



Minutes of Tattenhall & District Parish Council Meeting Barbour Institute, 1st July 2019

PRESENT

Councillors

Chairman – I. Keeping

P. Black

L. Gibson

D. Haynes

J. Kershaw

N. Matthews

C. Parry

N. Sharp

L. White

M. Wilson

Non-Parish Councillors

Public – 7

CW&C Councillor Mike Jones

APOLOGIES

Cllr. Blackhurst – family commitment.

Cllr. Chapman – family commitment.

Cllr. Saddler-Williams – family commitment.

Cllr. Scarratt – work commitment.

DECLARATION OF INTERESTS

Cllr Jones declared a pecuniary interest in items 19 & 20 relating to Gifford Lea and confirmed she would leave the room when the items are discussed.

Cllr White confirmed she had an interest in Gifford Lea but as the items for discussion did not relate to planning permissions etc she would remain in the meeting.

Cllr Parry noted an outside body interest as she is now a member of the Community Land Trust.

Cllr Haynes declared a pecuniary interest in planning application 19/01635/FUL as a neighbour to the site.

Cllr Wilson declared an outside body interest in matters relating to the Primary School as a Governor.

PUBLIC PARTICIPATION

1st Sandstone Scouts

The Treasurer of the 1st Sandstone Scouts group thanked the Council for their donation which helped to rebuild the scout hut porch which was very rotten.

Tree

It was reported that the tree on the left at the junction of Rookery Drive with Chester Road is obscuring visibility for those pulling out of Rookery Road. It was agreed the Clerk would report this to Highways.

Bear & Ragged Staff

A resident confirmed that a group of local residents had purchased the Bear and Ragged Staff and were planning to open it as a public house in Spring 2020.

St Alban's Bell Tower

The Council were thanked for their donation to the refurbishment of the bells at St Alban's they were now 1/6 of the way to raising the total amount needed.

20mph Speed Limits

A resident asked when the new 20mph speed limits would be in place as a number of signs were uncovered but not all. It was agreed the Clerk would find out when the 20mph speed limit will be in force.

School Signage

A resident raised that the temporary signage used on Chester Road by the school was a hazard to the visually impaired and a distraction to drivers. It was agreed the Clerk would raise



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these concerns with the school and ask that the signs are only put out for school dropping off and collection times.

War Memorial

It was noted that it had been very difficult to find people who work in bronze however a quote had been obtained from a company in Stockport who had confirmed if someone was present when the plaque was removed and installed by them this would reduce the cost. They also guarantee their work.

Footpath

It was noted that the footpath from the Millfield to the Flacca was overgrown, it was noted last year the path had been cut back by the Bolesworth Estate, the estate's representative at the meeting was asked if they would cut it back again.

Car Parking

It was noted that cars are parking on the pavement between the old and new vicarage obstructing the pavement, it was agreed this would be reported to PCSO Jon Hurst to monitor.

MINUTES

RESOLVED 19/188 - that the Chairman signs, as a correct record the circulated minutes of Parish Council meeting on the 3rd June 2019.

ACTIONS LIST

Councillors noted the Clerk's report, pages 175-176 of the Minutes.

PLANNING

1) Planning Register

Councillors noted the planning register, pages 28 to 30 including comments submitted since the last meeting and enforcement update, noting that application 18/01889/S73 has been approved. Concerns were raised that building works were underway at 15 Chester Road where planning permission had been refused, it was agreed the Clerk should raise this with CW&C planning enforcement to confirm the works are permitted.

2) Planning Applications

RESOLVED 19/189 – that council submit the following comments in relation to the below planning applications:

Cllr. Haynes left the meeting having declared a pecuniary interest in the following item.

19/01635/FUL – Agricultural barn conversion to a 4 bedroom dwelling house – Fruitwood Barn, Wood Lane, Tattenhall, CH3 9AD.

No objection.

Cllr. Haynes re-joined the meeting

19/02029/FUL - Two storey side and single storey porch extension - 24 Castlefields, Tattenhall, CH3 9RD.

No objection.

