

**Notes of Finance Working Group Meeting
Barbour Institute
16th September 2019**

PRESENT

Doug Haynes
Clerk – Ann Wright

Iain Keeping

Andy Scarratt

Norman Sharp

Apologies were noted from Pat Black.

Appointment of Chairman

Iain Keeping was appointed Chairman for the group.

Review of 2019-2020 spend and predicted spend against budget and to consider adjustments to budget.

The group reviewed the budget and spend to date and predicted year end spend and made a number of adjustments shown on the attached budget.

To consider adjustments to future years budgets.

Discussed as part of above agenda item

To consider moving money to CCLA savings accounts.

It was agreed Andy Scarratt would review CCLA and make a recommendation.

To agree future actions.

It was agreed to present to revised budget to the Council at the October agenda

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Budget Calculations 2019-2020

Expected Income

Income	Amount
Allotments	£300
Vat	£3,000
Total	£3,300

Expected Expenditure

Item	2019-20 Budget	2019-2020 Adjusted	2020-2021 Budget	2021-2022 Budget2	2022-2023 Budget
Salary (Clerk & Watering) & NI	9800.00	12500.00	12750.00	13005.00	13266.00
Admin					
Clerk's Expenses (£650)					
Audit Fee (£270)					
insurance (£920)					
Photocopying & Printing (£50)					
Stationery (£250)					
Legal & Professional (£500)					
Election (£500)					
Website (£80)					
Chairman's Allowance (£200)	3420.00	3420.00	2500.00	2575.00	2652.00
Subscriptions					
CCA (£50)					
Foothpaths (£10)					
SLCC (£130)					
ChALC (£600)	790.00	150.00	200.00	200.00	200.00
Room Hire (inc Refresh.)					
Room Hire (£700)					
Meeting Room & Equipment (£450)					
Refreshments (£300)	1450.00	1450.00	2000.00	2060.00	2122.00
Training	500.00	500.00	500.00	500.00	500.00
Maintenance 1 - General	1660.00	1500.00	2000.00	2250.00	2500.00

