



# **TATTENHALL & DISTRICT PARISH COUNCIL**

## **Audit Information 2019-2020**

### **Information Included**

- Bank Reconciliation (below)
- Significant Variances Explanation
  - Register of Assets

### **Chairman for Year 2019-2020**

Cllr Iain Keeping  
Flacca Lodge, Burwardsley Road, Tattenhall, CH3 9QF  
[iain.keeping@btopenworld.com](mailto:iain.keeping@btopenworld.com)

### **Clerk for Year 2019-2020**

Mrs Ann Wright  
62 Well Street, Malpas, Cheshire, SY14 8QH.  
[Tattenhallpc@outlook.com](mailto:Tattenhallpc@outlook.com)

### **General Power of Competence**

The Council adopted the General Power of Competence at their Annual Meeting on 13<sup>th</sup> May 2019, Resolution 19/156, page 137 of the Minutes Book.

### **Bank Reconciliation 31<sup>st</sup> March 2020**

CASH BOOK	Balance b/fwd	£68,169.51
	PLUS: Receipts	£75,867.43
	LESS: Payments	<u>£51,196.19</u>
		£92,840.75

BANK	Treasurers Account (Current Account)	£10.00
	Business Saver Account (Deposit Account)	£92,830.75
	LESS: unpaid cheques	£0.00
		£92,840.75

Council minutes can be found at:

<http://tattenhallpc.co.uk/the-parish-council/minutes/>



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### Explanation of variances – pro forma

Name of smaller authority: **Tattenhall & District Parish Council**  
 County area (local councils and): **Cheshire**

Insert figures from Section 2 of the AQAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- \* variances of more than 15% between totals for individual boxes (except variances of less than £200);
- \* a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	38,691	88,170					Explanation of % variance from PY opening balance not required - Balance brought forward agrees
2 Precept or Rates and Levies	48,284	62,740	4,356	9.00%	NO		
3 Total Other Receipts	82,813	28,127	-9,686	29.52%	YES		Grants -£3108 Local Council Tax Support Grants = -£358 2018-19 Members Budget Grant for VVW1 Interpretation Panel = -£982 2018-19 Tattenhall Business Asso. Grant for Operation Shield = -£1000 2018-19 Members Budget Grant for Xmas Lights = -£506 2018-19 Members Budget Grant for bus shelter seats = -£670 2019-20 Members Budget Grant for Memorial Alterations = +£500 Miscellaneous Receipts -£140 2018-19 Donations and bin payments = -£242 2018-19 Payment received for display beds = -£50 2018-19 Payment for Tattenhall Books = -£93 2018-19 Payment received in error (refunded) = -£320 2018-19 Donations for climbing wall = -£110 2018-19 Donation Armistice Refreshments = -£110 2019-20 OCA refund = +£5 2019-20 Donation for History Book = +£650 2019-20 Tarporley PC contribution to Training = +£30 Allotments 2019-20 Allotments Income = -£34 VAT Rebate 2019-20 VAT rebate = -£23,915 Community Infrastructure Levy (CIL) 2019-20 First CIL payments received = +£15,436 Squirrel Trail 2019-20 First Squirrel Trail payments for materials = +£555 Squirrel Trail Fundraising for NVAAS 2019-20 Donations raised for NVAAS = +£1368 Interest 2019-20 Interest earned = +£122
4 Staff Costs	8,366	12,428	4,071	48.73%	YES		Increase in hours (12 to 15) and salary = +£1870 Increase in Pension Contributions (Nest) = +£512 Increase in HMRC PAYE/N = +£1129 Increase due to no salary payment May 2018 (new clerk start) = +£649 Reduction in salaries between April 2018 & April 2019 = -£102 Salary increase agreed May 2010, Resolution 10/177 page 141 of Minutes. Hours increase agreed May 2010, Resolution 10/178 page 141 of Minutes.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	44,689	38,789	-5,894	13.20%	NO		
7 Balances Carried Forward	88,170	92,842			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	88,170	92,840			NO	VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	110,884	111,284	400	0.36%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)



