



# Minutes of Tattenhall & District Parish Council Meeting Barbour Institute, 1<sup>st</sup> October 2018

## PRESENT

### Councillors

Chairman – I. Keeping.

P. Black	G. Blackhurst	S. Chapman	D. Haynes	L. Jones
J. Kershaw	N. Matthews	A. Pritchard	E. Saddler Williams	A. Scarratt
N. Sharp	G. Spencer	C. Weaver	L. White	

### Non-Parish Councillors

Public – 7

## APOLOGIES

### Non Parish Councillors

CW&C Councillor Mike Jones

Matthew Morris of Bolesworth Estate

## DECLARATION OF INTERESTS

No interests were declared.

## PUBLIC PARTICIPATION

### Poppy Appeal

The chairman reported from David Bish, the Tattenhall Poppy Appeal Organiser who was unable to attend the meeting. He reported that for 2017-2018 Poppy Appeal in Tattenhall had raised £4786.56 due in part to the Marina raising a magnificent £1000 through a raffle, auction and quiz.

## MINUTES

**RESOLVED 18/083** - that the Chairman signs, as a correct record the circulated minutes of the Parish Council meeting on the 3<sup>rd</sup> September 2018.

## CLERK'S REPORT

Councillors noted the Clerk's report, pages 65 and 66 of the Minutes. The clerk reported she had received a further update regarding the refurbishment of the white lines, a highways engineer confirmed he had inspected the white lines and that he was drawing up a plan to refresh the centre line, bus stops and give way markings on the High Street, the clerk confirmed that she requested a copy of the plans to check which lines had been included.

## PLANNING

### i) Planning Register

Councillors noted the planning register, pages 8 and 9, as circulated.

**RESOLVED 18/084** – that council submit the following comments for application 18/03371/FUL, extension to front and rear, Brookside, 6 Millbrook End, Tattenhall, CH3 9HF.

A site visit has been made, the Council can support this application.

### ii) Comments Submitted

**RESOLVED 18/085** – the Council agreed the below comments previously submitted for application 18/03187/FUL – Demolition of existing conservatory & erection of part 2 storey, part single storey side & rear extension & front porch – 22 Covert Rise, Tattenhall, CH3 9HA:



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The application would increase the floor area by more than 50% and proximity to the neighbouring property may affect light to a habitable room. There is no conflict with the Tattenhall Neighbourhood Development Plan nor with the Tattenhall Village Design Statement.

### **iii) Planning Enforcement**

The Clerk reported she had spoken to the enforcement officer dealing with the Castlefields Fence, who had spoken to the property owner and was due to formally write to him regarding the fence. Possible options would be to reduce the height of the fence where it is, or it could be moved back and retained at the same height. The property owner has said any works would be delayed until after Christmas due to his other commitments. The officer confirmed the fence does not cause any road safety or visibility issues.

The enforcement matter relating to the height of the Redrow development has been issued with a reference number but no further update has been provided.

It was noted that application 18/00238/FUL, Erection of 2 storey detached dwelling with associated landscaping, Land adjacent to The Avenue, Tattenhall, was due to be considered at the CW&C planning committee on the 9<sup>th</sup> October, it was agreed the clerk would attend the meeting to represent the council.

### **LOCAL PLAN 2 & HOUSING NUMBERS UPDATE**

The Chairman reported that he had attended the Local Plan 2 examination. He confirmed that he and Friends of Tattenhall has submitted written comments to the examiner in relation to Local Plan policy R2 which includes 2 additional pieces of land within the settlement boundary if Tattenhall has not reach its minimum housing number of 250 by 2020, stating there are currently 263 new homes either built or under construction in Tattenhall.

It was noted that the examiner had requested revised housing numbers from CW&C officers but had not received them.

It was noted that there was a large amount of frustration with the process.

It was noted that policy is already impacting on planning decisions despite the plan not yet being made, as the policy had been used to justify the approval of the Chester Road application days before the examination.

It was noted that CW&C do not seem to be adequately monitoring housing numbers and this will have an impact of S106 and CIL contributions as well as provision of affordable houses.

It was agreed that the Clerk should request a meeting with Fiona Hore to see how the issue can be resolved.

Depending on the success of the meeting it was agreed the Council should seek further advice.

### **TATTENHALL ROAD BUS SHELTER**

The Clerk reported she had been advised that the officer dealing with this matter no longer worked for the CW&C, the new officer confirmed he was awaiting a date for the installation from Highways and also that he would be consulting properties opposite the shelter.

### **BUS SHELTER SEATING**

It was agreed that the Clerk should seek prices to install 'perch bars' or standing seats in the two parish council bus stops.

