

## DRAFT

### MINUTES OF THE MEETING OF TATTENHALL & DISTRICT PARISH COUNCIL HELD ON MONDAY 8<sup>th</sup> MAY 2017 IN THE BARBOUR INSTITUTE AT 7.45PM

#### PRESENT

Cllr. Matthews (in the Chair)

Cllrs. Haynes, Weaver, White, Blackhurst, Jones, Kershaw, Keeping, Sharp, Black, Spencer and Pritchard

#### Open Forum

Before the official business of the Council commences there will a period of approximately 15 minutes for members of the public to have the opportunity to comment, and raise questions, on matters affecting the parish.

We had received notification that the Secretary of State had dismissed all three Appeals and the Parish Council were thanked for all their work they had done to achieve this. Cllr. Weaver wished to thank the Parish Council for their support and also to thank the community for their patience throughout the long wait.

The amount of signs which had been put at the Direct Mail shop in a Conservation Area was raised. This had already been passed to Enforcement and we are waiting for a reply.

The grass verges at the entrance to the Redrow site which had been reported. The overgrown hedge around the former Catholic Church site. Clerk to report this. The problem of dog fouling on The Flacca was again brought to our attention.

#### APOLOGIES

17/1. Apologies from Cllrs. Chapman and Scarratt were received and accepted.

#### DECLARATIONS OF INTERESTS

17/2. Cllr. Pritchard declared a Disclosable Other Interest on Planning Application 17/01477/FUL

#### MINUTES

17/3. **Resolved:** The Minutes of the Parish Council Meeting held on the 3<sup>rd</sup> April 2017 were approved and signed as a correct record

#### MATTERS ARISING

17/4. To Report on Matters Arising from the Minutes on 3<sup>rd</sup> April 2017 and not covered by the Agenda

#### CASUAL VACANCY

CW&C Street Naming Smithfields Development – Still no confirmation as yet.

17/ 5. Confirmation had been received from CW&C Democratic Services that no election had been called for this vacancy. The Parish Council can now officially advertise it for co-option on the Notice Board, Websites and Parish News

#### ACCOUNTS

17/6. a) <u>Balance in Bank at 31.3.17</u>	
Business Reserve	68138.31 (inc. Churchyard Grant £280 Int. 58p)
Current	10.00
Balance in Bank at 24.4.17	104812.29 (inc. Churchyard Grant £280, 58p Int. Allotments Rents £206, MyDonate £157 Precept £37606, VAT £1011.11)

#### b) To approve cheques for payment

J Dutton - Salary	782.01
J Dutton - Expenses	172.17 <u>954.18</u>
J Dutton - Reimburse payment to Domaincheck – Registration for website address for 2 years	25.18
The Barbour Institute – Room Hire March 2017	60.17
SSE – Floodlighting War Memorial - April/May 2017	20.91
National CLT Network C10 – Renewal Membership Plus	350.00
Cheshire Community Action	50.00

#### FINANCIAL MATTERS

It was proposed by Cllr. Blackhurst, seconded by Cllr. White that the above cheques be approved for payment. All were in favour. **Resolved:** The above cheques are approved for payment.

17/7. Annual Report – Cllr. Scarratt was not at the meeting but had this in hand for the Annual Parish Meeting.

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**FINANCIAL  
MATTERS  
(Cont..)**

Applications for Funding – The Parish Council had now received the Precept for 2017/18 and had allocated £3000 for funding. We had received three requests for funding – Request from Terri Hull for £1,900 for a Tattenhall Historical Interpretation Panel – Great War 1914-1918 to be located in the area adjacent to the War Memorial and War Horse ‘George’ on the Millfield site and in the context of the Centenary Anniversary of the Armistice 11<sup>th</sup> November 2018. It was proposed by Cllr. Spencer, seconded by Cllr/ Black that the request for £1,900 be funded for this project. All were in favour. The Tennis Club had requested funding towards the cost of repainting the courts and having the fencing replaced – the cost would be around £1000. After consideration it was proposed by Cllr. White, seconded by Cllr. Jones that the Parish Council would fund £900 for this project. All were in favour. The new Village Market had requested funding towards a Notice Board to advertise their wares and encourage customers. The cost would be in the region of £175. It was proposed by Cllr. Pritchard, seconded by Weaver that the Parish Council fund £175 towards the new Notice Board. All were in favour. **Resolved:** The Parish Council approve the three funding applications as above.