19/02147/FUL – First floor front extension & first floor side extension (amended scheme to previous planning permission 18/03371/FUL) – Brookside, 6 Millbrook End, Tattenhall, CH3 9HF.

No objection.

3) Applications received since the publication of the agenda

19/02217/FUL - New external window & door openings, replacement window, doors & roof lights to existing dwelling. Conversion of existing detached garage into insulated



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workshop/studio & new garden boundary wall - Hall Bank House, High Street, Tattenhall, CH3 9PX.

No objection.

It was agreed Cllrs Keeping and Gibson would review planning application 19/01714/LDC and comments would be agreed by email.

4) Bear & Ragged Staff Appeal

RESOLVED 19/190 – that the council resubmit the objections previously submitted to CW&C.

HOUSING MONITOR

It was noted the Housing Monitor report had not yet been published, the agenda item would therefore be deferred until the next Parish Council meeting.

COMMUNITY LAND TRUST (CLT)

Cllr. Parry provided the following update: members of the CLT had met with the CW&C housing policy officer to discuss the allocations policy. A meeting has been arranged with a registered provider who specialises in managing/renting small rural developments to discuss options. The architect is continuing to work on the planning application and is looking at whether an ecology survey will be required.

The purchase of the land has proved frustrating as Sanctuary Housing had been expected to have progressed the inclusion of the unregistered piece of land on the site into the package to be purchased but had not yet done this.

It was noted that members of the CLT are due to meet older students at the Bishop Heber High School to discuss the scheme and raise awareness and get them to encourage older siblings etc to register now to apply for the houses once completed.

HIGHWAYS MATTERS

Chester Road Parking & Speed Limits (not 20mph)

The Clerk reported she had spoken to the Highways Officer and he had now completed the objections reports for both schemes and that these were due to go imminently to the senior engineer for a final decision, it was noted that the reports include responses to objections raised and where appropriate recommendations. It was hoped the decision regarding the Chester Road parking will be available early July. The Speed limits are more complex but it was hoped this decision would be available before the end of July.

BEST KEPT VILLAGE (BKV) & SQUIRREL TRAIL

1) Squirrel Trail

It was noted that approximately £900 has been raised by the Squirrel Trail for the Northwest Air Ambulance and it was hoped this would reach £1000. It was agreed to review the condition of the Squirrels at the end of July to see how long they should remain in place.

2) Best Kept Village

It was noted that letter picks are still taking place and councillors were encouraged to attend when they can. It was not known if the judges had visited Tattenhall or not.

PATHS AROUND SCHOOL

It was noted the Council had received complaints regarding the flooding of footpaths around the school which had been reported to CW&C who had confirmed that on visiting the site the paths



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had not been flooded, however they were going to undertake works to clear the drains. It was reported that the path is the school's or CW&C education department's responsibility and that it had been agreed when undertaking the works on the school these drains were to be improved. It was agreed to monitor the paths.

OPEN SPACE

The Clerk confirmed she had written to the school requesting public access to the playing field or if that was not possible whether public access could be provided over the summer holidays. The school has responded that the letter would be considered by the Governors at their next meeting in September. The clerk had highlighted this would be too late, since then a letter had been received from the Chairman of the Governors stating that the playing field would not be available over the summer holidays due to health and safety concerns.

The Clerk reported she had been trying to get a CW&C officer to attend the working group meetings but to date had been unsuccessful.

RESOLVED 19/191 – that the council write to the Chief Executive of CW&C in the strongest terms seeking support for this project and that an appropriate officer is nominated to attend the working group meetings.

COMMUNITY ROOM

1) Update

The Council noted the draft notes of the last Community Room Meeting held on the 19th June pages 177-78 of the Minutes Book. It was noted that to date no volunteers had come forward to join the CIO and that work was ongoing to try and find volunteers.

2) Nomination to CIO

RESOLVED 19/192 – that the council nominated Cllr. White to be the Council's representative on the CIO.

3) Summer Holiday Club

It was reported that as the CIO is not yet in place it has been agreed that the school should manage a holiday club over the summer holidays utilising the new community room once the CIO is established this will manage future holiday clubs or lease of the room for holiday clubs.

