

**Minutes of Tattenhall & District
Parish Council Meeting
Barbour Institute, 2nd December 2019**

PRESENT

Councillors

Chairman – I. Keeping

P. Black	G. Blackhurst	S. Chapman	L. Gibson	D. Haynes
L. Jones	J. Kershaw	N. Matthews	C. Parry	E. Sadler Williams
A. Scarratt	N. Sharp	M. Wilson	L. White	

Non-Parish Councillors

Public – 7

APOLOGIES

Non-Parish Councillors

PCSO Jon Hurst & CW&C Cllr Mike Jones

DECLARATION OF INTERESTS

Cllr Kershaw declared a pecuniary interest in planning application 19/04169/LBC, 2 Rosebank, and confirmed that he would leave the meeting when the item was discussed.

PUBLIC PARTICIPATION

The Council was thanked for noting the sad passing of Margaret Thornton in the Parish News.

MINUTES

RESOLVED 19/239 - that the Chairman signs, as a correct record the circulated minutes of Parish Council meeting held on the 4th November 2019.

ACTIONS LIST & NOTES

Councillors noted the Clerk's report plus the notes of meetings held since the last Parish Council meeting, pages 234 to 238 of the Minutes book.

PLANNING

1) Planning Register

Councillors noted the planning register, pages 42 to 44.

2) Planning Applications

RESOLVED 19/240 - that the Council submit additional comments for the following applications:

19/04162/FUL, Single storey side extension, 40 Smithfields, Tattenhall.

No objection, proposal complies with Tattenhall Village Design Statement.

Cllr. Kershaw left the room and took no part in the following discussion.

19/04169/LBC, Internal alterations, 2 Rosebank, High Street, Tattenhall.

No objection, proposal complies with Tattenhall Village Design Statement.

Cllr. Kershaw re-joined the meeting.

HOUSING MONITOR

It was reported the Housing Land Monitor had not yet been published.

HIGHWAYS MATTERS

1) Chester Road Parking

The changes to the Chester Road parking restrictions have been approved and the costings and design is being finalised.

2) Speed Limits (not 20mph)

The Clerk reported the speed limit proposals were with the head of highways and were awaiting a decision, it was hoped a scheme will be drawn up and priced by the January 2020 meeting.

3) Rocky Lane Flooding

Councillors noted the notes of the meeting with Highways officers, page 238 of the minutes book as such discussions are on-going.

NEIGHBOURHOOD PLAN REVIEW

1) Committee Meeting Review

The draft minutes of the Committee meeting held on the 28th November 2019 will be circulated shortly, it was noted that the Committee had agreed the indicators by which to monitor the Plan's impact over the last 5 years.

2) Committee Membership

No changes made.

ACCOUNTS & PAYMENTS

1) Accounts & Payments

RESOLVED 19/241 – that the Council approve the payments as listed on page 35 of the Cash Book:

Barbour Institute	Room Hire (Oct)	114.17
Tilston Parish Council	SLCC Training – Community Events	30.00
Shires	Payroll services	35.00
L. White	Remembrance refreshments	20.28

2) Additional Invoices

RESOLVED 19/242 – that the Council pay approve the following payments:

A. Wright	Xmas Party Refreshments & Lanterns	101.01
Northwich Town Council	Play equipment repair	352.80
A. Wright	Salary (Nov)	869.40
HMRC	Paye/NI	150.96
Nest	Pension contribution	53.79

YOUTH COUNCIL

The Council agreed the scope of the youth council, pages 240 and 241 of the Minutes Book as circulated, it was agreed to proceed with establishing the Youth Council after Christmas.

RESOLVED 19/243 – that the Council suspend the Standing Orders to allow public involvement in the following discussion.