### **HIGHWAYS MATTERS**

#### **CHESTER ROAD PARKING RESTRICTIONS**

It was noted that Councillors Keeping and Weaver with the Clerk had met the Highways officer onsite to discuss the proposed restrictions, it was noted that the original plans considered by the



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Council had been developed to retain visibility for those crossing the road hence it was agreed that moving the refuge to opposite the school entrance would not achieve this.

The Council agreed to support the proposal with the refuge at the crossing point.

### **PROPOSED SPEED LIMITS (not 20mph)**

Councillors noted the comments received during the consultation, page 68 of the minutes.

### **DISPOSAL OF CLIMBING WALL**

It was agreed the Clerk should contact the manufacturer of the climbing wall to see if they could use it, if not the Clerk will seek to advertise the wall through ChALC.

### **WORKING GROUP UPDATES**

The following updates were received:

#### Housing Officer

No matters to report.

#### Finance Committee

It was noted the finance committee has not met but would meet in November/December to start preparations for the 2019-2020 Precept.

#### Maintenance Working Group

It was confirmed the group was still to review of assets on asset register.

#### Community Pride Working Group

The Council noted the notes provided pages 69 and 70 of the minutes.

#### Community Safety Working Group

It was reported that work is to start shortly to review of emergency plan.

#### Community Room & Open Space Working Group

It was noted this group is due to meet on the 15<sup>th</sup> October and will need to address how the group will function and include other community representatives.

#### Neighbourhood Plan working Group

Due to commence working shortly to review the neighbourhood plan,

### **CHRISTMAS LIGHTS & EVENTS**

It was reported the Christmas lights are due to be dropped off with the Chairman. The lights will then be audited and new lights acquired as necessary. It was agreed the trees and lights would be erected on Sunday 2<sup>nd</sup> December meeting at 9.45am.

It was noted the lantern parade is on the 7<sup>th</sup> December and the Christmas Party on the 15<sup>th</sup> December.

### **CCTV Camera**

It was agreed the Clerk should establish if the CCTV camera is working and investigate options to replace the camera.

### **DOCUMENTS & POLICIES**

**RESOLVED 18/086** – That the Council adopt the grievance and disciplinary and health and safety policies as circulated.

### **ACCOUNTS & PAYMENTS**

#### i) Half Year Accounts & Budget

**RESOLVED 18/087** – that the Council accept the half year accounts as circulated on page 6 of the Cash Book and the budget, including the following payment:



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Payment Type	Recipient	Item Purchased	Total
Bacs	T Hull	Armistice Postcards	420.00
DD	Southern Electric	Festival Lighting A	10.73
DD	Water Plus Ltd	Allotments Water	6.19
DD	Water Plus LTD	Glebe Meadow Water	480.00

### ii) Accounts & Payments

**RESOLVED 18/088** – that the Council approve accounts and payments as circulated on page 7 of the Cash Book.

Payment Type	Recipient	Item Purchased	Total
Bacs	Barbour Institute	Room Hire	85.96
Bacs	Shires	Payroll	20.00
Bacs	WE Parsons & Co Ltd	Completion Balance	3503.51
Bacs	PKF Littlejohn	External Audit	480.00
Bacs	A. Wright	Salary (September)	666.38
CHQ 1998	P. Marsden	Salary (Sept- watering)	43.20

### iii) Additional Invoices

**RESOLVED 18/089** – that the Council approve payment of the following invoices received after publication of the agenda:

Payment Type	Recipient	Item purchased	Total
Bacs	G Blackhurst	Reimbursement games for armistice	82.28
Bacs	L White	Reimbursement for armistice	20.32

Signed .....

Dated .....

The meeting closed at 9.17pm

Ann Wright 02/10/2018

**The next scheduled PARISH COUNCIL MEETING is the  
on Monday 5<sup>th</sup> November 2018, 7.30pm  
Barbour Institute.**



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September Actions**

<b>Action</b>	<b>Date</b>	<b>Comments</b>	<b>Completed</b>
<u>Parking Restrictions</u> – request site meeting	04 09 18 06 09 18 26 09 18	Requested site meeting Circulated dates to IK & CW Meeting SB on site	
<u>Community Room Meeting &amp; Open Space</u> - confirm working group members	11 09 18 12 09 18 18 09 18 24 09 18	Requested meeting date/times. Emailed Cllrs with possible dates. Emailed Cllrs for possible dates. Emailed Cllrs suggested dates.	
<u>Enforcement</u> – Updates on Redrow Heights  Castlefields Fence.  Old Police House	06 09 18  12 09 18 19 09 18  19 09 18  19 09 18	Emailed MA & MH regarding height of buildings & topographical plans (previously emailed MH 28-08-18) Resent email as no response to date. Forwarded complaint to planningenforcement_west. Spoke to KS – confirmed has spoken to property owner of Castlefields Fence and will send written follow-up, looking at options to move back or reduce height – works likely after Christmas. Reported ref:PL30821603	
<u>Bus Shelter</u>	20 09 18	Requested update – officer no longer with CW&C – emailed new officer.	
<u>Chester Road Flooding</u> – awaiting confirmation Network Stewart that culvert cleared	11 09 18 20 09 18	Confirmation culvert cleared, emailed resident. Completed land registry search. Contacted Bovis – as requested forwarded info by email.	11 09 18
<u>Gifford Lea</u> – request public update session.	12 09 18 18 09 18	Phoned - advised new lady due to start 5 <sup>th</sup> September who would email me. Emailed LF (new contact) requesting public session LF confirmed see what can arrange. LF confirmed 'preview event at Gifford Lea for phase 2 in March/April 2019. Once I know the details I will ensure that you are informed so you can invite both the councillors and residents.'	18 09 18
<u>Allotments Gate</u> – repair completed	12 09 18	Requested update.	
<u>Youth Shelter</u> – hedge cut 1m height, cut to gate.	13 09 18 14 09 18 18 09 18	Emailed Grants Garden Services Hedge Cut Emailed Cllrs asked to check hedge height.	



