

Tattenhall & District Neighbourhood Planning Meeting

7pm Tuesday 20th February 2012 at the Barbour Institute, Tattenhall

Attendees:

Carol Weaver (Chairman)	Tattenhall & District Parish Council
Graham Spencer	Tattenhall & District Parish Council
Andrew Hull	Community Representative
Peter Weston	Community Representative
Matthew Morris	Bolesworth Estate Co
David Tanswell	Bolesworth Estate Co
Vicki Crank	Bolesworth Estate Co
Chris Capes	CW&C Rural Regeneration
Jeremy Owens	Cheshire West & Chester Council (CW&C) Spatial Planning
Peter Dutton	CW&C Spatial Planning
Lesley Bassett	CW&C Housing Strategy and Enabling
Claire Jones	Cheshire Community Action
Rob Hindle	Rural Innovations

Apologies:

Alex Radley	Community Representative
Neil Matthews	Tattenhall & District Parish Council
Pat Black	Tattenhall & District Parish Council

1. Welcome

The Chairman welcomed everyone to the meeting.

2. Minutes of Last Meeting

It was agreed that the circulated minutes from the meeting held on 24th January 2012 were a correct record and can now go on the parish website.

3. Update

- (i) **Website** – CW&C had been and visited the Parish and promised to sort out the issues. Although welcomed it was felt the process was very slow.
- (ii) **Draft sections** – sections 1,4, 5 and 6 had been drafted and ready for discussion.

Section 1 Housing – There was a view that the text was ‘ageist’ with too much emphasis on the aging population and not reflecting the mixed population. It was suggested that the statistics reflected the actual demographic trends, and that the older persons residential village at Frog Hall Farm will address some the issues in terms of providing suitable accommodation. It was agreed that the Community Group will meet separately to discuss and reword the text as appropriate. **CWW/GS/PW/PB/AR/AH**

Section 4 Tourism and Business – It was agreed superfast broadband should be included in this section and possibly accessibility.

PH/CC

Section 5 and 6 – taken from the Village Design Statement and no real changes have been made except paragraph 5.1 which should state that the National Planning Policy Framework will replace the existing planning policies in due course.

- (iii) **Physical mapping** – PD had provided maps and an indication of what information is available. Awaiting response from AR. **AR**

- (iv) **Sustainable Assessment** – PD in the process of drafting, awaiting consultation feedback. Need to refer document to the Planning Advisory Service. PW to liaise with PD regarding information.

PD/PW

4. Public Consultation

- (i) **Business** – GS and CWW attended the meeting of the Business Alliance and handed out the questionnaires but had minimal responses. **DT agreed to chase up responses.**
- (ii) **Young people** – the Barn House Project event took place for teenagers and 120 responses were received. The group formally thanked DT and Bolesworth Estate for organising and running the event. There were costs of £99.98 incurred in the delivery of the event and the group agreed these could be recovered from the NP grant.
- (iii) **Collate evidence** – it is imperative that the responses are collated as soon as possible and input onto a database for ease of analysis. It was agreed that a student could be employed to undertake this task. **DT and CWW to appoint a suitable student to undertake the task as soon as possible.**
- An announcement will also be included in the Parish Council magazine to request any further questionnaires.

CWW/PB

5. Finance

- (i) **Costs to date** - £500 has been spent to date, main costs include venues and photocopying. Plus additional cost of £99.98 for the Barn House Project. **GS to provide breakdown of all costs.**
- (ii) **Timesheets** – GS issued blank copies to all attendees to be completed.
- ALL**

6. Next Steps

Timeline – timeline below agreed.

April / May 2012	First draft of neighbourhood planning document for consultation
September / October 2012	Draft neighbourhood plan produced
November / December 2012	Local examination of draft neighbourhood plan
April 2013	Hold local referendum

RH to investigate to see if there are any other draft NP's which have been published. **RH**

The Community Group needs to meet to identify any gaps and consider if any further assistance is required, including where RH and CW&C Officers can assist in the completion in the draft neighbourhood plan. **CWW/GS to organise.**

7. Other information

- (i) **Contact from other PCs** – Representatives from the NP Group is being overwhelmed with requestes to attend other Parish Councils and talk about their experience. LB is aware of the issue and is hoping to address this through the next edition of the newsletter due in April requesting all contacts go through a single point of contact in JO's team. **LB**
- (ii) **Contact from developers** – We had been contacted by several developers who

had all received a standard reply that we were not yet at a stage to consult with them. As this interest increases it is imperative that a timeline is available so that they know when they are likely to be consulted. Once this is agreed the letter can be amended to include this information.

- (iii) **Discussions with CW&C** – GS / CWW will be requesting a meeting with the Chief Executive Steve Robinson and the Leader of the Council Cllr Mike Jones to discuss CIL and New Homes Bonus (NHB).

JO / PD agreed to put together a list of the key components of infrastructure in the context of CIL.

- (iv) **Contact from DCLG** - Senior Civil Servant from DCLG Steve Wiggins contacted CWW asking for feedback on progress to date. CWW raised the issue of CIL and NHB and Steve Wiggins agreed to relay their concerns to the Minister, Greg Clarke.

- (v) **Community Survey** – the results for Tattenhall will be released at the beginning of April.

8. Date of Next Meeting

The next meeting will be held on Monday 19th March at 7pm in the Barbour Institute.