

**Minutes of Tattenhall & District
Parish Council Meeting
Barbour Institute, 2nd March 2020**

PRESENT

Councillors

Chairman – I. Keeping

P. Black	G. Blackhurst	S. Chapman	L. Gibson	D. Haynes
N. Matthews	L. White	M. Wilson		

Non-Parish Councillors

Public –

APOLOGIES

Cllr L. Jones – unwell

Cllr J. Kershaw – work commitment

Cllr C. Parry – Family commitment

Cllr E. Sadler Williams – family commitment

Cllr A. Scarratt – unwell

Cllr N. Sharp – Family commitment

CW&C Cllr Mike Jones

DECLARATION OF INTERESTS

Cllr Pat Black declared an outside bodies interest in Grant applications relating to the Tattenhall Community Association and confirmed that she would remain in the meeting but not speak or vote on the application.

Cllr Louise Gibson confirmed an interest in matters relating to the school's request for funding from the CIL money and confirmed that she would speak on the topic in public participation, remain in the meeting when the item was discussed but not speak or vote.

Cllr Matt Wilson confirmed he is no longer of Governor at the Primary School and is not a member of the PTA however he is involved with the development of the playing field as such he declared an outside bodies interest in matters relating to the schools request for funding from the CIL money and confirmed that he would remain in the meeting but not vote on the item.

PUBLIC PARTICIPATION

Police Report

PCSO Jon Hurst reported that he had circulated the latest Police Report for the area and that it had been relatively quiet during February, however there had been 2 break-ins in the Burwardsley area one of an outside building and one of a dwelling undergoing restoration and that power tools had been stolen from both properties.

He confirmed he was continuing to monitor parking on Church Bank and was using the Speed Indicator Device (SID) in coming weeks on the 20mph roads to reinforce the speed limit.

Graham Marsden thanked PCSO Hurst for using the SID particularly on the High Street where vehicles are traveling too fast especially in mornings when children are on their way to school.

School Playing Field – Funding Request

The Chair of the Tattenhall Park Primary school Parents, Teachers and Friends Association (PTFA) stressed the importance of the young people in the village, noting a large proportion of the children in the village will go to the Primary School and that it is the village school. She noted that the planned works on the field would benefit the children of the village for generations to come and that the importance of physical activity for children should not be understated. It was stated that the lack of green space was the result of the school's expansion was the result of housing development in the village.

She confirmed that the PTFA were all volunteers whose only motivation was to improve the facilities for the children. She asked the Council to set aside previous issues and ill feelings. Cllr. Gibson noted that feelings were still running high in the village regarding the fencing off of the play area as illustrated by the backlash of encouraging people to report the flooded paths around the school on Facebook recently. She stated that the Parish Council needed to represent all groups in the community including parents who feel they are not represented by the Parish Council. She suggested that for community cohesion the Council should consider providing funding towards the project. She noted the Spinney Project was a fantastic project and which the school should also be involved with.

Cllr. Wilson confirmed he was no longer a school governor but had been working to oversee the project on the field and that it had been his idea to request funding from the Parish Council and that the PTFA just wanted to improve the facilities for the young people, and that he had hoped as a Parish Councillor and Governor he could improve the relationship between the two bodies. *Cllr Matthews joined the meeting.*

It was stressed that the issue was not about the school fence or the head teacher but about facilities for the children, it was suggested that the school was the institution most impacted by the increased development in the village and that within the next decade the school would grow from 230 pupils to approximately 400. He noted that if Central Government and CW&C had funded the project adequately this request would not have been required.

He stressed that obesity was not something that just happened at senior school but that children needed to take part in sport and exercise in their formative years and that this year had seen the lowest usage of the field yet and that this was likely to worsen year on year. He stated that the project was clearly eligible for the CIL funding and that a donation from the Parish Council would make a lasting legacy for 1000s of children over a number of generations and he asked the Parish Council to consider the bigger picture. He recognised that the Community no longer get to use the but at the moment no one was using the field and that the children were missing out.

It was noted they project was expected to cost £30k.

Highways Flooding

The Parish Council was asked to put pressure on the Local Authority to make drivers aware of the flooding on roads, noting the 6 arterial roads have all been flooded on several occasions since Christmas and there has been no evidence of robust signage warning drivers, the signage is often flimsy and falls over. It was noted in the dark the floods and their extent is not always visible to drivers.

Residents were encouraged to report flooding and other Highways issues to CW&C as the more reports they receive the more likely they are to take action.

Drainage

It was noted by a resident that drainage on the playing field, Park and highways is a reoccurring issue and she suggested the Parish Council develop a paper to forward to CW&C highlighting the issue and its impact on the village as whole and noted how difficult it makes access from the Spinney.

It was noted this has always been an issue as the ground is mainly clay and the Park and playing fields were developed on a number of ponds.

A41

The Clerk reported she had received an email from a member of the public raising concerns regarding safety and the road condition of the A41 between Tattenhall and Chester. He stated due to the size, weight and speed of vehicles using the A41 it was increasingly unsafe and that the road is constantly under repair.

A resident confirmed there is a real issue with the maintenance of the A41 and he had written to CW&C requesting the road was re-designated as a Trunk Road, it was noted the road was currently designated between a Trunk and District Road. It was suggested the Road Surface is well below the required specification and should have warning signs on it.

MINUTES

RESOLVED 20/261 - that the Chairman signs, as a correct record the circulated minutes of Parish Council meeting held on the 3rd February 2020.

PARISH NEWS

It was noted that Cllr Pat Black was responsible for producing the Parish News article for this month.

ACTIONS LIST

Councillors noted the Clerk's report pages 280 & 281 of the Minutes book.