COUNCIL PRIORITIES

The below took part in the following open discussion regarding the Council's priorities:

Andrew Hull – Chairman of TWIG & member of Neighbourhood Plan Committee

Tom Wallbank – Resident & Bolesworth Estate Land Agent

Caryl Roberts – Friends of Tattenhall

Anthony Leigh-Smith - Friends of Tattenhall

Michael Roberts – Former resident

Lesley Grainger – Tattenhall Online & Tattenhall & District Community Land Trust

Cllr Black confirmed she was representing the Barbour Institute

Cllr Sadler-Williams confirmed she was representing the Village Surgeries Group.

Climate Change

It was noted when the Neighbourhood Plan was developed the climate change was not fully considered or included. It was noted Ashton Hayes has been carbon neutral since 2006 and has reduced carbon emissions by 30%, it was understood they have created a sub-group of the

Parish Council which includes approximately 30 community members including business owners and has been successful without using money from the precept. Ashton Hayes has primarily focused on energy useage but it would be good to widen this focus in Tattenhall to include lifestyle, socio-economic issues and biodiversity.

It was reported that Cheshire West and Chester has just declared a Climate Change Emergency and created a task force tackle this issue.

it was noted that young people are very aware of climate change issues and that they should be involved with this project through the Youth Council.

It was also suggested the Council should give higher priority to flooding in the and around the village.

It was agreed it would be helpful for there to be a central point where residents can obtain information and advice on this topic.

It was agreed to include Climate Change in the Council's priorities and look to holding some form of event early in 2020 and to include young people.

Other Items raised included:

- Creating a network on footpaths and cycleways connecting different parts of the village allowing easy access without use of cars and without having to walk on busy roads.
- Developers should link any new developments with the existing village.
- Encouraging greater use of bicycles including increased provision on cycle racks
- Infrastructure
 - Improve pavements, installation of drop kerbs
 - Provision of the 'right' homes
- Economic
 - Closer working relationship with businesses in the area
 - Shop local campaign
- Physical & Mental Well Being
 - Barnfields – unimproved grassland
 - Gorsefield – Community Orchard
 - Patient Participation Group – Dementia Friendly Village
 - Adult Social Care
- Administrative
 - N-Plan – consider allocation of land for future development.

It was agreed these priorities would be developed into a table and would be considered by the Council at their January meeting when setting the precept and also allocating the CIL funding.

Signed

Dated

The meeting closed at 8.52

Ann Wright 03/12/2019

**The next scheduled PARISH COUNCIL MEETING
is on Monday 6th January 2020, 7.30pm
Barbour Institute.**

Actions List from Meeting 4th November 2019

Action	Date	Comments	Completed
<u>Air Ambulance Payment</u>	15 10 19 18 10 19 25 11 19	Contacted NWA Payment made by transfer Awaiting date for presentation Emailed regarding cheque presentation	On-going
<u>Allotments</u>	12 11 19 22 11 19 15 11 19 25 11 19	Contacted LJ & As suggested meeting date Meeting date agreed 20 th January 2020 Letter confirming rental freeze & meeting date sent. Sent email to Tattenhall Allotments resent email	On-going
<u>Bunting Brackets</u>		Contact Businesses to gauge support.	On-going
<u>Chapter Training</u>	09 11 19	Training awaiting results	On-going
<u>Church Bank & Rosemary Road</u>	20 11 19	Meeting Highways	Completed
<u>Community Room Meeting</u>	15 10 19 12 11 19	Emailed YM for meeting date Emailed YM for meeting date	On-going
<u>Defib. Phone & Cabinet</u>	07 11 19	Placed order for cabinet & phone	On-going
<u>Drop Kerbs</u>		Awaiting update on programme of works	On-going
<u>Electricity Bill</u>	07 11 19	Emailed resolution to MP & Power for People	Completed
<u>Emergency Plan</u>		CW & GB to update contacts	On-going
<u>Emergency Plan</u>		Check and restock emergency bags Agree new location	On-going
<u>Glebe Meadow Grant Application</u>	22 10 19 08 11 19	Emailed TWiG to agree process AH completed registration with Heritage Lottery Fund.	On-going
<u>Gritting Routes Request</u>	24 06 19 06 11 19 11 11 19	Emailed again Circulated response posted info on website, FB & emailed On-line.	Completed
<u>Gyro Spiral Hip Hop</u>	25 11 19	Replacement part delivered. Agreed NTC to carry out the repair – awaiting installation date.	On-going
<u>Highways – Flooding</u>	20 11 19	Meeting	Completed
<u>Highways – Harding Avenue</u>		Confirm priority – Priority s from Harding Avenue	Completed
<u>Housing Numbers</u>		Awaiting publication of Housing Monitor	December Agenda
<u>Letters of Thanks</u>	07 11 19 11 11 19 12 11 19	Chairman letter to CW & GS Emailed IK Sent to IK for signing letter emailed to CW& GS	Completed
<u>Maintenance</u>		Tender document prep.	On-going
<u>Maintenance</u>		Walks Programme developed	On-going
<u>Millennium Mile</u>	01 11 19 07 11 19	IK ordered posts emailed supplier for invoice Resent email	On-going
<u>Neighbourhood Plan Review</u>	28 11 19	Next meeting	On-going
<u>Noticeboard</u>		Playing Field Tattenhall Road Bus Shelter	
<u>Parking Restrictions & Speed Limits</u>			On-going

