



Minutes of Tattenhall & District Parish Council Meeting Barbour Institute, 3rd December 2018

PRESENT

Councillors

Chairman – I. Keeping.

P. Black	G. Blackhurst	S. Chapman	D. Haynes	L. Jones
J. Kershaw	N. Matthews	E. Sadler-Williams	N. Sharp	C. Weaver
L. White				

Non-Parish Councillors

Public – 6

CW&C Councillor Mike Jones

APOLOGIES

Cllr. A Pritchard – work commitment

Cllr. G. Spencer – work commitment.

DECLARATION OF INTERESTS

Cllr. L. Jones declared a pecuniary interest in items relating to the allotments as a family member has an allotment and agreed to leave the meeting when the matter was discussed.

Thanks were recorded by the Chairman on behalf of the Council to the following for their help with the Armistice Commemorations:

Cllr Lisa White who had lead the Armistice Committee and had done a considerable amount of work to make the events a success.

Trustees of the Barbour Institute who had provided the Institute free of charge for the whole weekend and had prepared and decorated the building.

Bolesworth Estate who had erected the poppies, the interpretation board and new benches.

Thomas Morton who had donated the two new wooden benches by the Memorial and the peace babies (jelly babies).

The WI who had knitted poppies and provided refreshments.

Nikki Barraclough of Ditzey Rose who had also helped create poppies.

Plus all the other groups and organisations who had made poppies including the Primary School.

Rector Mutete and the Church Wardens.

Anne and Tony McGrath for the planting and also the event held by the Music Society.

Terri Hull and Yvonne Keeping who had created the interpretation board and the heritage trail as well as the information boards display in the Barbour Institute.

TADS for their support.

David Bish and the Royal British Legion for their hard work and support.

Andy Smith who made the Wreath which has been very well received.

Graham Marsden for the huge amount of work he did.

The Chairman also thanked everyone else involved including those who joined the commemorations and visited the display some of whom had travelled from other parts of the country especially.

PUBLIC PARTICIPATION

David Bish of the Royal British Legion reported that as of the 1st December £5198.52 had been raised for the Poppy Appeal which is excellent news, it was hoped by the end of the year the total would reach £6000.



Minutes of Tattenhall & District Parish Council Meeting Barbour Institute, 3rd December 2018

MINUTES

RESOLVED 18/105 - that the Chairman signs, as a correct record the circulated minutes of the Parish Council meeting on the 5th November and the Extraordinary meeting held the 19th November 2018.

CLERK'S REPORT

Councillors noted the Clerk's report, pages 91 and 92 of the Minutes and noted that the climbing wall had been purchased and collected by the Malpas Scout Group.

PLANNING

i) Planning Register

Councillors noted the planning register, pages 12 and 13.

ii) Comments Submitted

It was noted full responses from CW&C planning enforcement had been circulated to Councillors regarding the Old Police House and the Redrow Development.

It had been confirmed that the development of the Old Police House had been allowed through permitted development as such the case was closed.

With regard to the Redrow development although it was noted that ground heights were raised by up to a 1 metre they are in accordance with the planning permission, it was also noted that the drainage proposals for the site were approved by the Local Lead Flood Authority Team within CW&C as such if there are issues with flooding then the LLFA would be able to provide guidance. It was confirmed the resident who had raised the complaint had been received a copy of the response from CW&C.

HOUSING NUMBERS

The Council noted the response to question raised from Fiona Hore senior manager for planning and strategic transport at CW&C which did not address all the questions raised by the Council. It was agreed that no further action be taken on this matter until the Inspector's report on the Local Plan Part 2 is published.

REGISTRATION OF COMMUNITY ASSETS

It was noted that the Council's bid to register the Bear and Ragged Staff as a community asset had been refused on the basis of there being insufficient evidence that the building had furthered social well-being and social interests of Tattenhall in the recent past. It was also noted that in the absence of an accepted offer from any eligible group or organisation wanting to retain the asset for community use despite it being on the market since May 2018, it is unrealistic to consider that it would do so again during the next five years.

It was noted by CW&C Cllr. Jones that the planning application is likely to go to the CW&C planning committee early in 2019, it was suggested that the parish council should obtain information from the CW&C planning department on the number of attempts that have been made to purchase the property.

It was noted that the Council needs to consider if any other assets in the village require registration. It was agreed that Councillors would consider what assets should be registered and that the council would revisit this matter in 2019.

CHESTER ROAD PARKING

The Clerk reported she had contacted Highways for an update on this and the speed limits outside the village who had confirmed that due to other commitments officers had been unable to progress these matters further and due to leave through December both schemes would go out for formal consultation in late January early February, this consultation would be for 21



Minutes of Tattenhall & District Parish Council Meeting Barbour Institute, 3rd December 2018

days. The timescales for implementing the scheme after the consultation would depend on whether objections are received.