PLANNING

1) Planning Register

Councillors noted the planning register, pages 49 and 50.

20/00378/FUL, Erection of 4 affordable dwellings, Former Garage Sites, Keysbrook Avenue, Tattenhall.

It was noted that the Parish Council is in fact the applicant for this application and it was suggested that the Council may wish to make strong representations to the support the application in terms of its compliance with the Neighbourhood Plan.

It was also understood that the application was likely to go to planning committee for a decision as such the Clerk had raised with the planning officer the matter of who would be permitted to speak as normally the applicant and the Parish Council have speaking rights, she is awaiting a response.

RESOLVED 20/262 - that the following observations be submitted:

Tattenhall Parish Council wish to stress their support for the application which fully complies with the Tattenhall & District Neighbourhood Plan:

Policy 1 – Allows for managed development of homes 'within' the settlement.

Policy 2 – States development should respect the character of the area and also 'incorporate features that improve its environmental performance' as such the proposed development complies with this policy as well as the Village Design Statement.

The design and orientation of the building have taken into account privacy for existing residential properties neighbouring the site in addition to those who will occupy the new dwellings.

It should be noted that the application also complies with Building for Life criteria highlighted in the Neighbourhood Plan.

The proposal provides 4 affordable dwellings the need for which is highlighted not only by the Neighbourhood plan but also the recent Housing Needs survey undertaken by Cheshire Community Action, funded by CW&C which highlighted that 'To help keep the age structure more balanced, a range of social / affordable rented 1, 2 and 3 bed starter / family homes are needed to help the local population to sustain services and the local economy' which this development clearly delivers.

The proposal is on derelict former garage sites which attracted anti-social behaviour and as such makes sustainable use of a brown field site.

As such the Parish Council asks that CW&C approval this application.

20/00497/FUL, Erection of 2 oak gates to front of property, to include 2 curved connecting brick walls and 2 brick gate pillars and 2 dwarf pillars, Fairholme, Tattenhall Road, Tattenhall, CH3 9NA.

RESOLVED 20/263 - that the following observations be submitted:

No objection, application complies with Village Design Statement.

2) Planning applications received following publication of the agenda

No further applications received.

3) Lead Planning Councillors

It was noted that Councillors Parry and Wilson are the lead planning Councillors until the April meeting.

CLIMATE DAY

It was noted the Climate Day scheduled for the end of March 2020 had been postponed. It was agreed to hold the event at the same time as the UN Climate Day which it was understood was in June. It was agreed that objective of the day was to gather information about climate change and what actions can be taken in Tattenhall.

It was agreed the Clerk would seek speakers to attend the event to speak on a range of topics including Climate Change, Ashton Hayes Projects, transport etc. Cllr, Matthews agreed to contact the National Farmers Union for their help.

COMMUNITY INFRASTRUCTURE LEVY

It was noted that the Council currently holds £15,435 CIL funding, no further funding is allocated at this time although the Barratt application if built out would result in additional CIL payments in the future.

It was noted that there had been some S106 Education funding resulting from developments in the village but this funding had been allocated to the Bishop Heber High School. It was suggested that CW&C were responsible for and owned the Primary School and that it was not the place of the Parish Council to provide funding for these works or to bridge the educational funding gap. It was noted the Primary School has a short fall in funding every year from funding received from CW&C/Government.

It was noted that the drainage project is expected to cost £20k of which £13k has been raised and there is an additional £10k project to provide a track around the field. It was hoped works on the drainage would commence at the start of the summer holidays.

It was noted the Parish Council did not object to the principle of fencing off the playing field but to the amount of land fenced off and the lack of discussion by the school.

RESOLVED 20/264 - that the Council provide a grant of £1543.50 from the CIL funding, 10% of the funding as children at the school make up approximately 10% of the village population. It was also agreed that a request be submitted with the donation towards the drainage project that the school should consider allowing public access to the field outside school hours.

HIGHWAYS MATTERS

It was noted a resident had made a request for a pedestrian crossing on Tattenhall Road to the school, it was agreed to raise this with Highways.

The following updates had been received:

1) Speed Limits (not 20mph)

The Highways officer confirmed he had chased up the final costings for the scheme and confirmed that the delivery team had recently been focused on the patching programme and flooding issues. He had been advised that the information will be provided at the earliest opportunity. In relation to the Order he had submitted the report requesting permission to seal the legal order and he is awaiting the formal decision.

2) Chester Road Parking Restrictions

It was confirmed that CW&C are waiting for the signs from their manufacturer. Signs are ordered in batches to minimise costs which has caused a delay. They are expected to arrive in the next two weeks. The road liners are due next in April, so it is hoped the works will be completed around Easter.

3) Rosemary Row & Church Bank Junctions

It had been confirmed section 106 funding of £10k is available for footway improvements in the vicinity of Gifford Lea. A scheme has been placed on the CW&C delivery teams design list and the officers understand it will be designed in the new financial year. Once designed it will be forwarded to the Parish Council for comment. Once Parish Council approval is received the highways officer will bid for the s106 funding and if successful we can take it forward from there.

If additional funding is required for the Church Bank scheme this will be discussed with the Parish Council.

4) Drop Kerbs

The Highways officer had confirmed that as discussed the works will be completed on a priority basis, based on our on-site discussions. The scheme has been placed on the CW&C delivery teams design list and it is understood they will be designed at the start of the new financial year and programmed accordingly.

5) Frog Lane & Rocky Lane flooding.

It was confirmed that the Frog Lane issues were ongoing and that there was no further news since the meeting with Handley PC. Flooding issues relate to problems on private property and it has been discussed with the relevant landowners. For info, CW&C have recent undertaken drainage works near to Russia Hall Barns which is on a separate system to the area near to A41.

