

MINUTES OF THE MEETING OF TATTENHALL & DISTRICT PARISH COUNCIL HELD ON MONDAY 9th JANUARY 2017 IN THE BARBOUR INSTITUTE AT 7.30PM

PRESENT

Cllr. Matthews (in the Chair)

Cllrs. Haynes, Weaver, Chapman, Sharp, Blackhurst, Spencer, Black, Keeping, White, Jones, Scarratt and Kershaw,

Open Forum

Before the official business of the Council commences there will a period of approximately 15 minutes for members of the public to have the opportunity to comment, and raise questions, on matters affecting the parish.

The Chairman wished everyone a Happy New Year.

He also congratulated Cllr. Doug Haynes on his British Empire Medal (BEM) Award in the Queen's New Year's Honours List.

Parking issues were discussed and a resident reported the CW&C are currently reviewing their their Parking Strategy. Also clarification is needed 10m rule are junctions and has been in contact with Highways regarding this. It needs to be clearly marked with yellow lines so people know where not to park. Also the length of the bus bay on the High Street needs to be assessed as this could possibly made smaller. Another resident who has attended the last three meetings to discuss the parking issues had done an assessment of parking on the High Street as last month people were asked to come up with suggestions. She handed the Chairman a copy of her findings which included diagrams. She felt that the Bus Bay was one of the main issues. We could discuss this for a long time but what we need is solutions. The Chairman suggested that the Parish Council Community Safety Group should look into this. We need to collate all the information we have received and arrange a meeting with Highways, Police and the Parish Council, which would also be open to residents, to resolve all the issues. Cllr. Weaver to arrange this meeting which will be published.

APOLOGIES

16/152. Apologies from Cllrs. Snowden and Pritchard were received and accepted.

DECLARATIONS OF INTERESTS

16/153. Cllr. Spencer declared an Other Disclosable Interest on Item 7 – Planning Application 16/05548/FUL

MINUTES

16/154. **Resolved:** The Minutes of the Parish Council Meeting held on the 5th December 2016 were approved and signed as a correct record

MATTERS ARISING

16/155 To Report on Matters Arising from the Minutes on 5th December 2016 and not covered by the Agenda

Hedge on Park Avenue/Keysbrook needs cutting – Cllr. Jones had received an email from Kieran Collins at Highways to say that he had made a site visit. He had inspected the hedge along Park Avenue and it was not ideal. The first two thirds were just about acceptable, with the later third not acceptable as he could see where the public had to walk on the grass verge due to the overgrown hedge. He was concerned about this hedge as it borders Keysbrook. He had asked Helena Crawford to contact the network steward to visit site and speak with the property owner and then come back to him once he has done this. The Clerk had first contacted the network steward on the 14th of September 2016 and the 5th October 2016 and had received no reply.

Tree stump a junction of Park Avenue needs cutting back - Clerk had covered this in her emails above to the network steward. This is not a problem now until next year as all the leaves have gone off it.

Ban recently introduced on dogs on the Recreation Ground Tattenhall – The Clerk is still looking into this.

Flooding at junction of Tattenhall Road/Park Avenue – We had received an email from Kieran Collin Highways to say that he had reported this to the Tech-Co-Ord Team to log and assign to Helena Crawford and asked her to respond to the Clerk directly. It had flooded again today.

Parking in village – This had already been discussed under Open Forum above. A meeting is to be arranged with Highways, Police and Parish Council and members of the public will be invited.

Leaves in village – We had received an email from a resident with regard the responsibility for clearing leaves on footpaths and also on The Park - The Clerk had forwarded the email to StreetScene and CW&C Maintenance of the Park asking for answers to the questions but had received no reply as yet.

MATTERS ARISING (Cont...)

Pond on Redrow Development – Chestnut Grange – the Clerk had emailed Redrow but had received no reply. She telephoned them and was told the email had been forwarded to Customer Services and gave her the contact there. The Clerk telephoned them and spoke to Danielle Gillard who asked her to send the email again to her and she would look into it. We have still not received a reply. The Clerk was asked to contact Enforcement about this matter.

Chester's Historic Lord Mayor - Cllr. Haynes had sent a response in on behalf of the Parish Council. He had done some research into the history of the Lord Mayor from when it started and had sent in a 17 page response to CW&C which he would circulate to all Cllrs. for the Clerk to keep on file. Thanks were expressed to Cllr. Haynes for all the work he had done on this.

ACCOUNTS

16/156. a) <u>Balance in Bank at 23.12.16</u>	
Business Reserve	75783.86 (Inc. £1.26, Donation Play Area TCA £360.87, £4 CLT membership
Current	10.00
b) <u>To approve cheques paid in retrospect – Christmas Event</u>	
Event Buddha Ltd – 2 x Gazebos + Transport	222.00
Craig Whittaker – Children’s Entertainer	135.00
John Jaques – Hog Roast	380.00

It was proposed by Cllr. Sharp, seconded by Cllr. Kershaw that the above cheques paid in retrospect be approved. All were in favour. **Resolved:** the above cheques paid in retrospect be approved

c) <u>To approve cheques for payment</u>	
J Dutton - Salary	725.59
HMRC – PAYE Tax October November December 2016 and PC NIC Contributions	216.37
The Barbour Institute – Room Hire November 2016	73.90
SSE – Floodlighting War Memorial - Nov and Dec 2016	21.10
A Pritchard – Reimburse Christmas Party Food etc.	142.22
C. Weaver – Reimburse Children’s Party Presents	94.86
P. Black – Re-imburse Christmas Decorations + Battery Lights	167.50

It was proposed by Cllr. Chapman, seconded by Cllr.Haynes that the above cheques be approved for payment. All were in favour. **Resolved:** The above cheques are approved for payment.

