

**MINUTES OF THE MEETING OF TATTENHALL & DISTRICT PARISH COUNCIL  
HELD ON MONDAY 3<sup>RD</sup> APRIL 2017 IN THE BARBOUR INSTITUTE AT 7.30 PM**

**Present**

Cllr Keeping (in the Chair)

Councillors: Black, Blackhurst, Chapman, Haynes, Sharp, Spencer, Weaver, White

**Open Forum**

Before the official business of the Council commences there is a period of approximately 15 minutes for members of the public to have the opportunity to comment and raise questions on matters affecting the Parish.

Matthew Morris and a representative from CarFest reported that last year the event had been very good. They had had good feedback and some lessons had been learnt. The traffic had worked well and there had been good local business involvement. £1.2 million had been raised for Children in Need.

For 2017 there will not be many changes, possibly more car parking and changes to the stage area. There is to be a meeting with the Business Alliance to discuss local business opportunities.

Two announcements: on Sunday 30<sup>th</sup> July there is to be a Carnival with floats, parade etc. There will be support from Bolesworth so interested parties should contact Matthew Morris.

There is to be a Superhero Academy so the organisers would like help from anyone with skills such as climbing, karate etc.

Finally there will be a further release of tickets for residents, who need to register by midnight on 18<sup>th</sup> April to be eligible.

Further questions were raised about the parking issues on the High Street. Again it was made clear that although the Parish Council sympathises this is an issue either for the Police or the Highways Authority at Cheshire West and Chester Council. However the Parish Council agreed to arrange an open meeting to be attended by Police, Parish Council, Highways officials and the Ward Councillor.

PCSO Jon Hurst reported that the Police had given out some advisory notices about parking. He also said that the Police would be holding a driver engagement day where they would be targeting speeding, mobile phone use and seatbelt wearing.

Matthew Morris reported that he had no information from Redrow on the street naming of the new development.

He also reported that he was looking for a supplier of fingerposts and would contact the Clerk as soon as he had any information

**16/204 Apologies and Reasons for Absence**

Apologies for absence were received from Councillors Pritchard, Matthews, Jones, Kershaw and Scarratt.

**16/205 Declarations of Interest**

There were no Declarations of Interest.

**16/206 Minutes**

The minutes of the Parish Council meeting held on the 6<sup>th</sup> March 2017 were unanimously agreed to be a true record and were signed by the Chairman.

### **16/207 Matters Arising**

To report on matters arising from the minutes of 6<sup>th</sup> March and not covered by this Agenda

Hedge on Park Avenue / Keysbrook: This had now been cut

Flooding at Junction of Tattenhall Road / Park Avenue: Council had met with James Orme from the Highways Dept. Currently surveying work is being done and there are some stretches of pipe to be replaced and a manhole re-sited. Tattenhall Road and Park Avenue will be closed at various times whilst the work is completed. Mr Orme will liaise with the Parish Council to minimise disruption to residents.

Pond on Redrow Development: This is now being dealt with by the Planning Enforcement Officer and Redrow.

CW&C Street Naming: No confirmation yet of the name for the new development

### **16/208 Casual Vacancy**

The notices declaring the Casual Vacancy had been put up and Democratic Services informed. There was no reply to date as to whether an election will be called

### **16/209 Accounts**

a) Balances at the bank at the end of March were:

Business Reserve Account	£65,857.73
Current Account	£10.00

b) An invoice had been received, and a cheque raised, for £40.00 for the legal registration of The Community Land Trust. It was retrospectively proposed by Cllr Blackhurst, seconded by Cllr White and unanimously agreed that this invoice be paid.

c) Cheques for approval were as follows:

J Dutton – Salary	£725.79
HMRC – PAYE Tax Jan, Feb, March 2017 and PC NIC Contributions	£216.37
CW&C – Ground Rent for The Park	£1.00
CW&C – Grounds Maintenance Jan, Feb, March 2017	£558.47
Plymol (UK) Ltd – Union Flag	£141.00
Mid-Cheshire Footpath Society – Annual Subscription	£8.00

No further invoices had been received. It was therefore proposed by Cllr Haynes and seconded by Cllr White that the above accounts be paid. All were in favour.