It had been confirmed that the Highways Officer had not received an update in some time from Bolesworth regarding additional measures they may provide to stop silt ingress onto the highway, which causes a lot of the issues in the highway's drains. It was noted that CW&C have spent a great deal of time clearing the drains and catch pits and largely flooding issues have not been encountered during the recent bad weather.

6) Harding Avenue/Chestnut Grange Junction

It noted this scheme had been placed on the CW&C delivery teams design list and it was understood it would be designed at the start of the new financial year and programmed accordingly.

It was noted that there was a serious issue with vehicles speeding on narrow, twisting country lanes including Tattenhall Lane and Bird Lane which needed to be addressed.

It was agreed to ask the CW&C Director responsible for Highways to attend a meeting at Tattenhall to provide an update on Highways matters including speeding, maintenance including on the A41, progress of on-going projects delivery and to invite other neighbouring Parish Council's to attend. It was noted that this was not a criticism of highways officers but a recognition that they are not being given the necessary resources.

It was also agreed to ask Highways if it would be possible to install a pedestrian crossing on Tattenhall Road to the Primary school.

YOUTH COUNCIL

It was reported that 5 young people had expressed an interest in joining the youth council, all were from school years 6 to 8. This was seen as a positive start and it was agreed to meet with the young people to discuss a possible event to attract more members and also their involvement in the Climate Day. It was also agreed the Council should have a squirrel on the Squirrel Trail.

SPINNEY

The Council noted the notes of the meeting held on the 18th February and the report prepared by Andrew Hull, pages 282 and 284 of the Minutes Book. The ambition of creating a Tattenhall Nature Park was highlighted as well as opening up the Spinney to encourage greater public access while also protecting the wildlife and habitats, to draw up a scheme it was recognised that there needed to be an ecological survey which would involve three visits through the year to identify species etc requiring protection and guide the scheme's design. It was noted only the Spinney requires surveying.

It was also suggested that the Parish Council seek to take over the maintenance of the open space next to the Spinney from CW&C and develop this area as a wildflower meadow with mown paths through it.

It was agreed the Clerk should seek quotes to undertake a full ecological survey of the Spinney and also obtain quotes for the tree survey required this year.

COMMUNITY PRIDE WORKING GROUP

The notes of the Community Pride Working Group meeting on the 24th February, pages 285 to 287 of the Minutes Book, were noted including the planned events over the VE weekend which included the last post, a super Friday at the Flacca, tea dance and book launch and poster exhibition.

RESOLVED 20/265 - that the Council agree a budget of up to £800 for the VE events including the funding for the Posters Exhibition.

COMMUNITY SAFETY WORKING GROUP

The notes of the Community Safety Working Group meeting on the 17th February, pages 288 and 289 of the Minutes Book. Those who agreed to be included in the plan as helpers were thanked.

The following roles were agreed:

Emergency Controller: Chairman (Cllr Iain Keeping)

Deputy Controllers: Vice Chairmen, Cllrs. Jonny Kershaw & Esther Sadler Williams

Cllr Louise Gibson agreed to assist with communications through Facebook and WhatsApp

RESOLVED 20/266 - that the Council purchase 2 new holdalls to hold the emergency packs to be located in the control centres at the Barbour Institute and St Albans.

RESOLVED 20/267 - that the Council approve the Draft Community Emergency Plan for submission for approval from CW&C.

NEIGHBOURHOOD PLAN REVIEW

The draft minutes of the last neighbourhood plan meeting were noted, pages 290 to 292 of the Minutes Book. It was agreed to submit the following question to submitted to CW&C Fiona Hore again:

- 1) Do CW&C now accept that Tattenhall now has no outstanding land requirement?
- 2) If the Council decides that land requirement has been met, what will be the process to cancel Policy R2 and prevent its use to override strategic policies?
- 3) Why was there no inclusion of an affordable element when application 17/02888/S73, Gifford Lea, was considered and how will the Council address this failure?

GRANT APPLICATIONS 2019-2020

RESOLVED 20/268 - that council award the following grants for the financial year 2019-2020, with all applicants who requested £500 or less receiving the full amount and all others receiving £500.

It was agreed the Council would review the grants process at their May meeting and possibly introduce a cap to grant awarded.

Tattenhall Cricket Club	Junior cricket initiative	500.00
Tattenhall Tennis Club	Junior tennis	500.00
Tattenhall Community Asso	Millfield Path Surface	500.00
Tattenhall Community Asso	Storage Shed	500.00
Tattenhall Community Asso	Film Group – Electric Screen	406.00
Netball Club @ Rec	Court lines	500.00
Tattenhall Village Market	Insurance	350.00
TWiG	Tree planting	500.00
Tattenhall Squash Section	Junior Coaching	500.00
Tattenhall Croquet Club	Mallets x4	340.00
Tattenhall Bowling Club	Striking boards, artificial grass & Jacks	500.00
Tattenhall Allotments Asso	Remedial Works	500.00
Tattenhall Recreation Club	Pre-season cutting & bicycle racks	500.00

ACCOUNTS & PAYMENTS

1) Accounts & Payments

RESOLVED 20/269 – that the Council approve the payments as listed on page 38 of the Cash Book:

Barbour Institute	Room Hire (Jan)	67.50
Grants Garden Services	Allotments Hedge Cutting	144.00
Shires	Payroll Services	15.00
Ann Wright	Salary (February)	869.40
HMRC	Paye/NI	150.96
Nest	Pension Contribution	53.79
Ensign Flag Co Ltd	Millfield Flag	141.60

2) Additional Invoices

No further invoices received.