<u>Planning</u>	06 11 19 07 11 19	19/03295/FUL - submitted comments 19/03295/FUL – submitted objection	Completed
<u>Payments</u>	05 11 19	Payments made	Completed
<u>Remembrance – Handley PC</u>	05 11 19 05 11 19	Emailed Handley PC about attendance Forwarded response to DB	Completed
<u>Remembrance – Road Closure Signage</u>	05 11 19	Contacted CW&C signage in wrong place	Completed
<u>Recycling Centre</u>	25 11 19	Emailed sent requesting consistent summer hours (MB)	On-going
<u>Speed Indicator Device - SID</u>		Advertise for volunteers Set date for Training set dates for using SID	On-going
<u>Spinney</u>	14 10 19 11 11 19 13 11 19 10 12 19	Emailed PB for ‘Rangers’ Meeting circulated possible meeting dates CP & IK Meeting date agreed & circulated Meeting & Discussion	On-going
<u>School Xmas Fayre</u>	11 11 19 12 11 19 13 11 19	Emailed PTA to agree numbers required ordered candles and glitter gel pens Sent poster to PTA for on Stall	On-going
<u>School Transport</u>	24 09 19	Emailed KC at CW&C update on transport provision	On-going
<u>Spinney Fence – price removal</u>	12 06 19 12 09 19 16 09 19 11 11 19	Emailed Cllrs for contacts Emailed companies for quote Emailed risk assessment and asked for works confirmation works agreed. Resent above Emailed check works still scheduled for end November	On-going
<u>Tree – Fungal Growth</u>	25 09 19 25 09 19 21 10 19	Photograph taken of growth. Reported to CW&C ref:4881769 Emailed JB for update	On-going
<u>VE Day</u>	21 10 19 11 11 19	Public meeting 18 th November 2019, 7.30pm Emailed contacts & Facebook Circulated reminder	Completed
<u>Website – Accessibility</u>		Check website accessibility	
<u>Youth Council</u>		Scope – Matt & Louise	December Agenda
<u>REPORTED FAULTS</u>	05 11 19 06 11 19 05 11 19 06 11 19 13 11 19	Leaves on Burwardsley Road ref:4886139 & emailed officer. CW&C cleared pavement Burwardsley Road pavement query Circulated response Fence after Canal Bridge ref:4887269	Completed Completed

2019 – Objectives

Establish FACE BOOK page – completed 21 01 19.

Establish Weekly Surgeries – commencing 15 02 19.

Promote Local Elections – on-going – completed 02 05 19.

