

**Explanation of variances – pro forma**

Name of smaller authority: **Tattenhall & District Parish Council**

County area (local councils and): **Cheshire**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

• variances of more than 15% between totals for individual boxes (except variances of less than £200);

• a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO <b>NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	39,991	68,170					
2 Precept or Rates and Levies	48,384	52,740	4,356	9.00%	NO		
3 Total Other Receipts	32,813	23,127	-9,686	29.52%	YES		<b>Grants -£3108</b> Local Council Tax Support Grants = -£358 2018-19 Members Budget Grant for WW1 Interpretation Panel = -£992 2018-19 Tattenhall Business Asso. Grant for Operation Shield = -£1000 2018-19 Members Budget Grant for Xmas Lights = -£588 2018-19 Members Budget Grant for bus shelter seats = -£670 2019-20 Members Budget Grant for Memorial Alterations = +£500 <b>Miscellaneous Receipts -£140</b> 2018-19 Donations and bin payments = -£242 2018-19 Payment received for display beds = -£50 2018-19 Payment for Tattenhall Books = -£93 2018-19 Payment received in error (refunded) = -£320 2018-19 Donations for climbing wall = -£110 2018-19 Donation Armistice Refreshments = -£10 2019-20 CCA refund = +£5 2019-20 Donation for History Book = +£650 2019-20 Tarporley PC contribution to Training = +£30 <b>Allotments</b> 2019-20 Allotments income = -£34 <b>VAT Rebate</b> 2019-20 VAT rebate = -£23,915 Community Infrastructure Levy (CIL) 2019-20 First CIL payments received = +£15,436 <b>Squirrel Trail</b> 2019-20 First Squirrel Trail payments for materials = +£555 <b>Squirrel Trail Fundraising for NWAAS</b> 2019-20 Donations raised for NWAAS = +£1398 <b>Interest</b> 2019-20 Interest earned = +£122
4 Staff Costs	8,355	12,426	4,071	48.73%	YES		Increase in hours (12 to 15) and salary = +£1870 Increase in Pension Contributions (Nest) = +£512 Increase in HMRC PAYE/NI = +£1139 Increase due to no salary payment May 2018 (new clerk start) = +£649 Reduction in salaries between April 2018 & April 2019 = -£102 Salary increase agreed May 2019, Resolution 19/177 page 141 of Minutes. Hours increase agreed May 2019, Resolution 19/178 page 141 of Minutes.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	44,663	38,769	-5,894	13.20%	NO		
7 Balances Carried Forward	68,170	92,842			NO		<b>VARIANCE EXPLANATION NOT REQUIRED</b>
8 Total Cash and Short Term Investments	68,170	92,840					<b>VARIANCE EXPLANATION NOT REQUIRED</b>
9 Total Fixed Assets plus Other Long Term Investments and	110,864	111,264	400	0.36%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

**BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)**