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<u>Spinney</u> – Received further tree report. Contact Amenity Tree Care for on-going maintenance scheme.	16 08 18	Emailed ATC asked for update on trees and cost of developing programme of maintenance.	
	12 09 18	Resent above email requesting response.	
	18 09 18	Spoke to ATC, will email details of further works – not urgent Proposed budget of £1k per year plus emergency budget of £2/3K for tree removal if they fall down.	
<u>Play Inspection training</u> – identify costs and circulate to councils	16 08 18 19 09 18	Emailed AP cost of food for training. Resent email	
<u>Housing Numbers</u> – report on retirement village	04 09 18 06 09 18 12 09 18	Requested update on report FH Circulated update from GN to Councillors Requested further update due to time pressures of LP2 examination.	
<u>Local Plan 2</u> – IK to speak at examination	06 09 18  12 09 18 12 09 18	Emailed IK and Officer to ask about process.  Confirmation Council can speak. IK confirmed with officer he will be attending	Completed
<u>Bear &amp; Ragged Staff</u> – Bid confirmed	06 09 18	CW&C confirmation, decision due 30 <sup>th</sup> October.	November Agenda
<u>Planning</u> – Submit comments 18/03187/FUL – 22 Covert R.	19 09 18	Comments submitted	19 09 18
<u>Brook</u> – confirm land owner to clear Brook	20 09 18	Emailed Bovis regarding ownership Completed land registry search	
<u>Chalc Motion</u>	11 09 18 18 09 18	Submitted motion to Chalc. Confirmed Proposer CW & Seconder PB	
<u>White Lines</u> – report faded white lines	03 09 18 19 09 18 20 09 18	Report to ENG reference: 2143133 Emailed ENG requesting update Technician to inspect and provide update. Forwarded info to DT.	
Play Area Inspection	03 09 18 13 09 18	With PB & IK.	
<b><u>OTHER ITEMS</u></b> Missing Keysbrook Ave sign Street Lights – High Street & Burwardsley Road (LED) Frog Lane leak	12 09 18 24 09 18 24 09 18	Report via portal ref:4843726. Reported via email to ENG who confirmed forwarded to street lighting team. Emailed ENG for update:	



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## Informal Speed Limits Consultation Responses

In response to your comments, a summary of results is as follows:

### Yes

- Concern for Rocky Lane is that just because it is proposed for 40mph it doesn't mean that it is safe to do so at various points
- I would like to see the 40mph speed limit extended for the entire length of Tattenhall Road to include the railway and the area around the recycling centre
- Bolesworth Road should also be included because of the poor access from Worley Court and the junction with Rocky Lane
- A reduction in speed is absolutely imperative.
- Area around ice cream farm could be a 30mph limit. Could Tattenhall Lane also be considered
- Chester Road should be 30mph from the village to Gatesheath
- 30mph should be maintained through all the roads
- We agree with the speed limit of 40mph on Newton Lane. If possible we would prefer 30mph
- Road not made for 60mph so 40mph is better
- We walk down frog lane most days and it is like a race track
- We prefer a blanket 40mph speed limit due to volumes of traffic due to the ice cream farm
- Rocky Lane should be 30mph
- Tattenhall Road to Newton cross is like a motorway regarding speeding cars
- I support the majority of changes but feel Frog Lane should be 40mph
- We would like to see a solar powered speed sign on Chester Road
- A footway to be made at the northern end of Rocky Lane
- A footway to be made along Newton Lane towards the ice cream farm
- Extend the 40mph on Tattenhall Road
- Alongside the speed limits I would also support visibility improvements at Newton Lane/Tattenhall Road crossroads

