

DRAFT

MINUTES OF THE MEETING OF TATTENHALL & DISTRICT PARISH COUNCIL HELD ON MONDAY 4th SEPTEMBER 2017 IN THE BARBOUR INSTITUTE AT 7.30PM

PRESENT

Cllr. Keeping (in the Chair)
Cllrs. Haynes, Weaver, Jones, Scarratt, Kershaw, Black, Spencer, White, Matthews, Sharp, Chapman and Sadler Williams

Open Forum

Before the official business of the Council commences there will a period of approximately 15 minutes for members of the public to have the opportunity to comment, and raise questions, on matters affecting the parish.

The School fence was again raised. The Chairman reported that the Parish Council had received communication from the School Governors and had received a set of Frequently Asked Questions and a Statement which were not for circulation. The Parish Council do not agree with these and would write to the School Governors requesting a meeting and will provide our own agenda. The letter and the agenda will be placed in the public domain. The Parish Council will do their best but have no powers over what will happen.

The proposed Ashley Wall/Wain Homes application for 30 houses – Land rear of 15 – 38 Greenlands was raised. We are now awaiting the official Planning Application as mentioned later on the Agenda. Lance Warburton the new Landlord of the Sportman’s Arms introduced himself and emphasised that he would very much like to be involved with the local community.

Matthew Morris informed the meeting that there had been some parking issues on Barbour Square. More cars were being parked on Barbour Square which had normally been parked elsewhere. Bolesworth priority was parking for businesses on Barbour Square. This was being closely monitored. Matthew also thanked the Parish Council and the community of Tattenhall for all the support Bolesworth had received for all the events held this year. The Parish Council also congratulated Bolesworth on their excellent events.

Cllr. Weaver had arranged a meeting with Highways for the end of this week and asked anyone to email her if they had any issues that they would like her to raise with regard to highways.

APOLOGIES

17/69. Apologies from Cllrs. Blackhurst and Pritchard were received and accepted.

DECLARATIONS OF INTERESTS

17/70. There were no Declarations of Interest.

MINUTES

17/71. **Resolved:** The Minutes of the Parish Council Meeting held on the 7th August 2017 were approved and signed as a correct record

MATTERS ARISING

17/72. To Report on Matters Arising from the Minutes on 7th August 2017 and not covered by the Agenda

Catholic Church Hedge – The hedge has still not been cut. Clerk to contact them again.

Portico House Hedge – The Clerk had received an email from John Barnes, Highways, informing us that he had visited the site on the 31st August 2017 and observed the issue and that he had also served an informal notice at the property.

ACCOUNTS

17/73. a) Balance in Bank at 24.8.17

Business Reserve	17848.25	(inc. Int. 51p, CW&C S106 money £29875.00)
Current	10.00	

b) To approve cheques for payment

J Dutton - Salary	758.70
J Dutton – Re-imburse Hedgecutting Chester Road	80.00
Pam Marsden – Watering Floral Containers	86.40
Ecological Land Management Ltd – Cutting Glebe Meadow and Barnfield	468.00
Andrew Hull – Reimburse Keys for Glebe Meadow Gates	81.51
Zurich Municipal – Additional cost for updating Play Area Insurance	126.98
Site Surveying Serviced Ltd. - Topographical Survey at Keysbrook Ave.	570.00

It was proposed by Cllr. Chapman, seconded by Cllr. Sharp that the above cheques be approved for payment. All were in favour.

FINANCIAL
MATTERS

17/74. The Budget Figures to 30th June 2017 had been circulated to all Cllrs. It was proposed by Cllr. Sharp, seconded by Cllr. Scarratt that the Budget Figures to 30th June 2017 be approved. All were in favour. **Resolved:** The Budget Figures to 30th June 2017 be approved.

Finance Meeting – A Finance Meeting was arranged for Monday 23rd October 2017.

Church Clock Repairs -We had received the invoice for the repairs to the Church Clock for £714.00 which was paid last month. When we discussed the repairs at the Precept Meeting in January it was mentioned that the Church would be willing to pay the Parish Council a donation towards the costs. It was proposed by Cllr. Spencer seconded by Cllr. Black to ask the Church for a donation towards the costs. All were in favour.

PLANNING

17/75. The minutes of the Planning Meeting held on the 19th June 2017 were approved and signed as a correct record.

To approve comments sent to Planning on the Planning Applications below:

17/03282/FUL – 5 Millbrook End Tattenhall - Detached double garage and Conversion of existing integral garage into habitable space. 1. A site visit has been made. 2. There are no overlooking issues 3. The materials being used are in keeping with the properties on the development. 4. The planning application is compliant with the Neighbourhood Plan and the Village Design Statement.

17/03419/FUL – Parkview Tattenhall Road - Front extension and changing brick finish to render; 1. A site visit has been made. 2. The proposed front extension will mirror the existing bay front on the other side. 3. The addition of a balcony over the entrance, where there is a flat roof conservatory at present, will present no overlooking issues. 4. The side extension will have one small window with obscured glass again presenting no overlooking issues. 5. Changing the finish from brick to render will not look out of keeping with other properties on Tattenhall Road which are also in the Conservation Area. 6. Materials will match existing and there is no conflict with the Neighbourhood Plan and Tattenhall Village Design Statement. 7. The Parish Council can support this application; It was proposed by Cllr. Jones and seconded by Cllr. Sadler Williams that the above comments sent to Planning on the two Planning Applications above be approved. All were in favour. **Resolved:** The comments sent to Planning on the two Planning Applications above be sent to Planning be approved. Planning Applications

17/03576/CAT – Home Nook Burwardsley Road Tattenhall Chester – Removal of 1 Ash and 1 Conifer - This Application had been investigated and it was proposed by Cllr.White, seconded by Cllr. Jones that the following comments be sent to Planning – 1. A site visit has been made. 2. The Parish Council can support the removal of both trees. All were in favour. **Resolved:** The comments above be sent to Planning.

