



## Tattenhall & District Parish Council Meeting 4<sup>th</sup> November 2019 Action List

<b>Action</b>	<b>Date</b>	<b>Comments</b>	<b>Completed</b>
<u>Air Ambulance Payment</u>	15 10 19 18 10 19 25 11 19	Contacted NWA Payment made by transfer Awaiting date for presentation Emailed regarding cheque presentation	<b>On-going</b>
<u>Allotments</u>	12 11 19 22 11 19 15 11 19 25 11 19	Contacted LJ & As suggested meeting date Meeting date agreed 20 <sup>th</sup> January 2020 Letter confirming rental freeze & meeting date sent. Sent email to Tattenhall Allotments resent email	<b>On-going</b>
<u>Bunting Brackets</u>		Contact Businesses to gauge support.	<b>On-going</b>
<u>Chapter Training</u>	09 11 19	Training awaiting results	<b>On-going</b>
<u>Church Bank &amp; Rosemary Road</u>	20 11 19	Meeting Highways	<b>Completed</b>
<u>Community Room Meeting</u>	15 10 19 12 11 19	Emailed YM for meeting date Emailed YM for meeting date	<b>On-going</b>
<u>Defib. Phone &amp; Cabinet</u>	07 11 19	Placed order for cabinet & phone	<b>On-going</b>
<u>Drop Kerbs</u>		Awaiting update on programme of works	<b>On-going</b>
<u>Electricity Bill</u>	07 11 19	Emailed resolution to MP & Power for People	<b>Completed</b>
<u>Emergency Plan</u>		CW & GB to update contacts	<b>On-going</b>
<u>Emergency Plan</u>		Check and restock emergency bags Agree new location	<b>On-going</b>
<u>Glebe Meadow Grant Application</u>	22 10 19 08 11 19	Emailed TWiG to agree process AH completed registration with Heritage Lottery Fund.	<b>On-going</b>
<u>Gritting Routes Request</u>	24 06 19 06 11 19 11 11 19	Emailed again Circulated response posted info on website, FB & emailed On-line.	<b>Completed</b>
<u>Gyro Spiral Hip Hop</u>	25 11 19	Replacement part delivered. Agreed NTC to carry out the repair – awaiting installation date.	<b>On-going</b>
<u>Highways – Flooding</u>	20 11 19	Meeting	<b>Completed</b>
<u>Highways – Harding Avenue</u>		Confirm priority – Priority s from Harding Avenue	<b>Completed</b>
<u>Housing Numbers</u>		Awaiting publication of Housing Monitor	<b>December Agenda</b>
<u>Letters of Thanks</u>	07 11 19 11 11 19 12 11 19	Chairman letter to CW & GS Emailed IK Sent to IK for signing letter emailed to CW& GS	<b>Completed</b>
<u>Maintenance</u>		Tender document prep.	<b>On-going</b>
<u>Maintenance</u>		Walks Programme developed	<b>On-going</b>
<u>Millennium Mile</u>	01 11 19 07 11 19	IK ordered posts emailed supplier for invoice Resent email	<b>On-going</b>
<u>Neighbourhood Plan Review</u>	28 11 19	Next meeting	<b>On-going</b>
<u>Noticeboard</u>		Playing Field Tattenhall Road Bus Shelter	



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<u>Parking Restrictions &amp; Speed Limits</u>			<b>On-going</b>
<u>Planning</u>	06 11 19 07 11 19	19/03295/FUL - submitted comments 19/03295/FUL – submitted objection	<b>Completed</b>
<u>Payments</u>	05 11 19	Payments made	<b>Completed</b>
<u>Remembrance – Handley PC</u>	05 11 19 05 11 19	Emailed Handley PC about attendance Forwarded response to DB	<b>Completed</b>
<u>Remembrance – Road Closure Signage</u>	05 11 19	Contacted CW&C signage in wrong place	<b>Completed</b>
<u>Recycling Centre</u>	25 11 19	Emailed sent requesting consistent summer hours (MB)	<b>On-going</b>
<u>Speed Indicator Device - SID</u>		Advertise for volunteers Set date for Training set dates for using SID	<b>On-going</b>
<u>Spinney</u>	14 10 19 11 11 19 13 11 19 10 12 19	Emailed PB for 'Rangers' Meeting circulated possible meeting dates CP & IK Meeting date agreed & circulated Meeting & Discussion	<b>On-going</b>
<u>School Xmas Fayre</u>	11 11 19 12 11 19 13 11 19	Emailed PTA to agree numbers required ordered candles and glitter gel pens Sent poster to PTA for on Stall	<b>On-going</b>
<u>School Transport</u>	24 09 19	Emailed KC at CW&C update on transport provision	<b>On-going</b>
<u>Spinney Fence – price removal</u>	12 06 19  12 09 19  16 09 19 11 11 19	Emailed Cllrs for contacts Emailed companies for quote Emailed risk assessment and asked for works confirmation works agreed. Resent above Emailed check works still scheduled for end November	<b>On-going</b>
<u>Tree – Fungal Growth</u>	25 09 19 25 09 19 21 10 19	Photograph taken of growth. Reported to CW&C ref:4881769 Emailed JB for update	<b>On-going</b>
<u>VE Day</u>	21 10 19 11 11 19	Public meeting 18 <sup>th</sup> November 2019, 7.30pm Emailed contacts & Facebook Circulated reminder	<b>Completed</b>
<u>Website – Accessibility</u>		Check website accessibility	
<u>Youth Council</u>		Scope – Matt & Louise	<b>December Agenda</b>
<b><u>REPORTED FAULTS</u></b>	05 11 19  06 11 19 05 11 19 06 11 19 13 11 19	Leaves on Burwardsley Road ref:4886139 & emailed officer. CW&C cleared pavement Burwardsley Road pavement query Circulated response Fence after Canal Bridge ref:4887269	<b>Completed</b>  <b>Completed</b>

### **2019 – Objectives**

**Establish FACE BOOK page – completed 21 01 19.**

**Establish Weekly Surgeries – commencing 15 02 19.**

**Promote Local Elections – on-going – completed 02 05 19.**

**Promote understanding of Code of Conduct – 02 12 2019**