



## Tattenhall & District Parish Council Meeting 6<sup>th</sup> January 2020 Action List

<b>Action</b>	<b>Date</b>	<b>Comments</b>	<b>Complete</b>
<u>Allotments</u>	15 11 19 25 11 19 20 01 20	Sent email to Tattenhall Allotments resent email Allotment Holders Meeting	<b>February Agenda</b>
<u>Assets of Community Value</u>	16 01 20	Letter to TM – SPAR/PO requesting meeting	
<u>Bunting Brackets</u>	16 01 20	Emailed RD to pass on to members, emailed to known contacts. Posted on website & FB Emailed to Tattenhall online.	<b>February Agenda</b>
<u>Church Bank &amp; Rosemary Road</u>		Monitor	
<u>Climate Day</u>	13 01 20 16 01 20 24 01 20	Email for volunteers to plan email CR for conversation Requested meeting CR	<b>February Agenda</b>
<u>Community Room Meeting</u>	20 01 20	Meeting	<b>February Agenda</b>
<u>Defib. Phone &amp; Cabinet</u>		Defib. Cabinet delivered awaiting emergency phone.	
<u>Drop Kerbs</u>		Awaiting update on programme of works	
<u>Emergency Plan</u>		CW & GB to update contacts Meeting 17 <sup>th</sup> February 2020	
<u>Emergency Plan</u>		Check and restock emergency bags Agree new location	
<u>Glebe Meadow Grant Application</u>	22 10 19 08 11 19 22 01 20	Emailed TWiG to agree process AH completed registration with Heritage Lottery Fund. emailed AH for update	
<u>Grants</u>	15 01 20	Published grants process FB & Website & emailed Councillors	<b>March Agenda</b>
<u>Highways – Flooding</u>		Monitor	
<u>Maintenance</u>	15 01 20	Circ. Tender doc to Pride WG -emailed BI & Flacca for inclusion.	<b>February Agenda</b>
<u>Maintenance</u>		Walks Programme developed	
<u>Microphones</u>			
<u>Millennium Mile</u>		Awaiting posts	
<u>Neighbourhood Plan Review</u>	06 02 20	Next meeting	
<u>Noticeboard</u>	28 11 19 16 01 20 16 01 20	Asked for suggestion on FB circulated possible NB for Park to Councillors Spoke to Devine Joinery Ltd quote for NB	<b>February Agenda</b>
<u>Parking Restrictions &amp; Speed Limits</u>		Awaiting installation.	<b>March Agenda</b>
<u>Payments</u>	06 01 20 08 01 20 09 01 20	Payments made Paid Tilston Electrical Services Paid MJBs – Millfield Tree	<b>Complete</b>
<u>Planning</u>	07 01 20 15 01 20	Submitted comments 19/04422/FUL Circulated 20/00036/FUL	<b>February Agenda</b>
<u>Planning - Letter</u>	09 01 20 13 01 20 15 01 20	Emailed CS (MJ) Letter to planning regarding comments access Emailed requested receipt of email Circulated responses FH & MJ	<b>Complete</b>
<u>Precept</u>	08 01 20	Emailed & Posted precept request.	<b>Complete</b>



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	08 01 20	DS confirmed calculation & receipt	
<u>Priorities</u>		Table for January Meeting – Group Table & Circulate Inc. Youth Council	<b>February Agenda</b>
<u>School Council</u>	08 01 19	Emailed LO for school council contact	
<u>Speed Indicator Device - SID</u>		Advertise for volunteers Set date for Training set dates for using SID	
<u>Spinney</u>	22 01 20 31 01 20 03 02 20	Emailed Twig regarding involvement Meeting CW&C Meeting CWLT	<b>February Agenda</b>
<u>Tree – Fungal Growth</u>	25 09 19 25 09 19 21 10 19	Photograph taken of growth. Reported to CW&C ref:4881769 Emailed JB for update	
<u>Website – Accessibility</u>	19 12 19 15 01 20	Emailed RD for advice on website accessibility Spoke DB (CW&C) regarding website – highlighted number concerns. Contacted TR Creative, Vision ICT & web creation uk regarding work & costs	<b>February Agenda</b>
<u>Youth Council</u>	08 01 19 09 01 19 10 01 19 10 01 19	LG forwarded poster to Parish News Posted on Facebook & posted on Website & Emailed poster to online emailed to Park Primary & Bishop Heber Submitted Press Release to Chronicle & Standard	
<b><u>REPORTED FAULTS</u></b>	06 01 20 07 01 20 07 01 20 14 01 20 08 01 20 13 01 20 10 01 20 10 01 20	Reported pothole entrance Barbour Square to BE. BE confirmed log and be repaired Reported Newton Lane junction signage REF: HW166199442 Highways confirmed sign corrected Reported Gatesheath flooding REF: HW166519547 JB Confirmed job has been raised to resolve Tattenhall Rd Hedge & Brambles REF: HW167103883 JB confirmed works completed	<b>Complete</b>      <b>Complete</b>

### Objectives for 2020

- 1) By July 2020, create an accurate Community Assets register which can be easily maintained
- 2) By July 2020, formulate Council's priorities and their progress monitoring in order to move away from 'pothole type issues' and create a more holistic approach to key agreed issues.
- 3) By December 2020, support the definition, design and initial processes for a Climate Change Project within the Neighbourhood Plan.
- 4) By December 2020 establish links and relationships to increase businesses participation in Council activities.
- 5) By December 2020, continue to increase involvement of groups and individuals with events to ensure wider community involvement & Partnership involvement.
- 6) By December 2020, establish a Youth Council to ensure involvement of a wider demographic in council business and decisions.