17/03601/FUL – The Old Police House Tattenhall Road - External rendering of front of house. Cllr. Keeping took this application to look at.

Neighbourhood Plan – Nothing to report.

13/01329?OUT – We are awaiting a new submission planning application on this planning application which will be on the website in the next few days - Cllr Weaver will draft some comments for consideration.

Local Plan approach to identifying to meet housing need in Tattenhall – We had received notification from Rosie Morgan informing us that they had looked again with members of the Local Plan Working Group at options for meeting the outstanding housing requirement in Tattenhall through the Local Plan (Part Two). She had sent 3 Options for the Parish Council to look at. This had been circulated to all Cllrs. Following a discussion it was agreed to support building one group of 30 houses and then to support Option 2 to rely on small sites through the Neighbourhood Plan. This decision was proposed by Cllr. Weaver seconded by Cllr. Black and all were in favour. Cllr Weaver to inform Rosie Morgan. **Resolved:** The Parish Council support the building of one group of 30 houses and then support Option 2 to rely on small sites through the Neighbourhood Plan to make up the difference.

Redrow Community Funding - Redrow are launching £5K Community Fund to help Special Projects in Tattenhall. They are inviting local groups and organisations to place their bids for a share of the £5,000 pot. Any organisation can apply and the award-winning builder is on the lookout for ways to offer a helping hand in the area. They are building a collection beautiful two three, four and five- bedroom homes on Meadow Brook following the success of the Chestnut Grange venture in the village. The Sales Director, Jason Newton, (NW) said: We could just create new homes and leave it at that but if we really want to help build communities, which we do, we need to help those people at the heart of them.

COMMUNITY
SAFETY
GROUP

17/76. As reported under Open Forum Cllr. Weaver is meeting with Highways at the end of the week and residents were asked to email her if there are any issues they would like her to raise.

MAINTENANCE
WORKING
GROUP

17/77. The Spinney and replacement of the fences around the Spinney and Glebe Meadow

Nothing to report to date.

To approve quote for fencing

Still waiting to receive quote.

Hedgecutting and litter bins

It has been difficult to find someone to cut the hedge on Chester Road as the person who normally cuts it has not been able to do the job as yet. It is also the height of the season for hedgecutting and as we had had complaints the Clerk had tried to get someone else. Simon Thomson, although he was very busy, came and faced it up from the footpath and said he would come back when he could and cut the top.

With regard to the emptying of the litter bins this had also been a problem both on the newly opened Play Area and the village. Following numerous emails and telephone calls to StreetScene we managed to get these emptied. The Clerk will arrange to discuss this problem with Neil Bowdler at StreetScene who is now responsible for our area.

PLAY AREA

17/78. The new Play Area has now opened and it is a great success. Although as above we had problems with the emptying of the litter bins this has now been resolved. We may need to monitor this in case more bins are needed or perhaps recycling bins. The Official Opening is on 10th September 2017. Cllr. Black also informed us that the claim for the WREN grant has now gone in.

COMMUNITY
LAND TRUST

17/79. Cllr. Chapman reported that the ongoing membership policy was counted at their last Board Meeting. Their Chairman wishes to reveal the final count to members in her next update in October. The vote went along the lines suggested by the Board they therefore took the opportunity to extend an invitation to David Tanswell to join the Board which he has accepted. There is also another potential Board member, who if accepted, Cllr. Chapman will inform us about at next month's Parish Council Meeting. The topographical survey has been undertaken of both sites. The invoice will be sent to the Parish Council to be paid from the monies held on their behalf from Cllr. Jones' Members Budget. They are meeting with the CW&C Housing Officer again tomorrow. The Housing Needs Survey has been distributed and Cllr. Chapman is urging all Parish Cllrs. and audience members to support the completion of the survey. Closure date 24th September. The answers will be analysed and the CLT will receive information gleaned from it by CCA. She must emphasise we will never see any of the returned questionnaires. All information provided will be confidential.

DAMAGED
MILLENNIUM
MILE POST

17/80. Clerk is still in the process of getting a quote for the Millennium Mile Post but it now appears that there are more damaged ones.

COMMUNITY
PRIDE
MEETING

17/81. Cllr. White reported on the progress of the Christmas activities - The Lantern Parade through the village with the switching on of Christmas Lights, Carol Singing, Father Christmas Grotto, Hog Roast and Mulled Wine and Christmas Market - All Cllrs. will be involved.

DIARY
DATES

17/82. Planning Meeting – 20th September Barbour Institute at 7.30pm.
Opening of New Play Area – 10th September 2017

CORRESPONDENCE

17/83. To receive correspondence (for information only or to be put on the next Agenda)
No Correspondence

STANDING ITEMS WHERE NO REPORT IS BEING PRESENTED - None
PENDING – Churchyard Extension, Play Area Sign, Tattenhall Railway Station

The Meeting closed at 9.15pm