FINANCIAL MATTERS

16/157. **Resolved:** The minutes of the Finance Meeting held on 23rd November 2016 were approved and signed as a correct record.

To arrange dates for the Finance Committee Meeting and Extra Ordinary Meeting for the Precept were arranged for both to be on the same night Tuesday 24th January 2017 – Finance Meeting at 7.30pm and Extra Ordinary Meeting at 8.30pm

CW&C Special Expenses Scheme Consultation – Cllr. Weaver reported that there were a number of Consultations come through and she would look at these and report back.

Annual Report - There are a number of things we need report through the Transparency Code Cllr. Weaver read them out and would forward them to Cllr. Scarratt and the Clerk to look at.

Draft Minutes – This was to consider whether or not the Parish Council should publish these. This was discussed and the Parish Council Governance Toolkit says that it is good practice and acceptable to publish draft minutes within 10 working days but they are not valid minutes until accepted as a correct recording and signed by the Chair at the next meeting and this must be clearly stated at the top and bottom of the minutes or by a ‘Draft’ watermark throughout. It was proposed by Cllr. Spencer, seconded by Cllr. Keeping that ‘Draft’ minutes of Tattenhall and District Parish Council Meetings be published 10 working days following the meeting on the Parish Council website. A vote was taken which was carried by 11 for and 1 abstention. **Resolved:** ‘Draft’ minutes of Tattenhall and District Parish Council Meetings be published 10 working days following the meeting on the Parish Council website.

PLANNING

16/158. **Resolved:** The minutes of the Planning Meeting held on the 19th December 2016 were approved and signed as a correct record.

Planning Applications

We had received the three new applications below:

16/05469/FUL - Mr P Salt Marli Homes Ltd., Abergele The Avenue Tattenhall Road Tattenhall
Erection of 2 no two storey deached dwellings and construction of new vehicular access
Cllrs Weaver, Kershaw and Spencer to look at this one.

PLANNING
(Cont...)

16/05469/FUL - Mrs S Miller Broad Oak Farm Birds Lane Tattenhall – change of use from agricultural land to leisure use for the siting of 10 camping pods. Addition of associated car parking area and WC and shower block facilities.

Cllrs. Keeping, White and Blackhurst to look at this one

16/05548/FUL - Mr & Mrs B Ringstead 84 Tattenhall Road Tattenhall - Demolition of conservatory and outbuildings and construction of two storey side extension and single storey rear extension.

Cllrs. Black and Jones to look at this one.

CW&C – Planning Event Evening - Monday 30th January 2017 at Christleton 7pm – 9pm

Cllrs. Jones and Weaver are booked to attend this event.

CW&C Planning Meeting re Ice Cream Farm Planning Application 10th January 2017

Cllr. Weaver will speak on behalf of the Parish Council at this meeting.

Neighbourhood Plan Review - Nothing to report - this is still ongoing

COMMUNITY
SAFETY
GROUP

16/159. There has been no further meetings, but Cllr. Weaver will arrange the meeting with Highways, Police and Parish Council re the Highway issues to which the public will be able to attend

MAINTENANCE
WORKING
GROUP

16/160. **Hedgecutting – Gatesheath Allotments** - Mr Carnelley had now cut the hedge at Gatesheath Allotments hedge.

Broken Fence by Spinney Bridge – Cllr. Sharp would go and have a look at the fence and report back.

PLAY AREA

16/161. Nothing to report. Still awaiting decision on WREN grant.

COMMUNITY
LAND TRUST

16/162. Nothing to report.

TATTENHALL
ROAD
RAILWAY
STATION

16/163. Still ongoing.

DAMAGED
MILLENIUM
MILE POST

16/164. We had received an email Barrie Morris informing us that he had from removed the millennium sign post from the corner of the park opposite Park Avenue over the Christmas period.. He has it and will see if he can fix it back safely. It is worth noting that the post itself is quite rotten below ground level and could probably do with replacing at some time. He would inspect it further and will only reinstate it if he thinks it is sounds so let him know if we think this is a job to leave to a professional. This was discussed and it was agreed that we would replace the post and the Clerk was asked to obtain some quotes for the work. She will inform Mr Morris.

DISABLED
PARKING
SPACES

16/165. We had been asked if there could be disabled parking spaces in the village High Street. This would be incorporated in the meeting with Highways and Police which is to be arranged. Clerk to respond accordingly.

ELECTORAL
REVIEW
BRIEFING

16/166. This Electoral Review Briefing is on the 1st February 2017 at the Town Hall Chester at 7.00pm to 8.30pm. Cllrs. Spencer and Weaver will attend and report back

DAIRY
DATES

16/167. Planning Meeting – 16th January 2017 Barbour Institute at 7.30pm.
Finance Committee - 24th January 2017 at 7.30pm
Extra Ordinary Meeting – 24th January 2017 at 8.30pm

CORRESPONDENCE

16/168. To receive Correspondence (for information only or to be put on the next Agenda)
There was no Correspondence to discuss.

STANDING ITEMS WHERE NO REPORT IS BEING PRESENTED - No Items

PENDING – CW&C Structural Maintenance Rolling Programme, Planning Training Sessions

The meeting closed at 9.00pm