To continue SLCC Membership or to consider ChALC Membership

This was discussed at length – The SLCC Membership for 2017 is £121 and the Clerk can ask for information and advice on all Parish Council matters. Also they produce a bi-monthly Clerk Magazine which is very interesting. We joined SLCC in 2011. The ChALC membership is much higher it was £550.50 in 2010. They do local Training Sessions and other events for members, but also all Parish Councils are invited at a slightly higher cost. We also receive their monthly E-Bulletin. Cllrs. agreed to join the SLCC again for 2017 but to invite ChALC to come along to our Annual Parish Meeting to talk to us about the benefits of joining ChALC. It was proposed by Cllr. Haynes seconded by Cllr. Black that we join SLCC membership for 2017. This was agreed. Church Clock – Cllr. Blackhurst informed the meeting that the Church Clock is out of action. As The Parish Council maintains the Church Clock she had mentioned this at the Precept Meeting and an amount of £330 had been allocated for the repairs. The repairs are now going to be slightly higher than this and the Friends of the Church will pay the difference.

**PLANNING**

17/8. **Resolved:** The minutes of the Planning Meeting held on the 24th April 2017 were approved and signed as a correct record.

To approve additional comment to Planning Application below sent to Planning on Planning Application below:

**17/01477/FUL** - 7 Tattenhall Road, Tattenhall - Erection of garden fence (retrospective)

This fencing is not compliant with the Tattenhall Village Design Statement **LSCP 4 (Existing developments)**. **Resolved:** The additional comment sent to Planning on the above application be approved.

Planning Applications – To approve comments to be sent to Planning on the Planning Applications below.

**17/01465/FUL** - Four Seasons Tattenhall Road Tattenhall – Two Storey Extension – The proposed comments had been circulated to all Cllrs. It was proposed by Cllr. Jones, seconded by Cllr. White that the following comments be sent to Planning: 1. The site has been viewed from Tattenhall Road in the absence of the owner or agent. The application states that the materials will match the existing red brick walls, clay roof tiles and window frames. The proposal is compliant with Tattenhall Village Design Statement and Policy 2 of Tattenhall and District Neighbourhood Plan. 2. Although the extension on 2 floors is large, the footprint does not appear to be above 30% of the existing but precise figures have not been made available. The plan does not significantly encroach on the exist boundaries nor do there appear to be any overlooking issues. 3. The Parish Council have no objections to the application. All were in favour.

**17/01591/FUL** – The Lodge Chester Road Tattenhall – Proposed Outbuilding – The proposed comments had been circulated to all Cllrs. It was proposed by Cllr. Pritchard, seconded by Cllr. Black that the following comments be sent to Planning: The Parish Council are disappointed with the lack of

detail on this Planning Application. The outbuilding is in the Tattenhall Conservation Area. Should the application be approved care must be taken to protect the Oak Tree and its roots - reference Policy 2 of the Tattenhall Neighbourhood Plan. All were in favour.

**Resolved:** The comments on the two Planning Applications above be sent to Planning Neighbourhood Plan Review – To be reviewed in 2019 – The review has to be undertaken every 5 years of the plan being ‘made’ which was 2014. Cllr. Weaver will keep us updated.

Central Gowy (South) Neighbourhood Plan Consultation – Will be reported on at the next Parish Council meeting.

