

Tattenhall & District Community Land Trust

Minutes of Board Meeting on Wednesday 8th March 2018 held @ Carriages

Attendees: Lesley Grainger (Chair), Graham Spencer (Vice Chair), Carol Weaver, Sheila Chapman, David Tanswell, **by invitation:** Mike Jones CWaC Councillor.

1. **Apologies:** None.
2. **Minutes of Board Meeting 31st January** were approved.
3. **Action List: Lesley:** Keeping in touch with Cath Harrington @ National, reference Housing Ministers promise of future funds, had emailed Dave Soothill (Sanctuary Housing with further information) **Graham:** pursuing application to Community Buildings Project Fund, Funding currently held by Parish Council – make a claim after reviewing figures supplied by Clerk. **Sheila:** submit application to CWaC Members Budget Awards, working with Graham on funds held by Parish Council
4. **Funding Options: Application to CWaC for loan** – this appears to now be a ‘grant’ paid to the Parish Council. There is a query over whether the PC transfers the funds directly to us or makes the payments itself. Iain Keeping (Chair of the PC) wanted to clear several items. What happens if we ‘fold’ after the funds have been spent, did the PC have to repay? Financial governance confidence. We also need an Equal Opportunities Policy, Graham felt he had access to one and will circulate. We will formally agree it at the next Board meeting. Three quotations are needed for all expenditure.
5. **Funding Options: Application to ‘Localities’ team Community Buildings Project Support Grant – GS** we had now withdrawn from this process. Had received a phone call from Zoe requesting further information, with less than 24 hours to deadline. Felt we could not supply. We had heard that Localities would not be handling fund in the future and it maybe ‘Homes England’ We are not aware of this organisation but will pursue with them in the future
6. **Funding Options: Application to National body in light of Minister’s announcement LG** Lesley will keep in touch with Cath Harrington, will also discuss with John Heselwood at our update on the HNS next week.
7. **H N S:** Another meeting with JH next week. He has expressed a desire to work more closely with us and all agreed to invite him to attend our meetings in future as an advisor.
8. **Cheshire Voluntary Action- Business Plan mentor:** Lesley & Sheila had met with Gareth Edwards of Metro Bank. He had suggested we have two Business Plans, one for Planning Permission and one for Build. Sheila & Lesley to commence drafting and meet up with Gareth again when we have something to show him.
9. **Letter to Dave Soothill of Sanctuary Housing** Lesley had now provided the further information requested. Sheila had pursued with Dave’s PA, Jo Statham. She came back with information that our request had been passed to Amy Soper in the Legal team. Sheila will now pursue Amy.
10. **Outline/full Planning Application:** Carol advised the pre-app is prepared. We now have in writing that it is free. She will lodge with CWaC and receive their feedback.
11. **Funding held by Parish Council- review analysis provided by Clerk** Graham & Sheila still need to review the figures provided.
12. **Members Budgets Award Scheme application by the CLT** Sheila had submitted. It has been agreed and a cheque will come to her within 10 days.
13. **Site meeting with Antoinette Sandbach M P:** Mike & Sheila to meet, joined by Carol. Outlined the frustrations we had with funding. Funds promised @ National Conference by

Minister stalled, difficulties with 'Localities' grant, Antoinette promised to contact the new Minister of Housing on our behalf, she would also pursue the supposed successors to Localities . She suggested 'crowd funding' Felt this was a good idea but only when we have something concrete to offer funders (probably after we have gained planning permission) She also suggested contacting Bolesworth Estates. David cautioned against this. They have lots of calls on their purse strings, he felt it would be better after our first scheme had been built to ask for their assistance to 'finding' our next plot of land.

14. **Architects update:** Met with David Tilley of NWD on 6th March & will meet Adrian Thompson of Griffiths Thompson on 15th March.

15. **AOB:** Mike suggested he speak with David Briggs, Lord Lieutenant about his fund which may provide assistance.

16. **Date of next meeting:** Wednesday 4th April 2018 – @ Carriages

Action List:

LG Work on Business Plans with Sheila, Updates from Antoinette Sandbach, Meet Adrian Thompson (Architect) with Sheila

GS: An Equal Opportunities Policy, Funding held by Parish Council, work on analysis with Sheila

CW: Submit pre-application paperwork to CWaC Planning Department and advise on feedback received

MJ Contact David Briggs, Lord Lieutenant of Cheshire

SC: Work on Business Plans with Lesley, Pursue terms of land transfer with Amy Soper of Sanctuary Legal team, Funding held by Parish Council, work on analysis with Graham, Confirm receipt of Members Budget Funds

Anyone Call @ Library for post from Santander