HIGH STREET BUNTING

It was reported that the Chairman and Clerk had met with a representative of Tattenhall Business Alliance who has suggested that businesses might be willing to sponsor the erection and removal of the bunting each year, it was also noted the Clerk was awaiting a price for erecting and removal of the bunting by the company who assist in Tarporley as well as a list of possible builders who might be able to erect the brackets.

RESOLVED 20/270 – that the Council undertake the erection of the brackets using the grant of £900 for the VE celebrations.

RESOLVED 20/271 – that the Council move into private session to discuss the following item and ask the Press and Public to leave the meeting.

VILLAGE MAINTENANCE

Cllr Matthews declared an interest as one of the people providing a quote also works for him.

It was agreed that the Clerk would compile the quotes onto a spreadsheet which would be circulated to Councillors, to make comment by email and that a working group including Cllrs. Blackhurst, Keeping and Haynes would then the review the comments and quotes and make a recommendation to appoint a contractor to undertake the maintenance works.

PAYROLL

RESOLVED 20/272 – that the Council appoint Shires (SPS) to undertake the payroll and pension services for 2020-2021

Signed

Dated

The meeting closed at 9.45pm.

Ann Wright 03/03/2020

**The next scheduled PARISH COUNCIL MEETING
is on Monday 6th April 2020, 7.30pm
Barbour Institute.**

Actions List

Action	Date	Comments	Complete
<u>Allotments</u>	06 02 20 06 02 20	Confirmed permission of up to 6 Hens Amended tenancy agreement	Complete
<u>Assets of Community Value</u>	16 01 20	Letter to TM – SPAR/PO requesting meeting	
<u>Bunting Brackets</u>	04 02 20 10 02 10	Emailed requesting meeting with TBA (IK & JK) Meeting	March Agenda
<u>Church Bank & Rosemary Road</u>	12 02 20 12 02 20	Emailed Highways for update Emailed BE – Rosemary Row update	March Agenda
<u>Climate Day</u>			March Agenda
<u>Community Room Meeting</u>	04 02 20 27 04 20	Emailed school outcome of meeting Next Meeting	
<u>CW&C Cycling Consultation</u>	04 02 20	Submitted response	Complete
<u>CW&C Street-scene</u>		Schedule weed killing and gully sweeping	
<u>Defib. Phone & Cabinet</u>		Awaiting installation	
<u>Drop Kerbs</u>	12 02 20	Emailed Highways for update	March Agenda
<u>Emergency Plan</u>	17 02 20	CW & GB to update contacts Meeting to review draft plan.	March Agenda
<u>Emergency Plan</u>	17 02 20	Check and restock emergency bags Agree new location	March Agenda
<u>Glebe Meadow Grant Application</u>	22 10 19 08 11 19 22 01 20	Emailed TWiG to agree process AH completed registration with Heritage Lottery Fund. emailed AH for update	
<u>Grants</u>	15 01 20	Published grants process FB & Website & emailed Councillors	March Agenda
<u>Green Dog Walkers Scheme</u>	04 02 20	Ordered dog bags (CMcP) Easter Egg Hunt – 04 04 20 – 11am	
<u>Highways – Flooding</u>	12 02 20	Emailed Highways for update	March Agenda
<u>Maintenance</u>	05 02 20 05 02 20	Inc Millfield on Document Tender document sent to x4 companies – deadline 24 02 20 (10am).	March Agenda
<u>Maintenance</u>		Walks Programme developed	
<u>Microphones</u>			
<u>Millennium Mile</u>	12 02 20	Posts invoice paid	
<u>Neighbourhood Plan Review</u>	06 02 20	Next meeting	
<u>Parking Restrictions & Speed Limits</u>	12 02 20	Emailed Highways for update	March Agenda
<u>Parish Meeting</u>	04 02 20	Contacted BI – Hall Booking Monday 18 May 2020 – 7 for 7.30 Village Cup Nominations	
<u>Payments</u>	04 02 20	Payments made	Complete
<u>Planning</u>	04 02 20 05 02 20	Submitted comments 20/0036/FUL & 20/00279/FUL Circulated applications 20/00378/FUL & 20/00441/TPO.	March Agenda
<u>Priorities</u>		NB – Enabling Communities Presentation	

<u>Rocky Lane</u>	12 02 20	Emailed Highways for update - Flooding Request Highways look at use by large vehicles.	March Agenda
<u>School Council</u>	08 01 19	Emailed LO for school council contact	
<u>Speed Indicator Device - SID</u>		Advertise for volunteers Set date for Training set dates for using SID	
<u>Spinney</u>	13 02 20	Meeting	March Agenda
<u>Tree – Fungal Growth</u>	25 09 19 25 09 19 21 10 19	Photograph taken of growth. Reported to CW&C ref:4881769 Emailed JB for update	
<u>Website – Accessibility</u>		Meet TBA for advice Contact Cheshire Voluntary Action	March Agenda
<u>Youth Council</u>			
<u>REPORTED FAULTS</u>			

Objectives for 2020

- 1) By July 2020, create an accurate Community Assets register which can be easily maintained
- 2) By July 2020, formulate Council's priorities and their progress monitoring in order to move away from 'pothole type issues' and create a more holistic approach to key agreed issues.
- 3) By December 2020, support the definition, design and initial processes for a Climate Change Project within the Neighbourhood Plan.
- 4) By December 2020 establish links and relationships to increase businesses participation in Council activities.
- 5) By December 2020, continue to increase involvement of groups and individuals with events to ensure wider community involvement & Partnership involvement.
- 6) By December 2020, establish a Youth Council to ensure involvement of a wider demographic in council business and decisions.

