



Tattenhall & District Parish Council Meeting 3rd December 2018 Action List

Action	Date	Comments	Completed
<u>Parking Restrictions</u> – confirm proposal	23 11 18	Requested update for meeting - SB	
<u>Speed Limits</u>	23 11 18	Requested update for meeting - SB	
<u>Community Room Meeting</u> – Meeting Tuesday 15 th -January	19 12 18 19 12 18 19 12 18 20 12 18 20 12 18	Draft agenda circulated to all. Emailed Clerk to Huntington for copy of agreement. Emailed MS & CW&C – no response to previous email sent 27 11 18. Spoke MS regarding model agreement, contact again week beginning 07 01 19. Email from Huntington agreement not yet in place.	
<u>Open Space</u>			
<u>Community Assets</u> - list			January Agenda
<u>Enforcement</u> –	06 12 18	Reported Chester Road Field - PL32694259	
<u>Bus Shelter</u> – Bird's Lane reply	12 12 18 15 12 18	Emailed PT Emailed CW for more location info Forwarded location details	
<u>Housing Numbers</u> Awaiting LP2	14 12 18	Received LP2 modifications	January Agenda
<u>Allotments Gate</u> – repair completed	07 11 18	Left message asking for update.	
<u>Play Inspection training</u> – identify costs and circulate to councils			
<u>Bear & Ragged Staff</u> – Request info on bids made	12 12 18 19 12 18	Emailed KS Emailed KS (no response previously)	
<u>Planning</u>	27 12 18	Circulated application	January Agenda
<u>CCTV</u>			
<u>Payments</u>	04 12 18	Payments done.	
<u>Finance Working Group</u> – Meeting Monday 17 th Dec	06 12 18 07 12 18 11 12 18	Papers to AS Contacted CCLA for update. Circulated agenda.	
<u>Operation Shield</u> Request update inc. % delivered and unused packs	12 12 18 17 12 18	Emailed PC & PCSO asked for update on those delivered and unused kits. PCSO provide update when returns to work mid-January.	
<u>Armistice Book</u>			
<u>Office Review</u> (last paid Oct2017, period 1-4-17 to 31-3-18 £416.80)	12 12 18	Emailed library services	January Agenda
<u>Xmas Tree Disposal</u>	07 12 18	Contacted CR at BE	



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Reminder 5 th Jan @ 2pm	12 12 18	BE take down big and small trees 07 01 18 – emailed LW & GM	
<u>Noticeboard</u> – contact school	14 11 18 11 12 18	Emailed YM regarding notice board. Conversation with YM – discuss at next meeting	
Play Area Inspections	04 12 18 07 12 18 11 12 18	Completed inspection Requested barb wire removal Completed inspection – envelopes to school	
Green Walker's Scheme	06 12 18 07 12 18 10 12 18 12 12 18 19 12 18	Ordered pink spray Emailed letter to school Dropped off Pink Spray Contacted local councils with selected dog bags Contacted CW&C regarding supply of dog bags.	
<u>Letters of Thanks</u> Bolesworth	19 12 18	Letter emailed to MM 19 12 18	Completed
<u>Sanctuary Garage Rental</u> – Confirm rental	11 12 18 19 12 18 20 12 18	Contacted Sanctuary to rent garage. Contacted Sanctuary again to progress rental. Completed and submitted application form.	
<u>Allocation Policy Letter</u>	26 11 18 12 12 18	Sent allocations policy letter Circulated Response	
<u>OTHER ITEMS</u> Fungal growth on Tree Bins @ Bear Bus Shelter Puddle	04 12 18 07 12 18 27 12 18	Emailed photo to TW @ CW&C Contacted agent & spoken to Punch Taverns Reported to Highways ref: 4852442 & PT	

2019 – Objectives

- **Establish FACEBOOK page**
- **Establish Weekly Surgeries**
- **Promote Local Elections**
- **Promote understanding of Code of Conduct**