all for attending the meeting.

Ann Wright 16/02/2021.

Tattenhall & District Parish Council  
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