NEIGHBOURHOOD PLAN

1) Update

The Council noted the minutes of the last meeting of the Plan review working group held on the 19th June, pages 179-181 of the minutes book. It was noted that the working group was in the process of reviewing the plan's policies and was looking to assess them against the CW&C sustainability assessment and had already noted that policies around open space require strengthening.

2) Review of Village Design Statement (VDS)

It was report that Cllrs Keeping, Saddler Williams and Carol Weaver had reviewed the VDS and updated all the policy references to bring it up to date with the CW&C Local Plans, they had also identified that some of the wording needed to be updated which could be done without changing the policies. It was not yet clear if the VDS could be updated without community consultation.

RESOLVED 19/193 – that the working group continue to update the VDS and that draft copy is submitted to the Parish Council for consideration.



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COMMUNITY SPEED WATCH

It was noted that the following locations had been confirmed for use of the Speed Indicator Device (SID):

High Street either side of Newall Close monitoring traffic in either direction.

Chester Road at street light 11 monitoring traffic in either direction.

Tattenhall Road at street light 6 monitoring traffic in either direction, street light 12 monitoring northbound traffic, street light 15 monitoring southbound traffic.

It was agreed to advertise for volunteers and to undertake training and book the SID for early September, Cllrs Gibson, Haynes, Jones, Sharp volunteered to take part in manning the SID.

HORTICULTURE CUP

RESOLVED 19/194 – that the council would not continue to award the Horticultural Cup and would therefore not purchase a new cup as agreed at the June meeting.

GIFFORD LEA OPENING

It was agreed the Chairman would attend the opening on behalf of the Parish Council.

PARISH MEETING 2020

RESOLVED 19/195 – that the council would hold the Parish Meeting at the Barbour Institute in 2020.

ACCOUNTS & PAYMENTS

1) Accounts & Payments

RESOLVED 19/196 – that the Council approve accounts and payments as circulated on page 30 of the Cash Book noting that amendment to the Barbour Institute to take account of an addition invoice received:

To whom paid	Particulars	Total
Norris & Fisher	Insurance 2019-2020	636.48
Grants Garden Services	Garden Services	54.00
Ann Wright	Reimbursement – Annual Report	240.90
Ann Wright	Reimbursement - Laptop	483.47
Natwest	Bank Charges	18.00
Barbour Institute	Room Hire May & June	157.33
Ann Wright	Salary (June)	869.40
HMRC	Tax & NI	150.96
Nest	Pension contribution	53.79
Shires	Payroll services	15.00

2) Planning Training

RESOLVED 19/197 – that the Council approve payment of £40 for Councillors Parry and Wilson to attend planning training at Broxton Parish Council.

3) Additional Invoices

No additional invoices received.

AUGUST PARISH COUNCIL MEETING

The Council agreed not to hold a Parish Council meeting in August, and that any payments which needed to be made before the September meeting including the Clerk's salary would be approved by email by the cheque signatories.



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PART 2

RESOLVED 19/198 – that the Council move in private session to consider the following agenda items.

MOWING OF GLEBE MEADOW & BARNFIELDS

RESOLVED 19/199 – that the Council obtain a further quote for the work and delegate authority to the Clerk in consultation with the Chairman to appoint a contractor to undertake the works.

MEMORIAL

RESOLVED 19/200 – that the Council appoint Calibre Metal Work to undertake corrections to the memorial WW2 plaque noting that Cllrs. Keeping and Sharp will remove and reinstall the plaque. It was also agreed that the Council would apply for a grant towards these works of £500 from CW&C Cllr. Mike Jones.

