

# **Development of the Tattenhall and District Parish (includes Goldorne Bellow and Newton-by-Tattenhall) Neighbourhood Plan**

## **Terms of reference for the Development Working Group**

### **1 Introduction**

The Terms of Reference outline the key roles and responsibilities of the main partners involved in the development of the Neighbourhood Plan. The Parish Council and the Cheshire West and Chester Council are committed to working in partnership to produce an up-to-date and effective neighbourhood plan for the Parish of Tattenhall and District. Resources will be committed as appropriate by all partners, including time, to produce a viable plan.

### **2 Overall aims of neighbourhood planning**

The aim of the neighbourhood planning process will be to update, review and consolidate its parish plan and Village Design Statement. In addition it will provide an opportunity for the community to set out a planning and land use policy framework for the area to enable the achievement of identified local priorities. Its preparation will implement, as far as possible, the provisions of the Government's Decentralisation and Localism Bill.

### **3 Roles and responsibilities**

#### **3.1 *Tattenhall and District Parish Council***

The Parish Council will lead on the development of the neighbourhood plan and undertake the community consultation with the support of Cheshire West and Chester Council. The Parish Council will engage with the community and key stakeholders, including Bolesworth Estate, and seek to involve as many of the community as possible in the process.

***The lead officer for the Parish Council will be Carol Weaver.***

#### **3.2 *Cheshire West and Chester Council***

The Council will provide a support team to work closely with the Parish Council and provide technical and procedural advice. This team will include members of Spatial Planning, Development and Planning Management, Rural Regeneration and Strategic Housing Teams. The team will have a nominated lead and will be responsible for co-ordinating the input of other technical specialists from within the Council as may be required to support the process.

***The lead officer for the Council will be Jeremy Owens.***

#### **3.3 *Rural Innovation***

Rob Hindle from Rural Innovation will provide technical support and advice to the process. He will act as an objective "critical friend" and will also observe and monitor the process to capture, and subsequently to disseminate, learning from it. Rob will also liaise with other Neighbourhood Planning activity being undertaken within Cheshire West and with other CLG Neighbourhood Planning Vanguards to identify and share good practice as appropriate.

***The lead officer for Rural Innovation will be Rob Hindle.***

#### **3.4 *Cheshire Community Action (CCA)***

The CCA, the local Rural Community Council, will provide guidance and support to Tattenhall and District Parish Council as required, particularly in relation to community engagement, consultation and community-led planning.

***The lead officer for CCA will be Bron Kerrigan.***