Promote understanding of Code of Conduct – 02 12 2019



TATTENHALL & DISTRICT PARISH COUNCIL

Meeting Notes

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Notes of Community Pride Meeting Barbour Institute 12th November 2019

PRESENT

Pat Black Georgina Blackhurst Lesley Jones Anne McGrath Lisa White
Ann Wright (Clerk)

Apologies were noted from Esther Saddler-Williams.

Best Kept Village

It was agreed the Clerk would copy the certificates and display them on the Council Notice board and write officially to Andy Smith on behalf of the Parish Council to inform him of the 'Little Gem' Award. It was agreed the Clerk should investigate obtaining a plaque to explain the Les George Award.

Christmas Update

Trees & Lights

The trees will be delivered to and decorated at Anne McGraths.

Delivery date and time TBC, decorating to take place Saturday 30th November 10am.

Lights will need to be switched on between 4 and 4.30pm.

Trees and wreaths to be erected on Sunday 1st December from 9.30am.

It was noted that Bolesworth usually deliver the larger trees:

1 Olympus House

1 Sportsman's (Clerk to confirm – emailed 13/11/19)

2 Church

1 Millfield to be erected.

It was agreed the Clerk would check BE are still planning to do these works.

Lantern Parade

The lantern parade is scheduled for **Friday 6th December arrive for 5.30 start.**

Schedule & Route:

5.20pm – Meet at the Millfield

5.30pm – Father Christmas

5.50pm - Take path to Flacca Court

Sing 2 Carols.

6.00 – Head to Church across High Street up Church Bank.

6.30 – Church Bank & High Street to Barbour Institute.

It was agreed the Clerk should contact PCSO Hurst and PC Gardner to see if they can attend the event. (emailed 13/11/19)

Lisa White agreed to contact Alison to obtain hot chocolate and mince pies for the event.

Georgina Blackhurst to contact Ju Morton about backing Christmas cookies.

Georgina Blackhurst to make collection box for donations to the Air Ambulance.

Clerk to check on availability of polystyrene cups. (emailed GM 13/11/19)

Children's Parties

Ticket distribution as follows:

Tuesday 26th November – 4.30-6pm- Green Room, Barbour Institute – Georgina Blackhurst, Louise Gibson & Anne McGrath.

Friday 29th November – 3 – 4.30pm – Library- Georgina Blackhurst & Pat Black.

Clerk to obtain juice cartons and biscuits/chocolate tree decorations (x150).

Decorations to be collected for the Grotto

It was agreed to not proceed with the Carol Singing in one of the public houses, Pat Black agreed to mention to The Letters that they might like to hold a Carol Singing evening.

VE Day Meeting

Monday 18th November 7pm, Main Hall, Barbour Institute.

It was agreed that Pat Black would obtain a VE Day quiz to start the meeting.
Then those in attendance would discuss possible ideas for events for the VE Day weekend.

NEXT MEETING
Monday 18th November 2019
VE Day 2020 Planning Meeting

Ann Wright
13/11/2019

Notes of Community Pride VE Day 2020 Meeting
Barbour Institute
18th November 2019

PRESENT

Pat Black	Georgina Blackhurst	Tiz Corcoran	Jon Hurst (PCSO)
Terri Hull	Mike Jones	Yvonne Keeping	Anne McGrath
George Richards	Lisa White	Esther Saddler Williams	Tony Straw

Ann Wright (Clerk)

The Group had an informal discussion about ideas for the VE Day Bank Holiday weekend, 8th – 10th May 2020.

VE Day – Friday 8th May 2020

Nationwide

2.55 pm Last Post

3.00 pm Pipers

6.55 pm Cry for Peace

7.00 pm Bells ringing out for Peace.

Need to register – online V.E. day website

- Notify pubs to try to centre these (above) around the village pubs
- Exhibition of posters + sale of History books. Venue TBC (Community room at school or Village room at Church.)
- Art exhibition – depending on poster venue.
- Invite shops to decorate their windows. Prizes?