Three Outstanding Planning Appeals – As mentioned in Open Forum above had received notification that the Secretary of State had dismissed all three of these Appeals. However, we must not be complacent as developers will keep on trying with further applications.

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**COMMUNITY  
SAFETY  
GROUP**

17/9. A date is to be arranged for the Community Safety Committee to meet Police, Highways and Cllr. Mike Jones with regard to parking issues speed limits etc. being implemented. It was also agreed that the letter from Mr Stockton re speed limits and parking issues on Harding Avenue which is under Correspondence goes to the Community Safety Group for attention.

**MAINTEN-  
ANCE  
WORKING  
GROUP**

17/10. Before getting quotes etc for the fencing on Glebe Meadow and work to be carried out we need to find out who the Ha Ha belongs to. Clerk would have a look at the Deeds for when we purchased the land to see if there is a map which might help us. Cllrs. Spencer, Matthews and Andrew Hull will then sort this out.

**NEW PLAY  
AREA**

17/11. Work is scheduled to start on the new Play Area on the 22<sup>nd</sup> May 2017 and finish on the 1<sup>st</sup> August 2017

**COMMUNITY  
LAND TRUST  
(Cont...)**

17/12. They are now registered with the Financial Conduct Authority (FCA) as a Community Benefit Scheme (CBS) a form of co-operative and our Registration No. with the FCA is 7541. They have again been in consultation with Cheshire Community Action regarding the Housing Needs Survey they are going to conduct in the village. Councillors will recall they voted last month to be co-sponsors, along with T&DCLT of the Survey, needed to enable the CLT to access funds from CWaC. A covering letter is being drafted, which will be signed by the Parish Council Chairman and Lesley Grainger as the CLT Chairman. It is hoped the Survey will be distributed soon. There will be a 6 week consultation period for residents. The Survey can also be completed on line.

**TATTENHALL  
ROAD  
RAILWAY  
STATION**

17/13. This is still ongoing

**DAMAGED  
MILLENIUM  
MILE POST**

17/14. Still awaiting reply from Bolesworth

**ANNUAL  
PARISH  
MEETING**

17/15. The Clerk would prepare the Agenda for the Annual Meeting. Nominations were asked for the Tattenhall Village Cup this year. Cllr. Blackhurst nominated Jack and Joyce Raine and explained her reasons for this. It was proposed by Cllr. Haynes, seconded by Cllr. Weaver we accept this nomination. All were in favour. There will be more information with regard to this at the Annual Parish Meeting and the following June Parish Council Meeting

**ELECTORAL  
REVIEW OF  
CW&C**

17/16. To be put on the June Parish Council Meeting Agenda

**COMMUNITY  
PRIDE GROUP**

17/17. There had been a Community Pride open meeting held to look at proposals for the Armistice Commemoration in November 2018. Thoughts and ideas were put forward. Three designs had been discussed to put on the Millfield next to George the War Horse. Andrew Smith would be involved with this. If anyone who did not attend the meeting has any ideas please contact the Community Pride Group. Other ideas for village - Opening of the New Play Area on The Park with possibly a small Fete. Christmas Market 15<sup>th</sup> December, Turning on the lights on the Christmas Tree on the Millfield by local Celebrity followed by a walk through the village with lanterns when the other lights in the village will be turned on.

We had received a complaint with regard to the state of the village – footpaths, litter etc. It was

suggested that as litter blows out of the open top litter bins when they get over full we could ask the manufacturers of the present bins if there is any type of lids we could put on these bins to stop this. Clerk to contact them.

17/18. Planning Meeting – 22<sup>nd</sup> May 2017 Barbour Institute at 7.30pm.

17/19. To receive correspondence (for information only or to be put on the next Agenda)  
Letter from Mr Stockton re speed limits and parking issues in Park Avenue.

**STANDING ITEMS WHERE NO REPORT IS BEING PRESENTED** - None  
**PENDING** – Churchyard Extension

The meeting closed at 9.45pm

DRAFT