Signed

Dated

The meeting closed at 9.02pm

Ann Wright 05/07/2019

**The next scheduled PARISH COUNCIL MEETING
is on Monday 2nd September 2019, 7.30pm
Barbour Institute.**



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Tattenhall & District Parish Council Meeting 3rd June 2019 Action List

Action	Date	Comments	Completed
<u>Memorial</u> Price & details for works	13 06 19	Contacted Graham Holland Asso.	
<u>School Letter</u> Public/holiday access to field	19 06 18	Letter emailed to Head, requested sent to Chair of Governors.	Completed
<u>Horticultural Cup</u>	13 06 19 19 06 19	Emailed AS Emailed AS	July Agenda
<u>Annual Report</u> Housing Article, Village Cup – Parish Meeting, CW&C Cllr	07 06 19	Printed Copies Arrived.	Completed
<u>Squirrel Trail Flier Details</u> – contact to obtain details.	08 06 19	Delivered to GL, PO, Shop & Ice Cream Farm	Completed
<u>Website Updates</u> CofC Policy Index Councillors	28 05 19 28 05 19		Completed Completed On-Going
<u>White Line reinstatement</u> – chase.			
<u>Garage Shelving</u> – up to £100	19 06 19 21 06 19	Ordered from Toolstation (4x 5 shelf units) Installed in Garage	Completed
<u>Spare Bin</u>	05 06 19	Contacted NS no bin in storage	Completed
<u>Bunting Brackets</u> – contact BE	22 05 19 22 05 19	Emailed Bolesworth Emailed Gifford Lea (meeting 07 06 19)	
<u>Parking Restrictions & Speed Limits</u>	06 05 19 12 06 19	Requested update Requested update	July Agenda
<u>Community Room Meeting</u> –	19 06 19	Meeting	July Agenda
<u>Millennium Mile</u>	31 05 19	Met ESW & JK	
<u>Open Space</u>	29 05 19 30 05 19 12 06 19 19 06 19	Emailed CS for meeting dates Emailed CS with more details Emailed CS for meeting dates cc PB Emailed CS for meeting dates/contact	
<u>A41 School Bus Overcrowding</u>		Monitor	October Agenda
<u>Gritting Routes Request</u>	20 03 19 24 04 19 24 06 19	Emailed KC requested date of review & meeting Emailed again Emailed again	
<u>Bolesworth Rd/Rocky Lane Junction</u>	18 02 19 05 03 19 06 05 19 28 05 19 31 05 19 05 06 19	Contact ENG – visibility/mirror ref:2144577 Update – awaiting Inspector Checked on-line no update Emailed ENG for update. Response received – Incorrect fault – emailed ENG & JB Circulated response to resident	Completed
<u>Speed Indicator Device - SID</u>	21 03 19 29 04 19	Contacted DR for list of approved sites. Volunteers Circulated approved sites	July Agenda



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Tattenhall & District Parish Council Meeting 3rd June 2019 Action List

	29 04 19 12 06 19	Request Tattenhall Road Site Request update on Tattenhall Road sites Booking after May	
<u>Neighbourhood Plan Review</u>			On-Going
<u>Church Bank & Rosemary Road</u>	06 05 19	Emailed SB for update	On-Going
<u>Squirrels Trail</u>	09 05 19	1 st – 8 th June erect Squirrels Launched	On-Going
<u>Spinney Fence – price removal</u>	12 06 19	Emailed Cllrs for contacts Emailed Grants for price & Thomson	
<u>Planning</u>	05 06 19 05 16 19 12 06 19 17 06 19 17 06 19	Comments submitted Circulated 19/01831/FUL - 32 Greenlands Circulated the above again. Circulated 'No Objection' for comment Circulated 19/02029/FUL – 24 Castlefields	
<u>Noticeboard</u>			
<u>Play Inspection training</u>	12 06 19	Date confirmed – 9 th July 9.30 – 12.30	
<u>Housing Numbers</u>		Awaiting Housing Monitor	July/Sept Agenda
<u>Payments</u>	04 06 19	Payments made	Completed
<u>CCA Membership</u>	04 06 19	Subscription paid	Completed
<u>Play Area Inspections</u>	22 05 19 19 06 19	Matting issue under zip wire inspection	
<u>Playdale Complaint</u>	14 06 19	Emailed playdale with complaint.	
<u>Youth Shelter Paint</u>	02 04 19 05 05 19 31 05 19 05 06 19 12 06 19	Contacted church for use of WC Community Payback due to paint Texted payback for update Due week commencing 10 06 19 Painting postponed due to rain	
<u>Clear Culvert</u>	18 06 19 18 06 19 24 06 19	Emailed Enviro Agency regarding Newall culvert & keybrook Received incident references 1711237/ 1711239. Environ Agency phoned: Keybrook – due to amount of rain, tree no issue. Newall Culvert – due to carryout work to clear Sept/Oct2019	
<u>REPORTED FAULTS</u>	12 06 19	Tattenhall Road Hedge Reported Ref 4868575 School/Park flooded path reported ref: 4869607	