### No

- Chester Road should be 40mph going down to 30mph as you turn onto Gatesheath Lane/Newton Lane due to numbers of residential houses
- They are pointless/inappropriate as there are very little developments along the roads now
- Consideration should be given to speed humps
- No KSI collisions recorded on the routes
- Extend the 30mph limit from Gatesheath in to the village
- Make all proposed speed limits 50mph. less confusing and easier to enforce.
- Still too fast for the road to the A41. The section of Chester Road
- Not sure why the changes are considered necessary. It is difficult to drive fast along the roads mostly due to the nature of the roads
- Reduce the speed limit outside the school to 20mph only
- Frog Lane should be 30mph before the hump back bridge



## Minutes of Tattenhall & District Parish Council Meeting Barbour Institute, 1<sup>st</sup> October 2018 Community Pride Update

The Village has looked lovely again this summer with hanging baskets and tubs of flowers, many thanks to the people who regularly water and nurture them.

The bunting for the Royal Wedding and summer events did not materialise however we now have the risk assessments in place for future projects.

It was decided that we would not enter the Best Village competition this year as we were concentrating on the Armistice events.

The Community Pride team organised a meeting to join forces with other residents in the village to form the Armistice Committee. We have split into sub-groups and have organised a weekend of events (see attached).

The wording decided upon for the postcard/posters is '**In Gratitude to all who served**' to include everyone who played a part during 1914 - 1918. This will also be engraved on the Commemorative benches and the Historical Interpretation panel.

Postcards (see attached) are to be delivered to every household inside the October Parish News.

The weekend has been organised as a mixture of celebration, reflection and long term legacy projects highlighting the role that Tattenhall played in WW1. There will be films, parties, sing a longs and a concert all with a nostalgic theme (see attached program).

Matthew Morris has generously offered to organise the putting up of flags and poppies for the Armistice event on 28<sup>th</sup> October.

New flags have been ordered.

30 new poppies for the lamp posts have been ordered.

Some of our events are obviously in line with national initiatives.

The commonwealth War graves commission signage is complete on installation of 3 signs for Clayton, Brierly and Wignall gates. Terri Hull is also trying to get a 4<sup>th</sup> sign for the Tilney gate.

The bells of St Albans will be ringing out for peace joining others throughout the land.

The lighting of the Beacon at the Beacon Field will accompany others lit across the land at the same time.

The WI have taken on board the 'Cascade of Poppies' that will adorn the stage. Many people in the village have joined in with the making of Poppies and the children from the Park School will each be making a Poppy with Lisa over the first half of the Autumn term.

A book of poppy stories is also being compiled (why they were knitted/made in memory of someone – what was their story). Some of these stories have been shared on Tattenhall.org St Alban's Church have purchased a 'Silent Soldier' that will be positioned inside the Brierley gates.

The Parish Council (precept money) have funded an historical interpretation panel to be installed on the triangular piece of land opposite the War Memorial. This is now complete and ready to be positioned, permission has been granted.

Each child (under 16) in the village will be given a bag of jelly babies (originally named PEACE BABIES). Each bag will have the story attached.

They will also be given a commemorative wristband. These are red with black lettering

**Tattenhall 1918 – 2018.** These have been ordered.

Anzac biscuits made from the original 1918 recipes will be made by the ladies of the WI to be served with coffee after the laying of wreaths on Sunday 11<sup>th</sup> November.





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David Bish is organising rehearsals of the parade from the church to the War memorial so that everyone knows what to do, where to stand etc for a smoother transition. There will be an article on line asking for any serving members of the forces living in the village who could lead the parade.

Shops and businesses in the village will be invited to decorate their shop windows in keeping with the era. A prize will be awarded for the best one.

### **Funding**

Terri Hull has produced a long term Heritage Trail pamphlet funded by Redrow. These will be distributed to every household in the December issue of the Parish News.

We have been successful in our application to the Member's Budget and have been awarded the money to commission Andy Smith to create a Poppy Wreath Sculpture to be sited with George. The wreath will compliment George and be made in the same style and material. It will have 52 individual poppies each with the initials of the fallen soldiers from Tattenhall.

Andy has agreed to fix this in place for us. It will be positioned by George's foot at an angle so that the eye is drawn up towards the horse.

Permission for the Poppy Wreath to be erected has been applied for from the Trustees of the Barbour Institute.

We successfully applied to the Covenant fund for 6 '**There but not there**' Soldiers. These are silhouette figures which could be placed on pews in church, the Commemorative seating at the War Memorial and on the stage with the poppy cascade. (positioningTBC).

Thom Morton is funding the 2 new benches 'Commemorative seating'. These are ready and will be installed by a team from Bolesworth. Permission to site the benches has been sought.

Our next 'Armistice meeting' will be on Wednesday 12<sup>th</sup> September @7pm.

Due to the success of last year's **Lantern Parade** we will be organising another one this year.

We will be holding **Children's Christmas parties** (2 age groups as usual) on Saturday December at the Barbour Institute.



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