# TATTENHALL & DISTRICT PARISH COUNCIL

## Audit Information 2019-2020

### Asset Register 2019-2020

Tattenhall & District Parish Council Asset Register				
Asset	Column1	Column2	Column3	Column4
	Date Obtained	Purchase Price	Insurance Value	
George the War Horse	2014	6622.00		
WWI Armistice Wreath	Nov-18	992.00	992.00	
WWI Armistice Interpretation Board	Nov-18	1350.00	1350.00	
WWI Armistice Wooden Benches (by memorial) x2	Nov-18	1418.00	1418.00	
Wall Mounted Bus Shelter Benches x2	Dec-18	590.00		
<b>Land</b>				
Glebe Meadow & Barn Field	08-May-78	1.00		
Spinney	06-Jul-83	1.00		
Allotments - Gatesheath		1.00		
<b>Boundary Signs</b>				
Burwardsley Road	Jun-05		NI	
Bolesworth Road	Jun-05		NI	
Rocky Lane	Jun-05		NI	
Tattenhall Road	Jul-05		NI	
Chester Road			NI	
Frog Lane	Jul-05	1900.00	NI	
<b>Other Signs/Notices</b>				
Village Sign	Jun-05	2250.00		
Play area information sign	Jan-07	100.00		
Glebe Meadow Intrepretation Sign	Jan-07	1522.00		
<b>Notice Boards</b>				
Parish Council - Old School - High Street	Nov-08			
Community Notice Board - High Street	Nov-08	900.00		
Gatesheath Bus Shelter	Nov-08	630.00	NI	
Barbour Institute	1994		NI	
Beehive Bus Shelter			NI	
<b>Bus Shelters</b>				
Gatesheath Bus Shelter (Wooden)	over 25 years	3149.00	NI	
High Street by Allium	Aug-98	4022.00		
Tattenhall Road	Dec-98	3351.00		
<b>Street Furniture</b>				
5 Cast Iron Bollards - High Street	Jul-09	1500.00	NI	
12 Cast Iron Litter Bins	Dec-90	3750.00		
<b>Dog Waste Bins</b>				
Rookery Drive - footpath from Park	Aug-01		NI	
Church Gate - footpath (PROW) No. 6	Aug-01		NI	
Millfield - PROW by war memorial	Aug-01		NI	
Flacca Field - PROW to Millfield	Aug-01		NI	
Chester Road - junction with Tattenhall Road	Aug-01		NI	
Millennium Mile Footpath - end of PROW No 6	Aug-02		NI	



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Millennium Mile Footpath - Ravens Court end	Aug-02		NI
Keysbrook - Keysbrook Avenue junction	Apr-05		NI
Tattenhall Road - across from Park Avenue	Apr-05		NI
Burwardsley Road - PROW to Flacca Court	Apr-05		NI
Tattenhall Road - by Keysbrook	Mar-08	3068.00	NI
<b>Office Equipment</b>			
Filing Cabinets (Garage)			NI
HP 250 G7 Laptop (Clerk)	17 06 19	399.98	
Lenovo ideapad Laptop (Clerk)			NI
GBC Inspire A4 Laminator (Clerk)			NI
Staples A4 Paper Trimmer- guillotine (Clerk)			NI
<b>Miscellaneous Items</b>			
Planter - Junction between High Street & Rocky Lane			NI
<b>Youth &amp; Play Equipment</b>			
Youth shelter - Glebe Meadow	Jul-07		NI
Jupiter Play - cantilever swing & nest swing	Sep-17	5661.00	
Jupiter Play - Cart & Horse	Sep-17	3301.00	
Jupiter Play - Robina Swings - 2 bay - cradle seats	Sep-17	3200.00	
Playdale - Timber junior swings - 2 bay	Sep-17	3474.80	
Playdale - Arial Runway with platform	Sep-17	7880.00	
Playdale - Jungle Climber Amazon play unit	Sep-17	11576.00	
Playdale - Loud speaker	Sep-17	1436.45	
Playdale - Trim Trail - Intertwine	Sep-17	1210.00	
Playdale - Trim Trail - Twin Balance Beam	Sep-17	600.00	
Playdale - Trim Trail - Rocking Log	Sep-17	925.00	
Playdale - Trim Trail - Zig Zag Stepper	Sep-17	788.05	
Playdale - Trim Trail - Zig Zag Stilts	Sep-17	968.05	
Playdale - Trim Trail - Swing steps with metal chain	Sep-17	1291.00	
Trim Trail - Log Walk	Sep-17	420.00	
Proludic - Gyro spiral Hip hop	Sep-17	4510.00	
Playquest - Playmaster timber & steel slide	Sep-17	9155.00	
Playquest - Toddler timber & steel slide	Sep-17	6710.00	
Russell Play - Bee & Sheep Springers	Sep-17	2760.65	
Talking Bob	pre Sep-17		
Cavendish Seat - Timber- x4	Sep-17	2600.00	
DDA Picnic Bench - Timber - x2	Sep-17	1440.00	69907.00
<b>Benches</b>			
Tattenhall Road Bus Stop (park side)			
Harding Avenue			
High Street	1995		
Park Path - Chester Road to Rookery Drive x2	Sep-05		
Park Avenue/Harding Avenue Junction	Aug-08		
Millennium Mile footpath (refurbished)	Nov-07	3840.00	
		<b>111263.98</b>	