Notes of Open Space Working Group

Spinney Meeting

18th February 2020

PRESENT

Parish Council – Georgina Blackhurst, Iain Keeping, Esther Sadler Williams, Lisa White, Ann Wright (Clerk).

Other – Andrew Hull Chairman of TWiG, Yvonne Keeping.

The group reviewed the quotes received.

The following points were noted during the site meeting:

It was noted the two quotes were quite different despite being asked to do the same thing and create a master plan for the spinney.

The Cheshire Wildlife Trust (CWT) quote was more of an ecological survey whereas the quote from CW&C was more landscape design based.

It was suggested that what was required was a full ecological survey which would include 3 site visits in different seasons to get a full understanding of the ecology of the area followed by a landscape designed based on the findings of the ecology survey.

It was asked if it possible to do an ecology survey with all the fallen trees etc in the Spinney, it was confirmed that it was.

It was agreed that the Clerk should contact CWT and ask if the price was for a survey based on 1 visit.

It was suggested a complete ecology survey would cost approximately £1k and that this would identify species that should be protected and those of lesser value which would help determine the design of the scheme. For example, it would identify rare native bluebells in the Spinney as opposed to non-native ones.

It was agreed the Parish Council at their next meeting need to discuss the scope of the project including where the funding for the project is likely to come from.

The first step once accepting the principle of the scheme would be the ecological survey.

Scope of Project

It was suggested that the scope of the project should be to create a Tattenhall Nature Park encompassing:

The Spinney

Glebe Meadow

Barnfields

The Millbrook Wildlife Corridor

It was suggested that a Heritage Lottery application could be submitted to cover this scope, and that this would be a partnership application including the Parish Council, community and Bolesworth Estate and could include fenced paths etc.

It was agreed to obtain prices for a full ecological survey from CW&C, CWT, as well as companies suggested by Andrew Hull and Yvonne Keeping.

It was discussed that there would be on-going costs to maintain these areas however it was noted the Parish Council is already funding the maintenance of these areas and it was unlikely that these costs would increase significantly due to the development of this scheme.

It was noted that local businesses should also get involved with the scheme noting the important of volunteer hours in grant applications.

It was agreed that Andrew Hull would create a statement to be published with March Council agenda to help the Council understand the scope of the scheme and the ambition to create a Tattenhall Nature Park as the 'Green Heart of Tattenhall'.

The statement will include the areas of land to be included and who has responsibility for them.

The project would seek to develop access to The Spinney while preserving valuable ecology and wildlife and create a Nature Park from leisure and education and would promote health and wellbeing.

It was noted that the Village Surgeries Group would support a project like this.

The statement will also include information on possible costs and potential funding.

Andrew Hull confirmed he would include links in the statement of other nature parks including the area behind the Countess of Chester Hospital and Caldley valley.

It was suggested visits need to be arranged to the above nature parks and possibly also Stanney Oaks near Cheshire Oaks.

Timescales

It was noted if the first visit for the ecology survey was undertaken in June this year the report would be available around March 2021, after which the landscaping project could be drawn up.

In terms of Heritage Lottery funding this is a rolling project, an expression of interest about the scheme would need to be submitted, this would be decided within 20 days.

If approved a full application would need to be submitted which includes a 6k word application, this would be supported by a Heritage Fund officer, once submitted this would be decided in 8 weeks. The Heritage Lottery is launching a new funding programme from 1st April 2020 with funding for projects like this for up to £250k.

It was noted that there are other pots of money which can be accessed for this type of project for climate change projects and health and wellbeing.

NEXT MEETING
TBC

Ann Wright 18/02/2020

Report from the Spinney Working Group

The Spinney Working Group has met twice to consider ways in which the Spinney, a small area of mature woodland, together with an adjacent triangle of grassland, might best be managed for the Community.

Advice has been sought from CWaC (*Landscape Architect*) and Cheshire Wildlife Trust (*Ecologist*) to consider ways in which a nature-friendly design might be implemented. Pre any design process, an ecological survey of both the woodland and the adjacent grassland is necessary. Such a survey would reveal where new footpaths and seating might best be located, as well as identifying which trees require careful management. **This report requests the support of the Parish Council to undertake such a survey.**

The Spinney Working Group has also considered ways in which 'open space' in Tattenhall might be managed in the future. The current revision of the Tattenhall and District Neighbourhood Plan has highlighted the value of 'open space' in our Community and, importantly, the significance of land in the centre of the village devoted to nature conservation. At a time when we are constantly encouraged to consider the impact of climate change, the increasing impact of flooding, the dramatic loss of biodiversity, the decline of pollinators and the need to promote health and well-being, there is an exciting opportunity to enhance, improve and extend the green heart of our village.

In this respect, it is proposed that Tattenhall develops a 'Nature Park'. Whilst similar schemes exist elsewhere in our district (eg *Caldy Valley Nature Park*) they tend to be located on the fringes of local urban areas. To create a 'Nature Park' in a rural setting would be unique in Cheshire and will not only promote our 'green credentials' but will demonstrate our local response to some of the most pressing environmental problems facing us and future generations. Apart from obvious biodiversity benefits, the 'Nature Park' would provide a source of environmental education and engagement for the entire community, an opportunity for physical activity and a means to tackle nature deficit disorder.

To achieve this ambition, the 'Nature Park' will connect conservation sites already identified in the Neighbourhood Plan* and include other small, but important, sites in the village. Over time, other sites might be brought into public use as changes to be introduced in the new 'Agriculture Bill' and the forthcoming 'Environment Bill' will see public access to the countryside extended and the farming community rewarded for managing land appropriately.