Friday at the Flacca

- Speak to Martin Cooke
- Check Friday nights at the Flacca rota to see who we need to speak to. Contact Val Meeks / Cathy Spraggs
- Hog Roast?

OR

Saturday Afternoon Party

Possible venues: School field, The Flacca (where Alison had her wedding Marquee. If the second cricket team were playing that day it would give us more flexibility) or PC section of Park. This may involve closing roads.

- Trestle tables/games/ sports/music.
- Bring own pic-nics and chairs etc.
- 'Letters Out' for drinks.

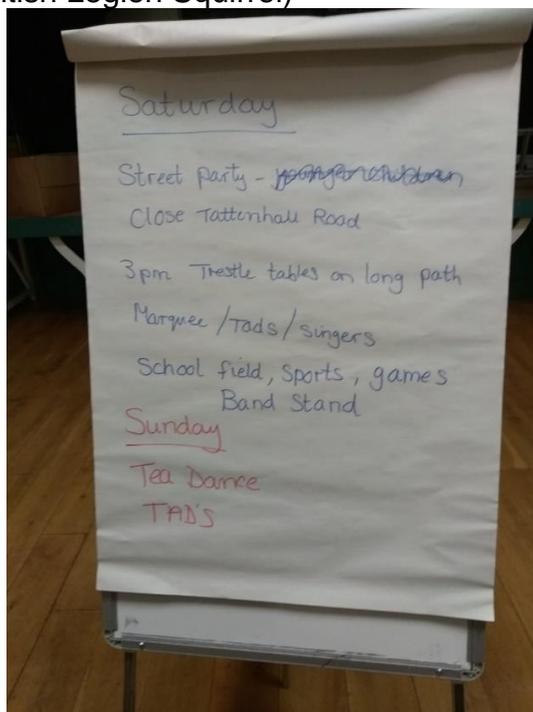
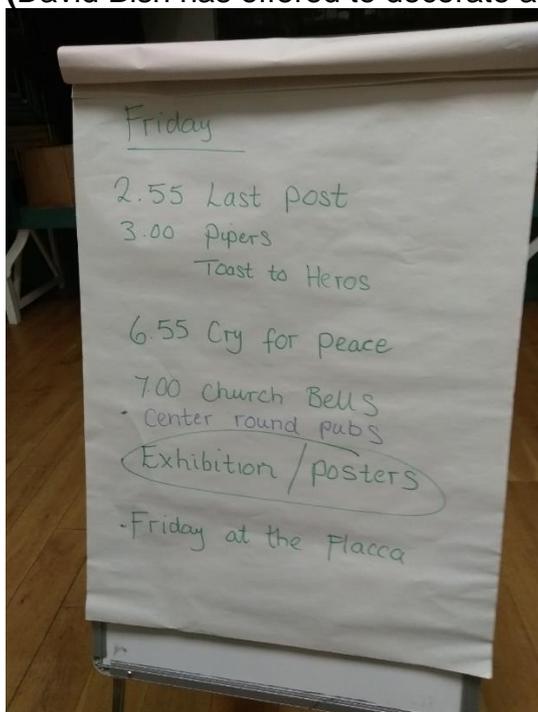
- Marque (weather)
- TAD's (performing a song/Dance from Matilda)
- Band stand
- Tattenhall singers
- Hog roast

Sunday

- V.E. day Church service
- Tea Dance at the Barbour Institute – Afternoon.
- Cream teas/music
- TAD's to sing/dance/....

VE day Squirrels (British Legion Charity?)

(David Bish has offered to decorate a British Legion Squirrel)



NEXT MEETING
TBC.

Notes of Informal Meeting with CW&C Highways Barbour Institute 20th November 2019

PRESENT

Bolesworth Estate – Gordon Ronald¹, Carol Rouse², Tom Wallbank.

CW&C Highways – Stuart Bateman.