RESOLVED 18/106 - that the Council write to the Chief Executive of CW&C and Council Leader Cllr. Dixon raising concerns of the length of time taken to progress these projects noting the speed assessments were undertaken in 2016 and that the formal consultation is not due to be progressed until 2019.

SPEED LIMITS (NOT 20MPH)

See previous agenda item.

BUS SHELTERS

It was noted that a base has been installed at the Newton by Tattenhall junction.

It was noted that a base for a bus stop had been installed at the junction of Birds Lane, residents have raised concerns about the safety of this location as it is on a bend and a bus stop was previously removed from the location due to safety issues. It was agreed the Clerk should raise this with CW&C officers

It was confirmed that CW&C Cllr Mike Jones had proved the funding for the two new bus shelters benches installed in the Parish Council's bus shelters through his member budget.

ARMISTICE BOOK

It was noted that following the very successful Armistice Commemorations requests had been made for the display boards to be made into a book, it was reported that Burwardsley Parish Council are considering providing funding for the project as are the Tattenhall Business Alliance. It was hoped the book would be published in June 2019 which coincides with the 100 years anniversary of the signing of the Treaty of Versailles.

It was suggested that photographs taken during the Armistice Commemorations should also be published and it was considered if the projects be combined.

The Council agreed in principle to providing funding for this project

DOG FOULING

It was noted that a number of residents are interested in establishing a scheme to reduce dog fouling in Tattenhall where dog owners sign up to a scheme to say they will pick up after their dogs and will have a marker of some form to highlight they have signed up. It was reported that there are a number of residents who have volunteered to promote the scheme and also to survey 6 locations which have been identified for dog waste and then the survey will be repeated six months after the scheme has been established to judge its impact.

It was suggested that the primary school be asked to have a poster competition for children to create posters for the scheme.

It was agreed the Clerk should obtain chalk spray for volunteers to make dog waste and also obtain biodegradable dog waste bags for residents and that costs be approved by email.

It was agreed the Clerk contact neighbouring Councils to ask if they want to purchase dog waste bags so as to order a large amount to reduce costs.

PARISH COUNCIL OFFICE & STORAGE

It was noted that the Parish Council needed storage for larger items including Christmas wreaths and lights as such Sanctuary Housing had been contacted regarding the possibility of renting a garage at Keysbrook.

It was agreed to review the use of the office and consider if it should be retained at a future meeting of the Council.



Minutes of Tattenhall & District Parish Council Meeting Barbour Institute, 3rd December 2018

RESOLVED 18/107 - that the Council rent a garage for storage at a cost of £605 per year from Sanctuary Housing initially for twelve months.

CHRISTMAS EVENTS

It was noted that Christmas Trees and wreaths have now been erected, the Lantern Parade is on Friday 7th December from 5.30 meeting at the Mill Field, Santa will be calling in before the Parade sets off. The route will include the Church and Ravensholme Court and return to the Mill Field for mulled wine and hot chocolate. The children's parties are taking place on Saturday 15th December, tickets will be available later this week. It was noted all volunteers for these events would be welcomed.

On Friday 14th December there will be carols at the Sportsman's Arms with the Tattenhall Singers where there will be a raffle with proceeds going to the food bank.

It was agreed that trees and lights would be taken down on Saturday 5th January from 2pm.

PLAY AREA

It was noted that the Bolesworth Estate had now erected the new sign on the play area confirming when it was reopened and how it was funded, it was agreed that the Clerk formally write to the Bolesworth Estate to thank them for providing the sign.

ALLOTMENTS RENT REVIEW

Cllr L. Jones having declared a pecuniary interest left the meeting and took no part in the following discussion.

The Council noted the rent review proposals as published with the agenda.

RESOLVED 18/108 - that the council increase the rent of a full plot by £2 per year (half plot £1) and that the 60+ concession be reduce by 10% this year and by 10% each year moving forward until the concession has been removed.

Cllr L. Jones re-joined the meeting.

ACCOUNTS & PAYMENTS

i) Accounts & Payments

RESOLVED 18/109 – that the Council approve accounts and payments as circulated on page 9 of the Cash Book including the following:

To whom paid	Particulars	Amount
N Barraclough	Kids Art Workshop	200.00
Stephen Ablett	Xmas Entertainer	50.00
Water Plus		6.10
N Barraclough	Kids Art Workshop	200.00
Gt Boughton Parish Council	Wall Refund	50.00
L. White	Reim - Armistice	235.17
RBL Poppy Appeal	Thank you Wreath	18.50
Southern Electric	Festive Lighting	10.55
Lights4Fun	Christmas Lights	419.82
Pat Black	Reim - refreshments	18.88
Anne McGrath	Reim - Plants	40.98



