



Tattenhall & District Parish Council Meeting 2nd September 2019 Action List

Action	Date	Comments	Completed
<u>Zip Wire</u>	30 09 19	Works Commencing	
<u>Memorial</u>	12 09 19 13 09 19	Emailed Invites and posted on website & FB Displayed notice on NB.	Completed
<u>Speed Indicator Device - SID</u>		Advertise for volunteers Set date for Training set dates for using SID	
<u>School Transport Letter</u>	04 09 19 10 09 19	Letter of complaint regarding policy – draft to IK & LG. acknowledgement received.	Completed
<u>PROW</u>	17 09 19	Contact CW&C to clarify responsibilities inc Millfield & FP6 (Spinney)	Completed PROW – Nov Agenda
<u>Defib. Phone & Cabinet</u>	03 09 19	Contacted RS for purchase info. Contacted TM ask if connect to Spar phone line – confirmed. Awaiting Proces	
<u>Glebe Meadow Grant Application</u>	03 09 19 26 09 19	Contacted TWiG to agree process Contacted TWiG to agree process	
<u>Website Updates Councillors</u>	11 09 19	Councillors details on website inc interests forms. Emailed CW&C Cllrs incorrect on website CW&C confirmed will amend website	Completed
<u>White Line reinstatement – chase.</u>			Completed
<u>Bunting Brackets – contact BE</u>	04 09 19 12 09 19	On CP agenda Contacted Knutsford, Winsford, Neston & CW&C.	
<u>Parking Restrictions & Speed Limits</u>	25 08 19 12 09 19 19 09 19 26 09 19	Requested update Spoke SB decision still with line manager will chase up. Met BT – awaiting quote BE provide quote awaiting date to meet.	
<u>Community Room Meeting –</u>		Next meeting 18 th September	
<u>Millennium Mile</u>	04 09 19 26 09 19	Emailed Cllrs for suppliers contacts Emailed to obtain Quotes	
<u>Open Space</u>	03 09 19 18 09 19	Emailed PB meeting date Meeting	Oct Agenda
<u>A41 School Bus Overcrowding</u>		Monitor	Oct Agenda
<u>Gritting Routes Request</u>	24 06 19	Emailed again	
<u>Neighbourhood Plan Review</u>		Invites Groups – CLT, TWiG, Business Alliance Advertise for members Update website inc Tof R	On-Going
<u>Church Bank & Rosemary Road</u>	06 05 16 09 19	Emailed SB for update Emailed SB for update	On-Going



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		Meeting SB 10 09 19	
<u>Spinney Fence</u> – price removal	12 06 19 12 09 19 16 09 19	Emailed Cllrs for contacts Emailed companies for quote Emailed risk assessment and asked for works confirmation works agreed. Resent above Works to completed November	
<u>Planning</u>	03 09 19 03 09 19 09 09 19	Comments submitted Circulated 19/03187/FUL Circulated 19/03227/FUL	
<u>Noticeboard</u>			
<u>Housing Numbers</u>		Awaiting publication of Housing Monitor	October Agenda
<u>Payments</u>	03 09 19 03 09 19	Payments made Circulated maintenance invoice for approval	
<u>Play Area Inspections</u>	03 09 19 02 09 19 12 09 19 16 09 19	Confirmed ¼ inspections with Play Inspection Company Inspection undertaken. Circulated inspection rota. Circulated completed inspection rota.	
<u>Maintenance</u>		Tender document prep.	
		<u>Actions from Community Pride WG Meeting</u>	
<u>Terms of Reference</u>	27 09 19	Draft Completed	October Agenda
<u>Ward Walks Programme & Routes</u>	30 09 19	Contacted SC for info.	
<u>School Party Dates</u>	05 09 19 12 09 19	Contacted admin requesting party dates circulated to WG dates (19 th Dec)	Completed
<u>Spinney</u>		To go on October Agenda	October Agenda
<u>BKV Awards</u>	05 09 19 11 09 19	Booked LW, ESW & LJ places Booked GB place	Completed
<u>Christmas Trees</u>	11 09 19 11 09 19 19 09 19	Emailed order requesting details of Millfield tree height. Emailed GM asking height of Millfield Tree last year Confirmed order for 25 foot tree	Completed
<u>Christmas Lights</u>	25 09 19	Emailed details to councillors Order 5 additional matching sets	
<u>VE Day</u>	05 09 19	Public meeting 18 th November 2019, 7.30pm Booked main hall BI Poster & Invites	
		<u>Actions from Community Safety WG Meeting</u>	
<u>School Transport</u>	24 09 19	Emailed KC at CW&C update on transport provision	
<u>Drop Kerbs</u>	24 09 19	Meeting with SB agreed 10 10 19 at 10am (Post Office)	
<u>Drop Kerbs</u>		GB to find if drop kerb list	
<u>Fungal Growth</u>	25 09 19 25 09 19	Photograph taken of growth. Reported to CW&C ref:4881769	
<u>Emergency Plan</u>		CW & GB to update contacts	
<u>Emergency Plan</u>		Emailed CW&C emergency plan guidance	
<u>Emergency Plan</u>		Check and restock emergency bags	



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<u>Gullies</u>		Contact CW&C & WW check gullies are regularly cleared.	
<u>REPORTED FAULTS</u>	02 09 19	Reported Drain by Newall Close inc smell to WW & Highways ref:4879305	

2019 – Objectives

- Establish FACE BOOK page – completed 21 01 19.
- Establish Weekly Surgeries – commencing 15 02 19.
- Promote Local Elections – on-going – completed 02 05 19.
- Promote understanding of Code of Conduct