2019 – Objectives

- Establish FACE BOOK page – completed 21 01 19.
- Establish Weekly Surgeries – commencing 15 02 19.
- Promote Local Elections – on-going – completed 02 05 19.
- Promote understanding of Code of Conduct



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**Notes of School & Community Room Meeting
Tattenhall Park Primary School
19th June 2019**

PRESENT

Park Primary School

Sam Evans, Yvonne Morgan (Business Manager).

Parish Council

Pat Black, Carol Weaver, Ann Wright (Clerk)

Other

Bob Blackhurst, CW&C Ward Councillor Mike Jones.

Mr Evans chaired the meeting.

APOLOGIES

Tim Whitehall.

DECLARATION OF POTENTIAL CONFLICTS OF INTEREST

Cllr. Pat Black – Trustee of Barbour Institute.

Cllr. Carol Weaver – granddaughter in school.

AGREE NOTES OF MEETING 22nd MAY 2019

The notes were agreed as a true and proper record.

INTRUDER ALARM UPDATE

Awaiting company to undertake a site visit and provide a quote for the works.

VOLUNTEERS UPDATE

It was noted that there had been no enquiries for people wishing to volunteer to manage the community room. It was agreed that the Parish Council would nomination a Councillor to join the CIO at their July meeting.

It was agreed to continue to advertise for volunteers and to make modifications to the flier.

It was suggested the best way to get volunteers was to approach suitable individuals and a number of organisations in the village to see if they have members who would be interested including TADS, the Rec Club and the Gifford Lea Development.

It was agreed to promote the need for volunteers at school and community events including Flacca Friday on the 5th July.

TO AGREE HIRING GFEEES FOR COMMUNITY ROOM

It was agreed to set the following hiring rates for the short-term, it was noted these fees would be reviewed in the future when more information is available:

£20 per hour or £15 per hour for repeat bookings of 8 or more sessions.

HOLIDAY CLUB PROVISION

It was agreed that the school should seek to establish a summer holiday camp either run by the school in the same way as the afterschool club or by appointing a private company. It was agreed in the absence of the committee to run the community room the school should be responsible for the administration of the holiday club and any revenue from it. It was noted that this agreement was only for this summer (2019) to ensure the provision of some form of holiday club. It was agreed to keep the group updated on the progress of a holiday club via email.



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NEXT STEPS

It was agreed keep the group updated on volunteers and the holiday club via email and that if required an additional meeting would be called.

NEXT MEETING

Wednesday 18th September 2019 at 6.30pm
Tattenhall Park Primary School.

Ann Wright 20/06/2019



**Minutes of Tattenhall & District
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Notes of Tattenhall Neighbourhood Plan Review Meeting
Barbour Institute, Tattenhall
19th June 2019**

PRESENT

Tattenhall & District Parish Council

Doug Haynes, Iain Keeping, Esther Saddler-Williams,
Tattenhall Wildlife Group (TWiG)

Andrew Hull

Bolesworth Estate

Carol Rouse, Tom Wallbank.

Other

CW&C Cllr. Mike Jones, Graham Spencer, Carol Weaver, Peter Weston.

ELECTION OF CHAIRMAN

Iain Keeping was elected Chairman.

APOLOGIES

None received.

DECLARATION OF POTENTIAL CONFLICTS OF INTEREST

No interests declared.

