



## Tattenhall & District Parish Council Meeting 2<sup>nd</sup> March 2020 Action List

Action	Date	Comments	Complete
<u>Assets of Community Value</u>	16 01 20 13 03 20 18 06 20	Letter to TM – SPAR/PO requesting meeting Letter to Letters Inn 2 <sup>nd</sup> Letter to Letters Inn	
<u>Bunting Brackets</u>	04 06 20 18 06 20 18 06 20 23 06 20 25 06 20	Emailed BT for progress update Emailed & Wrote to property owners inc BE Emailed Planning regarding planning permission Emailed Planning for response. Planning confirmed only require permission if on listed building.	
<u>Church Bank &amp; Rosemary Road</u>	12 02 20 12 02 20	Emailed Highways for update Emailed BE – Rosemary Row update	
<u>Climate Day</u>		Arrange Autumn	
<u>Community Room Meeting</u>	19 03 20	Cancelled will reschedule when schools reopen.	
<u>CW&amp;C Street-scene</u>	17 06 20 19 06 20	Emailed CPR for schedule weed killing and gully sweeping Emailed Cllrs weed killing due week commencing 6 July 202	<b>Completed</b>
<u>Defib. Phone &amp; Cabinet</u>	17 06 20 24 06 20	Awaiting installation Emailed TM & MP regarding installation. Confirmed Sunday after 5 <sup>th</sup> July	
<u>Drop Kerbs</u>	12 02 20	Emailed Highways for update	
<u>Emergency Plan</u>		Submit to CW&C	
<u>Emergency Plan</u>		Bags in Locations	
<u>Glebe Meadow Grant Application</u>	22 10 19 08 11 19 22 01 20	Emailed TWiG to agree process AH completed registration with Heritage Lottery Fund. emailed AH for update	
<u>Glebe Meadow – Mowing</u>	02 06 20	Confirmed quotes accepted (& declined) Early August check date for mowing (late August early Sept)	
<u>Grants</u>	09 03 20 13 03 20 16 03 20	Contacted all applicants for bank details. Re-sent account details request. Grant payments completed	<b>Completed</b>
<u>Green Dog Walkers Scheme</u>	12 03 20 19 03 20	Easter Egg Hunt – 04 04 20 – 11am Requested volunteers to help Cancelled	<b>Cancelled</b>
<u>Highways – Meeting</u>	10 03 20 11 03 20	Emailed CS meeting request Suggested meeting date & provisionally booked BI	<b>Cancelled</b>
<u>Maintenance</u>	11 03 20	Spreadsheet of quotes emailed to IK, GB, DH	<b>Completed</b>
<u>Maintenance</u>		Walks Programme developed	
<u>Microphones</u>			
<u>Millennium Mile</u>	12 02 20	Posts invoice paid	
<u>Neighbourhood Plan Review</u>	10 06 20	Meeting	<b>July Agenda</b>



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<u>Parking Restrictions &amp; Speed Limits</u>			
<u>Parish Meeting</u>	04 02 20	Contacted BI – Hall Booking Monday 18 May 2020 – 7 for 7.30 Village Cup Nominations	<b>Cancelled</b>
<u>Payments</u>	02 06 20	Regular Payments made	<b>Completed</b>
<u>Payroll</u>	10 03 20	Confirm Shires provide payroll 2020-2021	<b>Completed</b>
<u>Planning- Questions</u>	12 03 20 27 03 20	Letter emailed to FH. Circulated response from BF	<b>Completed</b>
<u>Planning – Developer Meeting</u>	04 03 20 06 03 20 06 03 20 09 03 20	Suggested 10 03 20 resent email Confirmed 10 03 20 not possible Suggested 18 <sup>th</sup> & Circulated Councillors	<b>Completed</b>
<u>Priorities</u>	06 07 20	NB – Enabling Communities Presentation	
<u>Recycling Centre – Skips</u>	13 05 20 14 05 20 14 05 20 18 05 20 18 05 20 28 05 20 02 06 20	Circulated concerns to Councillors Emailed Letter to CEO & MJ Circulated response to Councillors Circulated further Officers response cc MJ Requested meeting cc'ed MJ Requested update & meeting Emailed strong feelings of council and requested meeting this week cc'ed MJ	<b>Completed</b>
<u>School Council</u>	08 01 19	Emailed LO for school council contact	
<u>Speed Indicator Device - SID</u>		Advertise for volunteers Set date for Training set dates for using SID	
<u>Spinney</u>	10 03 20 02 06 20	Emailed for Ecological & Tree Survey Quotes Confirmed quotes accepted (& declined)	
<u>Tree Survey</u>	02 06 20	Confirmed quotes accepted (& declined)	<b>July Agenda</b>
<u>Tree – Fungal Growth</u>	25 09 19 25 09 19 21 10 19	Photograph taken of growth. Reported to CW&C ref:4881769 Emailed JB for update	
<u>Website – Accessibility</u>	12 03 20	CVA confirmed asking local web designers	<b>July Agenda</b>
<u>Youth Council</u>	29 06 20	3 <sup>rd</sup> Meeting	
<b><u>REPORTED FAULTS</u></b>	25 02 20  26 06 20	Reported School footpath flooding ref: HW177789188  Reported tree next to Glebe Meadow HW221445420 & spoke JB from Highways	

### Objectives for 2020

- 1) By July 2020, create an accurate Community Assets register which can be easily maintained
- 2) By July 2020, formulate Council's priorities and their progress monitoring in order to move away from 'pothole type issues' and create a more holistic approach to key agreed issues.



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- 3) By December 2020, support the definition, design and initial processes for a Climate Change Project within the Neighbourhood Plan.  
**25 06 20 – Contacted CSE & NPlan committee about virtual presentation.**  
  
By December 2020 establish links and relationships to increase businesses participation in Council activities.  
**24 06 20 – Contacted RD (TBA) regarding possible projects.**  
**July Agenda**
- 4) By December 2020, continue to increase involvement of groups and individuals with events to ensure wider community involvement & Partnership involvement.
- 5) By December 2020, establish a Youth Council to ensure involvement of a wider demographic in council business and decisions - **Completed**