A **first stage** will be to undertake an ecological survey of the Spinney and adjacent triangle of grassland owned by CWaC (as above). The **second stage** will be to investigate funding opportunities to support the development of the 'Tattenhall Nature Park'. The **third stage** will be to develop a 'master plan'. The **final stage** will be to complete a funding application which, if successful, will achieve our ambition in creating the 'Tattenhall Nature Park'.

* *Currently, the sites include Glebe Meadow, Barn Field, the Spinney, the Mill Brook and adjacent land, Jubilee Wood and the Flacca wetland*

Notes of Community Pride Meeting

Barbour Institute

24th February 2020

PRESENT

Caroline Artingstall (BI) Pat Black, Georgina Blackhurst, Terri Hull,
Ruth Morgan (Church), Tracey Oates (Village Market), Lisa White.
Ann Wright (Clerk)

Apologies:

Louise Gibson, Jon Hurst (PCSO), Lesley Jones, Mike Jones (CW&C), Yvonne Keeping (Local History), George Richards (Church), Esther Sadler-Williams.

Noting of Key Dates

Friday 8th May – VE Day 75 – Super Friday at the Flacca family event.

Saturday 9th May – Family Day VE Day 75 – Exhibition & Book Launch (Billiard Room).

Sunday 10th May – Exhibition & Book Launch (Billiard Room) & VE Day 75 Tea Dance (3pm)

Sunday 8th November – Remembrance Sunday

Saturday 5th December – Market & Christmas Tree

Saturday 12th December – Children's Christmas Parties

It was noted the Billiard Room had been booked for the WW2 poster exhibition and also the Book launch, the costs of the event including room hire, printing and refreshments is £353, it was noted that a grant application had been submitted to the Council to cover these costs. It was noted the BI is the best place for the exhibition due to the space available and also the display boards as well as it being the heart of the village.

It was noted the Hall is booked from 3pm on Sunday 10th May for the tea dance, the decorations from the ball will be up and the round tables are also available, it was agreed if the tables can be folded away some can be removed to allow for dancing. It was suggested 4 tables could be removed.

It was confirmed the BI is booked for the 8th November for the Remembrance refreshments.

Christmas 2020

It was agreed to allocate a Christmas lead in the future.

It was agreed to combine the Village Market with the Christmas Tree Switch on and blessing. The market will run from 2.00 to 5.00pm with the Christmas Tree event taking place at 4.30. It was agreed the event would include lanterns and the lights switch on the Millfield and that Father Lameck would be asked to bless the tree and say a few words.

Lisa White agreed to contact the Primary School regarding the school choir singing at the Christmas Tree event.

It was agreed to hold the children's Christmas parties on the 12th December.

It was agreed that Lisa White would start the process of looking for an entertainer for the parties.

It was suggested that the gifts already held by the Council could be used as well as small selection boxes.

The working group agreed to recommend to the Council appointing a contractor to install the Christmas Trees, wreaths and lights and remove them after the Christmas period.

Remembrance

It was agreed that the streetlight poppies should be erected on Sunday 1st November and removed on the 15th November.

VE 75

Friday 8th May

It was agreed that Lisa White lead on the Super Friday event in consultation with the Recreation Club at the Flacca.

It was agreed that an act of remembrance including the last post would be held at the War Memorial and that the Clerk would contact David Bish regarding laying a wreath on behalf of the village.

It was noted that the national bell ring is taking place at 7pm.

Sunday 10th May

Pat Black agreed to lead the Tea Dance, 3-6pm, with Anne McGrath, it was noted that TADs are planning a Dad's Army sketch for the tea dance.

It was agreed that tickets would be £3 each and that tea and cake would be provided any profit made at the events would be donated to the Royal British Legion.

Lisa White agreed to contact the organisers of the swing dancing lessons to see if lessons can be held in Tattenhall.

It was noted that Gifford Lea had suggested burying a time capsule to be recovered in 75 years, it was suggested that this could involve the school. Terri Hull agreed to contact Gifford Lea regarding this and their involvement in the events.

It was agreed the Clerk would contact the school to see what events they were planning for VE day and how they could contribute to the weekend.

Budget

It was agreed most events would cover their own costs however any profit would be donated to the RBL. The following budgets were agreed:

Tea Dance £200

Exhibition £353 (possibly provided as a grant)

Wreath £100

Terri Hull agreed to prepare an article for Tattenhall online – 'Are you ready for VE Weekend?' to promote events etc.

It was agreed to ask Anne McGrath to organise window displays in the village for the weekend.

It was agreed to contact Ju Morton regarding baking biscuits for the events for donations.

Squirrel Trail

It was agreed to run the Squirrel trail from the 11th July until the end of August and combine the launch with the Church Fete.

It was agreed the theme would be red, white and blue.

A new Squirrel design would be created to go with ones being reused.

Great British Spring Clean

Lisa White agreed to sign the Tattenhall up to the Great British Spring Clean.

It was noted that Lesley Jones had spoken to the Flacca management board regarding painting the container and had obtained approval subject to the final design.