TO AGREE THE NOTES OF THE MEETING HELD 25 MARCH 2019

The group agreed the notes of the meeting held on the 17th April 2019.

DESIGNATED AREA

Carol Weaver reported she had completed the application form which stated the area was being re-designated so that residents of areas which had been added to the Parish as part of the Governance Review were afforded the same governance and protection as those in the current area. It was reported the completed application form and agreed map would be submitted by the end of the week.

REVIEW OF PLAN & SUSTAINABILITY APPRAISAL UPDATE

Sustainability Appraisal

It was noted that CW&C had developed the sustainability appraisal and had measured the draft neighbourhood plan against its objectives.

It was agreed that the effectiveness of the plan's policies could be measured against these objectives, noting a number of the objectives could be easily measured while some would require more work and research.

It was noted that policies in the plan relating to open space had not achieved their objectives and therefore required strengthening.

It was noted that the objectives highlighted omissions for example support of local farms in food supply, noting that farming was covered by policies 2 and 7.

It was noted evidence used to measure the success of the plan against the objectives would provide strong evidence either strengthening plan policies or for changes to plan policies. It would also emphasize where CW&C needed to provide more support and where decisions had been made by CW&C which did not confirm with the plan.



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If policies had not achieved their objectives it was important to ask why and for policies to be realistic.

It was asked if the objectives were still up to date.

Plan Document Review

Carol Weaver reported that she had made changes to the first 13 pages of the plan based on the comments she had received, these included:

An additional paragraph in the introduction about the judicial review of the plan.

In the strategy section the large section on Building for life would be reduced to reference the document and its 'subsequent updates'.

It was noted that the sentence relating to the retirement village also needed to be updated.

A discussion took place regarding the plans conformity to the CW&C Local Plan 2, it was stated that the NPPF gave made neighbourhood plans priority over non-strategic Local Plan Policies, it was agreed that this needed to be confirmed and that a discussion with CW&C forward planning officers was required, CW&C Cllr. Mike Jones confirmed he would like to be included in these discussions.

It was also noted that in parallel to the review of the plan against the objectives a list of where CW&C has made decisions which do not conform to the Neighbourhood Plan needs to be drawn up and a meeting held with Charlie Seward, CW&C Deputy Chief Executive responsible for this area, to discuss these issues and why CW&C made these decisions.

It was noted that the housing numbers in the plan needed to be updated based on the housing monitor which is due to be published in June or July.

A brief review of the objectives took place however it was agreed that more research needed to be undertaken noting the objectives were only to be judged against the outcomes of plan policies.

It was agreed that Peter Weston would do a 'quick' review of the objectives based on the matrix provided by CW&C which identified which policies aligned with which objectives. He will then highlight those which require research, this will be circulated to the group and it will be agreed if sub-groups needed to be formed to do this research.

Representatives of Bolesworth Estate agreed to review objective 16 as they have evidence on new businesses moving into the area and lettings of their commercial properties.

It was noted that policy relating to flooding does need to be considered as 28 properties in the plan area are at flood risk.

It was important to note policies do not need to be added to the neighbourhood plan which are already adequately covered by the CW&C Local Plans.

REVIEW OF VILLAGE DESIGN STATEMENT & PARISH PLAN UPDATE

Village Design Statement

It was noted the VDS is supplementary planning guidance and is referenced in the Neighbourhood plan.



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Iain Keeping reported that he had reviewed the plan and had updated all the policy numbers to align with new Local Plans.

It was agreed that Iain Keeping, Esther Saddler Williams and Carol Weaver would review all the policies and make a recommendation to the group as to whether the VDS's policies required reviewing, if the VDS policies are updated there would need to be public consultation.

It was noted that CW&C had reported that they should monitor the VDS but had not done so.

Parish Plan

It was agreed no further action is required.

FUTURE ACTIONS

It was agreed to proceed with the review of plan policy outcome against the sustainability objectives.

NEXT MEETING

Wednesday 24th July 2019 at 7.30pm
Barbour Institute.

Ann Wright 20/06/2019



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Tattenhall & District Parish Council

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