



TATTENHALL & DISTRICT PARISH COUNCIL

Annual (First) Parish Council Meeting
Monday 13th May 2019 at 7.00pm at the Barbour Institute,
Tattenhall

Please note the agenda includes a Part 2 when members of the press and public may be asked to leave the meeting.		
1.	Appointment of Chairman 2019-2020	To appoint the Chairman for 2018-2019
2.	Appointment of Vice-Chairmen 2019-2020	To appoint the Vice-Chairmen for 2018-2019
3.	Apologies	With Explanations
4.	Declaration of Interests	Members to declare any interest under the following categories: pecuniary, outside bodies and family, friend or close associate.
5.	Presentation – Community Land Trust Planning Application (CLT)	1) David Tilley of NWD Architects will give a presentation on the proposed CLT planning application. 2) The Parish Council to consider submitting and paying for the planning application on behalf of the CLT.
6.	Public Participation	When members of the public may comment or raise questions regarding matters affecting the Parish.
7.	Minutes	To approve the minutes of the Parish Council meeting held 1 st April 2019.
8.	Actions List	To note Clerk’s action list.
9.	General Power of Competence	To consider adoption of Statutory instrument 965, “Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, issued under the localism act introduced a “General Power of Competence” (GPoC). To allow “Eligible council” powers to undertake an activity or incur expenditure without the need to have to identify specific powers.
10.	Annual Report	To agree publication of Annual Report for 2018-2019 including Chairman’s Report and meeting dates for 2019-20.
11.	Appointments & Committees	To make appointments to the following: Housing Officer Finance Committee Planning Committee Community Pride Working Group Maintenance Working Group Allotments Working Group Other working groups Cheque Signatories (Cllrs. Black, Chapman, Scarratt, Sharp)
12.	Councillor Rota	To agree planning and newsletter rota for 2019-2020.
13.	Documents and Policies	To review/amend the council policies.
14.	Allotments Tenancy Agreement	To agree allotments tenancy agreement (for new allotment holders).
15.	Best Kept Village & Squirrel Trail	1) To receive update on Squirrel Trail. 2) To receive update on Best Kept Village Progress and confirm details of litter picks.
16.	Leaflets & Leaflet Holders	To consider purchasing 4 leaflet holders for along the Millennium Mile and funding of revision of Millennium Mile leaflet.



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17.	Financial Audit (AGAR) 2018-2019	i) To agree the year end accounts and audit summary 2018-2019 ii) To agree the asset register as circulated iii) To note the report of the Internal Auditor iv) To confirm risk assessment v) To agree the Annual Governance Statement 2018-2019 vi) To agree the Accounting Statements for 2018-2019
18.	Chester Road Parking Restrictions	To receive update and agree any future actions.
19.	Speed Limits (not 20mph)	To receive update and agree any future actions.
20.	Play Area Inspection Training	To consider alternative training session.
21.	Accounts & Payments	i) To agree accounts and payments page 15 of the Cash Book. ii) To agree invoices received after publication of the agenda. iii) To consider payment of subscriptions iv) To agree payment of invoice for CLT from CLT funding. v) To agree funding for the Green Dog Walkers' Scheme additional dog tags. vi) To agree the following regular payments: Nest – Pension (DD) SE – Electricity for memorial (DD) Waterplus – Allotments & Glebe Meadow water (DD) Sanctuary – Garage Rental (DD) Information Commissioners Office – Data registration (DD)
22.	Planning	i) To note planning applications as listed on the planning register, pages 23-25, including comments submitted since the last meeting and enforcement matters. ii) To consider the following applications and any others received since the publication of the agenda:
	19/01329/S73 – Variation of condition 2, planning permission 18/00238/FUL to allow alterations to the floor layout – Lavendar House, Tattenhall Road, Tattenhall, CH3 9QH	
23.	Council Garage	To consider purchase of shelving units for the garage.
24.	Tree Planting	To consider Tree Planting Scheme.
25.	Parish Meeting Thursday 30 th May	To agree arrangements for Parish Meeting including refreshments.
	Part 2	
26.	Brook at Newell Close	To consider quotes for clearing the Brook at Newell Close.
27.	Christmas Lights & Bunting	To consider quote for brackets for Christmas lights/bunting and Christmas tree erection and dressing.
28.	Clerk's Salary & Hours	To consider Clerk's hours and salary.

Signed

Ann Wright 07/05/19

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