**RESOLVED:** That the above accounts be paid

### **16/210 Financial Matters**

Annual Report – Cllr Scarratt was not at the meeting so this matter was deferred to a later date

Applications for Parish Council Funding: - As Councillors were not aware of the detail of the Tennis Club application and as the Precept had not yet arrived it was agreed to defer a decision on the applications to a later date.

### **16/211 Planning**

Minutes of Planning Meeting – The minutes of the Planning Meeting held on 20<sup>th</sup> March 2017 were unanimously agreed to be a true record and were signed by the Chairman.

Neighbourhood Plan – Cllr Weaver reported that she and Cllr Spencer had met with Rosie Morgan from CW&C Planning Dept. The Central Gowy (South) Area Designation had now been agreed, Tattenhall Parish Council now had two options with regard to its boundary:

- i) Leave it as it is for now
- ii) Re-Designate the area; however the implications of this would need to be discussed with CW&C Legal Dept and DCLG beforehand.

It had also been suggested that as the Tattenhall & District NP had not been made until 2014 it would not need a review until 2019, by which time Government thoughts on reviewing NP's may be clearer.

### **16/212 Community Safety Group**

Speed Limits – Cllr Weaver updated members. She now needed agreement from Council that they would pay for the consultation required to start the implementation process.

It was proposed by Cllr White seconded by Cllr Black that Council support the speed limit initiative and pay for the consultation.

**Resolved: Cllr Weaver to contact Graham Lowe at Highways to begin the community consultation.**

Parking – An open meeting will be arranged to include the Parish Council, Ward Councillor, Police and Highways

Operation Shield – Cllr Weaver had met with PC Gigg to discuss possible match funding, distribution and implementation.

CCTV – Cllr Spencer agreed to look at types and costs for a new system for the High Street

Resilience Plan – This would be checked to make sure it was still up to date. The equipment kits would also be checked.

### **16/213 Maintenance Working Group**

Cllrs Matthews, Spencer and Sharp would meet with Andrew Hull to discuss the works required in The Spinney and replacement of the fences around The Spinney and Glebe Meadow.

It was reported that the play area sign had come down and was with a school parent.

### **16/214 New Play Area**

Cllr Black reported that 4 contractors had tendered for the replacement of the play area. The working Group had selected one who had come in under budget. She requested formal approval the Parish Council to retain the contractor who was hoping to start as soon as possible and finish the works in August. If this timetable was kept to there would be an official opening in September.

It was proposed by Cllr Chapman, seconded by Cllr Spencer and unanimously agreed that the contractor chosen by the working group be formally contracted to build the new play area.

**Resolved: Cllr Black to formally inform the contractor that works could commence.**

The Parish Council had received some letters from residents raising questions and points about the play area. Cllr agreed to respond to these.

### **16/215 Community Land Trust**

Cllr Chapman reported that in order to access funds the CLT group would need to have a Housing Needs Survey carried out. Cheshire Community Action had agreed to do this as part of a pilot project to standardise these surveys so there would be no cost to either the Parish Council or the Community Land Trust group.

It was proposed by Cllr Chapman, seconded by Cllr Haynes and unanimously agreed that the survey be jointly issued by the Parish Council and the CLT Group.

**Resolved: That Cllr Chapman contact Cheshire Community Action to commence the Housing Needs Survey process.**

### **16/216 Tattenhall Road Railway Station**

Cllr Spencer informed that Council that at present there was little to report. Early negotiations were continuing and there would need to be businesses cases put together.

### **16/217 Damaged Millennium Mile Post**

The Clerk is currently obtaining quotes for the repair / replacement of this. See also note from Matthew Morris in Open Forum.

**16/218 Annual Parish Meeting**

It was agreed to hold this on Monday 22<sup>nd</sup> May before the Planning Meeting

**16/219 Electoral Review of Cheshire West and Chester**

The information pack had now arrived. Amongst other things it was proposed to reduce the number of Borough Councillors to 69 and that some ward boundaries be altered. A working group, consisting of Cllr Haynes, Cllr Spencer and Cllr Weaver would look at the proposals and consider responses.

**16/220 Diary Dates**

The Planning Meeting would be held at 7.30 pm on Monday 24<sup>th</sup> April in the Barbour Institute

**16/221 Correspondence**

There was no correspondence that required further action

There being no further business the Chairman closed the meeting at 8.55 pm