

Notes of School & Community Room Meeting Tattenhall Park Primary School 20th January 2020

PRESENT

Park Primary School

Yvonne Morgan (Business Manager), Tim Whitehall.

Parish Council

Pat Black, Ann Wright (Clerk).

Other

Bob Blackhurst, Carol Weaver.

Cllr. Black chaired the meeting.

APOLOGIES

Sam Evans, CW&C Cllr Mike Jones,

DECLARATION OF POTENTIAL CONFLICTS OF INTEREST

Cllr. Pat Black – Trustee of Barbour Institute.

Carol Weaver – granddaughter in school.

AGREE NOTES OF MEETING 19th JUNE 2019

The notes were agreed as a true and proper record.

MANAGEMENT COMMITTEE UPDATE

It was noted that Cllr. Lisa White had agreed to join the management committee but had been unable to attend this meeting and that another person who has expressed an interest in joining had since withdrawn.

It was noted a person had contacted the school to use the Community Room to run martial arts classes, it was agreed that these classes should go ahead and Yvonne Morgan confirmed the room hire for the classes would be managed through separate accounts to the school. It was noted that the room could be hired out using the CW&C hiring agreement which allowed the Committee to agree the rent, so long as that rent covered the costs incurred by the school

It was agreed to recommend to the Parish Council and Governors at their next meetings that the Community Room should be managed by the school until such time as a committee can be formed to manage it and that separate accounts would be created showing income and costs.

It was agreed not to formally advertise the Community Room for hire at this time.

INTRUDER ALARM UPDATE

It was noted the company who manage the alarm will be at the school next week and will provide an update on if the alarm can be separated or zoned to allow the school alarm to be on when the community room is in use outside school hours.

TO AGREE HIRING FEES FOR COMMUNITY ROOM

The hiring fees were confirmed at £20 per hour and £15 for repeat bookings of 8 or more sessions, this will be review in June 2020, although it was noted that there had been no bookings to date to assess these charges.

HOLIDAY CLUB PROVISION

It was noted a holiday club had not run during the 2019 summer holidays, it was agreed action is required now for this summer, it was agreed to identify a number of companies which provide holiday clubs/camps and obtain prices for Summer 2020.

NEXT STEPS

It was agreed to continue to advertise for volunteers to manage the Community Room.
Any further requests to hire the room before the next meeting will be considered by email.

NEXT MEETING

Monday 27th April 2020 at 5.00pm
Tattenhall Park Primary School.

Ann Wright 20/01/2020