

**Tattenhall & District Neighbourhood Planning Meeting**  
**7pm Monday 19th March 2012 at the Barbour Institute, Tattenhall**

**Attendees:**

Carol Weaver (Chairman)	Tattenhall & District Parish Council
Pat Black	Tattenhall & District Parish Council
Graham Spencer	Tattenhall & District Parish Council
Neil Matthews	Tattenhall & District Parish Council
Andrew Hull	Community Representative
Matthew Morris	Bolesworth Estate Co
David Tanswell	Bolesworth Estate Co
Vicki Crank	Bolesworth Estate Co
Chris Capes	CW&C Rural Regeneration
Peter Dutton	CW&C Spatial Planning
Sarah Baron	Cheshire Community Action
Rob Hindle	Rural Innovations

**Apologies:**

Jeremy Owens	Cheshire West & Chester Council (CW&C) Spatial Planning
Lesley Bassett	CW&C Housing Strategy and Enabling

**1. Welcome**

The Chairman welcomed everyone to the meeting

**2. Minutes of Last Meeting**

It was agreed that the circulated minutes from the meeting held on 20th February 2012 were a correct record and can now go on the parish website.

**3. Update**

**Website:** Work continues on the website. It is hoped to go live before too long

**Physical Mapping:** Have identified the maps. Now need to fit them to the sections

**Sustainability Assessment:** Have a basic draft but now need collated information to inform this.

**Collating Evidence:** This is going well and it is hoped it will be completed by the beginning of April

**4. Finance**

There has been no further expenditure

Carol asked if a slight amendment could be made to the timesheets to include what people had spent the time on.

Payment to Miss Sadler was deferred as due to work commitments she has been unable to assist to date

**5. Draft Document**

This is progressing well. A layout for the Issues and Options has been decided and each section now needs to be completed. Information on the Broadband status must also be included.

Design will be similar to the Parish Plan and Village Design Statement

Printing considerations were deferred as we did not feel we had progressed far enough yet.

Distribution will probably be by the Parish Council Annual Report delivery list

#### **6. Next Steps**

Continue with work to bring website on line	PB/GS
Complete collation of information and write report / PB	CWW / GS
Continue with completing issues and options sections Group	Village

#### **7. Other Information**

We continue to be contacted by other PC's and have now visited several to discuss the NP process with them

We have been asked to do a presentation on Neighbourhood Planning at the forthcoming Broxton Rural Conference

#### **8. Date of Next Meeting**

The next meeting will take place on Wednesday 18th April at 7pm at the Barbour Institute in Tattenhall