Agreed Actions

Event	Leads	Actions
VE – Preparation	Terri Hull	Are you ready article
VE – Preparation	Clerk	Contact school with events and seek their involvement,
VE – Preparation	Clerk	Contact Ju Morton regarding VE & Easter biscuit.
VE – Preparation	Lisa White	Contact Swing lessons
VE – Weekend	Anne McGrath	Window displays
VE – Weekend	Terri Hull	Contact Gifford Lea regarding events, time capsule and involving children.
VE – Friday 8 th May	Lisa White	To work with recreation club on family event
VE – Friday 8 th May Last Post & Commemoration	Ruth Morgan with Church	To arrange last post and prayers at war memorial
VE – Friday 8 th May Last Post & Commemoration	Clerk	Contact D. Bish regarding wreath and events.
VE – Saturday 9 th May & Sunday 10 th May	Terri Hull	Poster Exhibition & Book launch
VE – Sunday 10 th May	Pat Black & Anne McGrath	Tea Dance
Christmas – Preparations	Working Group	To recommend to council appointment of contractor to erect trees etc and remove
Remembrance	Clerk	Organise Poppies up & down 1 st November & 15 th November
Christmas – Preparations	Georgina Blackhurst	Review Christmas gifts
Christmas – Preparations	Lisa White	Find entertainer for parties
Christmas – Preparations	Clerk	Notify school of Xmas events dates
Christmas Event 5 th December	Lisa White	Contact school choir to take part.
Christmas Event 5 th December	Ruth Morgan	Request Father Lameck blesses Christmas Tree at Millfield.
Great British Tidy	Lisa White	Register Tattenhall
Container Painting	Lesley Jones	Provide update – design agreed?

NEXT MEETING

Monday 23rd March 2020

7.30pm – Boys Room, Barbour Institute.

Ann Wright
25 02 2020

Notes of the Community Safety Working Group Meeting Barbour Institute 17th February 2020

PRESENT

Parish Council

Georgina Blackhurst, Neil Matthews, Ann Wright (Clerk)

Other

PCSO Jon Hurst, Tony McGrath, Graham Spencer, Carol Weaver

Welcome & Apologies

Apologies were received from John Ramsden, Jonny Kershaw & Graham Marsden.

To note notes of last meeting held 23rd September 2019.

The group noted the notes of the last meeting.

Review of Community Emergency Plan

i) Finalize plan to be submitted to CW&C.

It was noted the plan is based on a CW&C model document; the following points/actions were noted:

- That Ruth Stevens of the Joint Cheshire Emergency Planning Team be asked to submit the plan once approved to the emergency services (Police, Fire & Ambulance).
- The Village Surgeries group had requested a paper copy.
- It was noted the Parish Council's insurance company details need to be updated.
- It was noted the Local Risk Assessment had not changed.
- PCSO Hurst to confirm the wildlife officer.
- It was noted the Emergency Controller was listed at the Council Chairman and the deputies were identified as the Vice-Chairman, it was agreed this needed to be confirmed at the next Council meeting.
- The Control Centre was identified as the Barbour Institute and The Vaults at St Albans as the alternative control centre both emergency bags will be stored at these locations.
- The following roles were noted:
 - Communications Team Leader – Tony McGrath
 - Administration – Clerk
 - Plans Team Leaders – Georgina & Bob Blackhurst
- It was noted that alternative key holders need to be identified for St Albans.

Cllr Blackhurst confirmed she would amend the plan which will be circulated with the March Council agenda for approval before submission to CW&C.

ii) Review Contents of Emergency Bags

It was noted the emergency bags have the following contents:

- Local area map, scale ruler & compass
 - It was agreed to request updated maps from Ruth Stevens.
- Two torches (batteries separate)
- Candles & matches
- Radio (wind-up)
- A4 note pad and pencils
- High visibility jackets x6
- Identity badges x20
- Copy of the Community Emergency Plan
- Emergency Log sheets x12
- Small emergency first aid kits
- List on contact numbers x20

iii) Agree Locations of Bags

Bags to be stored at the Barbour Institute and The Vaults, St Albans, exact locations to be confirmed.

Highways Matters inc. Speed Limits

It was noted that all the matters had been forwarded to the Highways engineer for updates however no update had been received, it was noted this would be included on the Council's March agenda and it was proposed that if an adequate response had not been received from Highways that the matter be escalated to the CW&C Chief Executive and a meeting be requested to resolve these issues, it was also proposed that neighbouring Parish Councils were included in these actions as it was understood they also have a number of outstanding highways issues.

School Transport

The working group was not aware of any issues regarding school transport at the moment, although it was reported CW&C are still looking into this matter, it was agreed to review the situation again in the new school year from September.

Police & Homewatch

i) Rejuvenation of Area Coordinators

It was noted when Homewatch had been originally created in Tattenhall there had been coordinators for each area or street, today however there is only the one coordinator. It was noted that Mr Marsden does an excellent job managing what is one of the biggest Homewatch areas in Cheshire. It was agreed that Georgina Blackhurst and Carol Weaver meet with Graham to discuss the future sustainability of the scheme.

ii) Police Issues

PCSO Hurst reported that speeding continued to be an issue around the area, he confirmed he will continue to monitor parking in the High Street particularly at the crossing point of Church Bank. It was noted that vehicles had been parking on the pavement behind the bollard outside The Bear and Ragged Staff.

Residents' Safety

i) Church Bank & Rosemary Row Junctions

The Clerk reported she had requested updates on both of these issues from Highways and that the Bolesworth Estate had confirmed that they were waiting for Highways to design and implement improvements to Rosemary Row.

ii) Dangerous Pathway across the Park

It was confirmed the flooding on the path across the Park had been reported to Highways.

iii) Other Issues

The poor visibility from Barbour Square was discussed especially when turning right, it was agreed to raise this matter with the Bolesworth Estate.

It was noted the Give Way sign at the junction of Newton Lane and Tattenhall Road had turned in the wrong direction.

It was also noted the Harding Avenue, Chestnut Grange junction markings have not yet been corrected.

The meeting closed at 9.13pm

NEXT MEETING

TBC

Ann Wright 18/02/20

Minutes of Tattenhall Neighbourhood Plan Review Committee

Barbour Institute, Tattenhall

6th February 2020

PRESENT

Chairman: Iain Keeping

Pat Black, Adele Evans, Andy Freeman, Andrew Hull, Neil Matthews,

Rebecca Robinson, Esther Sadler-Williams, Peter Weston.