**Minutes of Tattenhall & District
Parish Council Meeting
Barbour Institute, 3rd December 2018**

Ann Wright	Reim - batteries	32.49
David Bish	Reim - silhouette	150.00
Autocross Euroshell Ltd	Shelter benches	708.00
Paul Bennett	Reim - Armistice	50.50
Ruth McPhillips	Reim - Armistice	10.78
Y. Keeping	Reim - Ribbon	5.99
I. Keeping	Reim- Ink & Paper	64.45
T. Hull	Reim - Armistice various	38.08
Shires	Payroll	10.00
Ann Wright	Salary (November)	666.38

ii) Additional Invoices

RESOLVED 18/110 – that the Council approve payment of the following invoices received after publication of the agenda:

To whom paid	Particulars	Amount
Barbour Institute	Room Hire & Printing Oct & Nov	199.58
R. McPhillips	Reimbursement Armistice refreshments	29.14
Parish News Advertising	Heritage trail distribution	25.00
Lights4Fun	Xmas Lights & Plugs	261.98

PART 2

RESOLVED 18/111 – that the Council move in private session to consider the following two items.

PLAY AREA MAINTENANCE

RESOLVED 18/112 – that the Council appoint Countrywide to carry out the play area maintenance for 2019.

CCTV

The Clerk provided an update on the current CCTV and it was agreed to meet with officers from CW&C and the Cheshire Police to discuss the regulations around CCTV in January 2019.



**Minutes of Tattenhall & District
Parish Council Meeting
Barbour Institute, 3rd December 2018**

Signed

Dated

The meeting closed at 9.00 pm

Ann Wright 04/12/2018

**The next scheduled PARISH COUNCIL MEETING is the
on Monday 7th January 2019, 7.30pm
Barbour Institute.**



Minutes of Tattenhall & District Parish Council Meeting Barbour Institute, 3rd December 2018

Action	Date	Comments	Completed
<u>Parking Restrictions</u> – confirm proposal	14 11 18	Requested update SB	
	23 11 18	Requested update for meeting - SB	
<u>Speed Limits</u>	14 11 18	Requested update SB	
	23 11 18	Requested update for meeting - SB	
<u>Community Room Meeting - Meeting Monday 26th November</u>	05 11 18	Spoke to MS regarding model agreement	
	12 11 18	Emailed MS regarding the above	
	14 11 18	Emailed YM regarding notes & PR	
	23 11 18	PR Inc photos circulated	
	26 11 18	Contacted school suggested Jan. dates.	
<u>Open Space</u>			
<u>Enforcement</u> – Updates on Redrow Heights	08 11 18	Requested an update.	
	23 11 18	Circulated investigation results	23 11 18
<u>Bus Shelter</u> – Installed	04 11 18	Spoke to manufacturer installation due wc 12 11 18	12 11 18
<u>Housing Numbers</u> Question to FH, MJ & Exec	08 11 18	Circulated questions for comment.	December Agenda
	16 11 18	Submitted questions to BC, MJ & AS	
<u>Allotments Gate</u> – repair completed	07 11 18	Left message asking for update.	
<u>Play Inspection training</u> – identify costs and circulate to councils			
<u>Bus Shelter Seating</u> – consider perch bars.	07 11 18	Ordered 07 11 18, Installation wc 12 11 18	12 11 18
	13 11 18	Made member funding request to CW&C	
<u>Bear & Ragged Staff</u> – Bid confirmed	09 11 18	Circulated 'refusal' of bid process.	09 11 18
<u>Planning</u> – Submit comments	20 11 18	All comments submitted	20 11 18
<u>CCTV</u>	06 11 18	Meeting LM & CW&C	December Agenda
	07 11 18	Emailed police regarding justification.	
	23 11 18	Requested meeting dates for January.	
<u>Payments</u>	06 11 18	Payments done.	
	21 11 18	Additional payments made (Armistice)	
<u>Insurance</u> – interpretation board, wreath & benches	08 11 18	Listed items and emailed to insurance company. Confirmation of insurance received.	08 11 18
<u>Policies</u> - post on website	08 11 18	Policies posted on website	08 11 18
<u>Agree Finance Date</u>	08 11 18	Circulate date to members	Meeting Mon 17 December
<u>Allotments Info</u> to Finance	08 11 18	Circulated info.	December Agenda
<u>Noticeboard</u> – contact school	14 11 18	Emailed YM regarding notice board.	



Minutes of Tattenhall & District Parish Council Meeting Barbour Institute, 3rd December 2018

<u>Climbing Wall</u> Contact scouts etc contribution of £50.	08 11 18 08 11 18 23 11 18	Contacted scouts and councils inc cost. GB PC confirmed would like wall – JK to discuss delivery/collection – declined wall on seeing it. Malpas Scouts collected climbing wall. Requested payment.	
<u>Letters of Thanks</u> Bolesworth Andrew Smith	12 11 18 12 11 18	Letter emailed to MM Letter posted.	12 11 18 12 11 18
<u>Sanctuary Garage Rental</u>	29 10 18 13 11 18 15 11 18	Raised enquiry regarding possible rental Repeated above to JN Details inc costs received	December Agenda
<u>Allocation Policy Letter</u>	26 11 18	Sent allocations policy letter	
<u>OTHER ITEMS</u>			