

Tattenhall & District Community Land Trust (TCLT)

Minutes from the Inaugural Board Meeting

Monday 26th September 2016 @ Barbour Institute

1. Appoint Chair person

Graham Spencer proposed Lesley Grainger to be Chair- woman.
Ken Black seconded this proposal. The vote was unanimous.

2. Appoint Vice-Chair

Lesly Grainger proposed Graham Spencer to be Vice-Chair.
Sheila Chapman seconded this proposal. The vote was unanimous.

3. Appoint Company Secretary

Graham Spencer proposed Ken Black. The vote was unanimous.

4. Appoint Bankers

The steering group had agreed to use the Co-op bank. Peter Weston has passed the paperwork to Sheila to open the account.

Carol Weaver questioned whether the Co-op was still a good idea as there have been rumours that it may not be in operation for much longer. Other Board members had heard similar rumours.

Ken Black suggested splitting accounts. It was decided that the Co-op would predominantly become our main bank with Santander as a secondary account.

5. Appoint Solicitors

This had previously been discussed by the steering group.
Sheila Chapman proposed Swayne Johnson Solicitors. This was seconded by Ken Black. The vote was unanimous.

6. Appoint Accountants

Graham Spencer proposed Andy Morris of 'Bramwell Morris' Accountants.
This was seconded by ken Black. The vote was unanimous.

Andy Morris and his wife will need to revoke their TCLT membership.

7. Agree registered office address

Sheila Chapman proposed that Our Community Land Trust Office will be c/o Parish Council Offices address.

This was seconded by Carol Weaver. The vote was unanimous.

8. Agree Code of Conduct for Board members

The code of conduct needs to be reviewed. It was agreed that this would be carried forward and would be actioned by Ken Black.

9. Adopt policy of confidentiality for Board members

10. Proceed with application to become Community benefit Scheme – application to Financial Conduct Authority (FCA)

It was agreed that this will go ahead.

11. Date of next meeting

Wednesday 5th October - 7.30pm @ TCLT office for Board Members.

*The membership policy for Board members needs to be carried forward.

*The steering group has been dissolved.

Steering group members will still be involved as various sub-committees are formed. Sub-committees will report back to the board.