Ann Wright (Clerk)

Public 1

APOLOGIES

Lisa Fearn (Inspire Villages)

CW&C Cllr. Mike Jones

DECLARATION OF POTENTIAL CONFLICTS OF INTEREST

Pat Black noted her role as trustee of the Barbour Institute.

PUBLIC PARTICIPATION

No matters raised.

MINUTES

The Committee approved the minutes of the meeting held on the 28th November 2019 as a true and proper record and noted the minutes of the working group held 17th January 2020.

MEMBERSHIP

No change.

MONITORING INDICATORS

The Chairman took the Committee through the report which had been circulated with agenda, the following points were highlighted:

Aims

It was noted that as part of the review process the Committee needed to provide evidence if they wanted to make changes to the plan or to retain policies, as such there is need to review how effective the Plan's policies have been as well as review their compliance with CW&C Local Plan policies and the revised NPPF¹.

It was noted any changes would need to be considered by CW&C.

It was also confirmed that the process was a means of monitoring CW&C's performance in following Plan policies.

Methodology

The performance of the Plan had been judged using the 8 Plan objectives against the indicators previously discussed using a framework based on the CW&C monitoring framework.

The policies had been reviewed against the decisions on almost all planning applications submitted for the Plan area from the 1st January 2010 to the 31st December 2019, but had not included applications which had been withdrawn.

It was noted that there were discrepancies between housing numbers approved as the review had been based on decision dates rather than build completion dates.

This information is summarised at the end of the report.

¹ National Planning Policy Framework.

As part of the review the length of time decisions took was also considered. It was noted that two of the fastest decisions related to the Retirement Village, including the Phase 2 application which was decided in 33 days.

It was also noted that not all decision reports were available as such these could not be considered as part of the review.

Overview

It was noted that C2 refers to care institutions, which are not counted in the housing numbers, are not charged Council Tax and are not covered by the Community Infrastructure Levy (CIL). C3 are residential properties which do count in the housing numbers, are charged Council Tax and are covered by the CIL.

It was noted the Designated Area is almost the same as the Parish Council area and includes Gatesheath, Newton etc, Tattenhall alone is identified as a Key Service Centre and has a housing allocation set by CW&C in the Local Plan 1.

Objective 1

Of five applications submitted for more than 30 homes during the review period two were approved before the Plan was made. It was noted that before the Plan there were 153 units applied per year, after the plan this reduced to 68 per year.

It was noted the policy of limiting developments to up to 30 homes was not intended to stop development and that this had been clarified by the judge at the time who had stated that it was a max. of 30 homes per site.

It was noted the Plan was made in 2014, and since then 84 applications made no reference to the Plan, and 172 made no reference to the VDS², which is covered by Policy 2 of the Plan.

Both documents were regularly ignored by the Planning officers.

It was discussed that Paragraph 14 of the NPPF does not clarify whether the Neighbourhood Plan has precedence over the Local Plan. It is also not clear if CW&C does have a 5-year housing supply but Tattenhall itself has not met its housing number allocation whether the policies of both Plans are still overruled.

It is clear from the applications submitted before the Plan was made, that developers were pre-empting the Plan and that applications have been scaled back since the Plan was made.

It was suggested some clarification of the wording of objective 1b was required which permitted 'smaller scale' development, it was suggested this was intended to be 'smaller scale' than 30 dwellings identified in objective 1a.

It was noted objective 1a describes development 'immediately adjacent to the built-up part of Tattenhall village' while the Local Plan uses the term 'settlement boundary'.

It was noted the Plan does not allocated any sites for development, but this should be considered as part of the review.

It was identified that two things needed to be considered:

² Village Design Statement

- 1) The exact wording of the built-up edge or settlement boundary.
- 2) That although the housing target for Tattenhall has been met that does not stop future development.

It was noted policies had successfully limited the size of developments and would continue to do so and that it had been subject to rigorous assessment as part of the judicial review of the Plan.

The Committee considered the options identified 4.26 4) and 5) noting they could look at changing the settlement boundary, this could be based on the Keysbrook and Millbrook, the settlement boundary could exclude the Retirement Village.

Committee members were asked to consider these and other options for discussion at the next meeting as well as options relating to objective 1b. It was noted that any comments made before the meeting should be emailed to the Clerk.

The lack of infrastructure including the services, (gas, drainage and electricity), and amenities were noted, it was suggested the village was coming close to being saturated in new housing.

MODIFICATION OF PLAN

No further discussion.

CW&C PLANNING QUESTIONS

The Committee reviewed the questions previously submitted to CW&C and agreed to raise the following questions again:

- 1) Do CW&C now accept that Tattenhall now has no outstanding land requirement?
- 2) If the Council decides that land requirement has been met, what will be the process to cancel Policy R2 and prevent its use to override strategic policies?
- 3) Why was there no inclusion of an affordable element when application 17/02888/S73, Gifford Lea, was considered and how will the Council address this failure?

PUBLIC PARTICIPATION

It was confirmed the new footpath between Tattenhall and Newton by Tattenhall is expected to be completed by May 2020, and it is hoped properties can be released mid-May. It was noted Highways had insisted that the services are not put in at the same time as such there will be four separate batches of road works and disruption. It was noted the site includes 19 affordable houses of mixed tenure.

FUTURE MEETING DATES

NEXT MEETING

Wednesday 4th March 2020 at 7.30pm
Boys Room, Barbour Institute.

Ann Wright 07/02/2020