Handley & District Parish Council – Cllr. Hilary Wells³, Clerk Barbara Spragg⁴.

Tattenhall & District Parish Council – Cllr Iain Keeping, Clerk Ann Wright.

¹ Rosemary Row Site meeting only

² Rosemary Row Site meeting only

³ Flooding meeting only

⁴ Flooding meeting only

Rosemary Row Site Meeting

A site meeting was held with representatives of Bolesworth Estate, Highways and the Parish Council to review the pedestrian crossing point on Rosemary Row, it was noted a scheme can be drawn up for both Rosemary Row and Church Bank which can be funded by S106 Funding identified for footpaths associated with the retirement village development. It was noted that additional funding was likely to be required and it was suggested that this could be considered by the Parish Council, Bolesworth Estate and that the retirement village could also be asked to consider contributing.

Stuart Bateman confirmed he would draw up the schemes and obtain costings.

Flooding Meeting

It was noted that there are a number of roads in the area which are subject to flooding:

Rocky Lane

Frog Lane

2 locations on Chester Road have been subject to flooding but are currently clear.

Tattenhall Road over the Keysbrook

Road outside Old Rectory, Handley

Rocky Lane

It was noted that Highways have done considerable works on Rocky Lane clearing the drains and regular maintenance will continue to happen.

CW&C are introducing a scheme where gullies/drains are checked for the depth of detritus that accumulates and this will decide the schedule of how often they are cleared, it is expected that Rocky Lane will require regular clearing.

It was noted that CW&C will continue to have discussions with the tenant and landowner to resolve these issues, and that the first step might be to plant a grass margin in the field along the road edge.

It was noted that underplanting of maize would improve the situation but is very costly to the farmer, it was hoped in the future farmers might be able to apply for grants to fund this, currently no funding is available.

Frog Lane

It was noted that flooding near Russia Hall is currently being investigated and it is hoped this can be resolved as quickly as possible.

The flooding near the A41 junction is subject to a legal dispute and until that is resolved no action will be taken to clear gullies in that area as that would result in the Highways Dept breaching Environment Agency regulations. Representatives of Handley and District Parish Council offered the Highways Department support to resolve this ongoing issue.

It was noted that any flooding needs to be reported to CW&C who will close roads, it was noted that the road closure signs on Frog Lane that did not get removed following the flooding should have been removed and it was hoped this would not happen again in the future.

It was noted previously farmers could obtain grants for clearing ditches, this has now stopped and there are grants to not clear ditches. It was noted that Highways request that ditches are monitored and cleared before breaching, preferably annually.

Permanent Flood Warning Signs

The installation of signage warning that roads are liable to flood was discussed.

It was confirmed that CW&C Highways would not support installation of this signage at present, but it could be an option in the future if the flooding cannot be resolved.

It was noted that residents living on the impacted roads would be unlikely to support such signage due to the impact on the value of their properties.

The Chairman, Cllr. Keeping thanked all for attending the meeting.

Ann Wright
20/11/2019

Notes of Open Space Working Group Park Primary School Governors Meeting 20th November 2019

PRESENT

Parish Council - Iain Keeping, Cindy Parry, Ann Wright (Clerk).

Park Primary School – Andy Freeman, Lis Oates (Chairman of Governors).

It was confirmed that the meeting was to obtain an understanding from the Governors of their refusal to allow public access to the school playing field outside school hours.

It was confirmed that community access would be permitted for organised events including football teams etc.

The following reasons were given for the Governor's decision:

- Security of the school site, noting some school equipment is kept outside particularly for the reception class.
- Dog fouling and litter.
- Maintenance of the field, wear and tear on the playing field.
- Liability, who would be responsible for an accident or injury on the field if the school had provided public access.

It was noted that previously the school managed all these issues before the playing field was enclosed and that there were ways of addressing these concerns and permitting public access. It was noted that CW&C Local Plan 2 refers to increased community use of school playing fields.

