

Tattenhall and District Neighbourhood Planning Meeting

7pm Thursday 1st September 2011 at the Barbour Institute, Tattenhall

Attendees:

Carol Weaver (Chairman)	Tattenhall & District Parish Council
Graham Spencer	Tattenhall & District Parish Council
Pat Black	Tattenhall & District Parish Council
Neil ??	Tattenhall & District Parish Council
Andrew Hull	Community representative
Cllr Mike Jones	Ward Councillor
Jeremy Owens	CW&C Spatial Planning
Peter Dutton	CW&C Spatial Planning
Lesley Bassett	CW&C Housing Strategy and Enabling
Chris Capes	CW&C Rural Regeneration
Rob Hindle	Rural Innovation
Matthew Morris	Bolesworth Estate
Vicky Crank	Bolesworth Estate
Sarah Baron	Cheshire Community Action
Deborah Brown	CW&C Rural West APB

Apologies:

Alex Radley	Community representative
Peter Weston	Community representative

1 Welcome and apologies

-  Apologies received from Peter Weston and Alex Radley.

2 Minutes of meeting held 4th August 2011

-  The minutes were agreed.

3 Update

- 1 **Website:** will be sorted week commencing 5th September.
- 2 **Section updates:**
 - Demographics – outstanding. LB
 - Landscape and Business – complete
 - Built environment – RH
- 3 **Sustainability assessment:** take to future meeting
- 4 **Letter from Taylor Wimpey:** PC response to TW has been circulated to group and will be presented to the PC on 5th September. RH asked to send response to Indigo after PC meeting and copy in the members of the working group. CW / RH

4 Finance

- 1 **Website software:** no cost incurred - but it was agreed that it was an in-kind contribution and could be a cost to other groups developing a NP and would need to be included on the spreadsheet.
- 2 **Grant payment:** request for a BACs payment has been made and should be processed within the next week. PC members / Community

- 3 **Timesheet:** All to send August timesheets to Alex for collation. Reps

5 Leaflet

- 1 An email to be sent to thank Colin Buckley in CW&C for printing the leaflet. PB
GS / CW
- 2 To organise distribution with the PC members on Monday 5th September.

6 Public meetings

•1 Format of meetings:

- **Set-up:** A number of tables facing the stage with approx 6/8 chairs around each.
- **Structure:** Introduction; icebreaker; facilitated table discussions with feedback; and Q&A session.
- **Guide questions:** (i) What works in the parish; (ii) what doesn't work in the parish; (iii) what do they like most; and (iv) how should the community manage future change / development. CW
- **Table discussions:** use RHs sustainability assessment questions and scoring at the start of the discussions – RH to send template to CW. Questions need to be simplified / shortened. RH / PW
- Add the sustainability questions to the website so people can complete on the website – particularly attractive to the younger age groups. RH offered to pull together so it can be put onto website. RH / PB
PB / JO
- **Resources:** need a number of A0 maps for each session – separate for Tattenhall, Gatesheath and Newton. PB to let JO know how many required. CW/ GS /
PB
- **Profile of attendees:** gather a profile of the attendees.

- 2 These initial meetings are information sessions and will be followed by a series of focus groups in the new year. It was acknowledged there is need for a specific group for teenagers. ALL

- 3 Need to undertake a dry-run of sessions before 19th September, RH volunteered to assist. CW / PB

- 4 **Community events:** Annual Show 4th Sept maps and post-its required – CW & PB attending. Need to approach the allotment group.

7 Community survey

- 1 CW&C have agreed to boost the survey sample to 800 in Tattenhall. Due to be distributed October 2011, with results due in the January / February 2012.

8 Next steps

- 2 **Public meeting dry-run:** Date for meeting Tuesday 13th September.
- 3 Public meetings: Hold public meetings between 19th and 29th September.
- 4 Debrief: at next meeting of the group. JO
- 5 Agenda item for next meeting: DIY Sustainable Appraisal by Scott Wilsons.

9 Date of next meeting

- 1 The next meeting of the working group is due to be held on **Wednesday 5th October, 7pm at the Barbour Institute, Tattenhall.**