It was noted the playing field had been used by the Cheshire Hike and Year 5 and 6 football team. It was discussed what was required was an area for ad hoc sport use rather than organised pre-booked events. Governors expressed concern that permitted public access would not be possible as it could not be monitored.

It was thought that dogs would not be permitted on the playing field under the current CW&C dog control order, it was suggested that if this was signed and advertised that dog owners would not take dogs onto the field. Although it was admitted this was difficult to enforce.

It was noted that the community still feels the loss of the playing field and it was agreed that the Parish Council has a duty to seek access to open space.

It was stated that there had been a large amount of community support for fencing the field. It was noted that the public didn't recognise the wear and tear that was done to the playfield when it was open and that it was the school which maintained it.

It was noted the school can charge for organised use of the field to cover the maintenance costs.

It was suggested that the Parish Council could consider contributing funding towards the maintenance of the playing field in return for public access.

It was noted that the dog fouling has to be in contact with the soil for 30 days for the spread of Toxocariasis. (Correction – NHS website states 10 to 21 days contact is required for spread of Toxocariasis)

It was suggested that the governors consider allowing access for a limited period during the summer holidays for a trial.

It was asked if the Governors would allow access to the playing field on Saturday the 9th May 2020 for the VE weekend celebrations.

It was confirmed the Governors would consider this request and the points raised at this meeting at its next meeting in January.

The Chairman thanked all for attending the meeting.

Ann Wright 22/11/2019

Proposed Policy for Tattenhall and District Youth Council

Scope / Purpose

Tattenhall and District Youth Parish Council will be set up to support and encourage the active engagement of young people in the decision making within the village. They will represent the views and opinions of their generation whilst influencing and inspiring change. They will work alongside Tattenhall and District Parish Council in making the village a better place.

Aims

To assist Council with the identification of issues affecting young people and provide advice on possible solutions.

To encourage and engage the younger generation to get involved in projects and events in Tattenhall

To fundraise and source grants to finance youth projects in the village

To represent the views of all the residents in Tattenhall and District

To work as a team and find the reasons why we can make things happen, not the reasons why we can't.

To create opportunities and learn from them.

To promote the importance of a youth voice.

To inspire everyone with enthusiasm and determination.

To make local politics accessible to everyone.

To have fun.

Membership

The Youth Parish Council will be made up of a minimum of 10 children between the ages of 10 – 18 years old. They must be residents within the village/parish boundary, be a pupil of one of the schools in the village or be a member of a community group within the parish.

Chairman and Vice Chairman will be elected by the members of the Youth Parish Council at the first formal Youth Parish Council Meeting.

Period in office – 12 months

They will be supported by two Parish Councillors – Cllr Louise Gibson and Cllr Matt Wilson

Frequency of Meetings

The Youth Parish Council will meet once every 2 months. (Venue to be confirmed)

Youth Parish Council Duties

Attend meetings – Send apologies for absence if unable to attend.

Work cooperatively with other members.

Provide advice and recommendations to the Parish Council on youth needs, issues and initiatives.

Raise awareness of issues affecting young people.

Assist with the formation of groups to support activities and events arranged by the Youth Parish Council.

Assist with projects and issues relating to the Parish Council.

Assist Parish Council with community engagement and presentations at open Parish Council meetings.

Resign from position if unable to attend more than 3 meetings consecutively.

Agendas

It will be the responsibility of the Chairman and Vice Chairman to produce agendas for meeting. (With the support of a Parish Councillor - Matt/Louise)

It will be distributed to all Youth Parish Councillors with 3 clear days prior to meetings.

Decisions should be made through discussion where possible.

All decisions must be voted on.

A quorum of 4 Youth Parish Councillors is needed for any vote to take place

In the result of a tie, the Chairman has the casting vote.

Minutes

Taken by Parish Councillor (Louise/Matt)

Distributed in time for the next meeting to be approved.

Tattenhall & District Parish Council
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